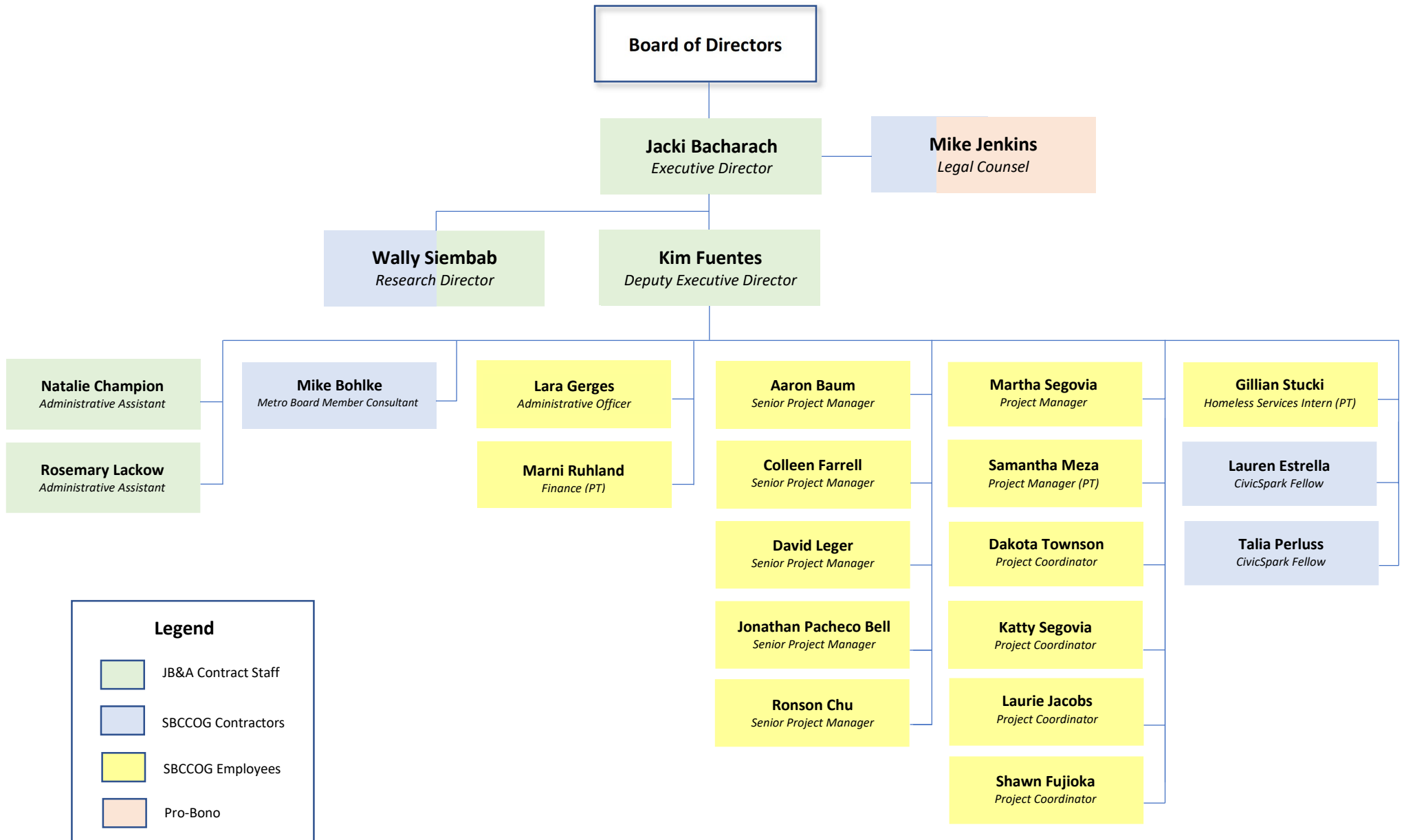


SOUTH BAY CITIES
COUNCIL OF GOVERNMENTS

ADOPTED BUDGET
FISCAL YEAR 2023-2024
May 25, 2023

South Bay Cities Council of Governments

Organizational Chart



**SBCCOG
BUDGET SUMMARY
ADOPTED BUDGET
FISCAL YEAR 2023-2024**

	ACTUALS FY 21-22	ADOPTED BUDGET FY 22-23	MID-YEAR BUDGET FY 22-23	YTD AS OF 03/31/23	ADOPTED BUDGET FY 23-24	INCREASE (DECREASE) ADOPTED BUDGET FY 23-24 / MID-YEAR BUDGET FY 22-23 AMOUNT PERCENT	
<u>ESTIMATED REVENUES:</u>							
Dues	\$ 390,394	\$ 392,500	\$ 392,500	\$ 392,499	\$ 431,063	\$ 38,563	9.82%
Other General Fund Revenues	254,485	236,787	270,962	143,432	274,517	\$ 3,556	1.31%
Grant Revenues	1,878,788	4,106,995	4,394,643	2,134,282	5,681,983	\$ 1,287,341	29.29%
Special Assessment	101,000	55,250	52,000	52,000	53,250	\$ 1,250	2.40%
Total Revenues	\$ 2,624,667	\$ 4,791,532	\$ 5,110,104	\$ 2,722,214	\$ 6,440,814	\$ 1,330,709	26.04%
<u>ESTIMATED EXPENDITURES:</u>							
