



**Measure R South Bay Highway  
Program Oversight Committee Meeting Notes- **NO QUORUM**  
September 9, 2013**

**Attendees:** Jim Goodhart (Chair, PVE); Dan Medina (Gardena); Tom Brewer (Torrance); Stephanie Katsouleas (El Segundo); Rob Beste (Torrance); Allen Chen & Peter Lin (Caltrans); Lan Saadatnejadi (MTA); Jacki Bacharach & Marcy Hiratzka (SBCCOG); Steve Lantz (SBCCOG transportation consultant); Dan Lukasik (Delcan); Alan Clelland, & Alek Hovsepian (Iteris)

- I. **CALL TO ORDER / Introductions-** Chair Goodhart began the meeting at 10:36am. **THERE WAS NO QUORUM / ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA-** Items V, VII, VIII, IX, and XI-C could not be voted upon, as there was no quorum present.
- II. **REPORT OF POSTING OF THE AGENDA** – Received and Filed
- III. **ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA** – None
- IV. **PUBLIC COMMENT** - None
- V. **CONSENT CALENDAR- NO QUORUM, TO GO DIRECTLY TO THE BOARD FOR APPROVAL**
  - A. **Minutes of the June 13, 2013 meeting** (Attachment A-1) – **Approve**  
**Meeting notes for August 12, 2013** (Attachment A-2) – **Receive and File**
- VI. **METRO UPDATES** – Metro staff
  - A. **Metro Project Status Reporting Application (PSRA)** – Received and Filed - Steve Lantz mentioned that the firm that the SBCCOG has hired to redo its website (Civic Resource Group) will be assisting Metro with getting all of the lead agencies' systems to properly interact with Metro's database. This will hopefully get online reporting back on track for all lead agencies in the South Bay.
  - B. **Status of Caltrans projects funding agreements** – Received and Filed - Lan Saadatnejadi reported that the 110 Auxiliary Lane project and 405/Crenshaw/182<sup>nd</sup> St project will have executed funding agreements by the end of September. At that point, both projects will begin their PAEDs.
- VII. **REVISED RESPONSE TO METRO LETTER REGARDING POTENTIAL SALES Tax** (Attachment B)- **Approve- NO QUORUM, TO GO DIRECTLY TO THE BOARD FOR APPROVAL-** Steve Lantz explained that the SBCCOG is in the process of collecting input from the lead agencies and South Bay transit operators, in order to be incorporated into a sub-regional response to Metro. As this could not be approved today, the SBCCOG's revised letter, responding to Metro Former Board Chair Antonovich and Current Board Chair DuBois' requests, will go straight to the SBCCOG Board for approval on September 26, 2013. Each sub-region must submit their letters and final priority list to Metro by October 4, 2013.
- VIII. **REQUEST TO OPT OUT OF MEASURE R ACCELERATION** (Attachment C) – **Approve- NO QUORUM, TO GO DIRECTLY TO THE BOARD FOR APPROVAL-** In June 2013, the Metro Board approved a strategy for accelerating second and third-decade Measure R transit and road projects. While this was welcomed by sub-regions with transit projects, this strategy did not fit the South Bay for our highway projects and operational street improvements. Accelerating the SBHP using bonding, rather than reserving cost-escalation contingency funding, would compromise the integrity of the program, and the SBCCOG was successful in rallying support from its cities, and getting the Metro Board to approve the Highway Capital Subfund Protection Policy of 2013. The SBCCOG requests that the 2009 LRTP highway contingency funds in Line 39 proportionate to the South Bay Highway Program funding not be encumbered by bonding or other commitments that would preclude availability of these contingency funds

over the life of the South Bay Highway Program for cost escalation or other eligible contingency needs related to the SBHP program. With the SBHP's funds protected by Metro Board policy, Steve Lantz met with Martha Welborne at Metro, who told him that if the SBCCOG wishes to officially opt out of highway project acceleration for Measure R, the SBCCOG needs to send Metro a letter to that effect. As this could not be approved today, the SBCCOG's letter, requesting that the South Bay Highway program be removed from inclusion in the Measure R Finance Acceleration Plan at this time, will go to the SBCCOG Steering Committee and Board for approval on September 26, 2013.

