



AGENDA

ATTACHMENT A

Measure R South Bay Highway Program Oversight Committee

March 12, 2012 minutes

Attendees: Jim Goodhart (PVE, Chair), Ellen Perkins (PVE), Jeff Duclos (HB), Susan Rhilinger (Torrance), Pat Aust (Redondo Beach), Ken Husting (LA City), Crystal Killian (LADOT); Stephanie Katsouleas (El Segundo PW), Massoud Ghiam (Carson PW); Robert Beste (IWG Chair, Torrance PW), Paul Martin (RBF Consulting), Ed Andraos & Darek Cmielelski (Caltrans); Fulgene Asuncion (Metro) and Jacki Bacharach (SBCCOG); Steve Lantz (SBCCOG Transportation Consultant)

- I. **CALL TO ORDER / Introductions**
- II. **REPORT OF POSTING OF THE AGENDA** – Received and Filed
- III. **ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA** – Received and Filed
- IV. **PUBLIC COMMENT – NONE**

- V. **CONSENT CALENDAR**
 - A. **Minutes from February 13, 2012 meeting** (Attachment A) – **Approve** – ON A MOTION BY RHILINGER SECONDED BY AUST, THE MINUTES WERE APPROVED AS SUBMITTED.

- VI. **AGENCY UPDATES**
 - A. **Metro** – Metro staff
 1. **Metro / SBCCOG Cooperative Agreement Deliberations** – (Attachment B) – discussion/action – Metro Board will consider the Cooperative Agreement term sheet at its 3/22/12 Metro Board. RHILINGER moved, FRANKLIN SECONDED APPROVAL OF THE TERMS AND RECOMMENDED THAT STAFF CONTINUE WORKING WITH METRO STAFF ON THE COOPERATIVE AGREEMENT
 2. **Metro Board motion to allow Measure R funds to be used as match to Metro Call for Projects funds and other funding sources** – Metro board approved the policy at the February Metro board meeting. Councils of Governments with Measure R sub-funds will be able to leverage Measure R funds now by seeking other funding in the Call for Projects. The next Metro Call for Projects will be held this summer for project funding in FY 18-19. The SBCCOG will need to look at all new SBHP projects to determine which projects should be submitted for call funding using SBHP funds as a part of the local match.
 - B. **Caltrans** – Caltrans staff – Caltrans continues to work with metro on cooperative agreement amendments for SBHP strategic positioning projects. Caltrans' legal department is reviewing the draft agreements. Metro hopes to have them done by next meeting since Caltrans needs to start work to meet their own budget and timeline constraints.
 - C. **IWG Committee / IWG Executive Committee Update – Rob Beste** – Rob received a call from Metro green construction staff to schedule an update at the next IWG meeting. He also noted that the need to change the SBCCOG's METRO TAC representatives – recommendations will be brought to the SBCCOG steering committee.

VII. DISCUSSION ITEMS

- A. SBHP ITS Concept of Operations Workshop** – The initial ITS Concept of Operations Workshop was held March 8. Focus of the workshop was to identify what kinds of ITS operations need to be coordinated between jurisdictions. There was good participation from a cross-section of agencies in a discussion of various scenarios in which ITS technology could be managed across municipal borders. Coordination between emergency response and traffic response personnel needs improvement and could make the signal system work better. Participants noted a need for a forum for coordination of these activities. Don't even have an up-to-date directory of who to call in different cities or what to do on Fridays when a city is closed. There is a need for protocols and management plans. Development of the protocols and plans might be considered as a separate SBHP capital project. There will be two more ITS workshops – one to review identified technology gaps and one to consider recommendations to be brought back for city manager review and possible inclusion in the SBHP Update.
- B. Measure R Oversight Committee charter** – (Attachment) – GOODHART RECOMMENDED THAT THE DOCUMENT BE TITLED “ADMINSTRATIVE PROCEDURE” AND THAT THERE BE AN ANNUAL REVIEW. THE ITEM WAS TABLED TO NEXT MONTH'S OVERSIGHT COMMITTEE MEETING.
- C. Status of SBHP Project Funding Agreements** (Attachment C) – nearly all funding agreements are executed. LA County project N-32 might need to be re-scoped due to toxics and the need for right of way acquisition. Torrance's B-7 scope is still awaiting coordination with the Caltrans I-405 / 182nd St. project. F-31 is done. The 2nd year list of projects has been added to the list and Metro will start the FA execution process this month.
- D. Direct contracts between SBCCOG and Iteris' sub-consultants** – no change – two sub-consultant contracts are outstanding. WE WILL LET SHARON GREENE KNOW THAT WE WILL NOT BE ASKING FOR A SUB-CONTRACT WITH THAT FIRM AS THERE SHOULDN'T BE A CONFLICT WITH THEIR WORK AND ITERIS. LANTZ WILL FOLLOW-UP WITH JACOBS.
- E. Sepulveda Boulevard Bridge Widening in Manhattan Beach Tiger IV application** – Metro said that there is another round of TIGER funds for projects of \$20 million or more. Metro volunteered to complete the Sepulveda Boulevard Bridge application. SBCCOG sent a letter of support and El Segundo will send one too. Metro asked other cities also to send support letters. Deadline is March 19.
- F. 3-Month Look Ahead / Implementation Update Calendar** (Attachments D, E) – REVISIONS WERE MADE TO ATTACHMENT. SBCCOG BUDGET REQUEST PROCESS TO BE ADDED TO THE IMPLEMENTATION CALENDAR.
- G. Adjourn to next Measure R SBHP Oversight Committee Meeting** – April 9, 10:30 AM