

South Bay Cities Council of Governments

Steering Committee FOLLOW-UP AGENDA April 8, 2013

Attendees: Ralph Franklin (Chair & Inglewood), Dan Medina (1st Vice Chair, Gardena), Jeff Duclos (2nd Vice Chair, Hermosa Beach), Susan Rhilinger (Torrance - left 1:40 pm), Pat Aust (Redondo Beach – left 1:45 pm), Jim Goodhart & Ellen Perkins (PVE), Michael diVirgilio (Hermosa Beach), Suzy Seamans (Rolling Hills Estates- arrived 1:40 pm), Jacki Bacharach, Kim Fuentes, Catherine Showalter, Suzanne Charles, Wally Siembab (SBCCOG), Steve Lantz (SBCCOG Transportation Consultant), Tony Dahlerbruch (City Manager, Rolling Hills)

USE NAMEPLATES AT MEETINGS

I. REPORT OF POSTING OF AGENDA

- ACTION: Received and filed

II. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA – REMOVE ITEM B FROM CONSENT CALENDAR

III. PUBLIC COMMENT - NONE

IV. CONSENT CALENDAR - 12:05 pm

- A. Steering Committee – March 11, 2013 meeting minutes attached

- ACTION: Approved AUST/PERKINS

- B. Appointment Opportunities to Outside Agencies – deadline for applications 4/26/13

- Santa Monica Bay Restoration Commission – **JIM KNIGHT & JEFF DUCLOS**
- SCAG Transportation Committee – **TOM BREWER & FRANK ZERUNYAN (IF NO ONE ELSE) & JOHN ADDLEMAN**
- Metro Service Council – **INQUIRIES FROM OLIVIA VALENTINE AND MELISSA HEBERT**

FROM SCAG: Our attendance records for the past five meetings indicate the following (no meeting in December), let me know if you need me to go back further or have any questions. Thanks Matt

RC reps:

- Judy Mitchell (11/1/12)
- Jim Gazeley: (11/1/12, 1/3/13, 2/7/13, 3/7/13)
- Dan Medina (I noticed Dan was present for the March meeting. Perhaps he is neglecting to sign in?)

TCC

- Dan Medina
- Steve Diels, 1/3/13

EEC

- Judy Mitchell, (11/1/12)
- Jeff Duclos – *resigned 4/9/13*

CEHD

- Jim Gazeley (11/1/12, 1/3/13, 2/7/13, 3/7/13)
- James Butts – *asked Ralph how to proceed 4/9/13. Butts said he will be attending*

SEND LETTER FROM THE CHAIR TO THE LACK OF ATTENDANCE TO THOSE WHERE IT IS APPLICABLE – AS SOON AS POSSIBLE – GET THE COMMITMENT
RHILINGER - INCLUDE A PERCENT OF MEETINGS FOR THE YEAR.

DUCLOS – WHAT IS REQUIRED? SBCCOG HAS THE RESPONSIBILITY TO DO WHAT THEIR CITIES ARE INVOLVED IN

SEND OUT CLARIFICATION OF WHAT IS REQUIRED AND WHAT THE POSITION IS –
GOODHART - LOOK AT REQUIREMENTS AND EXPECTATIONS FOR SCAG

RHILINGER – GET OTHER COUNCILMEMBERS INVOLVED AND TELL CANDIDATES THAT ARE RUNNING OF COMMITMENTS REQUIRED. COUNCILS NEED A MIX OF THOSE AVAILABLE IN THE DAY AND THOSE WHO CAN'T

FRANKLIN – MADE PITCH FOR SERVICE COUNCIL APPLICATIONS

C. General Assembly Lessons Learned

- All sponsors paid
- City Managers liked the General Assembly this year and cited the morning panel

