

# ***South Bay Cities Council of Governments***

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## **SBCCOG Board of Directors' Meeting Thursday, May 24, 2012 @ 6:00 pm**

**South Bay Environmental Services Center  
20285 Western Avenue  
Torrance, California 90501**

To assure a quorum, if you or your alternate representative *cannot* attend the meeting, please contact  
SBCCOG Executive Director Jacki Bacharach @ 310-377-8987.  
PLEASE NOTE: YOU CAN ALSO FIND SBCCOG AGENDAS ON OUR WEB SITE - [www.southbaycities.org](http://www.southbaycities.org)

The Board of Directors, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Written materials distributed to the Board within 72 hours of the Board meeting are available for public inspection immediately upon distribution in the SBCCOG/SBESC office at 20285 Western Avenue, Torrance, CA90501, during normal business hours.  
Unless otherwise noted in the Agenda, the Public can only comment on SBCCOG related business that is within the jurisdiction of cities and/or items listed on the Agenda during the Public Comment portion of the meeting (Item #V). The time limit for comments is three (3) minutes per person. Before speaking to the Board, please come to the podium and state: Your name and residence and the organization you represent, if appropriate.

## **AGENDA**

- I. **CALL TO ORDER - Introductions (6:00 PM)**  
Ellen Perkins, Chair
- II. **SALUTE TO THE FLAG**
- III. **CONFIRM POSTING OF THE AGENDA BY TORRANCE CITY CLERK**
- IV. **ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA**
- V. **COMMENTS FROM THE PUBLIC**
- VI. **CONSENT CALENDAR (6:05 PM)**  
Matters listed under Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately.
  - A. **April Board Meeting Minutes (attachment) – Approve**
  - B. **Recommendations from Steering Committee - Approve**
    - 1. **Metro Contract with SBCCOG for Deputy for Southwest Corridor Board member (attachment)**
    - 2. **Metro South Bay Service Sector Governance Council Nomination Letter (attachment)**
    - 3. **Contract Renewal with Stephen Lantz for Transportation Advisory Services (attachment)**
  - C. **Revision to Conflict of Interest Code (attachment) – Approve**
  - D. **3<sup>rd</sup> Quarter Financial Report (attachment) – Receive and file**

**VII. PRESENTATION**

- A. Santa Monica Bay Restoration Commission (6:10 PM)**
  - 1. Presentation by Executive Director, Shelley Luce
- B. Draft 2012-2013 Budget (attachments) (6:25 pm)**
  - 1. For review – to be adopted at the June meeting
- C. Nominating Committee Report (attachment) (6:40 pm)**
  - 1. Nominations from the floor and election of officers and at large Steering Committee members will be at the June Board meeting

**VIII. ACTION ITEMS**

- A. Legislation of Interest: (attachment) (6:45 pm)**
  - 1. **SB 1066 (Lieu) - Coastal resources: climate change - SUPPORT**
  - 2. **AB 1446 (Feuer) - Los Angeles County Metropolitan Transportation Authority: transactions and use tax. – RATIFY SUPPORT BY STEERING COMMITTEE**
  - 3. **AB 2404 (Fuentes) - California Global Warming Solutions Act of 2006: Local Emission Reduction Program – EXPRESS CONCERNS**

**IX. TRANSPORTATION REPORTS**

- A. Metro Report by Board member Pam O'Connor (6:55 pm)
- B. Service Council report by Ralph Franklin, Chair (7:00 pm)
- C. Measure R Oversight Committee Report (Jim Goodhart) (7:05 pm)
- D. SBCCOG report by Steve Lantz, Transportation Consultant (7:10 pm)

**X. SOUTH BAY ENVIRONMENTAL SERVICES CENTER UPDATES (7:15 pm)**

- A. Update on programs and activities

**XI. SBCCOG UPDATE AND COMMITTEE REPORTS – (7:25 pm)**

- A. South Bay Sustainable Strategy
  - 1. LUV, BEV and other EV issues
  - 2. Economic Development activities