- IX. SBHP PROJECT FUNDING REALLOCATION Policy (Attachment D)- Approve- NO QUORUM, TO GO DIRECTLY TO THE BOARD FOR APPROVAL**- Steve Lantz said that this was previously referred to as the SBCCOG's "Deobligation" Policy, but was changed to "Reallocation" Policy, at Rob Beste's suggestion. This draft was reviewed by the Measure R Oversight Committee and Infrastructure Working Group in August, and will go before the SBCCOG Board for approval on September 26.
- X. MEASURE R COMMITTEE MEETING DATE/TIME**- Marcy Hiratzka announced that the SBCCOG Board members and public works staff had been polled for the best new date and time for the Measure R Oversight Committee meetings, as it has been difficult to gather a quorum for this Committee. The majority of responses preferred that the meetings move from the second Monday at 10:30am to the first Wednesday at 3:00pm. It was indicated that a quorum of four voting members would be achieved if the meeting was adjusted as such.
- XI. SBHP PROJECT STATUS – Steve Lantz**
- A. SBHP June 2013 Project Progress Report (Attachment E) – Received and filed - Steve Lantz** reported that all of the South Bay lead agencies had met with the SBCCOG and Metro for their annual reviews, and that Iteris is in the process of finalizing the yearly funding allocation chart and candidate project list, based on these reviews.
- B. SBHP June 2013 Project Risk Report (Attachment F) – Received and filed - Alan Clelland** reported that two projects in Redondo Beach have moved from red to yellow, due to the fact that the Public Works Department is making progress with the City Council.
- C. Reallocation of Iteris Contract Line Items (Attachment G was distributed at the meeting) – Approve- NO QUORUM, TO GO DIRECTLY TO THE BOARD FOR APPROVAL**- Steve Lantz presented an updated reallocation report (which shows more cost-savings than recommended line item increases) of Iteris' task orders for the remainder of Phase II of their contract. The chart also shows that Iteris' expenses will come in well under the maximum expenditure plan of \$2,000,000. As this could not be approved today, the recommendation to approve the reallocations report will go straight to the SBCCOG Board for approval on September 26, 2013.
- D. Status of SBHP Bench Contracts / Task Orders – Received and filed - Steve Lantz** reported that the 5 firms (Iteris and its four sub-contractors) are in the process of being grandfathered into the new technical consulting bench for the Measure R Program. Marcy Hiratzka anticipates that extra time will need to be allocated for contract administration of the new 23 firms that were selected for the bench. In the meantime, Iteris, Jacobs, and HDR InfraConsult will have their contracts extended for the technical support of the Measure R Program until December 31, 2013, to retain continuity of program oversight.
- XII. PROJECT SPOTLIGHT- Caltrans South Bay Dynamic Corridor Congestion Management (DCCM) Project**- Dan Lukasik of Delcan and Allen Chen of Caltrans gave a presentation on Caltrans' Dynamic Corridor Congestion Management Project, which uses an Integrated Corridor Management Approach and Integrated corridor-wide operations to optimize entire traffic operations systems (as opposed to just individual agency networks.) Benefits of this project include: improved corridor throughput, reduced impact of incidents on freeways and arterials, enhanced performance measurement capability, improved information sharing, opportunity for regional stakeholders to participate in developing a model for automated operations, and better informed travelers. Caltrans is not getting the crucial participation from local agencies that it needs. There can be no coordination of freeway systems and arterial systems, and the congestion reduction goals of DCCM will not be achieved, if cities are not interested in sharing their data. The goal is to allow cities and the freeways to share with each other, exchange communications, and upgrade existing communication systems. Caltrans is still identifying a pilot corridor and is almost ready to submit a recommendation. The 91, **110**, 105, and 405 are being considered, but no matter which is chosen, all candidate corridors will benefit from this. Evaluation criteria are divided into five categories:

System demand, physical infrastructure, ITS infrastructure, institutional coordination challenges, and ICM readiness. This is a concept of operations that can be replicated in the other corridors. The SBCCOG is not willing to spend money on capital equipment if the cities are not interested. Over the next few weeks, Caltrans will begin an outreach effort to the cities in the pilot region, in order to understand local needs and help determine how the system should respond. Methods will include workshops held at SBCCOG or Caltrans offices, face to face meetings, webinars, and phone interviews. Caltrans' timeline for this project is as follows: Identify a **pilot corridor** on which to deploy a DCCM freeway-arterial coordination system (Aug 2013); Develop a **concept of operations** to guide implementation (Sep-Dec 2013); Develop Memorandums of Understanding (**MOUs**) among all involved stakeholders (Jan-Jun 2014); Conduct a before/after **system evaluation** for the initial pilot project (2014-2015).

- XIII. 3-MONTH LOOK AHEAD** (Attachment H) – Received and filed - Steve Lantz reminded everyone that the Measure R Oversight Committee dates have changed, so that the next two meeting dates will be October 2 and November 6.
- XIV. SBHP IMPLEMENTATION UPDATE CALENDAR** (Attachment I) – Received and Filed - Steve Lantz reminded lead agencies that FY 2013-2014 projects need to have their funding agreements with Metro executed by November 2013.
- XV. ADJOURN-** Chair Goodhart adjourned the meeting at 11:56am until October 2, 2013 @ 3:00pm.