

# South Bay Cities Council of Governments

## Steering Committee FOLLOW-UP AGENDA April 9, 2012

**Attendees:** Ellen Perkins (Chair, PVE), Dan Medina (2<sup>nd</sup> Vice Chair, Gardena), Susan Rhilinger (Torrance), Jim Goodhart (PVE), Judy Mitchell & Suzy Seamans (RHE), Pat Aust & Matt Kilroy (Redondo Beach), Jim Gazeley (Lomita), Jacki Bacharach, Kim Fuentes, Wally Siembab & Catherine Showalter (SBCCOG), Steve Lantz (SBCCOG Consultant), Alexa Davis (PVE)

### I. REPORT OF POSTING OF AGENDA

- **ACTION:** Received and filed

### II. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA

### III. PUBLIC COMMENT - NONE

### IV. CONSENT CALENDAR - 12:35 pm

- A. Steering Committee – March 12, 2012 meeting minutes attached

- **ACTION:** Approved

- B. Nominating Committee

- **ACTION:** Appointed Nominating Committee of Judy Mitchell, Ellen Perkins and Pat Aust

- C. Metro Technical Advisory Committee (TAC) Appointment

- At the last IWG meeting, it was agreed to recommend to the Steering Committee that Rob Beste become the new TAC representative appointed by the SBCCOG replacing Steve Huang from Redondo Beach. The alternate position would also be held by Torrance and at this time will be Ted Semaan. Both appointments would be for four years.
- A Redondo Beach representative will continue to serve on the Metro Streets and Highways Committee.
- **ACTION:** Approved Rob Beste, delegate, and Ted Semaan, alternate, as the SBCCOG representatives to the Metro TAC for the next 4 years. (Note: The alternate designation will be officially Torrance so that if Rob or Ted can't make a meeting, someone else can fill in.) – ***Metro notified 4/10/12 but need to notify the LCC. 4/18/12 notified LCC.***

- D. Only You Can Save Energy Update

- Contributions are coming in with the goal to have all of the funds by the end of May.
- City interviews may start in April. Event still planned for June 13 in Manhattan Beach studio.

- E. General Assembly Follow-up

- 1 sponsor – the Gas Company hasn't paid. Expected this month – 2<sup>nd</sup> quarter.

### V. ITEMS FOR REVIEW AND APPROVAL

#### ADMINISTRATION

- F. SCAG Policy Committee appointment – memo attached – 12:40 pm

- **ACTION:** DAN MEDINA WILL SIT ON TRANSPORTATION COMMITTEE. Send out a request for those interested in serving on the SCAG ENERGY AND ENVIRONMENT Committee to nominate themselves with the appointment to be made at the next Steering Committee meeting. – ***e-mail sent 4/13/12***

■ **CONTACT MATT HORTON AND MAKE SURE THAT DAN GETS ORIENTED AND ACCLIMATED TO THE R.C. – e-mailed Horton 4/9/12**

**WORK PROGRAM**

- G. Los Angeles Regional Water Quality Control Board Science Consultant – **12:45 pm**
- Leroy Jackson, Torrance City Manager, has agreed to serve as the contact person on this issue for the SBCCOG.
  - SGVCOG Executive Director Nick Conway and Mayor Lutz committed to visit the various COG Boards to give a presentation on the need for the assessment and to answer any questions. They will be meeting with the Board of Directors for the San Fernando Valley COG and COG representing Malibu and the coastal cities at their upcoming meetings.
  - Before the meeting on March 29, Leroy did send the group an opinion from the Torrance City Attorney which said that since the RWQCB is a regulatory body and adjudicates matters involving cities, it would be inappropriate for cities to pay for a staff person. Neither he nor I have received a response to this opinion.
  - **Goodhart - Mary Ann's consultant is paid through June.** Governor's proposal to do away with the specific representation on the Board. She doesn't represent any city on the Board but she represents that she does. League is opposed to Governor's proposal for several reasons. Could be inserted into SB 900. Chair of Board would be appointed by the Governor and all others are appointees. Per diem to go from \$100 to \$500/day.
  - **Next steps – alert the city managers – done 4/18/12 at their meeting**
- H. Transportation Issues – **12:55 pm**
- Monthly transportation update from Steve Lantz – RECEIVED AND FILED
- I. South Bay Environmental Services Center –**1:15pm**
- Partnership extension
    - The CPUC published a preliminary opinion in which they declared that local government partnerships such as ours will be funded for the next 2 years - 2013-2014 - in what will be called a 'transition period'. The utilities have to prepare their proposals for this extension and submit them by July 2.
    - SBCCOG/SBESC staff has already meet with our SCE representative about what we need to do to participate in the development of our program for the transition period.
  - Amendment to engineer's contract – memo attached
    - **ACTION:** Approved - MITCHELL/AUST - amendment to GSE Solutions, LLC Engineering Technical Consulting Services contract in an additional amount not to exceed \$12,000 on an as needed basis for the next 3 months ending June 30, 2012. This period will allow CAP and EAP work to continue through the recruitment period and provide time to work with the new staff member as well as assist with strategic planning for the next program cycle.
  - Vanpool consultant contract – memo attached
    - **ACTION:** Approved ENTERING INTO A contract – RHILINGER/MEDINA - with Acire in an amount not to exceed \$18,000 through June 30, 2012 to provide vanpool outreach and formation services as part of the Metro partnership with the SBCCOG. – TIME TO RE-NEGOTIATE
    - Volunteer Hours - March 2012 = 149.5 - Grand total as of 3/31/12 = 6,525.75
      - Additional volunteers are signing up and projects are being planned for them
    - Additional updates to be provided at the meeting
    - OPEN HOUSE for other building tenants– APRIL 12
    - MONUMENT SIGN MOCK-UPS – ADD SOMETHING RE: WHAT THE COG IS. LOOK AT SPELLING OUT –

