



P: present
 X: inactive (missed last 3 in a row)
 Inactive Membership is automatically re-instated by attending a meeting

SBCCOG MEETINGS: ATTENDANCE 2013 - 2014

City	July - 13	August - 13	September - 13	October - 13	November - 13	January - 14
Carson	Davis-Holmes				Dear	
El Segundo	Fuentes	Fuentes	Fuentes		Fuentes	
Gardena	Medina Terauchi	Medina	Medina	Medina	Terauchi	
Hawthorne	Juarez Valentine		Valentine		Valentine	
Hermosa Beach		Duclos	Duclos			
Inglewood	Franklin		Franklin	Franklin	Franklin	
Lawndale	Osborne	Osborne	Osborne	Osborne	Osborne	
Lomita	Gazeley	Gazeley		Gazeley	Gazeley	
Los Angeles	X	Buscaino		Buscaino		
Manhattan Beach	Burton	Burton	Burton Lesser	Burton	Burton	
Palos Verdes Estates	Perkins		Perkins Goodhart		Goodhart Perkins	
Rancho Palos Verdes		Knight		Knight	Knight	
Redondo Beach	Aust	Aust	Aust	Aust	Aust	
Rolling Hills	Dieringer	Dieringer	Dieringer	Dieringer		
Rolling Hills Estates	Seamans	Mitchell	Seamans	Seamans	Seamans	
Torrance		Brewer Weideman	Brewer Weideman	Brewer	Brewer	
County of Los Angeles	Napolitano	Riccitiello Napolitano	Riccitiello	Riccitiello	Napolitano	

Number of Active Agencies	16	17	16	17	17	
Quorum Required (50% +1)	8	9	8	9	9	
Number of Agencies Attending	13	13	14	12	14	

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS
THURSDAY, NOVEMBER 21, 2013
SOUTH BAY CITIES COUNCIL OF GOVERNMENTS THEATER
20285 S. WESTERN AVENUE, 1ST FLOOR, TORRANCE, CA 90501

I. CALL TO ORDER

1st Vice Chair Goodhart called the SBCCOG Board of Directors meeting to order at 6:01 pm.

II. INTRODUCTIONS

In attendance were the following voting members:

Jim Dear, Carson

Suzanne Fuentes, El Segundo

Terry Terauchi, Gardena

Olivia Valentine, Hawthorne

Ralph Franklin, Inglewood

Jim Osborne, Lawndale

Jim Gazeley, Lomita

Mark Burton, Manhattan Beach

Jim Goodhart, Palos Verdes Estates

Jim Knight, Rancho Palos Verdes

Pat Aust, Redondo Beach

Susan Seamans, Rolling Hills Estates

Tom Brewer, Torrance

Steve Napolitano, LA County SD4

Other Elected Officials:

Ellen Perkins, Palos Verdes Estates

Britt Huff, Councilwoman-Elect Rolling Hills Estates

Pam O'Connor, Santa Monica/MTA Board

Also in attendance were the following persons:

Percy Pinkney, Senator Feinstein's Office

Brian Sutter, Congressman Waxman's Office

Vijay Kopparam, Caltrans, District 7, Los Angeles

JD Douglas, HDR | InfraConsult

Joel Rane, Inglewood

Linda Tatum, Inglewood

Jeff Kiernan, League of CA Cities

Jacob Haik, LA City District 15

Mike Bohlke, Metro Director O'Connor

Alan Patashnick, Metro

Sherif Morcos, The Morcos Group

Jacki Bacharach, SBCCOG

Natalie Champion, SBCCOG

Suzanne Charles, SBCCOG

Marcy Hiratzka, SBCCOG

Rosemary Lackow, SBCCOG

Steve Lantz, SBCCOG Consultant

Wally Siembab, SBCCOG Consultant

Jan Vogel, SBWIB

III. CONFIRM POSTING OF THE AGENDA BY TORRANCE CITY CLERK

Jacki Bacharach confirmed that the agenda was properly posted in the City of Torrance.

IV. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA – Jacki Bacharach mentioned that the Metro South Bay Service Council Report was missing from the agenda. It was added as Item VIII.D.

