

# **SOUTH BAY CITIES COUNCIL OF GOVERNMENTS INFRASTRUCTURE WORKING GROUP (IWG) LUNCH MEETING**

**Wednesday, September 13, 2017 from 11:30 A.M. – 1:30 P.M.**

**LOCATION: Blue Water Grill, 665 North Harbor Drive, Redondo Beach 90277**

IWG meetings rotate between agency staff only meetings and public meetings.

**Agency Staff Only Meetings**

September 13  
November 8  
January 10, 2018

**Meetings Open to the Public**

October 11  
December – no meeting  
February 14, 2018

Lunch, including beverage and tip, is available at a cost of **\$30.00** per person and must be paid in cash. **No credit cards.** Payment will be collected during the meeting. Lunch selection must be from meeting menu. To ensure seating for everyone, please RSVP your attendance and whether you will be purchasing lunch by close of business, Friday, September 9, 2017 to David Leger at: [DavidL@southbaycities.org](mailto:DavidL@southbaycities.org)

**IWG SOCIAL & ORDER LUNCH - 11:30 A. M. to Noon**

**MEETING – 12:00 P. M. to 1:30 P. M.**

- 12:00 p. m. Self-Introductions & Approval of the August 9, 2017 IWG Meeting Notes**  
(Attachment A)
- 12:05 p. m. Agency & Other Reports**
- **SBCCOG** – Program update – Jacki Bacharach
  - **SOUTH BAY TRAFFIC FORUM, LA County DPW** – Update
  - **Caltrans** – Update
  - **L. A. Metro** - Updates
    - **L. A. Metro Board** - Update
    - **Metro TAC & Streets and Freeway Subcommittee** – Update
- 12:15 p. m. Measure M Administrative Guidelines Update**
- 12:30 p. m. Measure R SBHP Reporting / Oversight**
- **Annual Program Evaluation Tool and Summary Table** (To be distributed at meeting)
- 12:45 p. m. Spotlight Presentation: Metro Green Line South Extension Update** – David Mieger, LA Metro Executive Officer, Transit Corridor Planning
- 1:20 p. m. Three-Month Look Ahead** (Attachment B)
- 1:25 p. m. Announcements / Adjournment** - Next IWG meeting is a public meeting) – October 11, 2017.

To include an item in the October 11<sup>th</sup> agenda, e-mail to [lantzsh10@gmail.com](mailto:lantzsh10@gmail.com) by September 22, 2017.

THIS PAGE LEFT INTENTIONALLY BLANK

**South Bay Cities Council of Governments  
Infrastructure Working Group Meeting Notes – August 9, 2017**

**Attendees:** Chair Stephanie Katsouleas (Manhattan Beach); Richard Garland (Carson); Joe Cruz (Gardena); Eloy Castillo (Inglewood); Miguel Alvarez & Frank Senteno (Lawndale); Prem Kumar (Manhattan Beach); Ted Semaan & Andy Winje (Redondo Beach); Craig Bilezerian (Torrance); Lance Grindle, Robert Torres & William Johnson (LA County DPW); Mike Bohlke & Ed Alegre (Metro); Jimmy Shih (Caltrans); Jacki Bacharach, Steve Lantz & David Leger (SBCCOG); Carlos Ortiz & John Dorado (Advantec Consulting Engineers); Dina Saleh (Iteris); Melissa Hewitt (Kimley-Horn); Bret Hanson (Lynn Capouya Landscape Architects); Lan Saadatnejadi (LRS Program Delivery); Myriam Frausto & Robert Himes (MarkThomas); Wayne Richardson & Steven Anderson (MARRS Corp); Charlene Palmer (NCE); Bill Stracker (Onward Engineering); Shannon Carmack (Rincon Consultants)

Chair Stephanie Katsouleas called the meeting to order at 12:04 pm.

**I. Self-Introductions and Approval of July 19, 2017 Meeting Notes**

Motion by Ted Semaan, seconded by Craig Bilezerian to APPROVE the July 19<sup>th</sup> meeting notes. No objection. So ordered.

