

STANDARD SERVICES AGREEMENT

Project: **Public Sector Regional Energy Pathways Ambassador**

This Standard Services Agreement (“Agreement”), dated and effective as of **March 27, 2023** (“Effective Date”), is entered into by and between **Southern California Gas Company** (“Company”) and **South Bay Cities Council of Governments** (“Contractor”). Company and Contractor are sometimes referred to in this Agreement individually as a “Party” and jointly as the “Parties.”

The Parties, intending to be legally bound, agree as follows:

1. **Scope.** Contractor shall perform, at its own proper cost and expense, in the most substantial and skillful manner, the services generally described in Schedule B (“Services” or “Work”). The term “Services” or “Work” as used in this Agreement includes any goods or materials provided or made available to Company as part of the Work.
2. **Term.** The term of this Agreement commences on the Effective Date and, unless terminated earlier in accordance with its terms, will continue in effect through **March 27, 2024** (as may be extended, “Term”). Notwithstanding the foregoing sentence, Company has the option, exercisable in its sole discretion and upon providing Notice to Contractor before the end of the Term, to extend the Term, it being understood that, except for the Term, all terms of this Agreement (including payment and compensation terms) will remain the same.
3. **Party Representatives.**
 - 3.1 **Company Representative.** Company designates **Kim Fuentes** as the “Company Representative” for all matters relating to this Agreement. The actions taken by Company Representative will be deemed the acts of Company. Company may at any time upon Notice to Contractor change the Company Representative. Company Representative is not the authorized representative for amendments to this Agreement.
 - 3.2 **Contractor Representatives.** Contractor designates **Alma Briseno and Paulo Morais** as the “Contractor Representatives” for all matters relating to this Agreement. The actions taken by Contractor Representatives will be deemed the acts of Contractor. Contractor may at any time upon Notice to Company change the Contractor Representatives.
4. **Notices.** Any notice, request, claim, demand, or other communication between the Parties required or permitted by this Agreement, or otherwise made in connection with this Agreement (“Notice”), must be in writing and will be deemed effective: (a) when delivered in person; (b) on the next business day if transmitted by national overnight courier to a physical address (not a PO Box), with confirmation of delivery; or (c) upon transmission if sent by electronic mail, *provided* that the sender shall also either send a hard copy of the Notice on the same business day in accordance with one of the other transmission methods as confirmation of delivery or obtain written acknowledgement of receipt of the Notice from the recipient. In each of the foregoing cases, Notice must be addressed as follows (or at such other address for a Party as specified in a Notice given in accordance with this Article):

Southern California Gas Company

Attn: Lily Otieno Quiette
 Director of Supply Management
 555 W. 5th Street
 Los Angeles, CA 90013
 E-mail: LOtieno@socalgas.com

South Bay Cities Council of Governments

Attn: Kim Fuentes
 Deputy Executive Director
 2355 Crenshaw Blvd. Suite 125
 Torrance, CA 90501
 E-mail: Kim@southbaycities.org

5. **Registration.** No later than the commencement of the Term, Contractor shall have registered with Company's vendor information management platform. Throughout the Term, Contractor shall maintain in effect such registration and ensure that all required information in such platform is up-to-date, accurate, and complete.

6. **Invoicing.**

6.1 Contractor shall submit invoices utilizing the Taulia electronic invoicing portal (<https://login.taulia.com>), which is Company's invoice processing management tool, or such other electronic invoicing processing system that Company may direct Contractor to utilize from time to time. All invoices submitted (a) must reference this Agreement's number and the invoice contact (i.e., **Alma Briseno and Paulo Morais**), and (b) must have complete supporting documentation of all charges incurred. If Contractor's invoice price for the Work does not match the prices set forth in this Agreement, Company shall pay Contractor the lesser amount. If Contractor is a retailer of taxable tangible personal property, Contractor shall add to the invoice a separately stated amount for sales or use tax computed at the then-current legal rate. Contractor shall separate into line items and shall exclude from taxable computation any non-taxable charges, including freight, installation, technical service, or optional warranties.

6.2 Contractor shall submit invoices no later than the fifth (5th) day of each month for Work performed in the immediately preceding month (whether or not such Work was completed in that month), *provided* that, with respect to Work to be paid pursuant to a milestone schedule, Contractor shall submit invoices no later than the tenth (10th) day following the satisfaction of the applicable milestone. Contractor acknowledges and agrees that its failure to provide to Company a complete and accurate invoice for Work no later than one hundred and twenty (120) days after the end of the applicable period set forth in the immediately preceding sentence may result in non-payment by Company for any Work covered by such invoice, and such non-payment will not be a breach or default by Company under this Agreement.

7. **Payment.** Company shall make payment **Net 45 Days** after receipt and approval of an undisputed invoice. Company shall, at its option, make payment by check, or as an automated clearinghouse payment (if Contractor is enrolled to receive such payments). If Company makes payment by check, such payment shall be made to the following address:

**South Bay Cities Council of Governments
2355 Crenshaw Blvd. Suite 125
Torrance, CA 90501**

Contractor agrees (a) to accept as full compensation for satisfactory performance of the Work, the compensation specified in Schedule C, and (b) that failure by Company to pay any amount in dispute until resolution of such dispute in accordance with this Agreement will not alleviate, diminish, modify, or excuse Contractor's obligations to perform hereunder.

8. **Complete Agreement; List of Schedules.** This Agreement, which includes all Schedules and other documents attached hereto, constitutes the complete and entire agreement between the Parties and supersedes any previous communications, representations, or agreements, whether oral or written, with respect to its subject matter. The Parties agree that (a) there are no additions to, deletions from, or changes in any of the provisions of this Agreement, and no understandings, representations, or agreements concerning any of the same, which are not expressed in this Agreement, and (b) no trade usage, prior course of dealing, or prior course of performance hereunder will be a part of this Agreement or will be used in the interpretation or construction of this Agreement. The following Schedules are attached to this Agreement and incorporated herein by this reference:

- Schedule A – Additional Terms and Conditions
- Schedule B – Scope of Services
- Schedule C – Compensation

IN WITNESS WHEREOF, each Party has caused this Agreement to be executed by its authorized representative as of the Effective Date.

Southern California Gas Company

South Bay Cities Council of Governments

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

SCHEDULE A
Additional Terms and Conditions

1. Changes to the Work. Company may at any time, in writing, direct or authorize Contractor to make changes to the Work within the general scope of this Agreement. All such changes must be agreed upon and authorized in writing by each Party before Contractor's implementation thereof. Company shall not be required to make any payment for any change that is not authorized in writing. If any change is performed by Contractor without such written authorization, Company may take the same actions and exercise the same rights and remedies with respect to such change that it would have with respect to any of the Work as though such change were in fact authorized.

2. Warranties. Contractor warrants that it shall, and shall cause any and all Contractor Parties to perform the Work in a good and workmanlike manner, in accordance with established professional business and ethical standards as well as those standards of care and diligence normally practiced by nationally recognized firms in performing services similar to the Work, and that, for a period of five (5) years after completion of the Work, the Work shall be free from defects and in conformity with each and every term of this Agreement, including any performance standards, drawings, specifications, and any other description of the Work set forth in this Agreement ("Performance Standards"). Company may reject any Services failing to meet such Performance Standards, and require Contractor to promptly repeat, correct or replace the Work, at no charge to Company or, at Company's election, Company may hire a third party to complete the Work at Contractor's expense. Contractor further warrants that, for a period of five (5) years after completion of the Work, any and all materials or equipment (including all parts thereof) provided or made available in connection with the Work will be in accordance with applicable specifications, free from defects in design, material, workmanship, and title, fit for the purposes intended by Company, and of the kind and quality, and provide the performance, described in this Agreement.

3. Inspection. Any and all Work is subject to inspection, testing, and acceptance or rejection by Company at all times in accordance with the testing methods and acceptance criteria set forth in the scope of services or, if none, in accordance with such methods and criteria as Company determines before or at the time of any such inspection. Notwithstanding the foregoing, such right of inspection of the Work by Company will not relieve Contractor of responsibility for the proper performance of the Work, nor shall such inspection waive Company's right to reject the Work at a later date. Contractor shall provide to Company or Company's designee access to the Work, Contractor's facility(ies) where the Work is being performed, and sufficient, safe, and proper conditions for such inspection. Contractor shall furnish to Company such information concerning its operations or the performance of the Work as Company reasonably requests. It is Contractor's responsibility to schedule such inspections in a manner that enables completion of related and subsequent Work in accordance with the applicable schedules, and to identify and make easily accessible for inspection, any Work covered.

4. Company Rules and Requirements.

4.1. Duty to Abide by Company's Rules. At all times while on Company Property, Contractor shall strictly observe access routes, entrance gates or doors, parking, and temporary storage areas as designated by Company. Under no circumstances shall Contractor cause any vehicles or equipment relating to the Services to enter, be moved, handled, maintained, or stored upon any area not authorized in writing by Company.

4.2. Duty to Abide by Company's Security Procedures. Contractor shall abide by Company's security procedures, rules, and regulations, and properly display identification badges at all times while on Company Property. Contractor shall abide by rules imposed within the rights of way of the Company. Contractor shall cooperate with Company's security personnel whenever on Company Property. Contractor shall comply with and observe all applicable regulatory security procedures and requirements, including all applicable Federal Energy Regulatory Commission Critical Infrastructure Protection Reliability Standards.

4.3. Information Security Requirements, Reserved.

5. Company Documentation.

5.1. Standard Practices. Company has adopted certain standard practices, policies, procedures, and environmental, health, and safety standards for gas and electric work ("Standard Practices"). To the extent that any such Standard Practices are listed in any Schedule or otherwise, or provided to Contractor during the Term either through Company's online platform, Power Advocate (or its successor), SharePoint, or otherwise in accordance with the notice provisions of this Agreement, such Standard Practices shall apply to the performance of the Work and all other activities of Contractor related to the Work, and Contractor agrees to abide by all such Standard Practices, which are incorporated herein.

5.2. ISN. If Contractor or any Contractor Party is classified as a Class 1 Contractor (as defined in the Contractor Safety Manual) by Company, Contractor and such Contractor Party shall register with Company's vendor workplace safety management company, ISNetworld ("ISN"), and shall obtain and maintain during the Term an "Approved" status from ISN.

5.3. Contractor Safety Manual.

5.3.1. Company has developed and adopted a manual describing the rules, safe work practices, and procedures that Contractor and Contractor Parties must follow and comply with when performing Work on behalf of Company or on Company Property ("Contractor Safety Manual"). The Contractor Safety Manual is available to view or download on Contractor's ISN Bulletin Board, accessible at <https://www.isnetworld.com/BulletinBoard/asBulletinBoard.aspx>.

5.3.2. No later than ten (10) days after the Effective Date, at least once every year thereafter (no later than December 1 of each such year), and no later than thirty (30) days after receiving notification of a change to the Contractor Safety Manual, Contractor and any Contractor Party classified as a Class 1 Contractor shall sign the last page of the Contractor Safety Manual stating that Contractor and such Contractor Party has read and understands the requirements set forth therein, and upload such signed document into ISN. Duplicates are not necessary if there is already a signed and active Contractor Safety Manual acknowledgment on file.

5.3.3. Contractor shall review the Pre-Work Safety Meeting Notification and Acknowledgement provided by Company at the time of contracting (Exhibit B of the Contractor Safety Manual), sign the form, and post it on its ISN Bulletin Board before the commencement of Services.

5.4. Disclaimer. Company does not represent or warrant that the Standard Practices or the Contractor Safety Manual comply with Applicable Laws. Company does not undertake any obligations with respect to Contractor by virtue of the Standard Practices or the Contractor Safety Manual. Company may make changes to the Standard Practices or the Contractor Safety Manual from time to time, and the updated Standard Practices or Contractor Safety Manual will be deemed to become a part of this Agreement at the time received or deemed received by Contractor of same (including by electronic delivery, update to the website or online portal, or otherwise). Contractor shall immediately inform Company of any conflict between any Applicable Laws and the Contractor Safety Manual or any Standard Practice, but such duty to inform shall not relieve Contractor of any liability or indemnity requirement for failure to comply with all Applicable Laws.