“SOUTH BAY CITIES ENVIRONMENTAL SERVICES CENTER” - SOUTH BAY CITIES IN BLACK AND IN LARGER FONT – BOOKEND THE LOGOS

J. Sustainable South Bay Strategy Updates – 1:50 pm

■ Mobility

■ LUV

- The paper to be given at the EVS26 conference on the LUV project will be presented by David Magarian without the SBCCOG paying the \$850 registration fee. AQMD as a sponsor of the conference has made a registration available so that we can deliver our paper.
- Policy on accidents and responsibilities – memo to be provided separately

■ **ACTION:** RHILINGER - PAY FOR THIS ONE AND MAKE OUR DOCUMENTS REALLY CLEAR FOR NEXT TIME. FOR FUTURE MAKE OUR DEDUCTIBLE LARGER. THEY WILL BE MORE CAREFUL IF THEY KNOW.

AUST – THE DRIVER SHOULD PAY. THEY ARE ASSUMING ALL OF THE RISK.

GOODHART – SPLIT THE COST

MEDINA – TELL THEM THAT WHAT THE DEDUCTIBLE IS AND YOU ARE RESPONSIBLE FOR IT AND IT SHOULD BE IN WRITING.

MITCHELL – NEGOTIATE RE: SPLITTING IT.

PERKINS – IF HE SAYS NO, THEN WE PAY. ALSO WE HAVE TO DO AN AMENDMENT WITH OUR CURRENT DRIVERS.

**ACTION: NEGOTIATE – WE WOULD BE WILLING TO SPLIT THE DEDUCTIBLE WITH THE DRIVER BUT THERE IS AUTHORITY TO PAY WHOLE AMOUNT IN THIS INSTANCE. AND AMEND THE VEHICLE LICENSE AGREEMENT FOR OTHER EXISTING DRIVERS AND DRIVERS IN THE FUTURE AND ASK FOR AN INITIAL IN THE SECTION THAT INCLUDES “DEDUCTIBLE”. IF THEY DON’T SIGN THE AMENDMENT, WE WILL PULL THE CAR. RHILINGER/MEDINA APPROVED – sent agreement to Jenkins for amendment 4/9/12.**

*Response from Jenkins. 4/13/12 – e-mail sent to driver re: paying \$500.*

- COUPON FOR THE EVS26 VENDOR FORUM (MAY 6-8) AND FREE RECEPTION FOR ELECTED OFFICIALS ON MAY 7

■ ZEV Demonstration Plan Development – **Notice to proceed received 4/5/12 – plan due 5/18/12 with invoices from the SBCCOG not to exceed \$20,000.** Demonstration expected to begin sometime in early July. THIS IS ALL OF THE PLANNING WORK FOR THE PROGRAM. ONE VEHICLE WILL BE A BMW AND THEN THERE WILL BE 4 OTHER VEHICLES. POSSIBLY BYD WITH 150 MILE RANGE.

- SCAG RTP - Approved with amendments by Steve Diels. WE MADE AN IMPACT THIS TIME. Our next steps involve building on the PEV Readiness Plan to develop the potential foundation for a possible South Bay SCS in the 2016 RTP. 1<sup>ST</sup> TIME SCAG DID SUCH A LARGE COLLABORATION WITH SO MANY VARIOUS STAKEHOLDERS. INCLUDES A SEGMENT FOR A FREIGHT CORRIDOR ON THE 60 ON THE 710 TO THE 215 AND PEOPLE IN THE AREA ARE OPPOSED TO THE ALIGNMENT.
- Regional CPI grant from CEC – PEV Readiness Planning - Luskin Center should have NTP last Monday, April 2. SBCCOG contract with SCAG not expected until May.
- EVSE Forum – Waiting for LA County master purchase agreement. **May 24 – 3 PM TO 5 PM.** -- for the fleet managers and for planning staff. Educational forum will lay out some of the issues including the best deals, the software issues, contract nuances like how to change vendors, etc. It should address what a city needs to know about purchasing EVSE for its own fleet charging and for public charging.

