

**SOUTH BAY CITIES COUNCIL OF GOVERNMENTS
INFRASTRUCTURE WORKING GROUP (IWG) LUNCH MEETING**

Wednesday, September 11, 2019

LOCATION: Blue Water Grill, 665 North Harbor Drive, Redondo Beach 90277

**IWG SOCIAL & ORDER LUNCH - 11:30 A. M. to Noon
IWG MEETING (Agency Staff Only) – 12:00 P. M. to 1:30 P. M.**

IWG meetings rotate between agency staff only meetings and public meetings.

<u>Agency Staff Only Meetings</u>	<u>Meetings Open to the Public</u>
September 11, 2019	October 9, 2019
November 13, 2019	December 11, 2019
January 8, 2020	February 12, 2020

Lunch, including beverage and tip, is available at a cost of **\$30.00** per person and must be paid in cash. **No credit cards**. Payment will be collected during the meeting. To ensure adequate food and seating for everyone, please RSVP your attendance and whether you will be purchasing lunch by close of business, Thursday, August 8, 2019 to David Leger at: DavidL@southbaycities.org

12:00 p. m. Self-Introductions & Approval of the July10, 2019 IWG Meeting Notes (Attachment A)

12:05 p. m. Agency & Other Update Reports

- **SBCCOG** – Program update – Jacki Bacharach
- **SOUTH BAY TRAFFIC FORUM, LA County DPW** – Update
- **Caltrans District 7 South Bay Projects** – Update
- **L. A. Metro** - Updates
 - **L. A. Metro Board Actions** - Update
 - **Metro TAC & Streets and Freeway Subcommittee Actions**

12:15 p. m. Measure R SBHP

- **Annual Program Evaluation Summary Table; Lead Agency Progress Reviews** (Attachment B – to be distributed at meeting)
- **SBHP Metro Budget Request Application Process** (Attachment C) – Update
- **Measure R Sub-Fund Transfer For Transit Projects** - Discussion

12:35 p. m. Measure M MSPs

- **MSP 5-Year Project Lists** - Status Update
- **Sub-Regional Equity Program Acceleration** - Discussion
- **Local Transportation Network** – Status Update
- **South Bay Fiber Network** – Status Update

12:45 p. m. Spotlight Presentation: South Bay Slow Speed Local Transportation Network Study
– Status Update

1:15 p. m. IWG Meeting Location Change Options - Discussion

1:25 p. m. Three-Month Look Ahead (Attachment D)

1:30 p. m. Announcements / Adjournment

NOTE: The October 9th, 2019 IWG meeting is open to the public. To include an item on the October 9th agenda, e-mail to lantzsh10@gmail.com by September 30th, 2019.

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South Bay Cities Council of Governments Infrastructure Working Group Meeting Notes – August 14, 2019

Attendees: Chair Ted Semaan (Redondo Beach); Orlando Rodriguez (El Segundo); William Mendoza & Kevin Kwak (Gardena); Akbar Farokhi & Alan Leung (Hawthorne); Lucho Rodriguez (Hermosa Beach); Erik Zandvliet (Manhattan Beach); Ken Rukavina (Palos Verdes Estates); Andy Winje & Brad Lindahl (Redondo Beach); Craig Bilezerian (Torrance); Jimmy Shih (Caltrans); William Johnson & Patrick Smith (LA County DPW); Mark Dierking (Metro); Lauren Nakano (Beach Cities Health District); David Grethen (Hermosa Beach PW Commission); Jacki Bacharach, Steve Lantz & David Leger (SBCCOG); Anissa Voyiatzes (Arduzza); Delbara Dorsey (Everfield); Natasha DeBenon (Ghirardelli); Danielle Thayer, Jeanne Ogar & Jen Johnson (GPA); Wayne Richardson (HDR); Alan Clelland (Intelight); Marlo Maynigo, Vigen Davidian & Alek Hovsepian (Iteris); Lynn Capouya (Lynn Capouya Landscape); Naven Meas & Adrian Cortez (Mark Thomas); Monica Kilen (MNS); Aaron Edwards (NexTech); Scott Robinson (TrafficCast); Alejandro Huerta (Enterprise Community Partners)

I. **Self-Introductions and Approval of July 10, 2019 Meeting Notes** – Chair Ted Semaan called the meeting to order at 12:05 pm. The July 10, 2019 meeting notes were approved without objection.

