

South Bay Cities Council of Governments

Steering Committee Minutes Monday, February 14, 2022

Attendees: Drew Boyles (Chair, El Segundo), John Cruikshank (1st Vice Chair, Rancho Palos Verdes), Cedric Hicks (2nd Vice Chair, Carson), William Uphoff & Barry Waite (Lomita), Viviana Gomez (LA County District 4), Hildy Stern (Manhattan Beach), Rodney Tanaka (Gardena), Britt Huff (Rolling Hills Estates), Bernadette Suarez (Lawndale), George Chen (Torrance), James Butts (Inglewood – arrived 12:50)

SBCCOG staff: Natalie Champion, David Leger, Jacki Bacharach, Brooke Heri, Ronson Chu, Aaron Baum, Wally Siembab, Jonathan Pacheco Bell

Other: Jason Haney, Jagmeet Khangura – Black & Veatch

- I. **CONFIRM THE QUORUM (12:00 pm)- YES**
- II. **REPORT OF POSTING OF THE AGENDA**
 - **ACTION:** Received and filed
- III. **ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA**

ADDED Water Replenishment District's Draft Local Hazard Mitigation Plan (LHMP) Letter of Support - (attachment) – Approve – add to Leg Comm – SUPPORT TODAY – NEEDED BY 2/16/22
- IV. **PUBLIC COMMENT - NO**
- V. **CONSENT CALENDAR – action items noted, remainder are receive & file – 12:05 pm – Cruikshank/Huff**
 - A. Steering Committee January 10, 2022 meeting minutes attached
 - **ACTION:** Approved
 - B. PATH contract with SBCCOG
 - Contract attached
 - **ACTION:** Recommended board approval – **PUT OVERVIEW OF CONTRACT**
 - C. **Hawthorne Green Business Contract Extension**
 - Contract attached
 - **ACTION:** Recommended Board approval
 - D. **Audit for 20-21 attached**
 - E. **Temporary Staffing Services**
 - **ACTION:** Recommended Board approve use of temporary staffing services as needed from the bench of companies listed in the attached memo
 - F. City Attendance at SBCCOG Meetings – attached
 - G. Media Report – attached
- VI. **ACTION ITEMS**
 - H. Homeless Program – **12:10 PM**
 - Client Aid new procedures – memo attached

- Update on County Contract – cities waiting for it
- Update on other programs – **1200 VOUCHERS – ONLY 120 ISSUED. CREDIT CHECK THRESHOLD IS PROBLEM. VOUCHER DOESN'T PAY SECURITY DEPOSIT. IF VOUCHERS NOT USED, THEY HAVE TO BE GIVEN BACK.**
- **HICKS – LANDLORDS WANT SECURITY DEPOSIT BECAUSE LOTS OF DAMAGE AND HOUSING STOCK IS LOW SO THEY CAN BE MORE SELECTIVE. THEY NEED GUARANTEE.**
- **CHU – WE NEED FACTS VS. MYTHS RE: SECTION 8 AT HOMELESS TASK FORCE**
- **BRCH COMMENTS? FOR BOARD MEETING??**
- **ACTION:** That the Board approve the following actions by SBCCOG staff to:
 - 1) Open new Client Aid debit account using the \$45,000 LA County seed money
 - 2) Dispense the money per the steps outlined in the above memo
 - 3) Amend the Financial Procedures and Policies to allow for:
 - a) Distributing Client Aid funds under \$500 utilizing debit cards
 - b) Distributing Client Aid funds under \$5,000 through checks signed by the Executive Director or Designee from a separate account dedicated for this purpose.
- **c) CREATING SPECIALIZED ACCOUNTS – GET REVIEW BY TREASURER**
Cruikshank – How would the \$5000 work?
RESPONSE - CREATE CAP IN ANYONE GIVEN DAY FOR \$5000 AUTHORITY
- \$10,000 – NOT TO EXCEED TOTAL CLIENT AID BUDGET

Chu – need refrigerators for passing the check for apts. – reimbursed by county. This is also a program of last resort – must seek funding from other places first.