**XII. BOARD MEMBER ANNOUNCEMENTS (7:35 pm)**

**XIII. AGENCY REPORTS (7:40 pm)**

- A. League of California Cities (Jim Goodhart & Jeffrey Kiernan)
- B. South Coast Air Quality Management District (Judy Mitchell & Stan Myles)
  - 1. Local Government and Business Advisory Group (Sergio Carrillo)
- C. SCAG & Committees (Matt Horton)
  - 1. Energy and Environment (Judy Mitchell, Jeff Duclos)
  - 2. Transportation (Steve Diels, Dan Medina)
  - 3. Community, Economic, & Human Development (James Gazeley & James Butts)
  - 4. Regional Council (Judy Mitchell, Dan Medina, James Gazeley)
- D. Los Angeles Regional Water Quality Control Board Report (attachment) (Mary Ann Lutz)
- E. Santa Monica Bay Restoration Commission (Mike Gin/Jeff Duclos)
- F. South Bay Cities City Managers' Association (Carolyn Lehr)
- G. South Bay Association of Chambers of Commerce (Susan Rhilinger)
- H. South Bay Workforce Investment Board (John Parsons)

**XIV. UPCOMING EVENTS & ANNOUNCEMENTS (7:55 pm)**

**XV. JUNE SBCCOG COMMITTEE MEETINGS & WORKING GROUPS**

Consult web site for specific times and places – [www.southbaycities.org](http://www.southbaycities.org)

**XVI. ADJOURNMENT to June 28, 2012**



## SBCCOG MEETINGS: ATTENDANCE 2012

City	Aug-11	Sep-11	Oct-11	Nov-11	Jan- 12	Mar- 12	April-12	May -12
Carson		P			P	P		
El Segundo	P		P	P				
Gardena	P	P	P		P	P	P	
Hawthorne			P	P	P	P	P	
Hermosa Beach	X	P	P	P	P	P		
Inglewood	P	P	P	P	P	P	P	
Lawndale	P			P		P		
Lomita	P	P	P	P	P	P	P	
Los Angeles	X	X	X	X	X	X	X	
Manhattan Beach	P	P	P	P	P	P		
Palos Verdes Estates	P	P	P	P	P	P	P	
Rancho Palos Verdes		P			P		P	
Redondo Beach	P	P	P	P	P	P	P	
Rolling Hills	X	X	X	X	X	X	X	
Rolling Hills Estates	P	P	P	P	P	P	P	
Torrance	P	P	P		P	P	P	
County of Los Angeles		P		P	P			

P: present

X: inactive (missed last 3 in a row)

Inactive Membership is automatically re-instated by attending a meeting

Number of Active Agencies	14	15	15	15	15	15	14	
Quorum Required (50% +1)	8	8	8	8	8	8	8	
Number of Agencies Attending	10	12	11	11	13	12	9	

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SOUTH BAY CITIES COUNCIL OF GOVERNMENTS BOARD MEETING MINUTES  
THURSDAY, APRIL 26, 2012  
SBESC THEATER  
20285 S. WESTERN AVE, TORRANCE, CA 90501

**SELF-INTRODUCTIONS**

**FLAG SALUTE - LED BY CHAIR ELLEN PERKINS**

Chair Perkins called the meeting to order at 6:18 pm when a quorum became present. In the interim, Board Member Goodhart gave the League of California Cities agency report. In attendance were the following voting members:

Dan Medina, Gardena  
Daniel Juarez, Hawthorne  
Ralph Franklin, Inglewood  
Jim Gazeley, Lomita  
Ellen Perkins, Palos Verdes Estates

Jim Knight, Rancho Palos Verdes  
Pat Aust, Redondo Beach  
Judy Mitchell, Rolling Hills Estates  
Susan Rhilinger, Torrance

**Other Elected Officials**

Olivia Valentine, Hawthorne  
Jim Goodhart, Palos Verdes Estates

**Also in attendance were the following persons:**

Stan Myles, AQMD  
Greg Stevens, GSE Solutions, LLC  
Director Pam O'Connor, Metro  
Mike Bohlke, Metro Deputy to O'Connor  
Alan Patashnick, Metro  
Jacki Bacharach, SBCCOG

Marcy Hiratzka, SBCCOG  
Rosemary Lackow, SBCCOG  
Steve Lantz, SBCCOG Transportation Consultant  
Marilyn Lyon, SBESC  
John Parsons, SBWIB  
Matt Horton, SCAG

**CONFIRM POSTING OF THE AGENDA BY THE CITY OF TORRANCE**

Jacki Bacharach confirmed that the agenda was properly posted in the City of Torrance.