V. COMMENTS FROM THE PUBLIC – None

VI. CONSENT CALENDAR

A. October Board Meeting Minutes (attachment) – Approved

B. Enterprise Energy Management Information System (EEMIS)- EECAP Pilot (attachment) –Approved

C. Measure R Items – Technical Bench Contract Hold Harmless Policy- (attachment) - Approved

D. Measure R Quarterly Status Report- (attachment) – Received and Filed

MOTION by Board Member Franklin, seconded by Board Member Seamans, to **approve** the Consent Calendar as submitted. No objection. So ordered.

VII. PRESENTATIONS

A. Recognition of Past SBCCOG Chair (2004-2005) Suzy Seamans Leaving Public Office

1st Vice Chair Goodhart presented Board Member Seamans with gifts from the SBCCOG, and certificates from the Cities of Rolling Hills, Carson, and the California League of Cities. Board Member Seamans' active participation in SBCCOG activities was acknowledged and will be missed.

B. Transportation History Presentation

Joel Rane, Serials & Government Documents Librarian for the City of Inglewood, gave a presentation on the history of transportation development over the last century. He spoke about the street car system and merging of railroad companies in 1911, and showed many pictures and maps.

C. South Bay Workforce Investment Board Quarterly Update

Executive Director, Jan Vogel, reported that:

- The SBWIB is the top performing WIB in the State of California
- Inglewood Mayor, Jim Butts, received the Esther Williams Award of Excellence
- The SBWIB's 5-year plan was certified by the State, forming sector partnerships in particular industries. If anyone knows of a person who wishes to serve on these partnerships, the SBWIB will identify the skill gaps.
- A new teen center was opened in the Inglewood library.
- There were a lot of oil refinery jobs given to local hires last quarter.
- The SBWIB will begin its Transitional Employment Program in January 2014. SBWIB pays participants to work at cities and school districts that need assistance with technical instruction for students 18-21. ANY city can participate, not just those who are SBWIB members.
- A quarterly meeting summary, containing committees' activity reports, was distributed.

VIII. TRANSPORTATION REPORTS

A. Metro Report by Board Member Pam O'Connor

Director O'Connor discussed "First Last Mile Strategic Plan," which SCAG and Metro are working on together. The goal of this plan is to better coordinate infrastructure investments in station areas to extend the reach of transit, with the ultimate goal of increasing ridership. These guidelines help facilitate the integration of mobility solutions in a complex, multi-modal environment. Metro and SCAG aim to improve the user experience by supporting intuitive, safe and recognizable routes to and from transit stations, while also addressing regional planning goals. This item will go before the Metro Board in early 2014. Jacki Bacharach added that the SBCCOG Steering Committee looked at SCAG's high-quality transit area map and found SCAG's definition of "high quality" problematic because it only addressed high quality service in the peak hour. Director O'Connor also mentioned an upcoming Board Item called the Mobility Matrix, a concept initiated by the San Gabriel Valley COG. The goal is to build consensus on a vision for the future mobility, specific to that area. In order to move forward with this goal, it is necessary that the Metro Board allocate \$500,000 for the development of a Sub-regional Transportation Needs Assessment and Strategy for the San Gabriel Valley. If the motion passes, Metro will allocate \$500,000 to the sub-region to complete the following tasks over the next 6-8 months: Identify and develop operational performance goals and objectives, use existing available data to assess existing baseline conditions and establish performance benchmarks, and establish vision and framework for short and long-term sub-regional transportation improvements.

B. Measure R Oversight Committee Report

1. Funding Request to Metro FY 2014-2020 (attachment) – Approved

Steve Lantz said that the development of this list began in September 2013 and thanked South Bay city staff for their assistance and collaboration.

MOTION by Board Member Terauchi, seconded by Board Member Dear, to **approve** the FY 2014-2020 SBHP Metro Budget Request as submitted. And transmit it to the Metro Board for approval. No objection. So ordered.

2. **Revisions to Oversight Committee Administrative Procedures- Approved** – 1st Vice Chair Goodhart, also Chair of the Measure R Oversight Committee, reported that the Oversight Executive Committee reviewed the progress of the Measure R Oversight Committee earlier this year, and made recommended revisions to its existing administrative policy statements (Delegation of Authority). The original Delegation of Authority was included in the Board packet, and italics indicate recommended changes to the existing language.