6. Anti-Conduit Rules. Contractor understands that the California Public Utilities Commission ("CPUC") and the Federal Energy Regulatory Commission ("FERC") have issued certain Affiliate Rules, including CPUC Decision ("D.") 06-12-029, FERC Order 697 (18 C.F.R. Section 35.39(g)), and FERC Order 717 (18 C.F.R. pt. 358 (2008)). Contractor and the Contractor Parties may be in receipt of or have access to non-public information that is subject to the foregoing rules. In accordance with those rules, Contractor understands and agrees, and shall cause the Contractor Parties to understand and agree not to disclose or allow access to: (1) any non-public information of San Diego Gas & Electric Company or Southern California Gas Company with any entity affiliated with such utilities by virtue of substantial, even if not majority, direct or indirect ownership other than the ultimate parent company of both such entities, Sempra Energy (each, a "Sempra Subsidiary"); (2) any non-public electric or gas marketing, procurement or transmission-related information of any Sempra Subsidiary with any other Sempra Subsidiary; (3) any non-public transmission-related information of any Sempra Subsidiary's transmission operations with persons participating in the performance of the same Sempra Subsidiary's or any other Sempra Subsidiary's electric or gas procurement, marketing or other merchant functions; or (4) any gas procurement, marketing or merchant information associated with Southern California Gas Company's merchant function with persons participating in the performance of Southern California Gas Company's or San Diego Gas & Electric Company's gas operations function. In addition, per Resolution E-4874, the CPUC prohibits electric corporations with Community Choice Aggregator Codes of Conduct from using their contractors and consultants in a manner that circumvents such Codes of Conduct, and to the extent applicable, Contractor must comply with such Codes of Conduct. Contractor and its subcontractors understand and agree that they may be required to complete training regarding the foregoing at the Company's sole discretion.

7. Independent Contractor; Employee Benefits.

7.1. Contractor's Relationship with Company.

7.1.1. The Parties acknowledge and agree that (a) Contractor is an independent business separate from Company that will perform the Work as an independent contractor, and no principal-agent or employer-employee relationship or joint-venture partnership will be created with Company, (b) Company has no authority to direct or control the means or methods by which the Work will be performed, and (c) Contractor is free to contract with others for similar services.

7.1.2. Contractor agrees (a) to provide and maintain its own business premises, equipment, and supplies at its sole expense, (b) that, in accordance with industry practices, it will not employ or utilize for the Work any Contractor Party unskilled in the Work, (c) that it shall use prudent business practices in its relationships with each Contractor Party, and (d) that it will not hold itself or its employees out as employees or agents of Company.

7.1.3. Contractor represents to Company that Contractor and each Contractor Party is properly licensed, fully experienced, and possesses the requisite education, technical certifications, training, and qualifications (including all necessary authorizations) to perform the Work, in addition to being properly equipped, organized, staffed, and financed to handle such Work.

7.2. Individuals Performing the Work; Benefits and Affordable Care Act. Regardless of the nature or duration of any assignment with Company, neither Contractor, any Contractor Party, nor any other individuals performing Work will be eligible for or entitled to participate in any of Company's employee benefit plans, programs, policies, or practices which may now or in the future be in effect, including any pension, retirement, or 401(k) plan; any profit sharing, stock option, bonus or incentive compensation plan; any life or

health insurance plan; any vacation or holiday pay plan; or any separation payment plan. Contractor shall, and shall require that the appropriate Contractor Party is contractually obligated (a) to treat individuals performing the Work as its employees for the purposes of satisfying the requirements of the Affordable Care Act, including the associated reporting requirements of Sections 4980H and 6056, and the requirements of Sections 18A and 18B of the Fair Labor Standards Act, and (b) to offer minimum essential coverage that is both affordable and of minimum value to all individuals performing Work who are full-time employees (and their dependents) in accordance with IRC Section 4980H and the regulations issued thereunder, *provided* that the Contractor or applicable Contractor Party is a “large employer” subject to Section 4980H.

8. Intellectual Property.

8.1. Inventions and Work Product. Any idea, invention, work of authorship, drawing, design, formula, algorithm, utility, tool, pattern, compilation, program, device, method, technique, process, improvement, enhancement, modification, development, or discovery, whether or not patentable, or copyrightable, or entitled to legal protection as a trade secret or otherwise, that Contractor or any Contractor Party may conceive, make, develop, create, reduce to practice, or work on, in whole or in part, in the course of performing the Work and that is required to be delivered to Company pursuant to the Work (collectively, “Invention”), and any deliverable, material, or tangibly-expressed information (including any document, drawing, design, calculation, map, plan, workplan, text filing, estimate, manifest, certificate, book, specification, sketch, notes, report, summary, analysis, data model, and sample, and any summary, extract, analysis, and preliminary or draft material developed in connection therewith) prepared, accumulated or developed by Contractor any Contractor Party and that is required to be delivered to Company pursuant to the Work (collectively, “Work Product”), shall be owned by Company and shall be delivered to Company in accordance with the terms of this Agreement or, if this Agreement is earlier terminated, the termination of this Agreement. Contractor agrees that any copyrightable Invention or Work Product shall constitute a “work made for hire.” Contractor hereby transfers and assigns to Company, and shall cause each Contractor Party to transfer and assign to Company, without royalty or any further consideration, its entire right, title, and interest in and to any such Inventions and Work Product, as well as any Intellectual Property Rights therein or thereto. At Company’s request, Contractor shall execute and cause each Contractor Party to execute any necessary documentation confirming such transfer or assignment.

8.2. Contractor Intellectual Property. Contractor and each Contractor Party shall retain ownership of all licenses, trade secrets, copyrights, patents, service marks, trade names, trademarks, franchises, permits, proprietary information, and other ownership rights related to the Work (“Intellectual Property Rights”) that it or they developed or acquired before the Effective Date or separately from its or their performance under this Agreement (“Contractor Intellectual Property”), *provided* that Contractor Intellectual Property does not include any Inventions or Work Product or Intellectual Property Rights in such Inventions or Work Product. Contractor hereby grants to Company, and shall cause each Contractor Party to grant to Company, an irrevocable, assignable, nonexclusive, perpetual, worldwide, royalty-free, unrestricted license to use, copy, distribute, and make derivatives of any Contractor Intellectual Property or any other proprietary rights and specialized knowledge of Contractor for the sole purpose of Company’s or its affiliates’ business.

8.3. Company Intellectual Property. Company will retain ownership of any and all specifications, documentations, and other material provided by Company to Contractor in connection with the Work, as well as any and all Intellectual Property Rights therein or thereto (“Company Intellectual Property”); *provided* that Company Intellectual Property does not include any Contractor Intellectual Property. Contractor hereby grants Company an irrevocable, assignable, non-exclusive, perpetual, worldwide, royalty-free, and unrestricted license to use and sublicense others to use, any modification, or improvement made by or for Contractor of Company Intellectual Property, for the sole purpose of Company’s or its affiliates’ business.

8.4. Enforcement. If requested by Company, Contractor agrees to take all actions necessary, at Company’s sole cost and expense, to obtain, maintain or enforce patents, copyrights, trade secrets, and other Intellectual Property Rights in connection with any Invention or Work Product.

9. Indemnity.

9.1. General Indemnity. Contractor shall indemnify, defend, and hold Company and its current and future direct and indirect parent company(ies), subsidiaries, affiliates, and their respective directors, officers, shareholders, employees, agents, representatives, successors, and assigns, (collectively, including Company, “Indemnitees”) harmless for, from, and against any and all claims, actions, suits, or proceedings of any kind whatsoever (collectively, “Claims”), and any and all losses, liabilities, penalties, fines, damages, demands, costs, or expenses, including all reasonable consulting or attorneys’ fees (including fees and disbursement of in-house and outside counsel) of any kind whatsoever (collectively, “Liabilities”) arising out of, connected in any manner with, or resulting from: (a) injuries to or death of any individuals (including members of the general public, or any employee, agent, independent contractor, consultant, or affiliate of Company, Contractor, or any Contractor Party), or damage to, loss, or destruction of property (including any property of Company), in each case arising out of or connected in any manner with Contractor’s (or any Contractor Party’s) provision of the Work or any defects with respect thereto; (b) data breaches or cyber security events; (c) any alleged, threatened, or actual violation of any Applicable Law in connection with Contractor’s (or any Contractor Party’s) performance of its obligation under this Agreement; (d) Contractor’s Default under or failure to comply with any term of this Agreement; (e) any unauthorized release of Hazardous Materials; or (f) any action reasonably necessary to abate, remediate or prevent a violation or threatened violation of any EH&S Law, in each case, regardless of whether (x) such Claims or Liabilities arose from or are caused by the negligence or fault of any Indemnitee, (y) such Claims or Liabilities are based on contract, tort, or any other theory of liability, or (z) liability without fault or strict liability is imposed or sought to be imposed on any Indemnitee. Notwithstanding the foregoing, the foregoing indemnification obligations will not apply to the extent Claims or Liabilities are caused by the sole negligence or willful misconduct of Company. Contractor shall pay all costs and expenses, including all reasonable consulting or attorneys’ fees (including fees and disbursement of in-house and outside counsel), that may be incurred by Company in enforcing Contractor’s indemnity and defense obligations set forth in this Agreement.

9.2. Liens. Contractor shall indemnify, defend, and hold each Indemnitee harmless from and against any mechanic’s lien or stop notice claim against Company by Contractor or any Contractor Party pertaining to the Work. If Contractor fails to remove or discharge by bond, payment or otherwise any lien or claim within five (5) business days after Company’s written demand to do so, Company may offset the compensation otherwise payable to Contractor under this Agreement or any other agreement to pay such lienors directly.

9.3. Intellectual Property Indemnity. Contractor shall indemnify, defend, and hold the Indemnitees harmless for, from, and against any and all Claims or Liabilities arising out of, connected in any manner with, or resulting from: (a) actual or alleged infringement or misappropriation by Contractor or any Contractor Party of any patent, copyright, trade secret, trademark, service mark, trade name, or other intellectual property right in connection with provision of the Work, including any deliverable or related work product; or (b) Contractor’s or any Contractor Party’s violation of any third-party license to use intellectual property in connection with provision of the Work, including any deliverable or related work product. The foregoing indemnification obligations will not apply to the extent Claims or Liabilities are caused by the sole negligence or willful misconduct of Company.

9.4. Indemnity Respecting Individuals Performing the Work. Contractor shall, and shall require that each Contractor Party be contractually obligated to, indemnify, defend, and hold each Indemnitee harmless from and against all Liabilities or Claims: (a) arising out of, connected in any manner with, or resulting from an Indemnitee being found liable as (i) an employer or joint employer, (ii) a “client employer” as defined in Section 2810.3 of the California Labor Code, or (iii) the hirer of an independent contractor, in each case, with respect to Contractor, any Contractor Party, or any other individual performing Work, (b) arising out of, connected in any manner with, or resulting from the failure of any individual performing Work to be recognized as exclusively employed by Contractor or a Contractor Party and not by such Indemnitee; (c) asserted by or on behalf of any individual performing Services alleging that, in connection with the Services, he or she is entitled (i) to overtime, minimum wage, meal or rest break, wage statement, waiting time, or other wage penalties, unemployment compensation, or disability benefit, or (ii) to participate in any Indemnitee’s employee benefit plans, programs, policies or practices which may now or in the future be in effect, including any pension, retirement, 401(k), profit sharing, stock option, bonus, incentive compensation, life insurance, health insurance, vacation, holiday, or separation payment plan; (d) arising out of any assertion by the Internal Revenue Service that an individual performing Services is a common law employee of an Indemnitee, including any Liability or Claim for taxes owed under IRC Section 4980H; or (e) arising out, connected in any manner with, or resulting from Contractor’s or such Contractor Party’s obligations set forth in the Section entitled “California Labor Code Section 2775.”

9.5. Indemnity Respecting Insurance Obligations. If Contractor fails to obtain the insurance policies required by this Agreement in accordance with its terms, such required insurance lapses or is cancelled during the Term or coverage thereunder is vitiated by an act or omission of Contractor, or if Contractor’s insurer fails or refuses to indemnify or defend an Indemnitee as an additional insured under the applicable policy because of (a) Contractor’s failure to obtain an additional insured endorsement, (b) a policy deductible or self-insured retention, or (c) unauthorized exclusion or sublimit, then Contractor will be obligated to indemnify and defend the Indemnitee(s). Without limiting the generality of the foregoing, Contractor shall indemnify and defend each Indemnitee if any Contractor Party fails to obtain and maintain sufficient insurance limits appropriate for such Contractor Party’s Work, as further described in the Section entitled “Contractor Party Insurance Obligations.”

