



Attachment A

Measure R South Bay Highway Program Oversight Committee January 9, 2012 minutes

Attendees: Jim Goodhart (Chair, PVE), Ralph Franklin (Inglewood), Susan Rhilinger (Torrance), Judy Mitchell (RHE), Ellen Perkins (PVE), Rob Beste (Chair, IWG & Torrance), Stephanie Katsouleas (El Segundo Public Works), Massoud Ghiam (Carson), Lan Saadatnejadi (Metro), Gabe Hamidi, Darek Chmielewski, David Yan, Ed Andraos (Caltrans) Alan Clelland (Iteris), Robert Delgado (Ghirardelli Associates), Natasha DeBenon (Arcadis), Paul Martin (RBF), Polly Ann Walton (Overland Pacific & Cutter), Jacki Bacharach (SBCCOG), Steve Lantz (SBCCOG Transportation Consultant)

- I. **CALLED TO ORDER / Introductions**
- II. **REPORT OF POSTING OF THE AGENDA** – Received and Filed
- III. **ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA** – Received and Filed –
- IV. **PUBLIC COMMENT - NONE**
- V. **CONSENT CALENDAR**
 - A. **Minutes from December 12, 2011 meeting** (Attachment A) – **Approved**
 - B. **SBCCOG-Metro Congestion Management Program Fee Workshop notice** (Attachment B) – Received and Filed
- VI. **AGENCY UPDATES**
 - A. **IWG Committee / IWG Executive Committee Update – Rob Beste – NOTHING TO REPORT**
 - B. **Metro – Metro staff – Lan Saadatnejadi**
 1. **Metro / SBCCOG Cooperative Agreement**– COOPERATIVE AGREEMENT NOT AVAILABLE FOR REVIEW YET. METRO ATTORNEYS WANT INTENT BETTER CLARIFIED AND WANT TWO SEPARATE AGREEMENTS – FUNDING AGREEMENT TO CONTINUE. CURRENT FUNDING AGREEMENT WOULD BE AN ATTACHMENT TO THE COOPERATIVE AGREEMENT. CHANGES WILL REQUIRE METRO CAPITAL PLANNING AND LEGAL STAFF TO REVIEW THE REVISED AGREEMENT AGAIN.
 2. **Metro Board motion to allow Measure R funds to be used as match to Metro Call for Projects funds and other funding sources** – METRO BOARD STAFF ARE PREPARING A BOARD ITEM FOR THE FEBRUARY BOARD CYCLE THAT WILL ALLOW US TO USE MEASURE R FUNDS TO BE USED AS A LOCAL MATCH IN THE CALL FOR PROJECTS. . NO DRAFT IS AVAILABLE YET.
 3. DOUG FAILING HAS A MEETING (1/10/12 @ 1 PM) WITH THE COGS TO EXPLORE MATCHING WITH FEDERAL FUNDS MATCHING WITH MEASURE R SUBFUNDS. METRO IS ANTICIPATING A WAVE OF FEDERAL FUND GRANT APPLICATION OPPORTUNITIES AND WANT TO GET AS MANY PROJECTS TOGETHER AS POSSIBLE. THE SBCCOG WOULD NEED TO IDENTIFY LEAD AGENCIES FOR THE APPLICATIONS THAT ARE ELIGIBLE AND WILLING TO RECEIVE FEDERAL FUNDS FOR TRANSPORTATION PROJECTS.
 4. **Construction Signage Update** – METRO IS CREATING GRAPHICS FOR 3 SIZES OF SIGNS – SINGLE POST, DOUBLE POST, AND BIGGER. MEASURE R NEEDS TO BE HIGHLIGHTED. SIGN GRAPHICS WILL BE PROVIDED BY METRO TO THE CITIES.

LEAVING ROOM FOR THE LEAD AGENCY TO INCLUDE THE SBCCOG AND CITY LOGOS ON THE METRO SIGN. DETAILED SPECIFICATIONS SHOULD BE READY BY THE END OF THE MONTH. CITY CAN HAVE A SEPARATE SIGN AS WELL.