D. Website Hosting and Training

- Memo attached
- **ACTION:** Recommended contract for Board approval with Joseph Jaramillo to host and provide technical support for the SBCCOG and SBESC websites in an amount not to exceed \$315 per month or \$3,780 per year and transfer content and e-mail data for a onetime amount not to exceed \$200 pending contract review by legal counsel. AND 2) Approve expenditure for web site training in an amount not to exceed \$2,000. **MENTION TO THE BOARD IN ADDITION TO SBCCOG AND SBESC, IT INCLUDES MEASURE R**

E. Legislative Advocacy

- Legislative Matrix attached – **2 CHANGES TO HEARING DATES**
 - **AB 66 – RHE SUPPORTS – JACKMON WANTED US TO WAIT**
 - Amazon sales tax follow-up from Michael Coleman (LCC Financial consultant)
 - If a product is delivered from out of state, the use tax is sourced to the destination, but the revenue is allocated to the county pool of the destination - and then allocated out among agencies in proportion to their sales tax allocations.
 - If delivered from an instate warehouse, generally the point of sale is considered to be the location of the warehouse, but are possible legal arrangements (sub corporate wholesale transactions, etc.) which essentially enable a sales office to be the point of sale - so that even the warehouse might not be the situs.
 - The allocation of sales tax add-ons (transactions and use taxes) is different - does not go to pools and does go to destination.
 - You can see our system of allocation has many problems that create opportunity for creative workarounds which are sometimes not in the public interest.
 - **ASK LEAGUE OF CALIFORNIA CITIES TO MAKE THIS PRIORITY.**
- DUCLOS/FRANKLIN – asked Kiernan who to send letter to 4/10/13. Kiernan responded that this is a priority.**

F. Video Conferencing Policies and Procedures

- Memo attached
- **ACTION:** Received and filed

**V. ITEMS FOR REVIEW AND APPROVAL
ADMINISTRATION**

G. Nominating Committee – **12:10 pm**

- It is time to appoint the annual Nominating Committee so that they can report at the May Board meeting.
- Attendance requirements of nominees

- Letters of commitment for officer and at large Steering Committee positions - attached
- **ACTION:** AppointED Nominating Committee – ELLEN PERKINS, JIM KNIGHT, RALPH FRANKLIN – LESSER/RHILINGER
- **SEND LETTER TO ALL BOARD MEMBERS AND ALTERNATES TO LET THEM KNOW THAT THE NOMINATING COMMITTEE IS REQUESTING NAMES OF THOSE THAT ARE INTERESTED. ALSO TO SERVE AS AN OFFICER, MUST BE A DELEGATE AS OF JULY 1, 2013. 4 AT LARGE STEERING COMMITTEE MEMBERS CAN BE ALTERNATES. *Sent e-mail to all elected 4/10/13***
- **LESSER WON'T BE ATTENDING THE BOARD MEETINGS.**
- **PERKINS – STEERING COMMITTEE ANYONE CAN COME TO MEETING BUT UNLESS THEY ARE A DELEGATE OR ALTERNATE, THEY CAN'T VOTE**
- **RHILINGER – CAN'T AGREE TO ATTEND ALL MAJOR EVENTS AND FUND RAISING. WE NEED THIS DISCUSSION**
- **AUST- 6 YEARS – MISSED 2 BOARD MEETINGS AND 2 STEERING COMMITTEE MEETINGS. WON'T SIGN THE PLEDGE.**
- **PERKINS – THESE ARE OUR GUIDELINES – AND TRY IT FOR A YEAR – STATEMENT OF EXPECTATIONS – DON'T ASK ANYONE TO SIGN IT. NO FORMAL COMMITMENT**
- **DUCLOS – FOCUS ON OUTCOME – WILL THIS MAXIMIZE PARTICIPATION? CONTACT MEMBER CITIES AS WELL AND PAST MEMBERS**
- **BRING THIS DISCUSSION TO THE BOARD OF EXPECTATIONS – THIS SHOULD BE GUIDE AND NOT SIGNED – AUST/RHILINGER**

H. Personnel Issues - **12:20 pm**

- Employee Life Insurance – additional funds request – memo attached
- **ACTION:** Approved recommended actions RHILINGER/PERKINS