9.6. Assumption of Defense. If any Claim is brought against an Indemnitee for which Contractor might be required to indemnify, hold harmless, or defend under this Agreement, Contractor shall assume the defense of such Claim with counsel reasonably acceptable to such Indemnitee, unless in the opinion of counsel for such Indemnitee a conflict of interest between such Indemnitee and Contractor may exist with respect to such Claim. If a conflict precludes Contractor from assuming the defense of such Indemnitee, Contractor shall reimburse such Indemnitee on a monthly basis for such Indemnitee’s defense costs through separate counsel of such Indemnitee’s choice. If Contractor assumes the defense of such Indemnitee with acceptable counsel, such Indemnitee, at its sole option and expense, may participate in the defense with counsel of such Indemnitee’s own choice without relieving Contractor of any of its obligations hereunder.

9.7. Design Professionals. Notwithstanding anything to the contrary set forth in this Article, if Contractor is a “design professional” (as defined in California Civil Code Section 2782.8(c)), and to the extent that it is performing any of the Services in its capacity as a design professional, Contractor’s indemnification and defense obligations under this Article with respect to such Services will be limited in accordance with, but required to the maximum extent permitted under, California Civil Code Section 2782.8.

9.8. No Statutory Limitation; Survival. Contractor’s obligations under this Article are not limited in any way by any limitation on the amount or type of damages, compensation, penalty, or benefits payable by or for Contractor or any Contractor Party under any statutory scheme, including any workers compensation acts, disability benefit acts or other employee benefit acts, or the expiration or termination of this Agreement.

9.9. Claims Process and Contractor's Responsibility. Contractor shall provide Notice to Company for each injury to, or death of, a person or injury to property immediately upon knowledge of the occurrence. Contractor shall ensure that this condition is included in all of its contracts with Contractor Parties. Contractor also shall promptly acknowledge and make every effort to satisfactorily settle, within a reasonable time after it occurs, any Claim for injury, loss, damage, expense, or other Liability for which Contractor (or any Contractor Party) is responsible (or potentially responsible) under this Agreement.

10. Background and Drug Screening. To the extent that Contractor Personnel are performing or will perform Services, Contractor hereby certifies each such Contractor Personnel successfully passed a pre-employment: (a) background screening, which included a review and verification of such Contractor Personnel's (i) educational background, (ii) employment history for the three (3) year period immediately preceding such Contractor Personnel's date of hire with Contractor or any Contractor Party, (iii) valid driver's license and clean driving record, and (iv) court records for such Contractor Personnel's area of residence for the seven (7) years period immediately preceding his or her date of hire with Contractor or any of Contractor Party, including verification that such Contractor Personnel was not convicted of a felony or other act involving a breach of trust or act of dishonesty; and (b) drug screening, which included the Substance Abuse and Mental Health Administration's five categories of drugs, also known as the "SAMHSA 5." For purposes of this Article, the term "**Contractor Personnel**" means any Contractor Party performing the Services on behalf of Contractor requiring, in Company's sole discretion, access to Company network infrastructure remotely or on-site, Company email access, or a badge for identification purposes or otherwise.

10.1. **Right to Audit.** Without limiting the generality of the Article entitled "Audit," Company reserves the right to view or inspect Contractor's screening records at any time so long as not to induce a significant business burden on Contractor. Such inspection allows Company's employee representative(s) or Company's contracted representative(s) to conduct a compliance review, audit, or other verification.

10.2. **Reporting Error.** If Contractor, while acting in good faith, made an error in certifying the correct pre-employment screening status of any Contractor Personnel pursuant to this Article, Contractor shall immediately notify Company upon discovery of the error. Contractor shall then immediately remove such Contractor Personnel from Company Property and provide a qualified replacement at Contractor's sole cost and expense.

11. Insurance. Insurance requirements are set forth as follows, but do not limit the amount or scope of liability of Contractor under this Agreement. The following constitutes the minimum insurance and requirements relating thereto:

11.1. On or before the Effective Date, and thereafter upon Company's request, Contractor shall provide Company with (a) current certificates of insurance and all renewals thereof, and (b) all endorsements required by this Article, in each case, executed by an authorized representative of each insurer, as evidence of all insurance policies required under this Article. Contractor shall submit such certificates via e-mail to sempraenergy@ebix.com. No insurance policy may be canceled, materially revised, or subject to non-renewal without at least thirty (30) days advance Notice being given to Company or, with respect to a non-payment of a premium, at least ten (10) days advance Notice. Insurance shall be maintained without lapse in coverage as of the Effective Date until at least the later of (i) the end of the Term and (ii) the expiration of the applicable warranty period(s) set forth in this Agreement, including any extension thereof ("**Insured Period**"). If Contractor's coverage is cancelled, non-renewed, or exhausts (or is likely to exhaust) through the payment for Claims or Liabilities unrelated to this Agreement, Contractor shall obtain and have in place replacement coverage in accordance with the terms of this Article and shall provide Company with certificates of insurance and additional insured endorsements of all required insurance before termination, expiration, or exhaustion of prior coverage. Upon Company's request, Contractor shall permit, and shall be responsible for requiring that each Contractor Party permits, Company to view copies of Contractor's or such Contractor Party's policies of insurance.

11.2. All required policies of insurance must be written by companies having an A.M. Best rating of "A-, VII" or better, or equivalent.

11.3. Company and its parent company, and its subsidiaries, affiliates and their respective officers, directors, and employees, shall be named as additional insureds by applicable endorsement for all policies listed in this Article except for Workers' Compensation and Professional Liability, including on policies issued in excess of the minimum limits specified in this Article, until at least the end of the Insured Period. In the event the policies include a "blanket additional insured endorsement where required by contract," the following language added to the certificate of insurance will satisfy Company's requirement: "**Southern California Gas Company**, its parent, its affiliates, and each of their respective directors, officers, agents and employees are included as additional insured with respect to liability arising out of the work performed by Contractor or any of its subcontractors." The insurance policies shall include (a) a severability of interest or cross-liability clause, and (b) additional insured endorsements evidencing ongoing and completed operations endorsements – ISO forms CG2010 and CG2037, or their equivalent.

11.4. Contractor's insurance policies shall provide, and Contractor shall ensure that each Contractor Party's insurance policies provide, that the coverage is primary for all purposes and that any insurance or self-insurance maintained by Company shall not contribute with Contractor's or such Contractor Party's insurance.

11.5. Contractor shall be solely responsible for any deductible or self-insured retention on insurance required hereunder in this Agreement.

11.6. Each policy of insurance required to be obtained and maintained by Contractor as described herein shall contain a waiver of the insurers' rights of subrogation against Company and its current and future direct and indirect parent company(ies), subsidiaries, affiliates, and their respective directors, officers, shareholders, employees, agents, representatives, successors, and assigns.

11.7. Contractor shall comply with all conditions in its insurance policies, including the notice and cooperation provisions, and shall promptly notify its insurers of any Claim or potential Claim in connection with, related to, or arising out of the Work.

11.8. The insurance requirements in this Article cannot be waived unless documented by a written amendment hereto.

11.9.

11.10. During the Insured Period, Contractor shall provide and maintain, at Contractor's expense, the following types of insurance:

11.10.1. **Commercial General Liability Insurance.** Contractor shall maintain commercial general liability insurance written on an occurrence basis in the amount of not less than \$2,000,000 per occurrence. If the policy maintains a policy aggregate, such aggregate shall not be less than twice the per occurrence limit. Coverage shall be at least as broad as the Insurance Services Office Commercial General Liability Coverage, with no sublimits or wildfire, explosion, collapse, or underground exclusions. Such insurance shall include coverage for products/completed operations, broad form/blanket contractual liability for written contracts, property damage and personal injury liability, premises/operations, independent contractor liability, and hostile fire liability. Defense costs shall be provided as an additional benefit and may be included within the limits of liability. Coverage limits may be satisfied using an umbrella or excess liability policy that satisfies the requirements of this Article.

11.10.2. **Commercial Automobile Liability Insurance.** Contractor shall maintain automobile liability insurance (including coverage for owned, non-owned, and hired automobiles) covering vehicles used by Contractor in connection with the Work in the amount of not less than \$1,000,000 combined single limit per occurrence for bodily injury, death and property damage (including loss of use thereof). Contractor's automobile liability insurance coverage shall contain appropriate no-fault insurance provisions or other endorsements in accordance with Applicable Laws. Coverage shall be at least as broad as the Insurance Services Office Business Auto Coverage form covering Automobile Liability, code 1 "any auto." Coverage limits may be satisfied using an umbrella or excess liability policy that satisfies the requirements of this Article.

11.10.3. **Workers Compensation Insurance.** In accordance with the laws of the State(s) in which the Services will be performed, Contractor shall maintain in force workers compensation insurance for all of its employees. If applicable, Contractor shall obtain U.S. Longshore and Harbor Workers compensation insurance, separately, or as an endorsement to workers compensation insurance. Contractor shall also maintain employer's liability coverage in an amount of not less than \$1,000,000 per accident and per employee for disease. In lieu of such insurance, Contractor may maintain a self-insurance program meeting the requirements of the State(s) in which the Services will be performed along with the required employer's liability insurance.

11.10.4. **Pollution Liability.** Reserved.

11.10.5. **Umbrella / Excess Liability.** Contractor shall maintain excess or umbrella liability insurance on an occurrence basis covering all risks, losses and liabilities in excess of the applicable underlying insurance described in this article, in the amount of not less than \$2,000,000 per occurrence, and on a following-form basis.

11.10.6. **Professional Liability.** Reserved..

11.10.7. **Cyber Risk Liability Insurance.** Reserved.

11.10.8. **Aviation Liability.** Reserved

11.11. **Contractor Party Insurance Obligations.** Contractor shall require each Contractor Party that performs any Work to obtain and maintain insurance policies with sufficient limits appropriate for the type of Work being performed by such Contractor Party. Unless Company specifically requires otherwise, a Contractor Party is not required to obtain) excess or umbrella liability insurance policies so long as Contractor's excess or umbrella liability insurance provides coverage for the performance of Work by all Contractor Parties.

12. Compliance with Applicable Laws and Company Documentation. At all times during Contractor's performance of its obligations under this Agreement, Contractor shall, and shall cause each Contractor Party:

12.1. To comply with and observe all EH&S Laws and any and all other applicable laws, permits, statutes, licenses, rules, regulations, codes, ordinances, judgments, decrees, writs, legal requirements, orders or the like, of any governmental agency, and the written interpretations thereof, including any statute, law, rule, regulation, code, ordinance, judgment, decree, writ, order or the like, regulating or relating to this Agreement, Company, Contractor, or a Contractor Party (collectively, together with the EH&S Laws, "**Applicable Laws**");

12.2. To comply with and observe the Contractor Safety Manual and all applicable Standard Practices, *provided* that neither Contractor nor any Contractor Party shall comply with the Contractor Safety Manual or the Standard Practices if and only to the extent that such compliance would violate Applicable Laws; and

12.3. To have and maintain in effect all licenses, permits, registrations, certificates, trainings, and approvals required by any Applicable Law or governmental agency, including all necessary and appropriate licenses issued by the Contractor's State License Board.

13. Default. Contractor shall be in default under this Agreement if any of the following occurs (each such default, a “Default”): (a) Contractor becomes bankrupt or insolvent, however so evidenced; (b) Contractor fails to comply with, or otherwise breaches any representation, warranty, covenant, or obligation of Contractor under this Agreement; (c) Contractor executes any requirement or obligation of Contractor under this Agreement in bad faith; or (d) Contractor fails to make timely progress in the performance of the Services.