5. **Metro Green Construction Policy Update** – NO NEW INFORMATION. OUTREACH HASN'T BEEN DECIDED AND OTHER INTERNAL ISSUES ARE BEING RESOLVED. POSSIBLE MEETING IN MID-JANUARY.
6. **Metro's Project Management Information Systems** - TRAINING IN FEBRUARY WITH ROLL-OUT IN MARCH. THEREFORE 1ST QUARTER REPORT WILL BE ON PAPER AND THEN AFTER THAT SHOULD BE ELECTRONIC
7. **Other Metro News** – MARCH METRO BOARD – UPDATE OF COG PROJECTS; MAY BOARD APPROVAL IS TARGET FOR BUDGET; AGREEMENT REACHED WITH CALTRANS ON THE 2 INTERCHANGE PROJECTS AND PSR/PR DOCUMENTS SHOULD BE COMPLETE BY END OF 2013. 1ST STEP OF ALTERNATIVES SCREENING ANALYSIS AND THEN DEVELOP DETAILS. ALSO WILL BE QUARTERLY MEETINGS REQUESTED BY TORRANCE. NEXT OVERSIGHT MEETING WILL INCLUDE A REPORT ON THE SCOPING DOCUMENTS FOR CALTRANS PROJECTS – NOW 2 PROJECTS RATHER THAN THE INITIALLY APPROVED 3 PROJECTS SINCE THE 2 I-110 PROJECTS ARE BEING COMBINED.

- C. **Caltrans** – ASSIGNED PROJECT MANAGERS FOR OUR STRATEGIC POSITIONING PROJECTS AND I.T.S. PROJECTS. METRO IS PREPARING A COOPERATIVE AGREEMENT FOR EACH OF THESE PROJECTS. MOUs WITH CALTRANS SHOULD BE DONE BEFORE JUNE – SPECIFIC DATE WILL BE PROVIDED AT NEXT MEETING.
CALTRANS PROJECT MANAGERS: David – 182nd & Crenshaw; Gabe – I-110; Darek – I.T.S.

VII. DISCUSSION ITEMS

- A. **Status of SBHP Project Funding Agreements** – (Attachment D) – Received and filed – ALL BUT 2 ARE SUBMITTED TO METRO. TASK ORDERS TO BE CLOSED OUT WITH ANY SURPLUSES TO BE RETURNED TO AVAILABLE FUNDING WITHIN THE ITERIS CONTRACT..

VIII. ITERIS CONTRACT

ACTION: Revised ITS Plan Scope of Work and Measure R South Bay Highway Program Strategic Element Scope of Work to be integrated into December 2012 Implementation Plan Update – Approve

Task Order #7 and Task Order #8, the Revised ITS Plan Scope of Work and Strategic Element of SBHP Implementation Plan Scope of Work (Attachment E)

PURPOSE OF THE TASK ORDERS IS TO ADDRESS 2 AREAS RE: SUBREGIONAL PROGRAMS - ITS PLANS AND CONCEPT OF OPERATIONS (PRIORITIZING PROJECTS BASED ON SUBREGIONAL CONTEXT). THE ITS DOCUMENT IS MORE OF A DECISION MAKING TOOL. BOTH OF THESE SUBREGIONAL PLANS WILL BE INCORPORATED INTO THE SBHP IMPLEMENTATION PLAN UPDATE AND USED AS A MODEL BY METRO FOR OTHER REGIONS AND SUB-REGIONAL PLANS. **APPROVED ON A MOTION MOVED/SECONDED BY FRANKLIN/MITCHELL**

- B. **Direct contracts between SBCCOG and Iteris' sub-consultants** – 2 DIRECT CONTRACTS HAVE BEEN RECEIVED; 2 HAVE NOT.

- IX. **Three Month Look Ahead / Implementation Update Calendar** (Attachments F, G) – COOPERATIVE AGREEMENT: CHANGE TO MARCH FOR SBCCOG APPROVAL.

X. GENERAL ASSEMBLY ANNOUNCEMENT

- XI. **QUESTION FROM CARSON** – ELIMINATION OF THE CARSON REDEVELOPMENT AUTHORITY WILL BE AFFECTING CARSON'S ABILITY TO DO THEIR WILMINGTON METRO CALL FOR PROJECTS PROJECT. THERE WAS \$9-10 MILLION OF RDA \$\$ IN IT. SBCCOG WILL CONSIDER PROJECT FUNDING ADJUSTMENTS FOR FULLY FUNDED PROJECTS IN JULY/AUGUST. NEED RIGHT OF WAY AND SHOULD HAVE IT BY JULY. CARSON IS ATTEMPTING TO KEEP THE RDA\$ BASED ON PRIOR CONTRACTS BEING EXECUTED COMMITTING THE FUNDING.

- XII. **Adjourn to next Measure R SBHP Oversight Committee Meeting** - February 13th, 10:30 AM – CHECK THE ADDRESS TO SEE WHERE THE MEETING WILL BE.