MOTION by Board Member Terauchi, seconded by Board Member Seamans, to **approve** the Measure R Oversight Committee Administrative Procedures Update as submitted. No objection. So ordered.

- C. Monthly Transportation Report from Steve Lantz (attachment) – Received and filed**
 Steve Lantz reported that Metro’s Avital Shavit gave a presentation on Metro’s new program called “Open Streets” at the November 20 Infrastructure Working Group meeting. He then gave the same presentation to the Board Members. “Open Streets” events prohibit the use of cars and instead, making streets, local businesses, farmers markets, and street fairs available to cyclists, pedestrians, and transit-riders. Metro will allocate \$2 million dollars annually to cities who wish to hold such an event (cities must provide a 20% local match for their proposed budget, and complete the event within 24 months of being accepted, among other requirements.) Metro hopes this will be a competitive application process, and one that promotes sustainability, multi-modal sharing, public transportation, and economic development.
- D. Metro’s South Bay Service Council –** This item was missing from the final version of the agenda. Board Member Franklin reported that on-time service has become an issue, and that the South Bay service is not meeting the system’s standards.

IX. SOUTH BAY ENVIRONMENTAL SERVICES CENTER UPDATES (7:10 pm)

- A. Update on programs and activities –** Jacki Bacharach gave updates on the following:
- The SBESC held its 6th Annual Volunteer Recognition Reception just prior to this Board meeting. 1st Vice Chair Goodhart facilitated the event, which presented the SBESC volunteers with gift bags and certificates of appreciation. Offices and organizations represented were: The Cities of Inglewood, Lawndale, Rancho Palos Verdes, Torrance; Congressman Waxman, Senator Lieu, Assemblyman Bradford, Assemblyman Hall, Southern California Gas, Southern California Edison, West Basin MWD, Sanitation Districts, and Metro.
 - The SBESC held another Holiday Light Exchange for Edison customers (2 strands of incandescent lights per household.) This year, customers were given a choice of multi-colored or white LED holiday lights. Images from this three-day event were displayed. There was also great media coverage we were able to recycle all of the old lights at ECOTECH Recycling for E-Waste at 1926 Del Amo Blvd., Torrance. The SBESC is looking for sponsors so that this event, normally funded by Edison, may grow next year.
 - The SBESC’s list of community events and workshops was distributed.

X. SBCCOG ISSUES AND REPORTS – Jacki Bacharach made the following announcements:

- A. Strategic Plan Process Update-** Jan Perkins of Management Partners led two focus groups, one for SBCCOG/SBESC staff, and one for South Bay Elected Officials and City Managers. Both groups brainstormed in order to assess the strengths, weaknesses, and future direction of the SBCCOG. Follow up meetings will be held on December 9, 2013 and January 9, 2014 to further discuss the SBCCOG Strategic Plan. Those Elected Officials leaving office and those who are newly elected are encouraged to fill out the provided survey regarding the Strategic Plan, as the SBCCOG would like their opinions as well.
- B. General Assembly Update-** The 15th Annual General Assembly will be hosted by the SBCCOG on February 28, 2014 at the Carson Community Center. Confirmed speakers include: Dr. Jonathan Fielding, Director of LA County’s Department of Public Health, Jonathan Parfrey of Climate Resolve, and Dan Sturges, innovator and expert in electric and local-use vehicles. This year’s General Assembly will also take a look at the past 14 General Assemblies, acknowledging each of the former SBCCOG Chairpersons, an idea suggested by the late John Parsons who was a former SBCCOG chair..
- C. SCE Reliability Issues-** On December 16, CPUC Commissioner/President, Michael Peevey, will host a meeting with Ted Carver of SCE and Assemblyman Muratsuchi and a delegation of local officials from the South Bay cities, to discuss the problem of power-outage issues. The South Bay City Managers Association originally allocated funds for a consultant to assist with an assessment of the problem, but the CPUC is analyzing the data so the SBCCOG will not need to duplicate efforts by hiring a consultant. The SBCCOG will determine if the consultant’s services are needed in January 2014, and will not deposit any city’s checks received until then.
- D. Sustainable Programs update-** SBESC Environmental Program Specialist, David Magarian has accepted another position and will be leaving the SBCCOG.. A job announcement for his position will be released on Monday, November 25, and applicants are welcome to apply.
- E. Appointments to Other Agencies -** Former Hermosa Beach City Councilman, Jeff Duclos, is no longer on the SBCCOG Board, which means that there is a vacant SBCCOG representative delegation seat on the Santa Monica Bay Restoration Commission. This needs to be filled before December 20.