14. Remedies. If a Default occurs, Company will have the following rights and remedies and may elect to pursue any or all (or any combination) of them: (a) Company may (i) terminate this Agreement, or may terminate Contractor’s right to proceed with all or any part of the Work, by giving Notice of such termination to Contractor, with such termination to be effective upon delivery of such Notice, and (ii) seek recovery for any and all Liabilities arising out of or in connection with such Default, including Liabilities arising out of or in connection with Company’s attempts to remedy such Default; (b) Company may procure, upon such terms and in such manner as Company deems appropriate, services similar to that specified in this Agreement, and Contractor shall be liable to Company for all direct and indirect losses and excess costs in procuring the same, which losses or costs Company may offset against any payments owed or due to Contractor; or (c) Company may pursue any other right or remedy that may be available to Company at law or in equity as a result of such Default. If, following the exercise of Company’s termination rights provided in this Article, it is determined for any reason by a tribunal of competent jurisdiction that Contractor was not in Default under this Agreement, the Parties’ rights and obligations shall be the same as if Notice of termination had been issued pursuant to the Article entitled “Termination for Convenience.”

15. Termination for Convenience. Company may terminate this Agreement (or any part thereof) at any time and for any reason for its sole convenience upon providing two (2) business days’ advance Notice to Contractor (“Termination for Convenience”). Contractor’s sole right to compensation as a result of such termination will be limited to amounts due and payable by Company under this Agreement incurred before the effective date of termination, including any such amounts for Work executed before to the effective date of termination (“Termination Charges”). Contractor shall fully justify and document to Company, in writing, any Termination Charges claimed. In no event shall Contractor be entitled to payment for Work that has not been authorized by Company, or is not yet performed, or any anticipated profits for any Work that has not been authorized or performed. Company shall make payment of Termination Charges no later than forty-five (45) days after receipt of Contractor’s written submittal of charges and justification to Company’s satisfaction. Company will have the right to review and verify any Termination Charges claimed by Contractor before payment.

16. Retention. Company will have the right to withhold a retention from payments due Contractor. The amount of the retention will be paid within 45 days after the “date of completion,” as defined by California Civil Code Section 8180, *provided* that Company may require Contractor to provide conditional or unconditional lien releases as a condition to release of the retention and such additional amounts due Contractor as necessary until such liens have been satisfied by Contractor. In addition, Company may use the retention to satisfy directly the claim of any lienor.

17. Audit. Company may designate its own employee representative(s) or its contracted representative(s) with a certified public accounting firm, who will have the right to audit and to examine any cost, payment, settlement, or other supporting documentation relating to this Agreement. Any such audit(s) will be undertaken by Company or its representative from a certified public accounting firm at reasonable times during normal business hours. Contractor agrees to fully cooperate with such audit(s). Contractor shall include a clause similar to the one immediately above in its arrangements with each Contractor Party reserving the right to designate Contractor’s own employee representative(s), its contracted representative(s) from a certified public accounting firm, or representative(s) from Company, who will have the right to audit and to examine any cost, payment, settlement or other supporting documentation resulting from any item related to this Agreement. Company shall provide Notice to Contractor of any exception taken as a result of an audit of Contractor, and Contractor shall refund to Company no later than ten (10) days of such Notice the amount of any such exception. If Contractor fails to make such payment, Contractor shall pay interest on any unpaid portion of such payment, accruing monthly, at a rate equal to the lesser of ten percent (10%) per annum and the maximum lawful rate. Company shall compute such interest from the date of the Notice of exception(s) to the date Contractor reimburses Company in full for such exception(s). Contractor shall reimburse Company for the cost for the performance of an audit if it discloses an overcharge of five percent (5%) or greater. Company’s audit rights hereunder extend for a period of five (5) years following the date of final payment under this Agreement. Contractor shall and shall require each Contractor Party to retain all necessary records and documentation for the entire length of this audit period.

18. Taxes.

18.1. Contractor’s Liability for Taxes. Contractor assumes exclusive liability for and shall pay before delinquency, all federal, state, regional, municipal, or local sales, use, excise and other taxes, charges or contributions imposed on, with respect to, or measured by (a) the Services, and all other materials, supplies or labor furnished hereunder, (b) the wages, salaries or other remunerations paid to individuals employed in connection with, the performance of the Services, and (c) any failure of Contractor or any Contractor Party to comply with the Affordable Care Act with respect to individuals performing the Services.

18.2. Tax Treatment of Individuals. Without limiting the generality of this Article, Contractor agrees to treat, and shall cause each Contractor Party to treat, all individuals performing the Services as employees of Contractor or Contractor Party, as applicable, for purposes of federal and state income taxes, Social Security, and Medicare taxes, unemployment and disability insurance premiums. Contractor agrees that, at any time during the performance of this Agreement, Company will have the right to audit Contractor’s compliance with this provision in accordance with the Article entitled “Audit.”

18.3. California Withholding. To the extent any portion of the Services is performed in the State of California, either: (a) Contractor represents that Contractor is a California resident or registered with the California Secretary of State and shall provide Company with an original and a copy of Form 590, Withholding Exemption Certificate, in accordance with California Revenue and Taxation Code Section 18662 and regulations thereunder; or (b) seven percent (7%) of all compensation payable to Contractor for the Services performed in California shall be withheld in accordance with applicable California Franchise Tax Board (“FTB”) regulations, unless Company has been notified in writing by FTB that withholding is waived or a lower rate or withholding is authorized.

18.4. Minimization of Tax Liability. Contractor and Company shall cooperate in good faith to minimize their respective tax liability to the extent legally permissible (and with no duty to increase either Party’s tax liability), which, with respect to Contractor, includes separately stating taxable charges on Contractor’s invoices and supplying resale and exemption certificates, if applicable, and any other information reasonably requested by Company.

18.5. Confidentiality Exception. Notwithstanding anything to the contrary set forth herein or in any other written or oral understanding or agreement to which the Parties are parties or by which they are bound, the Parties acknowledge and agree that: (a) any obligations of confidentiality contained herein and therein do not apply and have not applied from the commencement of discussions between the Parties to the tax treatment and tax structure of any transaction related to the Services or any other transactions or arrangements; and (b) each Party (and each of its employees, subcontractors, suppliers, representatives, or other agents) may disclose to any and all persons or entities, without limitation of any kind, the tax treatment and tax structure of any transaction and all materials of any kind (including opinions or other tax analyses) that are provided to such Party relating to such tax treatment and tax structure, all within the meaning of Treasury Regulations Section 1.6011-4; *provided* that the foregoing is not intended to affect any privileges that each Party is entitled, in its sole discretion, to maintain, including with respect to any confidential communications with its attorney or any confidential communications with a federally authorized tax practitioner under Internal Revenue Code (“IRC”) Section 7525.

19. Entry onto Property. Without limiting the generality of any other provision of this Agreement, to the extent that any Work requires Contractor to enter onto Company property (including any property held in fee, under an easement, lease, license, right of entry or other interest, in whole or part) (collectively, “Company Property”), Contractor shall comply with the following provisions: (a) Contractor shall, and shall cause each Contractor Party to make best efforts to minimize interference with any existing use of Company Property by Company or its assignees; (b) Contractor’s right to enter Company Property is expressly conditioned upon the right of Company to commence or resume the use of the Company Property whenever in the interest of its service to its patrons or consumers it shall appear necessary or desirable to do so, as provided in General Order 69-C or any revision thereof or amendment thereto, issued by the CPUC; (c) Contractor shall, before the termination of the Work occurring on Company Property, restore the Company Property to the same condition, or as nearly the same condition as reasonably possible, to that which existed immediately before Contractor’s entry; (d) **TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, CONTRACTOR WAIVES ALL CLAIMS CONTRACTOR MIGHT HAVE AGAINST EACH AND EVERY INDEMNITEE FOR ANY INJURY, ACCIDENT, ILLNESS, PROPERTY DAMAGE, DEATH OR OTHER OCCURRENCE ARISING IN ANY MANNER WHATSOEVER OUT OF CONTRACTOR’S OR ANY CONTRACTOR PARTY’S PRESENCE ON COMPANY PROPERTY;** (e) **TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, CONTRACTOR EXPRESSLY ASSUMES ALL RISKS OF CONTRACTOR’S AND ANY CONTRACTOR PARTY’S ENTRY ONTO THE COMPANY PROPERTY, INCLUDING ANY INJURY, DAMAGE, OR LOSS SUFFERED BY CONTRACTOR OR ANY CONTRACTOR PARTY OR ANY EMPLOYEE, REPRESENTATIVE OR AGENT THEREOF ARISING OUT OF ANY DISCLOSED OR UNDISCLOSED DEFECT, HAZARD OR PRESENCE OF ANY MATERIAL ON THE COMPANY PROPERTY;** and (f) Contractor shall not create nor cause to exist on the Company Property any public or private nuisance, or any other condition that would present a threat to the Company Property, human health & safety, or the environment. Contractor shall also not store or park, and shall not cause to be stored or parked, on the Company Property, any equipment, vehicle, machine, tool, or other device, that is not in compliance with any local, state or federal law or regulation, including the California Air Resources Board’s (“CARB”) statewide portable equipment registration program, and CARB’s air toxics control measure for portable diesel-fueled engines.

20. Confidentiality.

20.1. Definition. For purposes of this Agreement, the term “Confidential Information” means proprietary information concerning the business, operations, or assets of Company, its direct and indirect parent company(ies), subsidiaries or affiliates, including (a) the terms of this Agreement, (b) any information or materials prepared in connection with the performance of the Work, (c) any related agreement, designs, drawings, specifications, techniques, models, data, business plans, documentation, source code, object code, diagrams, flow charts, research, development, processes, procedures, know-how, manufacturing, development or marketing techniques and materials, development or marketing timetables, strategies, development plans, and any other information of a similar nature, (d) any data in GIS format pertaining to Company’s electric or gas transmission facilities, including shapefiles for structures, biological and cultural resources survey shapefile data, tie-line layers and access roads, electric transmission pole locations and any other

information of a similar nature (collectively, "GIS Data"), (e) information relating to Company substation, compressor station, valve station, or pipeline pressure regulating station design (including design documents and drawings, security systems design, and operation and similar information constituting critical energy infrastructure information as defined by 18 C.F.R. §388.113(e)) (collectively, "CEII"), and (f) customer, supplier, or personnel names and other information related to customers, suppliers, or personnel, pricing policies and financial information, in each case whether or not reduced to writing or other tangible form, and any other trade secrets. Notwithstanding the foregoing, Confidential Information does not include: (i) information known to Contractor before obtaining the same from Company; (ii) information in the public domain at the time of disclosure by Contractor; (iii) information lawfully obtained by Contractor from a third party which did not receive the same, directly or indirectly, from Company; (iv) information developed independently by Contractor without use of, reference to, or access to Confidential Information, or (v) information approved for release by express prior written consent of an authorized officer of Company. Contractor will have the burden of proof in establishing that its use of Confidential Information is permitted by any of the foregoing exceptions.

20.2. **Limited Use; Nondisclosure.** Except as expressly set forth in this Article, Contractor shall not disclose any Confidential Information to any individual or entity other than a Contractor Party, *provided* that such Contractor Party agrees to abide by the terms of this Article as if such Contractor Party were the Contractor hereunder. Contractor shall use, and shall cause each Contractor Party to use, the Confidential Information solely for the purpose of performing the Work. Contractor shall not, and shall not permit any Contractor Party to, use the Confidential Information for their own benefit other than for the limited purpose set forth herein. To prevent unauthorized use or disclosure of the Confidential Information, Contractor agrees to use the higher of (a) the same degree of care Contractor uses with respect to its own proprietary or confidential information, and (b) a reasonable standard of care. Contractor shall cause each Contractor Party receiving Confidential Information to become familiar with and abide by the terms of this Article as if such Contractor Party were the Contractor hereunder. Contractor shall be responsible for any breach of this Article by any Contractor Party.

20.3. **Court or Administrative Order.** Notwithstanding any other provisions of this Article, Contractor may disclose any of the Confidential Information in the event, but only to the extent that, based upon reasonable advice of counsel, Contractor is required to do so by the disclosure requirements of any law, rule, or regulation, or any order, decree, subpoena, or ruling or other similar process of any court, governmental agency, or regulatory authority. Before making or permitting any such disclosure, Contractor shall provide Company with prompt Notice of any such requirement so that Company (with Contractor's assistance if requested by Company) may seek a protective order or other appropriate remedy.