II. **Agency & Other Reports**

SBCCOG: Ms. Bacharach reported the following:

- The SBCCOG formed a Finance Committee to look into the SBCCOG’s dues structure and general finances. The committee will consider making recommendations to the Steering Committee and Board of Directors.
- There will be a Regional Housing Needs Allocation (RHNA) workshop prior to the September Board of Directors meeting (at the Torrance Library).
- The SBCCOG is moving office locations in December to the Park Del Amo business park located at Crenshaw Blvd/Sepulveda Blvd in Torrance. The SBCCOG Board is no longer meeting at the SBCCOG offices due to the closure of the Board Room. Future meetings will be held at the Katy Geissert/Torrance Main Library or Redondo Beach Library.
- The SBCCOG Board will consider adopting the Sub-regional Adaptation Plan at their September Board meeting.
- South Bay Fiber Network: the project is moving forward, and SBCCOG staff has requested written commitment of the sites to be connected from the cities. American Dark Fiber, the SBCCOG’s consultant, is available to meet with city staff to talk about any technical issues, etc. Please contact the SBCCOG to arrange such a meeting. The SBCCOG was also awarded \$1.2M in the State Budget for work on the SBFN. Exact details of that scope will be determined later in the summer, but the SBCCOG hopes to be able to develop applications on the network using the State funding.

South Bay Traffic Forum, LA County DPW: Mr. Smith provided the South Bay Traffic Forum update. A detailed report on all projects can be viewed at:

http://southbaycities.org/sites/default/files/infrastructure/HANDOUT_August%202019%20South%20Bay%20Traffic%20Forum%20Report.pdf

Caltrans: Mr. Shih reported that Caltrans will make a presentation in October to the IWG on the SHOPP projects in the South Bay, including an update on the PCH projects.

L. A. Metro Updates

- **L.A. Metro Board:** no report given.

- **Metro TAC & Streets and Freeways Sub-Committee:** Mr. Zandvliet reported that the Streets & Freeways subcommittee approved Call for Projects (CFP) time extensions; Future CFPs are on hold; 2020 STIP funds are lower than expected due to lower than expected gas tax revenues; and the new ATP cycle is expected in Spring 2020. No report from the TAC was given.

III. **Measure R SBHP**

- **Annual Performance Evaluation Tool and Summary Table**

Mr. Leger reported on the Annual Performance Evaluation and noted that the report has been reset for FY19-20 based on updated milestones provided by city staff. If there are any incorrect milestones, please let Mr.

Leger know. The report can be viewed online at:

http://southbaycities.org/sites/default/files/infrastructure/HANDOUT_July%202019%20APE%20Report.pdf

– **SBHP Metro Budget Request**

Mr. Lantz briefly reviewed the items discussed at the SBHP/MSP Call for Projects workshop held prior to the IWG meeting. Mr. Lantz explained that the goal is to combine the project request processes into one master annual Call for Projects, that includes an eligibility “pre-screening” of project applications by SBCCOG and Metro during one-on-one meetings that will be scheduled for September. City staff will provide a high-level schedule/scope/budget for a potential project and gather feedback from SBCCOG/Metro prior to submitting a full application in October. If the schedule is implemented as planned, projects will be reviewed by Metro/SBCCOG staff through the holidays, with SBCCOG Board approval in January-February; Metro Board approval in March-April; and funding agreements drafted for work to begin on July 1. The workshop handouts are available online: <http://southbaycities.org/committees/infrastructure/iwg-mtg-august-14-public>

IV. **Measure M MSPs**

– **Local Transportation Network – Status Update**

Ms. Bacharach reported that Fehr and Peers is drawing up a potential route map that identifies safe streets and rights of way that could be used by slow speed/neighborhood vehicles. Next steps will include outreach to the cities to review the maps, outreach workshops in the Fall, and a vehicle expo sometime in Spring 2020.

