



SOUTH BAY CITIES
COUNCIL OF GOVERNMENTS

5033 Rockvalley Road
Rancho Palos Verdes, CA 90275
(310) 377-8987
sbccog@southbaycities.org
www.southbaycities.org

TO: ?

FROM: SBCCOG Steering Committee

RE: Commitment to Represent the SBCCOG

Dear _____,

Thank you for agreeing to represent the South Bay Cities Council of Governments (SBCCOG) on the _____. By bringing the South Bay’s perspective to the _____, you are assuring that our interests are heard and addressed.

The SBCCOG has representation on the boards and committees of several regional agencies – SCAG, League of California Cities, Metro, the Santa Monica Bay Restoration Commission and other ad hoc committees. The representative to each of these agencies is expected to not only attend the meetings of the group that they have been appointed to regularly but also to report back to the Board either in person or in writing. While we understand that monthly reports to the Board are not always going to include action items, we still encourage our representatives to report on trends and upcoming issues of which our members should be aware.

Also, the SBCCOG Board has established the following policy on attendance: Representatives who have missed 3 consecutive meetings of the committee that they have been appointed to may be removed by the Steering Committee at a regular meeting. Notice will be sent to the representative that this issue is on the agenda if they wish to come and explain their absences.

Please let me know if you have any questions about this appointment and please sign below agreeing to these policies.

Thank you again.

Sincerely,

Ralph L. Franklin, Chair

I agree to represent the SBCCOG on the _____ and to provide the Board regular reports.

SIGNATURE

LOCAL GOVERNMENTS IN ACTION

Carson El Segundo Gardena Hawthorne Hermosa Beach Inglewood Lawndale Lomita
Los Angeles Manhattan Beach Palos Verdes Estates Rancho Palos Verdes Redondo Beach Rolling Hills
Rolling Hills Estates Torrance Los Angeles District #15 Los Angeles County