WAITE – WILL HAPPEN AT SPECIFIC TIMES OF THE MONTH. SO COULD EXCEED LIMIT CERTAIN TIMES AND MIGHT HAVE TO CHANGED.

DAILY AND OVERALL CAPS - WAITE/CRUIKSHANK – APPROVED RECOMMENDATION TO THE BOARD

I. General Assembly Status - 12:20 PM

- Draft Program and schedule - **2 PANELS – INNOVATION AT LARGE – TRENDS AND HOW THEIR INVESTMENTS WILL AFFECT THE FUTURE AND AEROSPACE – CONVERGENCE OF FED/LOCAL.**
- Logistics
 - COVID - Carson is not requiring covid testing any more. CARSON STAFF IS doing temperature checks at MAIN ENTRANCE and masks must be worn unless eating or drinking
 - In person, hybrid or virtual – memo attached
 - **COSTS CHANGED BECAUSE 2 HOURS WERE ADDED TO LABOR (DUE TO DURATION OF PROGRAM INCREASING) AND SALES TAX BEING FACTORED IN (WAS NOT INCLUDED IN ORIGINAL QUOTES):**
 - **SCENARIO A INCREASED BY \$962.15**
 - **SCENARIO B INCREASED BY \$1,185.78**
- Sponsorships - **\$56,000**

J. Board Meeting Agenda Development - 12:30 PM

- February – draft agenda attached
 - LA County Clean Water Program - Heal the Bay
 - Mid-Year Budget
- **April**
 - **Juliette Finzi-Hart, formerly with OPR re: climate issues???**
 - **Mark Verville re: Commodification of Housing???**

- Future meeting possible speakers:
 - **POSSIBLE SPECIAL MEETING WITH DA**
 - 2028 Olympics Committee update
 - Stephanie Wiggins, Metro CEO
 - Chief Deputy of DA
 - Signal Synchronization applications with the SBFN – What’s Happening in Manhattan Beach
 - Speaker on Pensions and City Liability
- **ACTION:** Provide direction – **REMEMBER SPECIAL MEETING WITH SHERIFF @ 5 PM ON FEBRUARY 16 – ANY SPECIAL INSTRUCTIONS?**

K. Legislative Committee report – **12:40 PM**

- Last meeting had 8 elected officials attending
- Status of Legislation that we are sponsoring
 - **REBATE BILL TO BE INTRODUCED THIS MORNING BY GIPSON; THEN WILL WORK ON A FACT SHEET. AND WILL SEND LANGUAGE TO TRANSPORTATION COMMITTEE CONSULTANTS. – WAITING FOR BILL NUMBER**
 - **NEED ANOTHER AUTHOR FOR LTN NEV DESIGNATION BECAUSE GIPSON IS AT CAPACITY. LOOKING FOR AUTHOR.**
- Report on Housing Trust Fund subcommittee – **20 PEOPLE ON THE CALL. BBK WILL DO OPTIONS DOCUMENT**
- **ACTION:** Provide direction – **WRD LETTER – WAITE/VALENTINE**
- **REQUEST TO ADD SENDING LETTER:**
 - **GOMEZ RE: HAHN’S MOTION FOR THIS THURSDAY – DIRECTS METRO TO COMPLETE CHANGE ORDER FOR 100 ELECTRIC BUSES FOR SILVER/J LINE. SEND LETTER AND SEND TO OUR CITIES**

L. SCAG Regional Early Action Program funds to accelerate housing - **12:45 PM**

- 3 proposals were received on the ADU project – interviews February 10 – **RECOMMENDATION REVIEWED**
- Commercial Redevelopment into Housing project RFP is under preparation
- **REAP 2 – LOOKING FOR WAYS TO FUND REGIONAL PLANNER – POSSIBLY STARTING JANUARY 2023**
- **ACTION:** Recommended Board approval of ADU proposer – **BLACK AND VEATCH – Cruikshank/Butts/Tanaka**