V. **Presentations**

– **SB1 Update**

Mr. Shih provided a brief overview of SB 1 efforts underway in Caltrans District 7, and particularly in the SBCCOG area. Mr. Shih began by providing a review of the different SB 1 funding programs as well as planned / in-construction / completed projects totaling \$1.46B in Caltrans District 7. Mr. Shih also went over District 7’s funding programmed via SB 1 competitive programs, totaling close to \$2B. Mr. Shih highlighted some of the SB 1 projects taking place in the South Bay in Redondo Beach and Harbor City.

For more detail, the full presentation is online at:

http://southbaycities.org/sites/default/files/infrastructure/PRESENTATION_Caltrans%20D7%20SB1%20update.pdf

– **Affordable Housing and Sustainable Communities (AHSC) Grant Program**

Mr. Huerta presented on the AHSC competitive grant program funded through the California Strategic Growth Council that helps fund transit/transportation infrastructure/transit amenities (up to \$6M) and housing (up to \$13.5M) with a goal of creating housing conveniently located to encourage transit use, thereby reducing GHG emissions by getting residents out of their cars and on transit. The AHSC is comprised of a reimbursable grant that goes to both a public/transit agency (transportation) and loan to the developer (housing). Mr. Huerta reviewed examples of eligible transportation infrastructure as well as examples of projects that had been awarded funding, including one in West Carson (LA County). For more details on the program, the presentation is available here:

http://southbaycities.org/sites/default/files/infrastructure/PRESENTATION_Enterprise_AHSC.pdf

Ms. Bacharach asked Mr. Huerta if there was any data available on the GHG reduction results of projects that have been funded. Mr. Huerta explained that the first-round projects are just nearing completion, so the results of those projects have not been quantified yet. However, the State plans on doing these types of assessments.

VI. **Three-Month Look Ahead** – Received and filed.

VII. **Announcements & Adjournment**

Chair Semaan adjourned the meeting at 1:06 p. m. until September 11, 2019 (agency only meeting). To include an item on the agenda, please email Steve Lantz (lantzsh10@gmail.com) by August 31, 2019.

South Bay SBHP & MSP Candidate Project Application & Fact Sheet

Lead Agency:

Staff Contact for Project Technical Questions

- Name:
- Email:
- Phone:
- Mailing Address:

PROJECT TITLE:

PROJECT LIMITS:

- The project is located at _____ in the City of _____, in the _____ area
- The project limits are _____

[example: intersection of Hawthorne and Manhattan Beach Blvd]

[Map of project location required on final page. If project improvements are being proposed at multiple locations, street view and improvement location images should be provided.]

PROJECT DEVELOPMENT PHASE(S) COMPLETED:

- Fill in the phases of the project below that have been completed. This information will help determine how far along the project is. If no work has been completed, please note below.

<u>PHASE</u>	<u>START DATE</u>	<u>END DATE</u>
PAVED		
PS&E		
ROW		
CONSTRUCTION		

NEXUS TO HIGHWAY OPERATION, DEFINITION/PROJECT PURPOSE:

The purpose of this project is to_____.

[example: improve recurring congestion and operations in the morning traffic period/eliminate, etc.]

PROJECT BACKGROUND:

[describe the existing condition at the proposed project location, and the documented or observed deficiency in as much detail as possible]

[example: 4 lane east and westbound arterial. In the peak morning traffic period 6-9 am, due to the high number of left turning traffic, and insufficient storage capacity in the left turn lane, vehicles are queued into the number 1 lane impeding through traffic.]

[Include a transportation mobility improvement that will result from the transportation project. i.e. construction of a right-hand turn pocket at the intersection will reduce queueing on the through traffic lanes. This project will enable more throughputs through the intersection and reduce idling times. The project should solve a mobility problem, the improvements should be documentable and validated upon completion of the proposed improvement]

REQUESTED FUNDING SOURCE:

Please indicate the program from which you are requesting funds.

