



**Measure R South Bay Highway  
Program Oversight Committee Minutes  
March 11, 2013**

**Attendees: Jim Goodhart (Chair, PVE); Ralph Franklin (Inglewood); Ellen Perkins (Palos Verdes Estates); Susan Rhilinger (Torrance); Massoud Ghiam (Carson); Stephanie Katsouleas (El Segundo); Rob Beste (Torrance); Lan Saadatnejadi (MTA); Jacki Bacharach & Marcy Hiratzka (SBCCOG); Steve Lantz (SBCCOG transportation consultant); Alan Clelland & Alek Hovsepian (Iteris); Sam Ekrami (Parsons Brinckerhoff); Tom Choe (System Metrics Group)**

- I. **CALL TO ORDER / Introductions** – The meeting began at 10:32 a.m., and lacking a quorum, Item VIII of the agenda was explained by Steve Lantz. The meeting was called to order at 10:37 with the arrival of Councilmember Ralph Franklin, creating a quorum.
- II. **REPORT OF POSTING OF THE AGENDA** – Received and filed
- III. **ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA** – None
- IV. **PUBLIC COMMENT** - None
- V. **CONSENT CALENDAR**
  - A. **Minutes of the February 11, 2013 meeting** (Attachment A) – **Approved** – Franklin moved, Goodhart seconded
- VI. **METRO UPDATES** – Lan Saadatnejadi gave the following reports:
  - A. **Metro Project Management Information System Update-** PMIS was online as of March 1, 2013. Agency account log in ids have been sent to project managers. User guides also were distributed. Another round of training was recently held; technical questions should go to Tasha Higgins. Jacki Bacharach said that she would like to view PMIS at next Measure R Oversight meeting.
  - B. **Status of Caltrans project funding agreements-** Only one Caltrans agreement is pending: ITS improvements (405, 110, 105, and 91 freeway ramp arterials signalized intersection improvements.) Scope has been agreed upon with Caltrans. Final sign off of funding agreement boilerplate this week. PSR development is being funded with Caltrans' state funds and is due to be completed in June 2013. The Metro Funding Agreement will pay for Caltrans to complete the PAED. Caltrans will have 2 years to complete the PAED (from July 1 2013 to June 30 2015.) Steve Lantz asked how Caltrans' project information will be entered onto this Committee's issues report and Alan Clelland said that Will Lamborn from Metro has arranged for a set time (monthly) to provide the Caltrans information to Iteris. Chair Goodhart and Steve Lantz expressed interest in holding a separate meeting with Caltrans to get their projects squared away now that the Funding Agreements are being completed.
- VII. **SBHP PROJECT STATUS** – Steve Lantz
  - A. **SBHP Monthly Project Progress Report** (Attachment B) – Received and filed  
Alan Clelland explained that there is progress on all fronts except for Caltrans' ITS project. Iteris has listed the projected design and construction completion dates for most of the projects on the list. Gardena MR312.19 is ahead of schedule with design. Torrance MR312.18 awarded the construction contract at the beginning of February 2013. Jacki Bacharach and Lan Saadatnejadi were both concerned about appropriate signage posted at the Measure R construction sites, and requested pictures. Marcy Hiratzka added that Craig Bilezerian of Torrance had contacted the SBCCOG to obtain official signage requirements and Rob Beste said he would follow up with Mr. Bilezerian. Stephanie Katsouleas suggested reusing the signage at different Measure R construction sites and this suggestion was met with general agreement.

**B. SBHP Monthly Project Issues Report (Attachment C) – Received and filed**

Alan Clelland explained that “yellow” and “red” projects are included in this report at the request of the Committee. Jacki Bacharach pointed out that the last 2 projects on this report had the same ID number; Marcy Hiratzka will fix this, as well as add the “312.” back into the ID. Issues included:

- **Redondo Beach**- John Mate of Redondo Beach needs to confirm whether or not there will be a project cost increase resulting from a potential ROW/Construction cost increase in project MR312.06 – PCH improvements from Anita St. to Palos Verdes Blvd. He will confirm at the end of the design phase prior to the initiation of construction. The project has been delayed by nearly two years; For MR312.07 – Northbound right-turn lane on PCH at Torrance Blvd, Caltrans is requesting specific detailed information, and CVS Pharmacy has concern over design of pedestrian access; For MR312.08 – Add Westbound right-turn lane on PCH at Palos Verdes Drive, design fee is \$6,000 over budget but design started. City is working with Metro to shift funds in the FA from construction to design. No indication yet that those additional funds are needed for the project as a whole.
- **Manhattan Beach**- For MR312.28 – Widening Sepulveda + seismic retrofit, Steve Lantz reported the city is reworking the Call for Projects and Measure R SBHP FAs to accommodate the Caltrans requirement for a seismic retrofit and to coordinate funding with a federal earmark which is causing funding complications. The city received a CFP grant for the bridge widening and subsequently Caltrans said that the project needs to have a seismic retrofit. The CFP grant does not allow money to be added to the grant amount, so SBHP funds were given to the city. Metro said that at the time, Measure R funds could not be used to match Call Project funds (the restriction was subsequently changed.) The City also received an earmark grant for this project but had committed it as a match to the Call Project, so the SBCCOG and city told Metro that the city will proceed with a separate seismic project, using the federal earmark on the seismic retrofit and local funds to match the Call project. Metro has not approved the proposed solution. Steve Lantz is also trying to establish a policy to address the ability to use additional adding more SBHP funds in Call for Projects grants to cover unforeseen changes in scope in the future. Subsequent to this meeting, it was discovered that both the PWD and PM (city engineer) are no longer employed at the City of Manhattan Beach. These projects are on-hold until replacement staff is established. Jim Goodhart asked to indicate ON HOLD instead of question mark on this report. Lan Saadatnejadi said to let her know if her staff can help and Steve Lantz said that her staff has been at every meeting held to discuss this and nothing has been resolved so far.
- **Hermosa Beach** - Jim Goodhart noted that Hermosa Beach has not been sending their monthly PMIS reports. Metro needs to meet with them. Rob Beste said that there are only 2 staff working on public works projects there, but they should commit their resources if they want to participate.
- **LA County**- For MR312.16 - the Del Amo Blvd. Gap Closure, LA City Councilman Buscaino just sent a letter to the PWD in LA City to ask Public Works to proceed with the feasibility study. LA County and LA City are now going to collaborate on the study since each jurisdiction has right-of - way and environmental issues to be addressed. The feasibility study will identify the issues that need to be addressed and options for solutions. Jacki Bacharach thought the title should be changed to reflect that it is only a feasibility study, since the project is so far from construction. Steve Lantz said that that can be defined when the Metro Funding Agreement for the project is created.
- **Gardena**- MR 312.17– Rosecrans Ave Improvements from Vermont Ave to Crenshaw Blvd, Chair Goodhart asked Iteris to call the cities to make sure the design and construction milestone have actually occurred as scheduled. For this project, the design phase was supposed to have started in February. Iteris was only aware that the contract was awarded to a consultant/contractor, but not if design actually began.
- **SBCCOG** - ITS Workplan- The SBCCOG is checking the cost of the detection deployment that is needed to support the STE. The SBCCOG is working with the agencies to confirm what detection they have in place.
- **Torrance** - MR312.23-Torrance Park and Ride Regional Terminal, the city wants to accelerate a parking structure at the site and may need new money and new scope.
- **Carson** - MR 312.37– Sepulveda Blvd. widening from Alameda St. to ICTF Driveway, the review of seismic calculations are underway (this had been a cause for concern). Massoud Ghiam reported that by June, the plans and specifications will be ready.