**II. Agency & Other Reports**

- **SBCCOG:** Jacki Bacharach gave the following updates:
  - Homeless Services: As part of Measure H, the County has allocated funds for COGs to provide coordinating services SBCCOG has submitted a proposed scope of work to the County.
  - Broadband: The South Bay Workforce Investment Board (SBWIB) has asked Supervisors Hahn and Ridley-Thomas for \$90,000 to match the SBWIB's contribution to the next phase of the SBCCOG/SBWIB Broadband study. If received, these funds, in addition to another \$15,000 from the SBWIB, will pay for an RFP process and will allow for the continuation of the educational classes being offered at the SBCCOG. The next Brown Bag Broadband workshop will take place September 7<sup>th</sup> focusing on Wireless Master Plans.
  - There will be a Cannabis Regulations Workshop at 4pm prior to the Board of Directors meeting on August 24.
  - The SBCCOG Short Term Rental Task Force will meet on August 30 with speakers from the LA Short Term Rental Alliance and from the Short-Term Rental Helper.
  - At the next SBCCOG Board of Directors meeting, there will be a presentation by the President of El Camino College. The Board of Directors will also discuss endorsing the Regional Stormwater Policy.
- **South Bay Traffic Forum, LA County DPW:** Robert Torres provided an update on the status of the County's ITS projects, which include the South Bay CCTV & Fiber Project, Centracs System for Cities of Carson and Hawthorne, and IEN for Cities of Torrance and Redondo Beach. For details on the status of specific projects, the full report can be found on the SBCCOG website at:  
[http://www.southbaycities.org/sites/default/files/infrastructure/HANDOUT\\_August%20South%20Bay%20Traffic%20Forum%20Report\\_0.pdf](http://www.southbaycities.org/sites/default/files/infrastructure/HANDOUT_August%20South%20Bay%20Traffic%20Forum%20Report_0.pdf)
- **Caltrans:** Jimmy Shih updated the status of Caltrans projects. Project #MR312.11 (DCCM) is complete, with construction finished at the end June 2017. Construction for project #MR312.24 (405/110 interchange) should be advertised in November 2017. Caltrans is initiating a Funding Agreement with Metro for Project #MR312.25 (405/182<sup>nd</sup> Street), design is expected to begin August 2017. Project #MR312.29 (PCH ITS) was awarded on May 17<sup>th</sup> and is expected to have the contract approved by the end of June.
- **L. A. Metro Updates**
  - **L.A. Metro Board** – no report given
  - **Metro TAC & Streets and Freeway Subcommittee** – no report given.

**III. Playa del Rey Traffic Calming Projects Update**

Steve Lantz reported that LADOT will be reverting Vista del Mar back to two lanes in each direction and that parking will be moved down to the beach, thanks to an agreement orchestrated by Supervisor Janice Hahn. Supervisor Hahn will be lowering the parking prices at parking lots on the beach which will allow for the removal of parking on Vista del Mar. Councilmember Bonin will also be forming a task force to review similar community concerns that have been raised as a result of lane reductions on Pershing Drive, Culver Boulevard, and Jefferson Boulevard in the Playa del Rey community. South Bay cities may be invited to be represented on the task force.

**IV. Measure M Administrative Guidelines Update**

Steve Lantz reported that Metro Staff is currently working on the Measure M Administrative Guidelines, which are expected to be released in draft form in October and will be finalized in December. These guidelines will clarify the eligibility requirements for projects in the subregional programs as well as the SBCCOG's role in administering the four Measure M sub-regional programs in the South Bay.

**V. Measure R SBHP Reporting / Oversight Changes**

– **Measure R SBHP Project De-obligation / Extension Recommendations**

Mr. Lantz explained that the cooperative agreement between SBCCOG and L. A. Metro requires the SBCCOG to approve SBHP funding agreements that extend the term, increase the funding allocation, or deobligate a project. There are projects that have expired funding agreements that must be extended to allow for project completion, projects that require additional funding due to changes in scope or unexpected costs, and projects that have been recommended for de-obligation.

