

# **South Bay Cities Council of Governments**

## **Steering Committee FOLLOW-UP AGENDA September 12, 2011**

Attendees: Ellen Perkins (Chair, Palos Verdes Estates), Ralph Franklin (1<sup>st</sup> Vice Chair, Inglewood), Jim Goodhart (Palos Verdes Estates), Judy Mitchell (Rolling Hills Estates)-LEFT @ 1:15 pm, Matt Kilroy (Redondo Beach), Jeff Duclos (Hermosa Beach), Don Brann (El Segundo) arrived @ 1:15 pm, Alexa Davis (Palos Verdes Estates), Jacki Bacharach & Kim Fuentes (SBCCOG), Steve Lantz (SBCCOG consultant)

### **I. REPORT OF POSTING OF AGENDA**

- **ACTION:** Receive and file

### **II. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA**

- **BIKE PLAN LETTER OF SUPPORT**
- **SEVERAL NEW ITEMS UNDER ENERGY PROGRAMS – AESC & ONLY YOU CAN SAVE ENERGY**

### **III. PUBLIC COMMENT**

### **IV. CONSENT CALENDAR - 12:35 pm - APPROVED**

- A. Steering Committee – August 8, 2011 meeting minutes attached

- **ACTION:** Approve

- B. Metro South Bay Service Council Nominations

- Normally, we would be starting the election process for the South Bay Sector Service Council but I just found out that as part of the Metro approval of the revised Service Council By-laws, the terms of all members were re-aligned to end on June 30. As all service councils have nine members, each serving three year terms, the revised by-laws have each council with three members terms ending each year. Therefore, the nomination process will be changed to March.

- C. Dues and Assessment Payments outstanding

- As of August 26, LA City & Hawthorne

- **ACTION:** Reminders have been sent. If not paid by end of September, member is suspended and loses their vote.

### **V. ITEMS FOR REVIEW AND APPROVAL**

#### **ADMINISTRATION**

- D. Office Space – **12:40 pm**

- Update on options for available space – MARITZ USES THEATRE MONDAY THROUGH THURSDAY. STILL KEEP THE 3 IN THE RUNNING THAT WE HAVE LOOKED AT AND START PRELIMINARY NEGOTIATING WITH MARITZ AND WAREHOUSE. START ASKING FOR 2 YEAR LEASE AND GO TO 3.

- **ACTION:** TAKE ANOTHER MONTH AND SEE SOME NEW PLACES

- E. Personnel – **12:55 pm**

- **ACTION:** Recommend changes outlined in attached memo starting October 1 – APPROVAL RE: MARCY AND JACKI'S COMPENSATION PREDICATED ON THIS ARRANGEMENT SUBJECT TO ASKING MIKE JENKINS TO LOOK AT THIS. MITCHELL/PERKINS – REST OF PERSONNEL NEXT MONTH (ROBIN)

F. Membership and Voting – 1:05 pm

- Hermosa Beach is now an inactive member having not attended the last 5 Board meetings (last time in March, 2011)
- With the passage of the new by-laws amendment at the last Board meeting, inactive members are not eligible to sit on the Steering Committee
- **ACTION:** Enforce the new by-laws amendment after the September Board meeting  
JEFF IS NOW THE DELEGATE AND WILL REGULARLY ATTEND. DIVIRGILIO IS THE ALTERNATE AND ALSO WANTS TO ATTEND. CONCERN ABOUT ALL CITIES PARTICIPATING – ENFORCE BYLAWS EFFECTIVE OCTOBER 1

G. Approval of Invoices – available at the meeting – 1:10 pm

- **NOTE: WEBSITE BILL FOR 2 YEARS** – MAKE IT PART OF HIS CONTRACT WITH RENEWAL THAT THERE ARE PAYMENT TERMS ACCEPTABLE TO US
- Arrowhead Conference on Energy & Transportation - \$895/person – both Siembab and Bacharach invited.
- **ACTION: Approved Arrowhead conference registration cost for Siembab and Bacharach – PAY FULL COSTS APPROVED (SCAG paying ½ for Bacharach)**
- **ACTION:** Approved invoices for payment