20.4. **Publicity.** Except in the event Contractor is required to disclose any Confidential Information in accordance with the foregoing provisions, Contractor shall not, without the prior written consent of Company, disclose to any third party (a) the fact that such Confidential Information has been made available to Contractor, or (b) the existence of any ongoing business relationship between the Parties.

20.5. **Document Retention.** Upon Company's request (and, in addition, if Contractor has obtained Confidential Customer Information, at the earlier of (a) the end of the Term, and (b) any time during the Term when such Confidential Customer Information is no longer necessary to perform the Services), Contractor shall promptly deliver to Company or destroy if so directed by Company (with such destruction to be certified to Company) all documents (and all copies thereof, however stored) furnished to or prepared by Contractor that contain or are based on or derived from Confidential Information and all other portions of documents in Contractor's possession that contain or that are based on or derived from Confidential Information. Notwithstanding the foregoing, Contractor will not be required to return or destroy Confidential Information that has been created solely by Contractor's automatic archiving and back-up procedures, but only to the extent created and retained in a manner consistent with such procedures and not for any other purpose, and *provided* that such automatically archived or backed-up copies will be subject to the confidentiality provisions of this Article.

20.6. **Survival.** Notwithstanding the return or destruction of all or any part of the Confidential Information, the provisions of this Article shall nevertheless remain in full force and effect with respect to specific Confidential Information until the date that is five (5) years after the date of disclosure of such Confidential Information, except as to GIS Data, CEII, and Confidential Information about, regarding or attributable to Company's or its affiliates' customers ("Confidential Customer Information"), for which information the provisions of this Article shall remain in full force and effect in perpetuity. Moreover, Contractor represents, warrants, and covenants that security procedures and practices appropriate to the nature of the GIS Data, CEII, and Confidential Customer Information involved are in place on the Effective Date and will be used at all times to protect the GIS Data, CEII and Confidential Customer Information from unauthorized access, destruction, use, modification, or disclosure. Without limiting the generality of the foregoing or any other provision of this Agreement, Contractor shall access, collect, store, use, and disclose the Confidential Customer Information under policies, practices, and notification requirements no less protective than those under which Company operates as required by Company's tariffs regarding privacy and security protections for energy usage data.

20.7. **Remedies.** The Parties acknowledge that the Confidential Information is valuable and unique, that damages would be an inadequate remedy for breach of this Article, and that the obligations of Contractor are specifically enforceable. Accordingly, the Parties agree that in the event of a breach or threatened breach of this Article by Contractor, Company, its direct and indirect parent company(ies), subsidiaries or affiliates, which shall be third party beneficiaries of this Agreement, shall be entitled to seek an injunction enjoining such breach, without the necessity of proving damages or posting any bond. Any such relief shall be in addition to, and not in lieu of, monetary damages or any other legal or equitable remedy available to Company, its direct and indirect parent company(ies), subsidiaries or affiliates.

21. Environmental, Health, and Safety Terms.

21.1. **Definitions.** For purposes of this Agreement, the following terms have the following meanings:

21.1.1. **"Hazardous Materials"** means any chemical, substance, material, controlled substance, object, product, by-product, residual, condition, solid, hazardous waste, or any combination thereof, that is hazardous to human health, safety, or the environment due to its ignitability, corrosivity, reactivity, toxicity, or other harmful or potentially harmful properties or effects. Hazardous Materials include (a) any flammable explosives, radioactive materials, hazardous wastes, toxic substances, or related materials, and substances defined as "hazardous substances," "hazardous material," "hazardous wastes," or "toxic substances" in, under, or pursuant to any EH&S Law, and (b) oil or petroleum products, asbestos, and any asbestos containing materials, radon, polychlorinated biphenyls, urea formaldehyde insulation, lead paints and coatings, and all of those chemicals, substances, materials, controlled substances, objects, conditions, and waste, or any combination thereof, that now are, or after the Effective Date become listed, defined, or regulated by any EH&S Law.

21.1.2. **"EH&S Law"** means any and all applicable federal, state, regional, county, or local law, regulation, decision of the courts, ordinance, rule, code, order, directive, guideline, permit, or permit conditions, which, on or after the Effective Date relate in any way to worker or workplace safety, environmental conditions, environmental quality or policy, or health and safety issues or concerns (including product safety). EH&S Law includes the Comprehensive Environmental Response, Compensation and Liability Act of 1980, the Resource Conservation and Recovery Act, the Federal Water Pollution Control Act, the Safe Drinking Water Act, the Hazardous Materials Transportation Act, the Carpenter-Presley-Tanner Hazardous Substance Account Act, the Toxic Substance Control Act, the Safe Drinking Water and Toxic Enforcement Act, the California Hazardous Waste Control Law, the Occupational Safety and Health Act, the California Occupational Safety and Health Act, the Porter-Cologne Water Quality Control, and, in each case, applicable regulations or rules promulgated thereunder.

21.2. **Materials and Licenses.** Contractor shall ensure that (a) all materials and equipment to be supplied or used by Contractor in the performance of the Work, including vehicles, loading equipment, and containers, are in good condition and fit for the uses for which they are employed, (b) all licenses, permits, registrations, certificates, and other approvals required by any Applicable Law are procured and maintained for such materials and equipment through the later of the Term and the completion of all of Contractor's obligations hereunder, and (c) none of the materials or equipment used by Contractor with respect to this Agreement contains asbestos.

21.3. **Handling Hazardous Materials.** Contractor agrees as follows: (a) in accordance with all applicable EH&S Laws, Contractor shall promptly and properly manage, containerize, store, remove, transport, and dispose all Hazardous Materials used in connection with the Work, subject to the Section entitled "No Transportation of Company's Hazardous Materials," (b) Contractor shall not cause or permit the spillage, discharge, emissions, or release of any Hazardous Materials in the course of performing Work and, if such spillage, discharge, emission, or release accidentally occurs, Contractor shall immediately notify Company and take such actions in accordance with the Section entitled "Releases of Hazardous Materials," (c) Contractor shall not create, dispose of, recycle, treat, release, or handle any Hazardous Materials at, on, or within any Company Property, except as otherwise required as part of the Work, or (d) if Contractor encounters suspected asbestos containing material, Contractor will not undertake the management, removal, storage, transportation, or disposal of such asbestos containing material, but shall promptly notify Company.

21.4. **Storage.** Contractor agrees as follows: (a) Contractor shall not store any Hazardous Materials in a manner that violates any EH&S Laws or, for periods in excess of applicable jobsite storage limitations imposed by EH&S Law, other Applicable Laws, the Contractor Safety Manual, or the Standard Practices, whichever is most restrictive; (b) Contractor shall take, at its expense, all actions necessary to protect third parties, including Company's employees, tenants, and agents, from any exposure to, and hazards of, Hazardous Materials that are associated in any manner with any Work, including jobsite soils or groundwater contamination while they are, or should be, under Contractor's control, as well as any discharges, releases, and spills of such Hazardous Materials; and (c) Contractor shall not store any Hazardous Materials at, on, or within any Company Property without prior written authorization from Company, which authorization (if given) shall be limited solely to the minimum quantity of Hazardous Materials necessary to perform the work. Upon request by Company, Contractor shall provide a list of Hazardous Materials stored, and quantities thereof, and a description of where these Hazardous Materials are stored.

21.5. **Consultation.** Contractor shall comply with all applicable EH&S Laws and the requirements of governmental agencies; *provided* that Contractor shall exert all efforts to reach and consult with Company Representative before making any report to governmental agencies pursuant thereto and shall follow Company Representative's instructions so long as they are consistent with Contractor's legal obligations.

21.6. Releases of Hazardous Materials.

21.6.1. In the event of any release of a Hazardous Material, Contractor shall (a) take all reasonable steps necessary to stop and contain said release, (b) make any report of such release as required under EH&S Law, and (c) clean up such release as required by the applicable governmental agency.

21.6.2. **As soon as possible but in no event later than thirty six (36) hours after the release of any Hazardous Material, Contractor shall submit to Company Representative a written report, in a format required by Company, describing in detail any event of any release of a Hazardous Material, which report will include, at a minimum, the following information: (a) name and address of Contractor and any Contractor Party involved; (b) name and address of Contractor's commercial and environmental liability insurance carrier; (c) name and address of any injured or deceased persons, if applicable; (d) name and address of any property damage, if applicable; (e) a detailed description of the release including the identification of the Hazardous Material, the date and time of the release, the volume released, and the nature of the environmental contamination; (f) a determination of whether any of Company's personnel, equipment, tools or materials was involved; (g) a detailed description of all reports made to any governmental agency, and any communications from governmental agencies regarding the release or any licenses or permits necessary to perform the Work; and (h) a description of the actions taken to respond to the release.**

21.7. **No Transportation of Company's Hazardous Material.** Contractor shall not (a) transport any Hazardous Material that Company generated for purposes of treatment, storage, recycling, or disposal, or (b) conduct any treatment, storage, recycling, or disposal of any Company-generated Hazardous Material, in each case unless authorized by Company to perform such activities in writing. If Contractor is authorized by Company to perform such activities, the following terms apply:

21.7.1. **Authorized Treatment Facility.** Before transporting Company-generated Hazardous Material, Contractor shall confirm that the treatment, storage, recycling, or disposal facility ("TSDF") has procured and maintained in effect all licenses, permits, registrations, certificates or other authorizations required by any EH&S Law to lawfully receive, handle, transport, store, treat, recycle, incinerate, dispose of, or otherwise manage or use such Hazardous Material. Contractor shall not transport any Company-generated Hazardous Material to any TSDF that is unable or fails to provide such confirmation, and Contractor shall immediately notify Company. Company reserves the right at any time, in Company's sole discretion, to cancel its authorization of any TSDF by Notice to Contractor.

21.7.2. **Hazardous Waste Manifest.** Company shall, when required by EH&S Law, provide Contractor with a complete and executed Hazardous Waste manifest or other shipping documentation for Company-generated Hazardous Material to be transported for treatment, storage, recycling or disposal. Contractor's transportation, recycling, treatment, storage, or disposal of any such Hazardous Material in accordance with this Agreement shall be documented by Contractor utilizing, among other things, the Hazardous Waste Manifest tracking system or other records as required by EH&S Law, copies of which shall be provided to Company no later than ten (10) days after shipment.

22. **Hazardous Substance Information.** Contractor shall provide the following to Company for the materials or equipment (including any part thereof) delivered under this Agreement: (a) reference to the applicable Material Safety Data Sheet for each material containing a "hazardous material," as defined by California Health and Safety Code Section 25501(n)(2)(A); and (b) a written statement for each material that is a "mixture or trade name product" that contains a "toxic chemical" subject to the reporting requirements of Section 313 of the Emergency Planning and Community Right-to-Know Act, including the name and associated Chemical Abstract Services Registry number of such toxic chemical, the specific concentration at which each such toxic chemical is present in each such mixture or trade name product, and the weight of each such toxic chemical in each such mixture or trade name product. Without limiting the generality of the foregoing, if Contractor is obligated to provide a warning to pursuant to California's Safe Drinking Water and Toxic Enforcement Act (Proposition 65) to exposed individuals with respect to the materials or equipment or as part of the performance of Contractor's obligations hereunder, Contractor shall provide such warning to such individuals, including, as applicable, members of the public, Company's employees, Contractor's employees, and all other Contractor Party employees.

23. **Use of Company Equipment.** Contractor acknowledges and agrees that if Company furnishes any tools or equipment to Contractor to perform the Work, (a) such tools or equipment will be provided by Company only as a convenience and only after Contractor executes Company's standard check-out agreement for such tools or equipment, (b) Contractor shall assume sole risk, responsibility, and liability for such loaned tools or equipment while in Contractor's control or possession, including any loss, damage, destruction, theft, maintenance, and repair of such tools or equipment, (c) Contractor shall inspect such tools or equipment before Contractor's use and be satisfied that such tools or equipment are in good repair and working condition, (c) Contractor shall adequately and properly train all personnel that will use any such tools or equipment in its correct, intended, and safe use, and (d) Contractor shall actively supervise, with trained personnel, all personnel using such tools or equipment to ensure that the use of the tool or equipment is correct, safe, in accordance with the intended use, and creates no risk of injury or damage to individuals or property.