Motion by Ted Semaan, seconded by Craig Bilezerian to APPROVE the recommended list of actions. No objection. So ordered.

– **Annual Program Evaluation Tool and Summary Table**

The APE report was handed out at the meeting. There were project milestone deadlines in August. The report can be viewed online at:

[http://www.southbaycities.org/sites/default/files/infrastructure/HANDOUT\\_July%20SBHP%20APE%20report\\_0.pdf](http://www.southbaycities.org/sites/default/files/infrastructure/HANDOUT_July%20SBHP%20APE%20report_0.pdf)

**VI. Spotlight Presentation**

– **Los Angeles County Regional Intelligent Transportation Systems (ITS) Architecture Update**

Carlos Ortiz (Advantec Consulting) presented on the LA County Regional Intelligent Transportation Systems Architecture Update. Mr. Ortiz reported that it has been 13 years since the last update and this update is a requirement for eligibility for federal funding for ITS projects. The update is a 12-month process that will include one-on-one meetings with local jurisdictions. The goal of this project is to maintain countywide consistency and interoperability of ITS projects within consistent regional, state and federal ITS architectures. For more detail, Mr. Ortiz's full presentation can be viewed online at:

[http://www.southbaycities.org/sites/default/files/infrastructure/PRESENTATION\\_LA%20County%20Regional%20ITS%20Architecture%20Update.pdf](http://www.southbaycities.org/sites/default/files/infrastructure/PRESENTATION_LA%20County%20Regional%20ITS%20Architecture%20Update.pdf)

**VII. Three-Month Look Ahead** – Received and filed.

**VIII. Announcements & Adjournment**

Chair Katsouleas adjourned the meeting at 1:03 pm until September 13, 2017 (agency only meeting). To include an item on the agenda, please email Steve Lantz ([lantzsh10@gmail.com](mailto:lantzsh10@gmail.com)) by August 24, 2017.



THIS PAGE LEFT INTENTIONALLY BLANK

**South Bay Measure R / Measure M Highway Programs**

September 2017	October 2017	November 2017
<p><b>13. IWG Agency-only Meeting</b></p> <ul style="list-style-type: none"> <li>Review SBHP Project APE Report</li> <li>Spotlight: LAWA's Landside Access Modernization Program (LAMP)</li> </ul> <p><b>SBCCOG Transportation Committee – NO SEPTEMBER MEETING</b></p> <p><b>28. Metro Board</b></p> <p><b>28. SBCCOG Board</b> Measure R Update &amp; Look Ahead, Rob Beste, presenting</p>	<p><b>11. IWG Public Meeting</b></p> <ul style="list-style-type: none"> <li>Review SBHP Project APE Report</li> <li>Measure R SBHP FY 18-19 Metro Budget Request - New Project Application Overview</li> <li>Spotlight: L. A. County Measure A Parks Ballot Measure (L.A. County Regional Parks and Open Space District)</li> </ul> <p><b>9. SBCCOG Transportation Committee</b></p> <ul style="list-style-type: none"> <li>Measure R SBHP FY 18-19 Metro Budget Request - New Project Application Overview</li> </ul> <p><b>26. Metro Board</b></p> <p><b>26. SBCCOG Board</b></p>	<p><b>8. IWG Agency-only Meeting</b></p> <ul style="list-style-type: none"> <li>Review SBHP Project APE Report</li> <li>Spotlight: Staffing Strategies For Expanding Public Works Programs</li> </ul> <p><b>13. SBCCOG Transportation Committee</b></p> <ul style="list-style-type: none"> <li>Review SBHP Project APE Report</li> </ul> <p><b>Metro Board – NO NOVEMBER MEETING, combined with the December meeting, tentatively on Dec. 7</b></p> <p><b>16. SBCCOG Board</b></p>

THIS PAGE LEFT INTENTIONALLY BLANK