

# South Bay Cities Council of Governments

## Steering Committee January 10, 2022 Minutes

*This virtual meeting is held pursuant to AB 361*

Attendees: Drew Boyles (Chair, El Segundo), John Cruikshank (1<sup>st</sup> Vice Chair, Rancho Palos Verdes), Rodney Tanaka (Gardena), William Uphoff & Barry Waite (Lomita), Britt Huff (Rolling Hills Estates), Bernadette Suarez (Lawndale), Hildy Stern (Manhattan Beach), Stacey Armato (Hermosa Beach), Olivia Valentine (Hawthorne), Jacki Bacharach, Kim Fuentes, Wally Siembab, Steve Lantz, David Leger, Ronson Chu, Natalie Champion (SBCCOG)

- I. CONFIRM THE QUORUM - YES
- II. REPORT OF POSTING OF THE AGENDA
  - ACTION: Received and filed
- III. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA - NONE
- IV. PUBLIC COMMENT - NONE
- V. CONSENT CALENDAR – action items noted, remainder are receive & file – 12:05 pm
  - A. Steering Committee December 13, 2021 meeting minutes attached HUFF/CRUIKSHANK
    - ACTION: Approved
  - B. Torrance Water Renewal with SBCCOG
    - Scope of work attached
    - ACTION: Recommended board approval
  - C. Telework Policy for SBCCOG
    - Policies and employee agreement reviewed by legal counsel attached
    - ACTION: Recommended board approval
  - D. January - Fee for Use of Meeting Rooms at SBCCOG Office
    - When the Steering Committee authorized the fee structure, the action included a report back in 90 days. This would be the time for that report but the first agreement did not get approved until December. Therefore, it is recommended to bring this back for evaluation in March.
    - ACTION: Tabled until March
  - E. Contract with Agencies to Provide Temporary Staffing Services
    - SBCCOG is a small organization with limited staff resources and as a result there is little to no redundancy in knowledge and skill for some specific functions such as accounting, administration, human resources, and technical/analytical. To address this gap, the SBCCOG Staff is recommending the use of agencies that provide temporary staff as needed. Staff has been consulting cities who use temporary services for their lists.
    - ACTION: More information as available
  - F. City Attendance at SBCCOG Meetings – attached
  - G. Media Report – attached  
**PHOTO CONTEST ARTICLE ON PAGE 3 OF DAILY BREEZE!**

G.1 – ICF Modification #3 to Agreement with SBCCOG

- Modification attached – this agreement extends the partnership with ICF to 8/31/22 and provides \$25,000 in additional funds to the SBCCOG
- **ACTION:** Recommended board approval

VI. ACTION ITEMS

H. Homeless Program – 12:10 PM

- **8 ELECTED OFFICIALS AT TASK FORCE MEETING (TANAKA, CHEN, CUEVAS, UPHOFF, FRANKLIN, OBAGI, MONTEIRO, PIMENTEL)**
- County Contract – **WORKING ON** payment assurance
- Status of contracts with cities – **about ½ cities have approved their MOUs**
- January 11 hygiene kit event – **SECURIAN FINANCIAL EVENT AT TERRANEA TOMORROW – 3000 HYGIENE KITS.**
- Silvernest Contract renewal – attached – **NOT A BIG PICKUP FROM TV COMMERCIALS. SOME PRINT ADS TOO.**
- Funding for Century Housing/Redondo Beach Project Homekey project – **two others in the South Bay – Carson and Inglewood – COUNTY TO FUND IT ALL. 2 other small properties that Ronson is working with but too small for PHK**
- Update on other programs
- **ACTION:** Recommended Board approval of Silvernest Contract subject to legal review – **TANAKA/HUFF**