Jacki Bacharach again requested due dates for action items. Steve Lantz suggested letting the cities set the due date themselves so they are held accountable for it. As a result, the Measure R Oversight Committee will not have to discuss these projects every month, until the date the city provides. Councilmember Rhilinger suggested limiting the amount of projects a city may execute at one time and/or monitoring past performances if a city is attempting to handle more than it can at once. Jacki Bacharach said that a customized cover letter will be added to the final Implementation Plan, which will be sent to each city, stating the importance of elected officials being present at these meetings and being involved with Measure R/SBHP. Councilmember Perkins added that, over time, elected officials may have forgotten the importance of Measure R. She wondered if, at the next Board meeting, Board Chair Franklin should reiterate the importance of attending these meetings. It was decided that the City Manager would be the appropriate recipient of a letter to that effect (for most city structures.) Stephanie Katsouleas suggested making this a topic at the upcoming South Bay City Managers Association meeting and Jacki Bacharach confirmed that it will be. Chair Goodhart said that, while it is unfortunate if a city falls short on a project, it's still an opportunity for different city (that is prepared) to be given that money to start a project.

**VIII. Draft South Bay Highway Program Implementation Plan (Attachment D) – Reviewed**

Steve Lantz explained that this draft final policy document moved the procedures into appendices. Comments received to date have been addressed and if anyone has any more (IWG will be asked as well) the SBCCOG will address them before bringing it back in April for approval. The IWG Executive Committee looked at it first, where it was split into four parts.

**IX. Draft Strategic Transportation Element (Attachment E) – Reviewed**

The Strategic Transportation Element is a SBCCOG strategy to develop a South Bay traffic-monitoring network that will provide network performance data to guide priority, sequencing, and selection of Measure R projects. Once projects are selected, there will be a consistent plan for monitoring performance, and the SBCCOG can evaluate how corridors worked before (and after) the project. This will establish a South Bay plan for system monitoring and evaluate pre/post project performance of SB freeway and highway networks. This complies with new state and federal MAP-21 guidelines that require performance-based project decision-making. The presentation showed how congestion will look if no action is taken. A big change in capacity can be made if small changes are made with operational improvements that benefit the freeways. Caltrans' Operations Improvement Pyramid was explained. Corridors are streets and state highways and the SBCCOG can help there with incident management, by modifying intersections, identifying high-collision locations, and with other multi-modal strategies (things that take the demand off the freeways.) There is presently no data captured on the arterials except for levels of service. If the South Bay decides to implement the STE, it would be the first sub-region in the county to have a comprehensive monitoring system to guide the corridor project selection and document the impact on highway and arterial speeds. In order to know what needs to be done and what will work, the SBCCOG needs to sequence and prioritize the lead agencies' projects. This is the first time the SBCCOG's project selection will consider the performance of key corridors, rather than isolated intersections. Progressive mobility gains will result from project sequencing. Sequencing options and routes selected for monitoring were listed.

Steve Lantz said that this item is asking for the approval of the STE conceptual approach so it can be incorporated into the Implementation Plan. There is no implementation cost estimate for the STE yet, (not just for capital costs, but ongoing operations and maintenance) which is why it is being discussed conceptually. The STE implementation was not budgeted in the SBCCOG's scope of work for Measure R, however it can be funded within the ITS Work Plan line item. If approved, the consultants would come back to the IWG with an STE cost estimate in April and back to the Measure R Committee in May. The deadline for the consultant contract is approaching, which is why the SBCCOG needs to bifurcate the conceptual approval and the cost estimate approval. Next steps are to review and incorporate comments and finalize the conceptual STE for inclusion in the Implementation Plan. Metro staff wants the SBCCOG to take the STE to the Metro committees and Metro Board. Caltrans has already reviewed it.

**X. Metro / SBCCOG Funding Agreement Amendment Scope and Funding Allocation (Attachment F) – Approved**

The recommendation that the Measure R Oversight Committee recommend that the SBCCOG Board of

Directors approve the FY 13-19 SBHP Funding Agreement Amendment #2 Scope of Work (Exhibit 1) and Quarterly Expenditure Estimates (Exhibit 2) and authorize execution of Amendment #2 **was moved by Councilmember Franklin and seconded by Councilmember Rhilinger.**

- XI. **3-Month Look Ahead** (Attachment G) – Received and filed
- XII. **SBHP Implementation Update Calendar** (Attachment H) – Received and filed
- XIII. The meeting was adjourned at 12:00 p.m. by Chair Goodhart until April 8, 2013 at 10:30 AM.