Salaries & Benefits	\$ 1,043,822	\$ 1,175,669	\$ 1,265,435	\$ 846,135	\$ 1,735,978	\$ 470,543	37.18%
Professional/Contractual	1,447,636	2,393,417	2,617,197	1,000,438	3,498,973	\$ 881,776	33.69%
Supplies & Services	613,865	1,243,074	1,251,787	332,099	1,424,091	\$ 172,304	13.76%
Sub Total Expenditures	\$ 3,105,323	\$ 4,812,160	\$ 5,134,419	\$ 2,178,672	\$ 6,659,042	\$ 1,524,623	29.69%
<i>Moving Expenses</i>	748		-	-	-	-	-
Total Expenditures	\$ 3,106,071	\$ 4,812,160	\$ 5,134,419	\$ 2,178,672	\$ 6,659,042	\$ 1,524,623	29.69%
Revenues less Expenditures	\$ (481,404)	\$ (20,628)	\$ (24,315)	\$ 543,542	\$ (218,228)	\$ (193,914)	797.52%
<i>Use of General Fund Balance</i>	492,894	20,628	24,315		218,228	\$ 193,914	797.51%
	\$ 11,490	\$ -	\$ 0	\$ 543,542	\$ (0)	\$ 0	1595.03%

RESERVES:

Total in LAIF as of 3/31/2023

Reserve Goal \$ 405,000

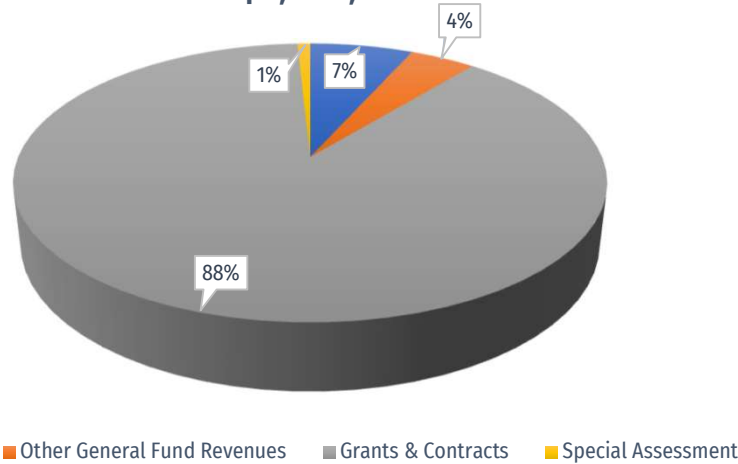
Reserve to be evaluated per policy in 2024-25