I. Finances – **12:25 pm**

- Review of dues and assessment deliberations
ROSENFELD WANTS CA. 15% ACROSS THE BOARD. FEELS BAD HE VOTED AGAINST THE DUES. BURTON HADN'T TALKED TO LESSER.
- **ACTION:** Provide any further direction on dues & assessment for 2013-2014 to recommend to the Board – RECEIVED AND FILED
- **TORRANCE IS CONCERNED ABOUT THE ASSESSMENT. WE NEED TO SELL THIS BETTER**
- Approval of Invoices – available at the meeting
- **ACTION:** Approved invoices for payment

WORK PROGRAM

I. Sustainable South Bay Strategy Updates – **12:40 pm**

- Mobility
 - LUV Vehicle Project – draft report to be submitted to AQMD. Final vehicle sale being processed. **PAYMENT RECEIVED FOR 1ST VEHICLE. DRAFT FINAL REPORT TO THE AQMD. REFINING AND EXTENDING THE STRATEGY ADOPTED BY BOARD IN 2010. CAN EXPLAIN HOW TO REDUCE MOBILITY, COST OF CONGESTION, REDUCED POLLUTANTS. PLAN TO HAVE POLICY DISCUSSIONS ON THESE FACTS – WHAT DOES IT MEAN AND WHAT INITIATIVES COME OUT OF THIS. CHANGE IS REQUIRED AND COMING. CITIES HAVE TO IMPLEMENT IT AND THEREFORE NEED TO UNDERSTAND IT.**
 - **AUST – IMPLEMENTATION PLAN? SIEMBAB WILL DO STUDY SESSION IN JUNE FOR THE BOARD.**
 - **EVENT IN JUNE TO UNVEIL THE REPORT**
 - **RECONSTITUTING THE LIVABLE COMMUNITIES WORKING GROUP**
 - **PRESENTATION AT IWG TOO**

- **FRANKLIN – PROGRAM IN INGLEWOOD PROPOSED – REPORT AT NEXT MEETING**
- **Regional and South Bay PEV Readiness Planning – SURVEY TO CITIES ON PLUG-IN EV READINESS. 70,000 EVs IN SOUTH BAY IN NEXT 6 YEARS.**
- BEV project
- **Car2Go (Daimler) – TORRANCE IS CRITICAL, RB HAS STAFFING ISSUES BUT COUNCIL IS READY AND CHAMBER IS SUPPORTIVE. CARSHARING IS IN THE OCTOBER REPORT THAT THE BOARD ADOPTED. WALLY – CAR2GO MODEL IS A BETTER MODEL FOR THE SOUTH BAY THAN OTHER CARSHARING MODELS.**

J. Transportation Issues – 12:55 pm

- Monthly transportation update from Steve Lantz – attached
- **LA TIMES ARTICLE BLAMED THE SOUTH BAY FOR THE 16,000 VOTE LOSS OF MEASURE J. QUOTED ANTI-TAX PEOPLE AND DIDN'T COMMENT ON WHETHER THE VOTE MIGHT HAVE BEEN ON THE MERITS OF THE MEASURE. BLAMING THE SOUTH BAY HAS GOTTEN CARRIED INTO OTHER PUBLICATIONS AND DISTRIBUTION LISTS.**
- **METRO IS PLANNING TO BOND A AND C UNTIL THERE IS A MEASURE J.**
- **PERKINS – DON'T GO AFTER THE PRESS**
- **GOODHART - MEASURE R OVERSIGHT COMMITTEE – WE HAVE ACHIEVED GOOD OVERSIGHT OVER THE MEASURE R PROGRAM. GOOD DETAILS AND GOOD REPORTS. THIS IS GOING TO BE SUCCESSFUL IF WE STAY VIGILANT.**