I. General Assembly Status - 12:20 PM

- Draft Program and schedule to be presented at the meeting – **OPENING REMARKS – 2 PANELS – ONE – COMMUNITY OF INNOVATION – ALL AROUND VENTURE CAPITAL, WHAT ARE THE BIG BETS – HOW IT WILL AFFECT CITIES AND SOCIETY AS A WHOLE. 2<sup>ND</sup> PANEL – CLIMATE CHANGE AND HOW THEY ARE ADJUSTING – LOOKING FOR WOMEN. THEN SBCCOG YEAR IN REVIEW. POSSIBLE KEYNOTE**
- Governor's emergency order – all in person, hybrid, virtual only? – **require vaccinations? PLANNING LOTS OF OPTIONS. MEETING WITH CARSON NEXT WEEK RE: THEIR COVID GUIDELINES.**
  - **FOOD - BOX LUNCHES? DRINKS? BREAKFAST?**
  - **EXHIBITS – ½ AS MANY AS NORMAL? OTHER MEETING ROOMS? JUST PAYING SPONSORS AND THOSE THAT ADD VALUE TO PROGRAM. NO AGENCIES OR CITIES? VIRTUAL EXHIBITS (ON SCREEN WITH VIRTUAL CONVERSATIONS AND INTERACTION?)**
  - **ATTENDANCE – LIMIT NUMBER? THEN SIMULCAST TO OTHERS.**
  - **TECH – PEOPLE SPREAD OUT MEANS MORE SCREENS TO WATCH?**
  - **DEADLINES FOR DECISION POINTS – NEED TO ORDER FOOD BY MARCH 11**
  - **REQUIRE MASKS AND CHECK CARDS – USE WHATEVER LAW IS AT THE TIME – BOYLES WOULD PREFER ON SITE**
  - **IF VIRTUAL – PRE-RECORD THE PANELS STARTING IN FEBRUARY**
  - **HUFF – SERVERS FOR BUFFET WOULD BE OK**
  - **Sponsorships – 50% to goal - \$20,000. THEY DO WANT EXHIBITS**
  - **SEND PAST SPONSORS TO BOARD – done 1/21/22**
  - **SBCCOG gift – TRANSIT PASS? THUMB DRIVE WITH PRESENTATIONS? BUT THEN THEY DON'T GO TO WEBSITE.**
    - i. **BOYLES – TRANSIT CARD?**
    - ii. **TANAKA - CONTACT GTRANS**
  - **ACTION:** Provide direction – **MUST BE DECIDED BY FIRST WEEK OF MARCH**

J. Board Meeting Agenda Development

- January – draft agenda attached – **12:30 PM**

- Landside Impacts of Port Congestion – Tom O’Brien – confirmed – *sent time on agenda 1/12/22*
- South Bay Sustainability Report 2021 – Wally Siembab
- **SUPERBOWL REPORT**
- Bylaws Revision approval
- February
  - Heal the Bay
  - Mid-Year Budget
  - **CALE PRESENTATION RE: COMMODIFICATION OF HOUSING??**
- Future meeting possible speakers:
  - 2028 Olympics Committee update
  - Stephanie Wiggins, Metro CEO
  - Chief Deputy of DA
  - Signal Synchronization applications with the SBFN – What’s Happening in Manhattan Beach
  - Speaker on Pensions and City Liability
- **ACTION: OLIVIA – CALE MEETING DISCUSSION BY MARK VERVILLE – RESIDENTIAL VALUES OF HOUSING – IN FAVOR OF BRAND INITIATIVE**
- **WALLY – DATA HEAVY. DENSE PRESENTATION. SB 9 AND 10 NARRATIVE IS COMPLETELY FALSE AND THAT IS THE INTENT AND NOW HOUSING IS AN INVESTMENT VEHICLE, NO LONGER SHELTER. NOT RATIONAL, CORRUPT**
- **OLIVIA – SHOCKED – THAT THIS WAS CORRUPTION TO BE DONE ON PURPOSE FOR INVESTORS.**

K. Legislative Committee report – **12:40 PM**

- **MET LAST THURSDAY**
- Legislation that we are sponsoring – working with Gipson and Allen’s offices
- Report on the Research into a Housing Trust Fund
  - **Committee is requesting BBK prepare a document for the SBCCOG Board which will cover the pros/cons of different housing/land trust models (JPA vs. non-profit, lending vs. granting)**
  - **Staff is developing a list of questions that members would like answered in order to develop consensus on moving forward**
  - **Staff is requesting City Manager and Finance Director participation in a subcommittee to help develop a recommendation along with Legislative Committee members and SBCCOG Legal Counsel. Group will also solicit opinions from members not part of the subcommittee**
  - **Recommendation will be reviewed at February Legislative Committee meeting with a decision on next steps.**
- CPUC decision re: solar incentives – **HAVE DRAFT LETTER TO OPPOSE BUT ALSO RECOGNIZING NEED TO FURTHER EVALUATE EXISTING POLICIES – WAITE/HUFF – finalized and sent 1/12/22 to PUC and cities – delegates & CMs**
- **Recommending the Board oppose the Apps Initiative which directly targets Bill Brand's local control initiative (Our Neighborhood Voices)**
- **Worked on agenda and questions for Thursday 1/13 Legislative Briefing**
- **ACTION: Recommended board approval re: trust fund next steps, CPUC letter and opposition to Apps initiative**

L. Management Staff Services Contract – **12:50 PM**

- Report of the Subcommittee – Cruikshank – **VALENTINE AND SUAREZ – CONSENSUS, NO RFP – SHOULD DO PERFORMANCE EVALUATION FIRST TO BE SURE.**
  - Will review methodologies and dates as follows:
    - Send Performance Evaluation form to each member City to have their representative fill out and return within one week