Anticipated Grant Revenue for FY 2023-2024

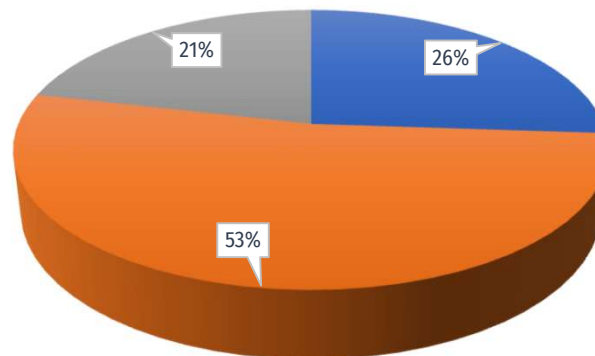
Caltrans	\$ 697,000
Metro REAP 2.0 Competitive Option - Project 1	385,000
Metro REAP 2.0 Competitive Option - Project 2	245,000
\$ 1,327,000	

SBCCOG
ESTIMATED REVENUES / EXPENDITURES CHARTS
ADOPTED BUDGET
FISCAL YEAR 2023-2024

ESTIMATED REVENUES FY 2023-2024:
\$6,440,814



ESTIMATED EXPENDITURES FY 2023-2024:
\$6,659,042



SBCCOG
REVENUE DETAILS BY ACCOUNT
ADOPTED BUDGET
FISCAL YEAR 2023-2024

REVENUE SOURCE:	ACCOUNT CODE	ACTUAL FY 21-22	ADOPTED BUDGET FY 22-23	MID-YEAR BUDGET FY 22-23	YTD AS OF 03/31/23	ADOPTED BUDGET FY 23-24	INCREASE (DECREASE) ADOPTED BUDGET FY 23-24 / MID-YEAR BUDGET FY 22-23	
							AMOUNT	PERCENT
Dues	4020	\$ 390,394	\$ 392,500	\$ 392,500	\$ 392,499	\$ 431,063	\$ 31,746	8.09%
Special Assessment	4026	101,000	55,250	52,000	52,000	53,250	1,250	2.40%
General Assembly Sponsorship	4050	68,250	60,000	60,000	52,500	60,000	-	-
MTA South Bay Deputy	4070	105,786	105,787	109,425	73,560	112,652	3,227.79	2.95%
Interest Income	4090	10,562	7,000	36,065	9,150	36,065	-	-
Green Business Assist Program	4125	7,500	7,500	7,500	7,500	7,500	-	-
CIMP Dominguez Channel Admin Fee	4035	48,700	56,500	56,500	-	56,500	-	-
Reimbursable Expenses	4190	3,237	-	-	-	-	-	-
Room Usage/Rentals	4899	-	-	1,075	325	1,800	725.00	67.44%
Miscellaneous Revenue	4999	10,450	-	397	397	-	(397.07)	-
Sub-total General Fund Revenues		\$ 745,879	\$ 684,537	\$ 715,462	\$ 587,931	\$ 758,830	\$ 43,369	6.06%
GBN - Hawthorne	4126	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	-
GBN - Torrance	4127	-	30,000	30,000	30,000	15,000	(15,000)	-50.00%
GBN - El Segundo	4128	-	23,333	21,000	21,000	24,500	3,500	16.67%
DWP Outreach	4512	36,667	40,000	40,000	30,000	40,000	-	-
SCG Contract	4513	44,403	-	-	-	83,333	83,333	new
