



**Measure R South Bay Highway
Program Oversight Committee Notes – **NO QUORUM**
August 12, 2013**

Attendees: Jim Goodhart (MRO Chair, PVE); Dan Medina (SBCCOG Chair, Gardena); Jim Osborne (Lawndale); Ken Husting (LADOT); Elroy Kiepke (Reodndo Beach); Rob Beste (IWG Chair, Torrance); Allen Chen, Darek Chmielewski, & Peter Lin (Caltrans); Lance Grindle & Pamela Manning (LA County); Fulgene Asuncion (Metro); Jacki Bacharach & Marcy Hiratzka (SBCCOG); Steve Lantz (SBCCOG transportation consultant); Alan Clelland & Alex Hovsepian (Iteris); Claudette Moody (Parsons Brinckerhoff); Gary Miller (RBF Consulting)

- I. **CALL TO ORDER / Introductions – THERE WAS NO QUORUM / ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA** – ITEMS V, VII, VIII, and IX could not be voted upon, as there was no quorum present. Jacki Bacharach also said that she wanted to discuss the prospect of a new meeting schedule before adjourning.
- II. **PUBLIC COMMENT** – None
- III. **CONSENT CALENDAR**
 - A. **Minutes from the June 10, 2013 meeting** (Attachment A) – **COULD NOT BE APPROVED.**
- IV. **METRO UPDATES** – Fulgene Asuncion made the following announcements:
 - **Metro Project Status Reporting Application (PSRA)**
Software compatibility issues have not been corrected yet. Many cities still are submitting reports manually.
 - **Status of pending Caltrans project funding agreements**
Metro has three current-year funded Caltrans projects: 110 Aux Lane & I-110/I-405 Connector, I-405/Crenshaw/182nd, and ITS Arterial improvements from I-105 tol-110. Metro is still defining the project scopes for the I-405 and I-105 corridor studies that need to be completed before the actual projects can begin. Metro will conduct PID/PSR/PDS to develop conceptual design, identify operational deficiencies, and develop a strategic corridor approach for adding auxiliary lanes, and ramp and interchange improvements. The SBCCOG proposed a two-part corridor study (Metro will fund the freeway projects and the SBCCOG will fund the ramp improvements.) It might make more sense to change the lead agency from Caltrans to Metro for the corridor studies.
 - **Green Construction Workshop Reminder** – (Attachment B)
This training is being held tomorrow in Redondo Beach at 9:30. Enrollment is up to 15 participants.
- V. **RECOMMENDATION TO SELECT SBHP TECHNICAL CONSULTANT BENCH FIRMS** (Attachment C) – **COULD NOT BE APPROVED.** Steve Lantz explained that the attached matrix shows which 28 of the firms were selected out of the 38 firms that submitted proposals. It also shows which tasks each firm is proposing. This item will go straight to the SBCCOG Board for its approval on August 22, as there is no quorum today.
- VI. **RESPONSE TO METRO LETTER REGARDING POTENTIAL SALES TAX** (Attachment D)- **COULD NOT BE APPROVED.** Steve Lantz summarized the request from former MTA Board Chair and Supervisor Antonovich for the COGs of LA County to submit their transportation priorities and concerns, regarding a new sales tax in 2014. Mr. Lantz also said that Mayor Garcetti recently held a summit for the mayors in LA County, and the same issue was discussed there. Chair Goodhart reported that Mayor Garcetti said he would like to have periodic meetings to continue the discussion about the Green Line to Long Beach and the LAX connector. Lakewood Mayor and new MTA Board Chair, Diane DuBois, is expected to send a letter to city mayors asking for their local priorities and to extend the due date of the letter from September 4 to October 4. The SBCCOG is asking that South Bay cities share their lists with us so that the SBCCOG and cities can coordinate and remain consistent with their responses. Steve Lantz emphasized that the SBCCOG has not yet been officially informed of the deadline change or the request for cities' responses, so the SBCCOG is still

operating under Supervisor Antonovich's deadline of September 4. Several members gave feedback on the SBCCOG list of priorities, especially elements that seemed to be missing, such as: the goods movement, capacity enhancements for arterials, SR110 interchange for streets underneath, continuation of local return programs, and timelines and cost estimates for what the South Bay is suggesting. Steve Lantz said that this new sales tax does not have to be a continuation of Measure R or J; it can have completely different rules. The SBCCOG can propose a more equitable distribution of funds. The SBCCOG list will be redrafted to include any additional city input, should a time extension be granted.