24. **Offset.** Company may, upon providing Notice to Contractor, setoff any amount due from Contractor, whether or not under this Agreement, against any amount due Contractor or claimed to be due by Contractor under this Agreement. In addition, Company may withhold from Contractor any amount sufficient to reimburse Company for any Liability for Contractor's actual, alleged, or reasonably probable failure, based on factual evidence, to comply with the terms of this Agreement.

25. **Contractor Diversity.** Company's policy is to provide maximum opportunities for women, minority, and service disabled veteran business enterprises, lesbian, gay, bisexual or transgender (LGBT) business enterprises, and socially and economically disadvantaged small business concerns (collectively, "DBEs") to participate in the performance of contracts. Company expects, as satisfactory performance under this Agreement, Contractor to utilize DBE Contractor Parties when feasible and to use good faith efforts to set and attain goals in parity with Company goals when contracting for work with Company. Contractor shall submit on a timely basis any documentation required by Company to report Contractor's DBE expenditures in connection with this Agreement. Contractor shall submit all documentation required by Company to report such verified DBE expenditures in accordance with [Schedule D](#).

26. **Assignment.** Contractor shall not permit this Agreement or any of Contractor's rights or obligations hereunder to be assigned or delegated voluntarily, involuntarily, by merger, consolidation, dissolution, operation of law, or any other manner, without Company's prior written consent, and any attempted assignment without such consent will be null and void; *provided that* (a) no such written consent by Company shall discharge Contractor from the performance of its obligations under this Agreement, and (b) Contractor shall remain jointly and severally liable with any permitted assignee or delegatee for any failure to comply fully with all obligations under this Agreement. Company may assign or delegate in whole or in part its rights and obligations under this Agreement without the consent of Contractor.

27. **Time.** Contractor agrees that the performance of the Services are essential to Company and, hence, **TIME IS OF THE ESSENCE in performing all of Contractor's obligations hereunder.**

28. **Governing Law.** This Agreement will be governed by the internal laws of the State of California, excluding its conflicts of law provisions.

29. **Disputes; Venue.** Any dispute will be referred to Company's Director for Supply Management and an officer of Contractor for resolution. If Company and Contractor cannot reach an agreement within a reasonable time, Company and Contractor will have the right to pursue litigation. If litigation is initiated to enforce or interpret any term of this Agreement, the Parties agree that (a) the action will be brought in the Superior Court of the County of Los Angeles, California (or, if the federal courts have exclusive jurisdiction over the subject matter of the dispute, in the U.S. District Court for the Central District of California), and the Parties submit to the exclusive jurisdiction of said court, and (b) unless Company provides Notice to Contractor to the contrary, in no event will the litigation of any controversy or the settlement thereof delay the performance of this Agreement.

30. **Survival.** The obligations imposed on Contractor pursuant to each Article, which by its terms contains or refer to subject matter which relates to time periods subsequent to the Term, including "Taxes," "Intellectual Property," "No Publicity; Ex Parte Communications," "Disputes; Venue," and this Article, will survive termination of this Agreement and final payment to Contractor.

31. **Equal Employment Opportunity.** Company is an equal opportunity employer and federal contractor or subcontractor. Consequently, the Parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity, or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The Parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.

32. **Compliance with Section 889 of the National Defense Authorization Act of 2019.** Contractor acknowledges that Company is a contractor for the federal government and is therefore required to comply at all times with, among other procurement rules, Federal Acquisition Regulation ("FAR") Clauses 52.204-24 and 52.204-25. In furtherance thereof, Contractor agrees that, from and after the Effective Date: (a) neither it nor any Contractor Party will provide to Company or use in connection with any Work "covered telecommunication equipment or services" (as such term is defined in FAR Clause 52.204-25(a)) or any equipment, system, or service that uses "covered telecommunication equipment or services"; and (b) should it or any Contractor Party, in connection with the Work, identify that it provided equipment, systems, or services to Company that comprise or use any "covered telecommunication equipment or services," Contractor shall report such identification to Company within one (1) business day from the date of such identification.

33. **No Publicity; Ex Parte Communications.** Contractor shall not, without Company's prior written consent, engage in advertising, promotion, or publicity related to this Agreement, or make public use of any Company identification in any circumstances related to this Agreement or otherwise. "Identification" means any corporate name, trade name, trademark, service mark, insignia, symbol, logo, or any other product, service, or organization designation, or any specification or drawing owned by Company or its affiliates or any representation thereof. Contractor acknowledges that Company is subject to ex parte communications rules, which apply to its communications with the regulatory bodies having jurisdiction over it, including the CPUC and FERC. Contractor shall not, in the course of, or with respect to any regulatory proceeding under which such rules apply, engage in any communication with a government official relating to Company or this Agreement without Company's prior written approval.

34. **Excusable Delays.** Contractor shall notify Company in writing immediately of any delay or anticipated delay in Contractor's performance of this Agreement due to causes or circumstances beyond the reasonable control of Contractor. Notice shall include the reason for and anticipated length of the delay. Company may determine, in its sole judgment, to extend the date of performance for a period equal to the time lost by reason of the delay. Contractor shall not be eligible under any circumstances for additional compensation due to any such extension of time. Any extension of time pursuant to this Article shall be documented by a written amendment to this Agreement signed by the parties. Examples of such

possibly excusable delays are natural calamities, strikes and boycotts, war or civil unrest or governmental actions and other events that are commonly deemed force majeure events. None of the foregoing, however, shall require Company to grant any extension of time for completing the Work.

35. Reports. Contractor shall provide periodic status reports as requested by Company Representative. The status reports shall make periodic comparisons of the Services rendered to date against the scope of work, including any milestones and costs. Such reports shall include an explanation of any significant variations, an identification of any potential or known developments that may impact Company, Contractor or the Services and any corrective actions implemented.

36. Contractor Parties.

36.1. **Approval of Subcontractors.** If this Agreement contains a list of Contractor Parties approved by Company for the performance of some or all of the Work, Contractor must obtain Company's written consent before retaining any subcontractor, supplier, or agent other than the those approved in this Agreement, if any. "Contractor Parties" means Contractor's agents, representatives, suppliers, subcontractors, and other individuals or entities, whether such Contractor Parties are employed directly or indirectly by Contractor to perform the Work.

36.2. **Disqualification.** Company reserves the right to disapprove of any Contractor Party, in its sole discretion, for the following reasons: (a) Company deems such Contractor Party unqualified to perform the Work; (b) such Contractor Party has a conflict of interest with Company, an employee of Company, Company's affiliates, or an agent, contractor or representative of Company; (c) Company determines that such Contractor Party has an unacceptable safety or quality history, record, or number of incidents, or fails to provide a drug-free workplace; or (d) such Contractor Party is unable or unwilling to follow Company's safety and security procedures. In the event Company disapproves a Contractor Party performing Work on Company Property, Contractor shall promptly remove such Contractor Party from the jobsite and find an appropriate replacement Contractor Party to perform the Work.

36.3. **California Labor Code Section 2775.** Without limiting the Article entitled "Compliance with Applicable Laws and Company Documentation," Contractor shall, and shall ensure that each Contractor Party ensures, that any individual performing Work is not considered to be an "independent contractor," as such term is used in Section 2775 of the California Labor Code, unless such individual is subject to an applicable exception therein.

36.4. **Incorporation into Subcontracts.** This Agreement must be incorporated by reference in any contract executed by Contractor and its Contractor Parties, and Contractor shall cause each Contractor Party to comply with the terms of this Agreement. Contractor shall at all times be responsible for the acts and omissions of its Contractor Parties, and all obligations of this Agreement will apply to each Contractor Party, whether or not such obligations explicitly refer to Contractor Parties. Contractor shall at all times be responsible for performance of all of the Work, whether performed by Contractor or any Contractor Party. Company is not responsible for the performance of any Work by any such Contractor Party. This Agreement does not give rise to any contractual relationship between Company and any Contractor Party.

37. Suspension of Work. Without terminating this Agreement, Company may immediately suspend the Work, or any portion thereof, by providing Contractor with Notice. Company may suspend Work for any reason, including in the event of a safety violation by Contractor or any Contractor Party, or in order to prevent an incident that threatens the health or safety of persons or property. Contractor shall thereupon immediately discontinue and suspend the Work except such operations as may be necessary to prevent damage to property or to the performance of the Work already accomplished, including securing all equipment, securing and protecting all work materials, and preparing the area so that it meets safety, health, and environmental requirements. Contractor shall resume the Work if and when Company serves Contractor with Notice lifting the suspension.

38. Validity. The invalidity or unenforceability of any portion or provision of this Agreement will in no way affect the validity or enforceability of any other portion or provision hereof.

39. No Waiver. The failure of Company to insist upon or enforce, in any instance, strict performance by Contractor of any term of this Agreement, or to exercise any rights herein conferred will not be construed as a waiver to any extent of its right to assert, or rely upon any such terms or rights on any future occasion, and no waiver will be valid unless stated in a Notice.

40. No Oral Modifications. No modification or amendment of any provisions of this Agreement will be valid unless it is in writing and signed by authorized representatives of the Parties.

41. Interpretation. The term "includes" or "including" will not be deemed limited by the specific enumeration of items, but will be deemed without limitation. Unless the context requires, the term "or" is not exclusive. References to "Contractor Party" or "Contractor Parties" include Contractor Parties of any tier. References containing terms such as "hereof," "herein," "hereto," and other terms of like import are not limited in applicability to the specific provision within which such references are set forth but instead refer to this Agreement taken as a whole. Whenever this Agreement specifically refers to any law, tariff or government department or agency, the reference also refers to any successor to such law, tariff or organization.

42. Counterparts. This Agreement may be executed in counterparts which, taken together, constitutes a single instrument.

43. Authority. Each individual executing this Agreement represents that: (a) he or she is authorized to execute and deliver this Agreement on behalf of his or her Party, and that this Agreement is binding upon such Party in accordance with its terms; (b) each Party, and with respect to Contractor, each Contractor Party, is a validly existing business entity in good standing under the laws of the state in which it is organized (and in the state of California, if different), and has the full right, power and authority to conduct its business and execute and deliver this Agreement in accordance with its terms; and (c) the execution, delivery, and performance of this Agreement has been authorized by all requisite action of such Party, and constitutes the legal, valid, and binding obligation of such Party, enforceable against such Party in accordance with its terms.

44. Negotiated Agreement. The Parties have participated in negotiating and drafting this Agreement and, as such, the terms hereof will not be construed against a Party as the drafting Party.

45. Several Liability. In the event that more than one legal entity acquires goods or Services hereunder from Contractor and is a party to this Agreement, compensation payable or other obligations owed by each such entity with respect to any such goods or Services shall be exclusively the obligation of the entity that acquires such goods or Services. No such entity will have any liability whatsoever (whether by direct payment, offset or otherwise) in connection with such goods or Services acquired by any other such entity. Each such entity is severally and not jointly liable to Contractor hereunder, and each such entity disclaims any and all financial or other responsibility, except with respect to goods or Services that are furnished and invoiced to such entity. If Contractor is comprised of more than one entity, all such entities shall be jointly and severally liable for all obligations of Contractor under this Agreement.

[End of Schedule A]

SCHEDULE B
Scope of Services

The South Bay Cities Council of Governments (SBCCOG) proposes to support the SoCalGas PUB-Greater LA County Regional Energy Pathways Program as an Ambassador for the South Bay sub-region of Los Angeles County, including the cities of Carson, El Segundo, Gardena, Hawthorne, Hermosa Beach, Inglewood, Lawndale, Lomita, Manhattan Beach, Palos Verdes Estates, Rancho Palos Verdes, Redondo Beach, Rolling Hills, Rolling Hills Estates, Torrance, and the unincorporated areas of Harbor City/San Pedro/Wilmington communities of the City of Los Angeles.

The SBCCOG is a joint powers authority working within the southwest region of Los Angeles County for over 20 years. Members, including the cities listed above, share the goal of maximizing quality of life and productivity of the South Bay sub-region. The South Bay is diverse in geography, population, ethnicity, industry, and climate zones, while including a significant geographic region of disadvantaged communities with their own set of challenges and needs. Specifically, the South Bay's disadvantaged communities are served by the cities of Carson, El Segundo, Gardena, Hawthorne, Inglewood, Lawndale, and Torrance, with a population of roughly half-a-million residents. The SBCCOG works closely with these cities to ensure their historically underserved and pollution-burdened communities are not left behind in the accelerating transformation of our energy future.