WBMWD Contract	4520	212,574	159,680	159,680	121,078	170,740	11,060	6.93%
Sanitation District	4525	49,000	49,000	49,000	24,500	49,000	-	-
Torrance Water	4540	-	29,000	29,000	14,500	29,000	-	-
Water Replenishment District	4610	60,000	60,000	66,000	48,000	72,000	6,000	9.09%
Metro Vanpool / Shared Mobility	4545	47,532	-	-	-	-	-	-
Metro Express Lane	4546	48,000	48,000	48,000	36,000	48,000	-	-
Measure R	4570	22,339	27,000	20,000	12,425	15,000	(5,000)	-25.00%
Measure R - Transit/Transfer	4571	-	37,000	37,000	-	9,000	(28,000)	-75.68%
Measure M	4611	33,646	40,000	25,000	18,031	20,000	(5,000)	-20.00%
Measure M LTN	4572	-	247,520	357,520	312,826	190,000	(167,520)	-46.86%
MOEV	4573	-	10,000	15,000	11,984	3,016	(11,984)	-79.89%
PACE (Ygrene)	4580	444	500	300	99	100	(200)	-66.67%
Integrated Pest Management	4589	8,625	10,000	10,000	3,500	10,000	-	-
Energy Coalition (REN)	4592	134,147	183,660	239,577	185,085	172,995	(66,582)	-27.79%
ICF Resources (REN)	4593	22,712	48,833	23,520	20,645	12,816	(10,704)	-45.51%
Homeless (PATH)	4600	24,343	12,500	23,392	12,975	23,392	-	-
Homeless - LA County - Innovation Fund	4602	953,707	1,609,066	1,609,066	869,462	715,678	(893,388)	-55.52%
Homeless - LA County - Local Solutions Fund	new	-	-	-	-	2,247,375	2,247,375	new
South Bay Fiber Network (SBFN)/Broadband	4612	57,750	806,798	806,798	67,975	532,182	(274,616)	-34.04%
Fiber - State of CA	4613	50,698	75,000	75,000	22,430	75,000	-	-
SCAG REAP	4011	72,201	530,105	530,105	241,769	595,856	65,751	12.40%
LATA Grant	new	-	-	149,685	-	498,000	348,315	232.70%
Sub-total Grant Revenues		\$ 1,878,788	\$ 4,106,995	\$ 4,394,643	\$ 2,134,282	\$ 5,681,983	\$ 1,287,341	29.29%
Unrealized Investment Gain/(Loss)	new	(36,815)	-	-	-	-	-	-
Proceeds from Lease	4910	15,825	-	-	-	-	-	-
Total Estimated Revenues		\$ 2,603,677	\$ 4,791,532	\$ 5,110,104	\$ 2,722,214	\$ 6,440,814	\$ 1,330,709	26.04%