M. Mid-Year Budget Review - **12:55 pm**

- Attached
- PPT – Brooke
- CHEN – QUESTION RE: DEFICIT
- VALENTINE – SCAG – REAP EXPENDITURES
- **ACTION:** Reviewed, comments and recommended adoption to the Board **CRUIKSHANK/HICKS**

N. Dues and Assessment for 2022-2023 – **1:10 pm**

- Memo attached
- **ACTION:** Recommend that the Board approve no dues increase for 2021-2022 budget year and that the special assessment for the regional planner should continue. – **CRUIKSHANK/HICKS**

O. Alert South Bay status of program – **1:15 PM**

- Memo attached
- **ACTION:** That the Board of Directors approve their intent to assume the administration of the Everbridge master contract and related program on the timetable described in the memo

■ **BRING BACK FLOW CHART OF HOW IT WORKS – TANAKA/VALENTINE**

P. Approval of Invoices – to be sent separately – **1:20 PM**

- **ACTION:** Approved invoices for payment - **NEW COVER SHEET SHOWING SPECIALIZED LEGAL SERVICES FROM BB&K – WAITE/VALENTINE**

VII. INFORMATION ITEMS

Q. Update on South Bay Environmental Services Center Activities – attached – **1:25 PM**

- **OFFERINGS ENDING WITH SOCAL GAS – 90,000 THERM SAVINGS**
- **UTILITIES 3 MONTHS BEHIND WITH DATA WE NEED**
- **DROUGHT IS HUGE ISSUE – GRASS REPLACEMENT PROGRAM COMING – MAYBE PUBLIC FACILITIES/MEDIANS**

R. South Bay Fiber Network – **1:30 PM**

THE PILOT PROGRAM SHOULD BE AVAILABLE TO BUSINESSES AROUND THE TORRANCE AIRPORT BEFORE JUNE.

S. Local Travel Network – **1:35 PM**

REQUEST SUBCOMMITTEE – NOT BUSINESS AS USUAL. NEED LEADERSHIP. LESS EXPENSIVE AND HEALTHY TRAVEL. NEED TO HELP WITH INITIAL ROUTES. W/ SOUTH BAY CONGESTION AND CLIMATE IMPACTS, IMPERATIVE TO DO THIS GROUND-BREAKING IDEA. SOUNDING BOARD – EACH CITY HAS TO IMPLEMENT.

- **ROUTE APPROVAL**
- **WAYFINDING/SIGNAGE**
- **METRICS**
- **DESTINATION PARKING**
- **SAFETY**
- **200,000 ICE OFF OF THE ROAD BY 2030**

UC DAVIS – RIGHT SIZING TOOL – KNOW YOUR RIDE. PROPOSAL BEING DEVELOPED. SPOKE TO SCAG ABOUT FUNDING.

LTN SUBCOMMITTEE – WAITE, STERN, BOYLES

T. Update on Senior Services – **1:40 PM – MARCH 27 IS NEXT MEETING. ADULT PROTECTIVE SERVICES PERSON WILL SPEAK**

VIII. STRATEGIC POSITIONING ITEMS/ANNOUNCEMENTS AND UPDATES – 1:45 PM

U. Other updates since agenda distribution

**NEXT STEERING COMMITTEE/BOARD MEETING – Monday, March 14, 2022 @ 12:00 noon – IF MASKS, NOT IN PERSONS. IF NO MASKS – IN PERSON – WITH 10 DAYS NOTICE
VALENTINE – HYBRID EVEN WITH MASKS.
HYBRID – POLL RE: LUNCH**

CONGRATS TO BUTTS RE: SUCCESSFUL SUPERBOWL – GOOD FOR WHOLE SOUTH BAY – \$477 MILLION IN ANCILLARY BENEFITS WAS THE FORECAST.