K. South Bay Environmental Services Center – 1:05 pm

- Memo on SBESC programs to be available at the meeting
 - **WORKSHOP IN SPANISH – 4 ATTENDEES. COMMITTEE INTERNALLY WILL LOOK AT MULTI-LINGUAL OUTREACH EVENTS.**
- **STREET LIGHTS AND FINANCING WORKSHOP – JOINT PROCUREMENT OPPORTUNITIES FROM THE SBCCOG**
- **CHANGE IN SCE AND SCG REPRESENTATIVES TO THE SBCCOG – CERTIFICATES OF APPRECIATION BEING PREPARED FOR BOARD MEETING**
- **DENNIS LORD CAME BACK TO GAS COMPANY**
- Lending Library – memo attached
 - **ACTION:** Direct staff to develop a written MOU with the City of Torrance Public Library for the SBCCOG Board approval that describes the recommended lending agreement as a pilot project for a one year period. **BOOKS ONLY, NOT FOR TOOLS. WE WILL SOLICIT DONATIONS FROM PARTNERS. UP TO ONE YEAR A A PILOT AND THEN RE-EVALUATE. SEAMANS/PERKINS**
 - **DUCLOS – COULD IT ROTATE AMONG THE LIBRARIES.**
 - **PILOT IT FIRST AND PUBLICIZE IT IN OTHER LIBRARIES – CONSIDER THE BOOKMARKS AS PUBLICITY. COULD DO DISPLAY IN EVERY LIBRARY**

L. SCAG – 1:15 pm

- **COG Executive Directors' Meeting with Hasan – REINSTATING THE SUBREGIONAL COORDINATORS AS OUR GROUP, NOT SCAG'S. NEW TWG FOR TECHNICAL REVIEW. OTHER SUBREGIONS MIXED BACKBONE. MUCH DISCONTENT IN GATEWAY.**

M. Special Events – 1:20 pm

- Water 101 class for the SBCCOG elected – May 1 – SEND REMINDER
- LAX Airfield tour – July, 2013 (date to be selected in March)
- Plan tour or event at SeaLab

- Training on different generations in the workforce – **PURSUING THIS WITH COUNTY HR - ANY OTHER IDEAS?? – COMPUTER, PHONE, CAR – DIFFERENT GENERATIONS HAVE DIFFERENT VALUES.**

LEGISLATIVE BREAKFAST – TOUR OUR OFFICES FOR LEGISLATIVE STAFF AND CITY MANAGERS.

AGENDA DEVELOPMENT – 1:25 pm

N. Board Meeting – April 25, 2013 – draft agenda attached

ADD DISCUSSION OF BOARD MEMBER COMMITMENT

- Future Board topics
 - May - Economic outlook of the region – Billie Greer, Southern California Leadership Council - CONFIRMED
 - June – LUV Final Report and Findings
 - Other ideas:
 - Panama Canal expansion's impact on Southern California
 - **INGLEWOOD WORKS WITH UCLA ON THE EFFICIENCY OF THEIR CITY OPERATIONS – CONSIDER HAVING THEM SPEAK AT A BOARD MEETING OR WORKSHOP?**
 - **MS 4 PERMIT - INVITE SAM UNGER, EXEC. OFFICER OF THE RWQB – MAY 17 – 9 AM IN ALHAMBRA. SET UP SPECIAL MEETING. CHECK TO SEE HOW LONG THIS IS AND SCHEDULE A SPECIAL MEETING IN THE SOUTH BAY. – *meeting scheduled for May 30***

EXECUTIVE SESSION

O. SBCCOG management staffing services – **1:30 pm FRANKLIN, MEDINA SEAMANS, GOODHART, PERKINS, LESSER, BIGGS, DAHLERBRUCH, BACHARACH**

- **ACTION: EVALUATION GIVEN - NO ACTION TAKEN**

NEXT STEERING COMMITTEE MEETING – Monday, May 13, 2013 @ 12:00 pm

Me OUT OF town – April 10 to 23

ADJOURN

FUTURE BOARD MEETING – GERALD DESMOND BRIDGE CONSTRUCTION??