- Completed forms shall be returned to the SBCCOG's legal counsel
- Legal counsel shall compile the votes and comments onto one document
- The final, compiled review document will be presented to the Executive Director
- The Executive Director will perform their own self-evaluation along with providing written comments to the Board's review. This self-evaluation document shall be distributed out to all Board members who provided a review
- A closed door evaluation meeting shall be conducted and led by the SBCCOG Chair allowing each Board member time to make comments and the Executive Director to provide comments and responses during this discussion
- Upon completion of the evaluation meeting, the final Performance Evaluation document will be signed by the Executive Director and presiding Chair then presented to legal counsel for record retention.
- Template attached
- **ARMATO - GAUGE WHO ATTENDS AND WHO DOESN'T?**
- **CRUIKSHANK – NOT SCORING SYSTEM AND SO WILL BE DISCUSSIONS – CAN BE HANDLED.**
- **ACTION: Approved direction of the Subcommittee – ARMATO/HUFF RECOMMEND TO BOARD AND THEN SEND OUT THE EVALUATION. DO MEMO FOR BOARD. SEND PDF WITH INSTRUCTIONS AND WHERE TO SEND IT**

M. Approval of Invoices – to be sent separately – **1:05 PM**

- **JB&A TAKING \$10,000 LESS THIS MONTH**
- **ACTION: Approved invoices for payment WAITE/TANAKA**

## VII. INFORMATION ITEMS

N. Update on South Bay Environmental Services Center Activities – attached – **1:10 PM**  
**SO CAL REN – EL SEG SCHOOL DIST. – PUTTING IN EV CHARGING STATIONS AND CITY IS TOO. LOOKING TO COORDINATE WITH CITY AND SCHOOLS. ALSO WILL COORDINATE WITH LTN AND OTHER COMMUNITY USES. FUNDING AVAILABILITY MID YEAR.**

**RECOGNITION PROGRAM BEING PLANNED TO PUBLICIZE AND PROMOTE EE PROJECTS. LOOKING AT EXISTING PROGRAMS AND MAYBE SPECIAL SOUTH BAY PROGRAM. WILL ALSO HELP CITIES FILL OUT FORMS FOR RECOGNITION PROGRAMS.**

**WEST BASIN – DISTRIBUTED 172 WATER EFFICIENCY KITS. GOAL IS 500. FIRST TIME IN HISTORY THAT THERE HAVE BEEN REDUCTIONS IN THE COLORADO RIVER.**

**CAL GREEN BUSINESS NETWORK – 3 CITIES – CONTRACTS TO BE SIGNED AND THEN WE CAN START CA. MID FEBRUARY. – TORRANCE, HAWTHORNE, EL SEGUNDO**

**CIVIC SPARK FELLOW WORKING ON GHG INVENTORY UPDATES FOR ALL CITIES. 9 CITIES VERY INTERESTED AND ATTENDED FIRST MEETING. LABOR INTENSIVE.**

O. Alert South Bay status of program – **1:15 PM**

**STILL UNDER DISCUSSION WITH CITY ATTORNEYS AND CITY MANAGERS**

P. South Bay Fiber Network – **1:20 PM**

**WORKING WITH ADF ON MORE SERVICE OFFERINGS TO BUSINESSES**

Q. Land Use Planning Consultant & SCAG REAP Projects – **1:25 PM**

- ADU RFP for REAP project is being circulated. Proposals due January 28

R. Local Travel Network – **1:35 PM**

- Response to op-ed re: bike lanes submitted to LA Times – not published
- **LA TIMES VISION ZERO NOT WORKING. WE ARE LOOKING AT VEHICLE SPEEDS AND THEY AREN'T**
- **CITY MEETINGS TO REFINE THE MAPS**
- **RFP FOR SIGNAGE BEING PREPARED**

S. Update on Senior Services – 1:40 PM

- **1<sup>ST</sup> MEETING OF THE YEAR – JANUARY 25 – CITIES WILL PRESENT THEIR PROGRAMS AND LEAGUE OF WOMEN VOTERS HAS ASKED FOR PRESENTATION FROM UNITED WAY ON INCREASING COST OF LIVING**
- **CITIES BACK TO PROVIDING SOME SERVICES. – TORRANCE PROVIDING LUNCHES NOW AGAIN.**

**VIII. STRATEGIC POSITIONING ITEMS/ANNOUNCEMENTS AND UPDATES – 1:45 PM**

T. Other updates since agenda distribution

**NEXT STEERING COMMITTEE/BOARD MEETING – Monday, February 14, 2022 @ 12:00 noon – VIRTUAL**