VII. SBHP DEOBLIGATION POLICY (Attachment E) - COULD NOT BE APPROVED.

Steve Lantz explained that the SBCCOG is creating this policy in order to help cities avoid future deobligation of Measure R projects. This policy will dictate what happens to a project's funds if a city does not complete a project on time. Rob Beste suggested changing the name from "deobligation" policy to "reallocation" policy. Stephanie Katsouleas offered to draft a process for reallocation. Ken Husting of LADOT will resend his comments to Steve Lantz, as he noticed they were not incorporated in the attachment.

VIII. SBHP PROJECT STATUS- Steve Lantz

- **SBHP June 2013 Project Progress Report (Attachment F)**

Alan Clelland said that since it is a new fiscal year, this Gantt chart will now display a larger number of projects to incorporate projects that receive their first funding in FY14-15. Steve Lantz asked Marcy Hiratzka to feature the progress (and the Measure R signage) of the Maple project in El Segundo on the SBCCOG website. This is presently the only South Bay Measure R project under construction.

- **SBHP June 2013 Project Risk Report (Attachment G)**

Alan Clelland made the following comments: Redondo Beach will be having its Measure R annual review meeting in combination with a meeting to address specific project delays; Manhattan Beach is re-scoping its bridge projects so that the multiple funding sources involved are clearly defined for each of the funding agreements. A special meeting to address this problem is being set; Chad Sweet left Inglewood and the city is trying to move forward without waiting for his replacement.

IX. SBHP QUARTERLY CONTRACT STATUS REPORT (Attachment H)

Steve Lantz explained that this is a quarterly summary of his and the SBHP consultants' activities. Exhibit A is the status of contracting funds. The budget estimate increased from \$401,505 in 2013Q2 to \$577,039 in 2013Q3. Funds will be reallocated once more before the initial three-year Iteris consultant team contract is completed to reflect changes in task durations and cost savings.

X. 3-MONTH LOOK AHEAD (Attachment I)

Jacki Bacharach said that this attachment's schedule does not match the annual program schedule. She suggested identifying a different meeting date or frequency for this committee so that more members would participate. Medina and Goodhart did not think that would work, since the regular attendees are used to the schedule and it may be disruptive for them if the meeting time and dates are changed. It was agreed that elected officials may not call-in for their vote to count towards the quorum. Rob Beste, Steve Lantz, and Jacki Bacharach will prepare a recommendation for the Measure R Oversight Committee to discuss on September 9. Steve Lantz reminded everyone that there are workload fluctuations throughout the year, so it is necessary to meet consistently. He also said that Caltrans' DCCM project will be next spotlight project at the next IWG and Measure R Oversight Committee meetings. This study requires the feedback and participation from active partners (South Bay cities), but Caltrans is not getting any input from the cities. The project would interconnect the signals on streets and ramps and would allow active management of corridors when freeway travel is significantly delayed. In addition to comments, Caltrans is seeking active involvement of cities adjacent to the freeway. The I-110 corridor may be the first demonstration corridor.

XI. SBHP IMPLEMENTATION UPDATE CALENDAR (Attachment J)

Steve Lantz announced that the SBCCOG will consider cost adjustments for Measure R projects after all the lead agencies have held their annual reviews.

XII. ADJOURNMENT- Chair Goodhart adjourned the meeting at 11:41am until **Monday, September 9, 2013.**