SBCCOG
EXPENDITURE DETAILS BY ACCOUNT
ADOPTED BUDGET
FISCAL YEAR 2023-2024

EXPENDITURE CATEGORY	ACCOUNT CODE	ACTUAL FY 21-22	ADOPTED BUDGET FY 22-23	MID-YEAR BUDGET FY 22-23	YTD AS OF 03/31/23	ADOPTED BUDGET FY 23-24	INCREASE (DECREASE) ADOPTED BUDGET FY 23-24 / MID-YEAR BUDGET FY 22-23	
							AMOUNT	PERCENT
Salaries/Regular	6010	\$ 763,902	\$ 934,070	\$ 954,572	\$ 634,960	\$ 1,332,635	\$ 378,063	39.61%
Salaries/Part-Time	6030	53,305	60,770	91,284	58,328	133,850	42,566	46.63%
Overtime	6011	6,308	7,543	6,035	2,675	6,035	-	-
Medical/Deferred Comp	6012	82,850	72,000	102,900	70,457	131,600	28,700	27.89%
Life Insurance	6013	1,617	1,814	1,865	1,351	2,369	504	27.01%
Social Security	6014	55,078	62,649	64,182	45,438	83,290	19,108	29.77%
Medicare	6015	12,881	14,535	14,890	10,627	19,323	4,433	29.77%
FUTA	6016	801	672	1,065	1,064	1,219	154	14.48%
California SUI-ER	6017	7,200	5,460	5,945	4,639	5,460	(485)	-8.16%
Workers' Comp	6018	5,339	8,236	8,958	6,549	9,858	-	-
Employee Reimbursable Expense	6019	9,946	7,920	8,085	10,047	10,340	2,255	27.89%
Vacation/Floating Holiday Payoff	6020	44,596	-	5,654	-	-	(5,654)	-100.00%
Sub-total Salaries & Benefits		\$ 1,043,822	\$ 1,175,669	\$ 1,265,435	\$ 846,135	\$ 1,735,978	\$ 470,543	37.18%
Office Supplies	6201	\$ 2,929	\$ 7,500	\$ 7,500	\$ 5,129	\$ 7,500	\$ -	-
Postage	6202	1,031	1,280	1,280	824	1,280	-	-
Refreshments	6203	499	12,000	12,000	7,768	12,000	-	-
Membership Dues	6204	7,156	11,030	11,150	13,832	15,000	3,850	34.53%
Mileage Reimbursement	6205	3,768	4,500	4,500	2,426	5,000	500	11.11%
Meetings/Conferences	6206	2,349	6,840	6,840	3,248	10,000	3,160	46.20%
Special Events/General Assembly	6224	18,215	35,000	35,871	21,119	45,000	9,129	25.45%
Staff Training/Development	6207	348	2,500	3,200	2,472	5,000	1,800	56.25%
Newsletter	6208	8,936	12,000	12,000	9,503	12,000	-	-
Audit Fees	6209	6,000	6,000	6,200	6,000	6,200	-	-
Contractual Services	6210	1,037,636	1,960,817	2,184,597	722,038	3,426,873	1,242,276	56.87%
Management Services	6211	410,000	432,600	432,600	278,400	72,100	(360,500)	-83.33%
Rent	6212	141,391	134,070	134,070	100,051	138,091	4,021	3.00%
Equipment Lease	6213	(124,748)	5,000	5,000	3,682	5,000	-	-
Telephone	6214	4,870	9,600	9,600	6,015	9,600	-	-
IT Services/Maintenance	6215	79,032	38,930	35,744	33,538	38,195	2,451	6.86%
Software/Hardware	6216	3,511	9,670	19,678	18,096	30,047	10,369	52.69%
Liability Insurance	6217	2,036	500	500	1,816	2,070	1,570	314.05%
Subscription/Advertising	6218	4,143	3,800	3,800	232	1,000	(2,800)	-73.68%
Specialty Legal Services	6220	11,975	15,000	15,000	1,260	15,000	-	-
City Reimbursements	6222	439,795	926,854	926,854	87,808	1,058,109	131,255	14.16%
Miscellaneous Expenses	6225	629	1,000	1,000	7,280	8,000	7,000	700.00%
Sub-Total Supplies & Services		\$ 2,061,501	\$ 3,636,491	\$ 3,868,983	\$ 1,332,537	\$ 4,923,064	\$ 1,054,081	27.24%
Moving Expenses	6221	748	-	-	-	-	-	-
General Operation Expenses	6000	33,456	-	-	-	-	-	-
Debt Service - Principal	6227	128,130	-	-	-	-	-	-
Debt Service - Interest	6228	4,255	-	-	-	-	-	-
Capital Outlay	6229	15,825	-	-	-	-	-	-
Total Operating Expenditures		\$ 3,287,738	\$ 4,812,160	\$ 5,134,418	\$ 2,178,672	\$ 6,659,042	\$ 1,524,624	29.69%

SBCCOG
APPROVED SALARY SCHEDULE BY POSITION /
LABOR AND SERVICES DISTRIBUTION
ADOPTED BUDGET
FISCAL YEAR 2023-2024

POSITION	RANGE
Accountant	\$64,480 - \$85,102
Administrative Assistant	32,240 - 70,000
Administrative Officer	95,000 - 130,000
Deputy Executive Director	120,000 - 164,102
Executive Director	175,000 - 210,000
Project Coordinator	64,480 - 72,400
Project Manager	72,400 - 82,400
Senior Project Manager	82,400 - 92,400
Program Manager	102,400 - 112,400
Senior Program Manager	112,400 - 122,400
Project Assistant	32,240 - 50,000
Intern	32,240 - 50,000
Part-Time Hourly Staff	15.5 - 25 / hour

MANAGEMENT SERVICES - 6211	AMOUNT
Executive Director (JB&A) and Staff (<i>two months only</i>)	\$ 72,100