MITCHELL – THERE IS A COMPANY THAT WANTS TO PUT SUPERCHARGERS IN 711 STORES AND WANTS EXPEDITED PERMITS FROM CITIES TO BUILD 711S. JUDY IS CHAIR OF AQMD COMMITTEE RE: SCE WORKING WITH JURISDICTIONS RE: CHARGING. INFRASTRUCTURE IS KEY – CAN SITES HANDLE IT?

- **Carsharing – meeting with car2go on April 16**
- Land Use
  - Compass project – Kick-off meeting the week of April 16. Pro Forma Advisors will analyze 3 areas for their potential for neighborhood oriented development. SCAG MAILED THE CONTRACT FOR SIGNATURE ON APRIL 6. 2 WEEKS FROM KICK-OFF. LOOKING AT ECONOMICS OF DEVELOPMENT IN GARDENA, LENNOX AND HERMOSA BEACH.
  - Caltrans Community Planning Grant application – submitted April 2  
MASTER AGREEMENT WITH WALLY BEING PREPARED FOR NEXT MONTH

K. Legislation – matrix attached

BRAC - The Department of Defense intends to announce no later than May 17, 2013, the list of bases it will recommend be shuttered during the first of what is expected to be two rounds of restructuring. Bases on the hit list for the second round of closures are to be announced no later than May 15, 2015.

MITCHELL – CONVERSATION WITH JOE AHN AND THEY ARE CONCERNED RE: THE DEFENSE SPENDING AND SEQUESTRATION THAT'S COMING UP. GET GROUP TOGETHER FROM THE COG AND MAKE VISITS TO OUR CONGRESSIONAL REPRESENTATIVES WHEN THEY ARE IN TOWN RE: THIS. ABOUT 22,000 PEOPLE EMPLOYED IN THE SOUTH BAY.

NEED TO ORGANIZE - ME – CONTACT JOE AHN. COORDINATE WITH PARSONS AND KNABE. *Talked to both Parsons and Napolitano*

AB 2405 (Blumenfeld) re: cars on toll lanes - MONITOR

REPORT BACK RE: CAP AND TRADE AND WHEN AND WHAT IS HAPPENING

L. Approval of Invoices – available at the meeting

- **ACTION:** Approved invoices for payment MEDINA/RHILINGER

**SPECIAL EVENT – 2:10 pm**

- M. April 11, 10 am to noon - SCE tour - El Nido Substation which is one of their District Operation Centers (DOC) that is the one that primarily serves the South Bay when they have an incident. It is located at 5235 Marine Ave, Hawthorne
- N. April 12 – Legislative Breakfast (PUC ISSUES; IMPLEMENT AND FUND RTP – HOW) **SEND REMINDER – KEY BILLS THEY WANT SUPPORT AND PRIORITIES FOR THE STATE & WHAT IS IMPORTANT TO US AS A COG - RDA CLEAN-UP AND PERS REFORM, STATE BUDGET, CAP AND TRADE FOLLOW-UP, BALLOT MEASURES, BRAC & DEFENSE SPENDING) – reminders sent 4/9/12 and 4/10/12 to cities and leg offices**
- O. Brown Bag Seminar – FOOD is the topic
- P. April 17 – Expo Line Tour – 10 am @ 7<sup>th</sup> and Flower Station. Limited to 20 people

**RSVPs from Marcy – reminders e-mailed 4/9/12**

**AGENDA DEVELOPMENT – 2:40 pm**

- P. Board Meeting – April 26, 2012 – draft agenda attached
  - Annual Work Program Presentation – STAFF STRATEGIC PLANNING SESSIONS
  - Quarterly report from SBESC engineer – *reminder sent 4/9/12*

**NEXT STEERING COMMITTEE MEETING – Monday, May 14, 2012 @ 12:00 pm**  
**CHANGE TO NOON FROM NOW – *staff notified to make this change***

**MITCHELL – GLOBAL CITIES INITIATIVE – MEETING AT USC SPONSORED BY THE BROOKINGS INSTITUTION. PURPOSE – TO INCREASE US EXPORTS. PELICAN AND LUMINIX WAS ON THE AGENDA. IT'S IN TORRANCE – AND THEY ARE MAJOR EXPORTERS.**

**SBCCOG SHOULD CONSIDER FORMING COALITION OF OUR MANUFACTURING BASE TO COLLABORATE RE: IMPROVING EXPORTS.**

**JAMES MCCLELLAN - PORT LA PERSON - SPOKE TO CITY MANAGERS RE: THIS ISSUE. EL CAMINO COLLEGE HELPS WITH EXPORTS TOO.**

**TORRANCE HAS STARTED A BUSINESS INCUBATOR. SBACC SHOULD BE INVOLVED TOO.**

**START WITH A FORUM WITH JAMES MCCLELLAN AND THE STAKEHOLDERS AND DEVELOP AN AGENDA.**

**BRUCE KATZ WAS GREAT – MAYBE HE CAN COME OUT AND SPEAK.**

**ADD SUSAN RHILINGER TO THE SBACC MEETING LIST. – *SBACC notified 4/9/12***