**WORK PROGRAM**

H. General Assembly – February 24, 2012 – 1:15 pm

- Fundraising time – sponsor letter attached
- List of sponsors will be provided at the meeting – WE WILL SEND OUT WHO SPONSORED LAST YEAR AND HOW MUCH.
- **SEPTEMBER 15 AREA G COORDINATOR MEETING FOR IDEAS & PROBABLY CONFIRMED 1<sup>ST</sup> SPEAKER – LUCY JONES FROM USGS IN THE MORNING**
- SEPTEMBER IS THE OFFICIAL EMERGENCY PREPAREDNESS MONTH
- **ACTION:** MASTER SPONSOR SHEET DISTRIBUTED

I. Transportation Issues – 1:25 pm

- Monthly transportation update from Steve Lantz – attached
  - Further discussion re: Green Line and LAX rail access issuesLAX is completing its current update of the Specific Plan Amendment Study while Metro is undertaking the AA. LAX is focusing on how it will spend ground access fees for a range of capital improvements at the airport including an automated guideway and Metro is focusing on how to connect from Century Aviation Crenshaw/LAX station to the terminals. Metro is just beginning to understand the various markets at the airport (Regional to LAX for passengers, LAX passengers to regional, LAX-adjacent employees).
- Measure R report on meeting with Paul Taylor re: new MOU with the SBCCOG
- Harbor/Gateway (almost formerly Artesia) Transit Center
  - Metro Board to consider name change @ September meetings
  - Letter to Lieu & Furutani re: Caltrans relinquishment issue requesting their help to expedite this with Caltrans & Metro. Veronica Zendejas TALKED TO METRO AND FRANK QUON SAID THAT IT IS A PRIORITY FOR METRO AND CALTRANS. NO TIMELINE. ON THIS MONTH'S METRO AGENDA. LOTS TO DO IN A TURNOVER. PERMITS FOR TOXIC SUBSTANCES – METRO HAS TO RE-APPLY OR CALTRANS CAN TURN OVER TO METRO. STILL BEING DONE ALTOGETHER WITH THE FULL PACKAGE OF PROJECTS. – ASKED BOHLKE TO PUT IN A MOTION TO ASK FOR A TIMELINE FOR THIS SPECIFIC STATION – HE AGREED AND WILL FRAME IT THAT THIS SHOULD BE THE PROTOTYPE FOR WHAT IS INVOLVED IN A RELINQUISHMENT. OTHERWISE, IT IS ONE OF 41.

■ **SUPPORT OF SOUTH BAY BIKEWAY PLAN AND LETTER OF SUPPORT– draft handed out – e-mailed to Ellen for approval and then sent for mailing to Rosemary & copied Marissa @ Bike Coalition – 9/13/11**

J. Environmental Programs Updates – updates at the meeting – **1:40 pm**

- PUC Commissioner meetings October 5 – all five commissioners expected from 1 pm to 5 pm @ LA office. Topics for discussion:
  - EE Issues/Reform
  - Regional Approaches
  - Commissioners Ideas for Local Government Roles
  - LA Area Broadband (probably not for us – other participants invited)
- Partnership with SCE/Gas Company
  - Update on extension of Public Goods charge funding & gas funds
  - Strategic Plan funds - EEMIS and training updates
    - Cities that have signed on as of 9/1/11: Gardena, Hawthorne, Hermosa Beach, Lawndale, Lomita, Manhattan Beach, Palos Verdes Estates RH – will not be signing
    - **SUPPORT WORK FROM AESC – SEE MEMO –**
    - **ACTION: RECOMMENDED BOARD APPROVAL OF CONTRACT AMENDMENT WITH AESC**
  - Engineering services and city projects
    - New Silver cities - Carson and Manhattan Beach
- Energy Upgrade California in LA County
  - Further incentives after Labor Day
  - Looking for additional promotion opportunities – possibly Town Halls sponsored by our Board members in their communities
  - DR Brochures to employees – Lawndale, RPV, RB, Torrance pending – for Silver
  - Hermosa Beach is having an EUC event on September 15. Will showcase a home with an example of what an assessment might look like. Also on site will be an Energy Upgrade Roadshow Van. Martha and volunteers helped to stuff envelopes to the 1,600 single family homes in Hermosa Beach that qualify for Energy Upgrade.
- Sun Shot Solar Roofs Initiative – applied for El Segundo, Gardena & Hawthorne
  - Opportunity for cities to participate in a solar roof program through the U.S. Department of Energy (DOE).
- West Basin Municipal Water District
- Education & Information programs
  - City events
    - Lamp Exchange – very hot weekend. The average wait time over both days was less than 30 minutes
      - 2011 Inglewood Forum 5,000 + lamps given out – goal was 5,880
      - 2010 Torrance/Kmart 9,153 (we do not know SCE goal)
      - 2009 South Bay/Galleria 8,873
      - 2007 Torrance/Wal-Mart 6,553
- Other programs
  - United Way Pre-Apprenticeship Program
  - Vanpool program
- Volunteer Hours - 103.5 hours in August; 2011 thus far = 1.181.75 total hrs  
Grand total as of 8/31/11 = 5,836.5
- Climate Action Plan Development Update
- **PROPOSAL RE: ONLY YOU CAN SAVE ENERGY – SHOWED DISC. COPYRIGHT PROTECTED. CD MAGAZINE – CAN'T COPY IT. GET INFO ABOUT THE SBCCOG – AUTHORIZED USE OF SBCCOG NAME**