CONTRACTUAL SERVICES - 6210	AMOUNT
Research Director - Siembab Corp.	75,000
Metro Deputy - Mike Bohlke	110,821
Broadband/Measure M Fiber Contractors (ADF & Magellan)	509,182
Homeless Services Contractors	1,494,944
SCAG-REAP Contractors	485,856
Measure M LTN Contractors	55,331
LTN GIS - Jon Rodman	16,520
CivicSpark - 3 Fellows	93,000
Rosemary Lackow - Technical Support Contractor	10,000
LATA Grant Consultant	398,866
Temporary Staffing Agency	74,853
Graphic Design	2,500
Additional Consultants or Staff (as Needed on Contracts or Project Development)	100,000
Estimated Contractual Services Expenses FY 2023-2024	\$ 3,426,873

**SBCCOG
LIST OF ACRONYMS USED
ADOPTED BUDGET
FISCAL YEAR 2023-2024**

<u>ACRONYM</u>	<u>DEFINITION</u>	<u>ACRONYM</u>	<u>DEFINITION</u>
CA-SUI	California State Unemployment Insurance	LAIF	Local Agency Investment Fund
CALCOG	California Council of Governments	LARC	Los Angeles Regional Coalition
CAP	Climate Action Plan	LATA	Local Agency Technical Assistance
CEC	California Energy Commission	LGSEC	Local Government Sustainability Energy Coalition
CIMP	Coordinated Integrated Monitoring Program	LTN	Local Travel Network
CPUC	California Public Utilities Commission	MEL	Metro Express Lanes
DWP	Department of Water & Power	MTA	Metropolitan Transportation Authority
ETRM	Electronic Reference Technical Manual	PACE	Property Assessed Clean Energy
EUC	Energy Upgrade California	PATH	People Assisting the Homeless
EV	Electric Vehicle	PUC	Public Utilities Commission
FTE	Full Time Equivalent	REAP	Regional Early Action Planning
FUTA	Federal Unemployment Tax Act	REN	Regional Energy Network
FY	Fiscal Year	SB	South Bay
GA	General Assembly	SBCCOG	South Bay Cities Council of Governments
GBN	Green Business Network	SBWIB	South Bay Work Investment Board
HERO	Home Energy & Resources Organization	SCE	Southern California Edison
HLE	Holiday Light Exchange	SCG	Southern California Gas
ICLEI	International Council for Local Environmental Initiatives	WBMWD	West Basin Metropolitan Water District
LA	Los Angeles	WRCOG	Western Riverside Council of Government
LADWP	Los Angeles Department of Water & Power	WRD	Water Replenishment District

SBCCOG
CALCULATION OF ESTIMATED FUND BALANCE
FOR JUNE 30, 2024

Fund Balance for June 30, 2022 per Audited Financial Statement	\$	212,359
Retention & Receivables Not Collected Within 60 Days of the Fiscal Year-End		727,869
Adjusted Fund Balance for June 30, 2022	\$	940,228

Revised Revenue Budget FY22-23	\$	5,110,104	
Less Adjustments:			
Room Rentals	\$	275	
Miscellaneous Revenue		470	
LATA		(149,685)	
SCG Contract	\$	16,667	
Total Revenue Adjustments			(132,273)
Adjusted Revised Revenue Budget FY22-23			4,977,831

Revised Expenditure Budget FY22-23		(5,134,419)	
Less Adjustments:			
Special Events/General Assembly	\$	(10,225)	
Contractual Services (LATA)		120,000	
Liability Insurance		(1,315)	
Subscriptions/Advertising		3,000	
Total Expense Adjustments			111,460
Adjusted Revised Expenditure Budget FY22-23			(5,022,959)

Estimated Fund Balance FY22-23		895,100
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Adopted Budget FY23-24

Estimated Revenues	6,440,814	
Estimated Expenditures	(6,659,042)	
Estimated Balance (Revenue over Expenditures)		(218,228)
Less Reserve for Contingencies:		(405,000)

Estimated Fund Balance June 30, 2024	\$	271,872
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Note: The SBCCOG has received a \$1.2 million advance from the State of California for the fiber network, of which \$102,602 has been expended. The balance of \$1.1 million is not part of the fund balance and is currently showing as a liability. The liability is offset by cash received. Should the funds not be used, they will be returned to the State.