The SBCCOG has long-standing experience working with our member cities and partners to garner energy savings in municipal facilities as well as inform the residents and communities they serve to do the same. Through our 10-year contract with SoCalGas' Local Government Partnership, the SBCCOG achieved over one million therms saved via the implementation of energy efficiency projects at public agencies, and shared residential utility program information at over 100 events and through several newsletters and publications on an annual basis. Additionally, the South Bay sub-region is committed to climate action and adaptation planning, which includes working with our member cities to develop energy action plans and in 2018, completing robust Climate Action Plans for the sub-region and member cities. These plans were adopted by several SBCCOG member cities and fuel the South Bay's commitment to reducing climate impacts driving our energy work for the region as a whole.

The SBCCOG's Climate Action Planning, along with a long-standing relationship with the region's public agencies, their communities, and SoCalGas make us the best candidate to act as the Ambassador of the Regional Energy Pathways Program. We look forward to partnering with SoCalGas to guide the South Bay towards an energy efficient future.

Public Sector Region – 1 page

Indicate which region you propose to serve as Ambassador through this proposal:

- Inland Regional (covering Imperial County, Riverside County and San Bernardino County)
- Orange County Region
- Los Angeles County Region
- Northern Region
 - o Central Coast Regional Energy Efficiency (covering San Luis Obispo County, Santa Barbara County and Ventura County)
 - o San Joaquin Valley & North LA County (covering Fresno County, Kern County and Kings County)

The SBCCOG proposes to serve as Ambassador for the South Bay Sub-region of Los Angeles County including the cities of Carson, El Segundo, Gardena, Hawthorne, Hermosa Beach, Inglewood, Lawndale, Lomita, Manhattan Beach, Palos Verdes Estates, Rancho Palos Verdes, Redondo Beach, Rolling Hills, Rolling Hills Estates, Torrance, and the Harbor City/San Pedro/Wilmington Communities of the City of Los Angeles and the unincorporated areas of County of Los Angeles District 2 and 4 that are in the South Bay.

Qualifications and Relevant Experience – 5 pages maximum

Public Sector Customers	
Local Government	
Description of experience	<p><u>Local Government Partnership</u> - The SBCCOG implemented the SoCalGas and Southern California Edison Local Government Partnership offering technical and financial assistance to help South Bay cities effectively lead their communities to adopt energy efficiency initiatives, reduce greenhouse gas emissions, protect air quality, to ensure their communities are more livable and sustainable.</p> <p>Through the Partnership, SBCCOG provided technical assistance including auditing services, identification of projects, support with incentive applications, and project management. Cities were able to significantly increase energy efficiency in municipal facilities through this work. In addition to technical assistance, the SBCCOG promoted residential utility programs to South Bay community members at in-person events, as well as through newsletters, SBCCOG website, social media, and publications.</p> <p><u>City Managers' Meeting</u> - SBCCOG staff participates in monthly meetings with South Bay City Managers to share and discuss important regional issues, updates, and project status.</p> <p><u>Southern California Region Energy Network (SoCalREN)</u> - The SBCCOG contracts with Los Angeles County and The Energy Coalition to implement the SoCalREN programs within the SBCCOG service territory. Through this contract, SBCCOG promotes participation in the SoCalREN public agencies' programs to reduce energy use.</p>
Contract period	<p>2011 to 2019 – Local Government Partnership Contracts</p> <p>2020 to present – SoCalREN Contracts</p>
Achievements	<p><u>Local Government Partnerships</u></p> <ul style="list-style-type: none"> • 1,109,759 therms and 89,840,861 kWh saved through municipal energy efficiency projects • 575 properties created in ENERGY STAR Portfolio Manager and connected to web services • 16 Climate Action Plans completed and 11 adopted by South Bay Cities. • 100 events attended by SBCCOG staff annually to distribute SoCalGas and Southern California Edison residential program information <p><u>City Managers' Meeting</u></p> <ul style="list-style-type: none"> • Successful relay of pertinent information to leaders at SBCCOG member agencies in order to motivate action within the South Bay. • Pertinent program announcements are delivered to Parks and Recreation Directors, and Public Works Directors as needed. <p><u>SoCalREN</u></p> <ul style="list-style-type: none"> • 15 local government enrollments – school districts and municipal agencies • Facilitation of 13 energy analyses delivered to agency staff • 16 audits completed by SoCalREN technical experts

	<ul style="list-style-type: none"> • 3 community facing events promoting energy and water savings to South Bay residents • 13 energy efficiency projects in progress • Facility Equipment Inventory underway to gather data on energy using equipment in all South Bay region municipal facilities
K-12 Schools	
Description of experience	<p><u>SoCalREN Kits for Kids</u> - The SoCalREN Kits for Kids Program introduces third- and fourth-grade students to energy efficiency. Students perform an interactive scavenger hunt and receive energy-efficient items at no cost, which can help their families save money and improve their comfort and safety at home. Each enrolled classroom is eligible to receive a \$1,000 grant if 65% of students install the energy-efficient items and provide proof of installation.</p> <p>The SBCCOG promotes the Kits for Kids program through South Bay school district outreach, facilitating coordination with teachers, and celebrating success through social media, newsletters, and in-person events.</p> <p><u>SoCalGas Energy Efficiency Partnerships</u> - Through the SBCCOG's contract with SoCalGas, School Districts were connected to resources including the SoCalGas Direct Install program. SBCCOG staff coordinated site visits and documented savings to share with the SBCCOG Board of Directors.</p> <p><u>Cash for Kitchens Program</u> - SBCCOG implements the West Basin Municipal Water District and Torrance Water programs to businesses and public agencies, including school districts, in the South Bay. Participants who take advantage of this program receive water, energy, and money saving measures free of cost. SBCCOG staff completes an energy audit and provides equipment that can help kitchen operations run more efficiently, saving money, time, and energy.</p>
Contract period	<p>2020 to present – ICF SoCalREN Kits for Kids Program</p> <p>2020 to 2021 – SoCalGas Energy Efficiency Partnership</p> <p>2009 to present – Cash for Kitchens</p>
Achievements	<ul style="list-style-type: none"> • <u>SoCalREN Kits for Kids</u> - \$2,000 in funding for two Carson Unified School District classrooms • <u>SoCalGas Energy Efficiency Partnership</u> – 4,603 therms saved through Direct Install at El Segundo USD and accomplishments report developed for the schools' District Board of Directors • <u>Cash for Kitchens</u> – 781 of kitchens participated since program initiation including over 30 school districts kitchens
Federal Government	
Description of experience	N/A
Contract period	N/A
Achievements	N/A
Special Districts	
Description of experience	<u>Partnership with West Basin Municipal Water District (WBMWD)</u> - The SBCCOG has a long-standing contract with West Basin Municipal Water

	District to further water-savings within the South Bay region. This partnership focuses on promoting WBMWD residential programs to community members and encouraging them to take water-saving measures at home. The SBCCOG facilitates promotion and participation in the WBMWD’s Rain Barrel distribution, Clothes-Washer rebate, Water Bottle Filling Station, and Grass Replacement programs. Promotion is completed through staffing booths at community events, promoting and participating in educational presentations, and distributing program information in SBCCOG newsletters, websites, and social media.
Contract period	2008 to present – West Basin Municipal Water District
Achievements	<ul style="list-style-type: none"> • Rain Barrel Program – Assisted with customer outreach to distribute 1,500 rain barrels to West Basin customers in 2022. • Outreach for Disadvantaged Communities (DAC) Clothes-Washer Program – Assisted with customer outreach to distribute 1,000 conservation kits. • Water Bottle Filling Station Program – Assisted West Basin West Basin with outreach to public facilities. This program provides the community with access to safe, reliable tap water to fill personal, reusable water bottles. • Grass Replacement Program – 353 applications were received; 538,892 total square feet replaced
Contract Implementation	
Customer outreach	
Description of experience	<u>South Bay Environmental Services Center Partnership Program</u> - The SBCCOG maintains official Partnerships with West Basin Municipal Water District, Water Replenishment District, Sanitation Districts of LA, City of Torrance Water, Los Angeles Department of Water and Power (LADWP), Los Angeles County Metropolitan Transportation Authority (LA Metro), and Southern California Regional Energy Network (SoCalREN). Through these Partnerships, SBCCOG promotes program content through social media, newsletters, website, and at community events.
Contract period	2009 to Present – West Basin; 2017 to Present – Water Replenishment District; 2011 to Present – Sanitation Districts of LA; 2015 to Present – City of Torrance; 2014 to Present – LADWP; 2019 to Present – LA Metro; 2020 to present – SoCalREN
Achievements	<ul style="list-style-type: none"> • Content promoted at 100 outreach events on an annual basis • 15,000 individuals receiving SBCCOG newsletters • Promotion of events and rebates in social media and other newsletters like (GBN)
Program implementation experience	
Description of experience	<u>CA Green Business Network (CAGBN)</u> - The SBCCOG implements the CAGBN grants for the cities of Torrance, El Segundo, and Hawthorne, providing a certification program to help businesses become more environmentally sustainable and responsible. The program emphasizes reducing greenhouse gas emissions, reducing waste, conserving water, and reducing pollution. Implementation includes business outreach and facilitation of energy-saving actions to complete certification.
Contract period	2019 to Present – CAGBN

Achievements	Total of 159 businesses enrolled & certified in the cities of El Segundo, Hawthorne and Torrance
Non-Resource Technical Assistance	
Customer Education	
Description of experience	<u>Energy Management Working Group</u> - The SBCCOG hosts an Energy Management Working Group on a quarterly basis. Invitees include energy-focused staff from all SBCCOG member cities, while the meeting provides timely information and updates on energy efficiency initiatives, resources, best practices, funding, and recognition opportunities.
Contract period	N/A
Achievements	<ul style="list-style-type: none"> • Continual education of member city staff on energy efficiency in the South Bay • Assistance in implementing energy efficiency projects
Grant Writing	
Description of experience	<u>Strategic Growth Council</u> - The SBCCOG completed a grant application and received funding from the Strategic Growth Council to bolster sustainability in the South Bay. The project included developing climate action plans for all member cities as well as a subregional plan.
Contract period	2015-2018
Achievements	\$885,048 secured which was used to complete climate action plans for 15 cities as well as a subregional CAP
GHG Inventorizing	
Description of experience	<u>Greenhouse Gas Inventories for South Bay Cities</u> - The SBCCOG completed greenhouse gas emissions inventories for both government operations and communitywide sources for years 2005 and 2007 and communitywide activities for years 2010 and 2012 for each city in the South Bay. In addition, a subregional inventory was also completed. To develop the inventories, the SBCCOG collaborated with member cities assisting staff with the collection and aggregation of data and using ICLEI's Clean Air Climate Protection (CACP) software to quantify emissions. In 2021, the SBCCOG began work developing a greenhouse gas emissions re-inventory for all government and community sources in South Bay cities. This work is being completed through ICLEI's CACP software and will provide valuable information to support greenhouse gas trajectories and direction for South Bay Cities.
Contract period	N/A
Achievements	<ul style="list-style-type: none"> • Completion of Greenhouse Gas Inventories for 15 South Bay Cities and the subregion • Development of projections for member city emissions usage • Set greenhouse gas reduction goals for member cities
Energy Benchmarking	
Description of experience	<u>ENERGY STAR Portfolio Manager</u> - Through the Local Government Partnerships, SBCCOG created ENERGY STAR Portfolio Manager (ESPM) accounts for all South Bay cities using historic municipal billing data. All meter accounts are connected through web services, allowing usage data to be automatically updated on a monthly basis.

