

SBCCOG RFP - SMART-Net Intercity Network  
RFP Addendum 1  
August 06, 2018

**1. The following section regarding “Transmittal Letter” is required for all Proposers.**

**Transmittal Letter**

Each Proposer must submit a brief transmittal letter prepared on the Proposer’s letterhead and signed by an individual who is authorized to commit the Proposer to the services and requirements in the RFP and proposal. This transmittal letter shall include:

1. Name, title, address, telephone number, and email address of the person authorized to bind the Proposer to the contract, and who will receive all official notices concerning this RFP.
2. Proposer’s Federal Tax Identification Number or Social Security Number.
3. A brief outline of Proposer’s understanding of the work to be done, the commitment to perform the work by dates to be set jointly with SBCCOG, and a statement of why the Proposer believes it is best qualified to perform the engagement.
4. A statement that the proposal is a firm and irrevocable offer made for a period of one hundred eighty (180) days.
5. Acknowledgment of the RFP and all Attachments, A-F; all Addenda to this RFP (including the final composite set of questions and answers posted on August 6, 2018); and any Addenda additionally posted after August 6 and prior to the Proposals Due date.

Failure of Proposer to acknowledge RFP and all Addenda in the Transmittal Letter may result in the proposal being deemed non-responsive.

**2. The following text replaces RFP Section 7.2, “Written Agreement”, in its entirety. Changes from the original text are underlined.**

**7.2 Written Agreement (Revised)**

The selected Proposer will be required to enter into a written master contract agreement with SBCCOG under which the Proposer and SBCCOG and its members will undertake the obligations described in this RFP. The written agreement shall be in the form of the awarded Proposer’s standard contract, which shall be submitted by Proposer along with the proposal. The RFP, any issued addenda, and the proposal response for the Contractor shall be incorporated by reference into the final contract.

By submitting a proposal, Proposer agrees to modify its standard contract to incorporate the appropriate terms and conditions from this RFP, including, but not limited to:

1. Part II – Scope of Work
2. Part III – Proposer Pricing
3. Part VII – General Terms and Conditions.

The master agreement between SBCCOG and selected Proposer will govern performance, pricing, and terms and conditions, and will be fundamentally identical for all member cities. Depending on City procurement guidance, each member city may have to execute a rider or addendum, to accommodate any specific adjustments for its jurisdiction.

(end of revised Section 7.2)