K. LUV Project Update – **2:00 pm**

- **Update on vehicle use\_ – terminating lease with the Vantage vehicle due to extreme service dissatisfaction – LETTER WRITTEN TO ENTERPRISE**
- Report on Meeting with AQMD re: LUV extension and expansion
  - Request for bridge funding from AQMD to be presented at the meeting so we don't have to shut down the LUV project – LETTER PASSED OUT
  - **ACTION:** Approved letter to be sent – *letter sent to Wallerstein 9/13/11 via post & e-mail*
- SBCCOG on a panel with moderated by Pat Morrison from KPCC @ Alt Car Expo in Santa Monica –PROBABLY SEPTEMBER 30
- Regional CPI solicitation from CEC – still waiting for approval – earliest is September 21

L. SCAG update – **2:10 pm**

- RTP Workshop on August 23 in Carson

M. Legislative Monitoring and Advocacy – **2:15 pm**

- Matrix attached – BRING TO BOARD WITH THE RECOMMENDATIONS
- County Re-districting update
  - Attending on September 6 – Ellen Perkins, Jim Goodhart, Allan Lay, Tom Long, Steve Zuckerman, Steve Diels. Final meeting September 27 – REVISIT OUR POSITION AT THE BOARD MEETING NOW THAT THERE ARE 3 PLANS.
  - Next Quarterly meetings with legislative staff – Oct. 12 - TALK TO KIERNAN ABOUT WHAT IDEAS MIGHT BE COMING UP – EX. STATE CUTS – ANY DISCRETION? TALK TO LEGISLATIVE STAFF– REDONDO PERFORMING ARTS CENTER AVAILABLE – OTHERWISE GOLF CLUB, NORRIS CENTER – *save the date sent with location tbd 9/13/11*

**SPECIAL EVENTS – 2:25 pm**

- N. Boat tour of Port of Los Angeles – ca. 20 attendees
- O. Day at the County – **week of November 28 or the following week of December 5? Any day of either week would work???? ELLEN GONE DEC. 1 AND 2**
- P. Orientation for New South Bay Councilmembers – November 29 or 30 – early morning??
- Q. Clean Tech Symposium and Economic Forecast Conference – possibly Nov. 30

**AGENDA DEVELOPMENT – 2:35 pm**

- R. Board Meeting – September 29, 2011 – draft agenda attached
  - September 29 – possibly Mike Gin re: SMBRP rep from SBCCOG & METRO GREEN LINE TO LAX – CONSULTANT OR LAX OR METRO???
  - October 27 – Yvonne Hunter re: ILG and Beacon Award CONFIRMED
  - November 17 – Volunteer Thank You Reception

**OTHER – SERGIO CARRILLO – DO ANYTHING? – ASK AQMD RE: THIS**

**LETTER FROM ELLEN TO CLIFF NUMARK RE: LCC COG REP. – e-mail sent to Ellen 9/29/11 to send to Cliff**

**NEXT STEERING COMMITTEE MEETING – Monday, October 10, 2011 @ 12:30 pm**