	The SBCCOG recently coordinated with city staff to complete CISR forms to access data and in 2022 held ESPM trainings for energy-focused city staff informing them how to access their agencies' portfolio in ESPM.
Contract period	N/A
Achievements	<ul style="list-style-type: none"> • 575 properties in ENERGY STAR Portfolio Manager • 160 properties benchmarked with gas data • 9 cities AB802 compliant
Project Funding Approval Facilitation	
Description of experience	<u>Project Funding Approval Facilitation</u> - The SBCCOG has decades of experience helping cities gain decisionmaker buy-in for the successful funding and implementation of projects. The process for this varies greatly between cities and the SBCCOG understands the challenges, strategies, and procedure for each. Examples of strategies used in the past include in-person discussions with city staff, coordination with purchasing and finance departments, reporting to city managers and councilmembers, providing technical assistance for completing applications & RFPs, and facilitation with utility providers
Contract period	Ongoing
Achievements	Approval for the funding of countless projects to support South Bay cities' energy, climate, technology, transportation, land-use, and social equity projects
Other	
Description of experience	N/A
Contract period	N/A
Achievements	N/A

[Approach to the Scope of Work – 4 pages](#)

Public Sector Customer: Local Governments

Local governments in the region: 17

Your contacts within local governments: City of Carson – Innovation and Sustainability Manager; City of El Segundo – Public Works Director; City of Gardena – Public Works Director; City of Hawthorne – Public Works Director; City of Hermosa Beach – Environmental Programs Manager; City of Inglewood – Energy Operations Supervisor; City of Lawndale – Public Works Director; City of Lomita – Public Works Director; City of Los Angeles – Efficiency Solutions Staff; City of Manhattan Beach – Community Development Director; City of Palo Verdes Estates – Planning and Building Director; City of Rancho Palos Verdes – Public Works Director; City of Redondo Beach – Senior Management Analyst; City of Rolling Hills – Planning Director; City of Rolling Hills Estates – Assistant City Manager; City of Torrance – Senior Business Manager; County of Los Angeles – Program Manager II

Your approach to the Ambassador scope of work as described above:

EE Project Assistance

- The SBCCOG will work with SoCalGas to develop a targeted initiative designed to increase participation of local governments in SoCalGas programs. This initiative will include sharing SoCalGas program information and details on participation at quarterly Energy Management Working Group meetings with SBCCOG member city energy-focused staff and individual staff meetings as needed.
- The SBCCOG, with the help of a contracted energy engineer, will assess municipal facility data and conduct audits of city facilities as needed to identify energy efficiency project opportunities. Once projects are identified, support will be provided to acquire funding, gain decisionmaker buy-in, manage projects through completion, and celebrate success.

- Staff will brief SBCCOG Board of Directors, City Managers, and Public Works Directors on overall program updates and accomplishments on an as needed basis
- The SBCCOG will work with an energy manager to facilitate EE technical support for member city integration of energy efficiency initiatives.
- The SBCCOG, with the assistance of an energy engineer, will support cities with On-bill financing as a mechanism for facilitating the purchase and installation of comprehensive, qualified energy efficiency measures.
- The SBCCOG will coordinate with SoCalGas 3rd party programs to help provide introductions to the local public sector in an effort to speed up coordination time and drive gas, electric, and water savings. The SBCCOG will also coordinate with SoCalREN activities including energy benchmarking, energy audits, incentive opportunities, and project discussion.

Non-Resource Technical Assistance

- The SBCCOG member cities have Greenhouse Gas inventories for the years 2005, 2007, 2010, and 2012. The SBCCOG is working on a re-inventory using ICLEI's Clean Air Climate Protection (CACP) software to quantify emissions. Through the Ambassador program, the SBCCOG will identify reductions achieved from the implementation of energy efficiency equipment replacement to determine projections toward goals and potential future savings.
- Each SBCCOG member city has an ENERGY STAR Portfolio Manager account with all gas meters within the city's energy portfolio. Usage data flows to the account on a monthly basis. As an Ambassador, SBCCOG will help ensure that energy data flows properly to city accounts on an ongoing basis and that cities meet California Energy Benchmarking Program (AB 802) compliance annually.

Awareness & Outreach

- SBCCOG will promote SoCalGas residential program information and energy efficiency educational materials at member city and other community events. Information will be distributed at event booths and staff will speak to SoCalGas programs with inquiring residents as well as provide information regarding program enrollment.
- SoCalGas materials and resources will be included in SBCCOG monthly newsletters distributed to roughly 15,000 community members, including member city staff and elected officials. Newsletter content will highlight SoCalGas residential programs and city accomplishments within the SoCalGas Regional Energy Pathways program.
- The SBCCOG will include SoCalGas information for public agencies and residents alike on the SBCCOG website to be updated with relevant information on an ongoing basis.
- The SBCCOG will share member city success upon completion of a SoCalGas project through social media, newsletters, and during SBCCOG Board meetings.
- The SBCCOG will coordinate with member cities, the SoCalREN and water agencies to offer community facing webinars and events to educate residents on energy efficiency, water conservation, and customer program offerings.

Public Sector Customer: K-12 Schools

K-12 in the region: 14

Your contacts within the region's K-12 schools: El Segundo USD – Chief Business Official; Redondo Beach USD - Director of Facilities Management and Construction; Torrance USD - Director of Facilities and Operations; Inglewood USD – Administrative Secretary; Los Angeles USD - Director of Architectural and Engineering (A&E) Services for the Facilities Services Division. Other South Bay school districts to be included as contacts arise.

Your approach to the Ambassador scope of work as described above:

Program Outreach and Awareness: As an Ambassador, SBCCOG will share educational information about SoCalGas Incentives and third-party programs, like Direct Install, and respond to inquiries regarding EE projects.

EE Project Assistance: full suite of services including EE project assistance will be reserved for member cities; however, support may be provided as opportunities/requests arise.

Non-Resource Technical Assistance: full suite of services including EE project assistance will be reserved for member cities; however, support may be provided as opportunities/requests arise.

Public Sector Customer: Federal Govt

Federal Govt in the region: 1 - Los Angeles Air Force Base

Your contacts within the region’s federal government agencies: None at this time due to their turnover.

Your approach to the Ambassador scope of work as described above:

There will be no offerings for Federal Government in the South Bay

Public Sector Customer: Special Districts

Special Districts in the region: Los Angeles County Sanitation Districts

Your contacts within the region’s special district agencies: Los Angeles County Sanitation Districts – Senior Engineer

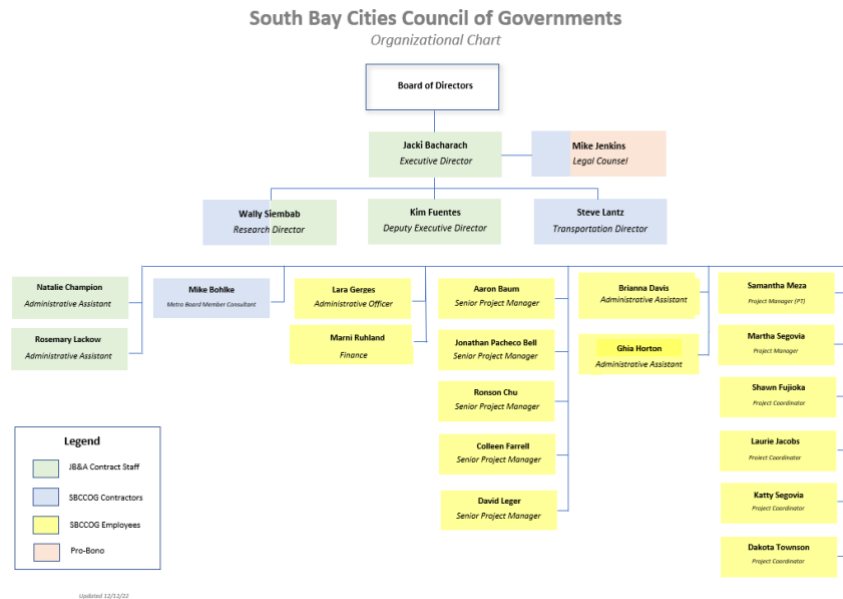
Your approach to the Ambassador scope of work as described above:

Program Outreach and Awareness: As an Ambassador, SBCCOG will share educational information about SoCalGas Incentives and third-party programs, like Direct Install, and respond to inquiries regarding EE projects as opportunities arise.

EE Project Assistance: full suite of services including EE project assistance will be reserved for member cities; however, support may be provided as opportunities/requests arise.

Non-Resource Technical Assistance: full suite of services including EE project assistance will be reserved for member cities; however, support may be provided as opportunities/requests arise.

Staffing – 1 page



Jacki Bacharach, Executive Director – Jacki has been the Executive Director of the SBCCOG since 1998. Her duties include program and project management and grant administration – including oversight responsibility for the programs of the South Bay Environmental Services Center, the Measure R and M multimillion-dollar transportation programs in the South Bay, homeless services, expansion of the South Bay Fiber Network including policy development, program implementation, city outreach, and work with state and region agencies on behalf of the sub-region.

Kim Fuentes, Deputy Executive Director - Kim has served as Deputy Executive Director since joining the SBCCOG in 1998. She oversees implementation of sustainability programs and outreach for public agencies, businesses, and residents. Her duties include program and project development and

management in the areas of climate action, adaptation, energy efficiency, water conservation, waste reduction, renewables, and transportation.

Samantha Meza, Project Manager – Samantha has over 8 years of experience working with municipalities on energy efficiency, including the implementation of Local Government Partnerships in the Orange County and Los Angeles regions. Her current work includes implementation of the SoCalREN sub-contract to promote energy efficiency in the South Bay.

Martha Segovia, Project Manager – Martha has over 15 years of experience working at SBCCOG on several programs and projects related to environmental and sustainability issues. Her responsibilities include managing SBCCOG attendance at over 100 events annually.

Shawn Fujioka, Project Coordinator – Shawn is a Project Coordinator, and recent UCLA graduate, that has served the SBCCOG since 2021. Through her time at the SBCCOG, Shawn has gained extensive experience in ENERGY STAR Portfolio Manager, GIS, and successfully collected CISR forms for all 15 SBCCOG member cities.

Pricing – 1 page

The budget for each Regional Ambassador is in the range of \$120,000 per year. Bidders will develop an annual budget using this template:

Scope	Budget	Recommended % Breakouts
Task 1: Program Start-Up	\$5,000	5-10%
Task 2: Implementation of Work Plan		
Task 2a: Awareness and Outreach	\$35,000	35-40%
Task 2b: EE Project Assistance	\$35,000	35-40%
Task 2c: Non-Resource Technical Assistance	\$20,000	15-20%
Task 3: Reporting	\$5,000	5%
TOTAL	\$100,000	

Rate Card

Labor Category	Billable Rate
Executive Director	180.00
Deputy Executive Director	140.00
Senior Project Manager	107.00
Project Manager	84.00
Accountant	84.00
Project Coordinator	62.00
Administrative Assistant	49.00

PROPOSAL EVALUATION CRITERIA AND PROCESS

Table 3 – Scoring Criteria

Item	Criteria	Scoring Method
Threshold Assessment		
A.	On-Time Submittal Via PowerAdvocate	Pass/Fail
B.	All Mandatory Documents Submitted	Pass/Fail
C.	Bidder and Proposed Program are Eligible per Sections 1.F. and 2.C.	Pass/Fail

Proposal Content Scoring		
D.	Qualifications	Scored
E.	Approach to Scope of Work	Scored
F.	Staffing	Scored
G.	Pricing	Scored

SCHEDULE C
Compensation

Rate Schedule with NTE Amount. Company shall compensate Contractor for the Services at the rates set forth below in an amount not to exceed **\$100,000.00** (as may be revised from time to time in accordance with this Section, the “**NTE Amount**”). Contractor shall notify Company in writing when the costs incurred under this Agreement based upon this section equal 90 percent of the NTE Amount. Company will not be required to pay Contractor in excess of the NTE Amount unless and until, at Company’s sole option, Company elects in writing to increase the NTE Amount.

Scope	Budget	Recommended % Breakouts
Task 1: Program Start-Up	\$5,000	5-10%
Task 2: Implementation of Work Plan		
Task 2a: Awareness and Outreach	\$35,000	35-40%
Task 2b: EE Project Assistance	\$35,000	35-40%
Task 2c: Non-Resource Technical Assistance	\$20,000	15-20%
Task 3: Reporting	\$5,000	5%
TOTAL	\$100,000	

Labor Category	Billable Rate
Executive Director	180.00
Deputy Executive Director	140.00
Senior Project Manager	107.00
Project Manager	84.00
Accountant	84.00
Project Coordinator	62.00
Administrative Assistant	49.00