XI. BOARD MEMBER ANNOUNCEMENTS

- Franklin: With the renovation of The Forum in Inglewood, interviews were held for various positions. Over 1,000 applicants attended.
- Dear: The City of Carson hired an Executive Search firm in its efforts to procure a new City Manager. Also there is a large amount of housing potential in Carson, due to the availability of open space.
- Valentine: The City of Hawthorne has a new Mayor, Chris Brown. Alex Vargas and Angie Reyes-English were reelected to the City Council.
- Fuentes: There is a Measure R project in El Segundo on Maple Avenue, and a ribbon-cutting ceremony will be held in January. This morning, there was a ground-breaking ceremony for The Point, a shopping center off of Rosecrans Avenue and Sepulveda Boulevard.
- Napolitano: Supervisor Knabe will address the state of Los Angeles County and the Fourth District at a luncheon at the Long Beach Convention Center on December 5 at 11:30am.
- Burton: The City of Manhattan Beach named John Jalili Interim City Manager.
- Gazeley: He was reelected to the Lomita City Council.
- Perkins: The City of Palos Verdes Estates is now planning for its 75th Anniversary in 2014.
- Osborne: Harold Hofman. Mayor of Lawndale and long-time Councilman, passed away suddenly on November 16, 2013. Information on the memorial service was announced and Board Member Osborne offered to deliver the SBCCOG's memorial and letter to the family.
- Knight: The League of California Cities now has an MS4 permit working group, which is identifying alternative funding for LA County in particular.
- Seamans: The City of Rolling Hills Estates is holding its Annual Holiday Parade of Lights on December 7 at 6pm. She was asked to be the Parade Grand Marshall this year.

XII. AGENCY REPORTS

- A. League of California Cities** – 1st Vice Chair Goodhart reported that the League's LA Division met yesterday and discussed the State League's Strategic Goals that were recently adopted. The goals focused on economic development, investment in infrastructure, pension reform and post-employment benefits, and funding to support growing community needs. Jeff Kiernan talked about the League's 2013 Division Legislative Scorecard. The name has been changed to "vote record," and was emailed to the Board Members by Mr. Kiernan. It focuses on ten critical bills that the League took position on in 2013. Richard Bloom and Al Muratsuchi were given special recognition for their efforts during this legislative session.
- B. South Coast Air Quality Management District** – Not Present
 - 1. **Local Government and Business Advisory Group** – Not Present
- C. SCAG & Committees** (Matt Horton) – Not Present
 - 1. **Energy and Environment** – Not Present
 - 2. **Transportation** – Not Present
 - 3. **Community, Economic, & Human Development** – Board Member Gazeley reported that the committee recommended that the Regional Council adopt the Draft Sub-Regional Sustainable Communities Strategy Framework and Guidelines. Warren Duffy, Founder of CFACTSoCal, gave a presentation on climate change at the November 7 joint meeting of the Regional Council and policy committees.
 - 4. **Regional Council** - Board Member Gazeley reported that on November 7, the Regional Council waived the FY 2013-14 Membership Dues for the City of San Bernardino, and discussed compensation and salary range adjustments for SCAG classifications.
- D. Santa Monica Bay Restoration Commission** – Board Member Perkins reported that the Commission did not meet in November.
- E. South Bay Cities City Managers' Association** – Not Present
- F. South Bay Association of Chambers of Commerce** – Board Member Valentine reported that she was unable to attend the latest meeting.

XIII. UPCOMING EVENTS & ANNOUNCEMENTS - None

XIV. DECEMBER/JANUARY SBCCOG COMMITTEE MEETINGS & WORKING GROUPS

Consult web site for specific times and places for other meetings – www.southbaycities.org

XV. ADJOURNMENT- There being no further business, 1st Vice Chair Goodhart adjourned the meeting at 8:04 p.m. to Thursday, January 23, 2014, at 6:00 p.m, in memory of Lawndale Mayor, Harold Hofmann.

Respectfully submitted,
 Marcy Hiratzka
 Recording Secretary