_____Measure R South Bay Highway Program (SBHP)

_____Measure M Highway Efficiency and Operational Improvements Program (HEOIP)

_____Measure M Transportation System and Mobility Improvements Program (TSMIP)

_____Measure R South Bay Highway / Transit Sub-Fund Transfer ((HTST) (transit projects only)

CONCEPTUAL PROJECT BUDGET:

Funding Source	Amount
Measure R SBHP	\$
Measure M HEOIP	\$
Measure M TSMIP	\$
Local/Other	\$
Total	\$

SCOPE: [in a narrative, please describe the scope of the proposed improvements. The proposed improvements should directly address the deficiency and problem identified above]

(example: redesign center median between X and X to add an additional 20ft of storage in the left turn lane. Protected left turn signal phase will also be added to help clear the queues)

(Phase funding for specific project development tasks should be considered for projects that would require 3 or more years to be completed. i.e. ROW requirements, significant environmental work, other items require 5 years to complete the improvement.)

- **DESIGN:**

- **RIGHT-OF-WAY:**

- **CONSTRUCTION:**

CONCEPTUAL SCHEDULE:

Note: Measure R project funding agreement annual allocations expire 5 years from the allocation year. Measure M project funding agreement annual allocations expire 3 years from the allocation year.

<u>PHASE</u>	<u>START DATE</u>	<u>END DATE</u>
PA/ED		
PS&E		
ROW		
CONSTRUCTION		

ATTACHMENT C -Location Map(s)

(Insert project location map and street view images to demonstrate proposed improvements)

**Please insert a map of the
project area**

South Bay Measure R / Measure M Highway Programs

September 2019	October 2019	November 2019
<p>9. SBCCOG Transportation Committee</p> <ul style="list-style-type: none"> • No Meeting <p>9. SBCCOG Steering Committee</p> <p>11. IWG Agency-Staff-Only Meeting</p> <ul style="list-style-type: none"> • SBHP Project APE Report • Sub-Regional Equity Program Funding Acceleration Discussion • Measure R SBHP Fund Transfer Discussion • Spotlight: LTN Slow Speed Network Study <p>18. Transit Operators Working Group</p> <ul style="list-style-type: none"> • Measure R SBHP Fund Transfer • Sub-Regional Equity Program Funding Acceleration Discussion <p>26. Metro Board Meeting</p> <ul style="list-style-type: none"> • Approval of MSP 5-Year Project Plans <p>26. SBCCOG Board Meeting</p> <ul style="list-style-type: none"> • Measure R SBHP Fund Transfer 	<p>9. IWG Open to the Public Meeting</p> <ul style="list-style-type: none"> • SBHP Project APE Report • Spotlight: LA DPW KITS Overview <p>14. SBCCOG Transportation Committee</p> <ul style="list-style-type: none"> • SBHP Project APE Report • South Bay Measure M MSP Development Program Update <p>14. SBCCOG Steering Committee</p> <p>16. Transit Operators Working Group</p> <p>24. Metro Board meeting</p> <p>24. SBCCOG Board Meeting</p> <ul style="list-style-type: none"> • Sub-Regional Equity Program Funding Acceleration Discussion • Measure R SBHP Fund Transfer Discussion 	<p>4. SBCCOG Transportation Committee</p> <ul style="list-style-type: none"> • Sub-Regional Equity Program Funding Acceleration Discussion • Measure R SBHP Fund Transfer Discussion • SBHP Project APE Report • South Bay Measure M MSP Development Program Update <p>4. SBCCOG Steering Committee</p> <p>13. IWG Agency-Staff-Only Meeting</p> <ul style="list-style-type: none"> • SBHP Project APE Report • Spotlight: TBD <p>14. Transit Operators Working Group</p> <p>21. SBCCOG Board Meeting</p> <ul style="list-style-type: none"> • Sub-Regional Equity Program Funding Acceleration Discussion • Measure R SBHP Fund Transfer Discussion <p>NOTE: No Metro Board Meeting in November – Combined November / December meeting will be held on on December 5, 2019</p>

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