**ANNOUNCEMENT OF ANY CHANGES TO THE AGENDA**

Attorney Mike Jenkins revised Item B-2 of the Consent Calendar, Measure R Cooperative Agreement. There were no other changes to the agenda.

**PUBLIC COMMENT** – None

**CONSENT CALENDAR**

**MOTION** by Board Member Rhilinger, seconded by Board Member Franklin, to **approve** the Consent Calendar as submitted. No objection. So ordered.

**A. March Board Meeting Minutes (*attachment*) – Approve**

**B. Measure R Committee Recommendations:**

1. **Operating Procedures and Responsibilities (*attachment*) - Approve**
2. **SBCCOG/Metro Cooperative Agreement (*attachment*) – Approve subject to review by legal counsel**

**PRESENTATION AND POSSIBLE ACTION**

**SBCCOG Annual Priorities and Work Program for 2012-2013**

Jacki Bacharach gave a presentation which reviewed the SBCCOG's proposed revised Mission Statement, Proposed New Vision & Goals, Guiding Principles, Newly Funded Programs, Recommended New Focus, and Board & Staff Participation. The following comments were submitted and discussed:

- Board Member Rhilinger said that the vision is too narrow, only reflecting half of the SBCCOG/SBESC. It needs to deal with day-to-day issues.
- Board Member Knight commented that, generally speaking, this is not just environmental, but the economy too, so why have the separate statements? Jacki said that other COG websites use this format. Board Member Knight also said that he is on the Watershed Advisory Council Board, which supports West Basin incentive programs; how will the SBCCOG integrate other water programs? Jacki said that further consideration will be given to this issue. Board Member Knight added that schools and colleges can help the SBCCOG's efforts, and wanted to know how they could be integrated. Jacki answered that the SBCCOG senior staff will now hold quarterly meetings following Steering Committee meetings to discuss the vision/mission and make sure that the SBCCOG is following its mission statement and making forward progress on our work program.
- Chair Perkins said that combining the vision and mission statement together works well, even though vision statements are typically short. Jacki said that she would bring this comment back to the Steering Committee and then back to the Board.
- Board Member Goodhart said that he likes the guiding principles because they explain *how* to carry out the two mission statements.
- Board Member Medina asked if there will be a preamble. Jacki said that she would send an email to the Board Members about this. She emphasized that the COG wants to add value and not be duplicative. We are innovative and implementers. Most COGs don't have an environmental center, Measure R oversight committee, and electric vehicle programs. We don't have high-density rail transit in the South Bay, so this is why we focus on EV and car sharing programs. We're expecting an AQMD grant for 5 battery operated full speed EVs, one of which is a BMW.
- Board Member Juarez asked why the water broom program was not included in the presentation, as it was a memorable program from previous years. Jacki said that the SBCCOG is trying to resurrect it, and that she plans to inquire with the MWD who sponsored the original program. Marilyn Lyon added that some cities don't like the brooms because some people do not use them correctly and sweep bad water into the storm drains. Board Member Juarez also asked about the lack of mention of solar programs. Jacki said that renewable energy is not one of the things we're currently funded for but we hope that in our negotiations for 2013 and 14 we can have more flexibility to include these programs. 2012 is the last year in the current cycle, so we will try to get it for the next cycle. In response to a question it was noted that everything that the SBCCOG does is advisory. We cannot make any land-use decisions.
- Board Member Mitchell reported that she attended the Global Cities Initiative put on by JP Morgan. There is a lot of potential for exporting. She said that two Torrance exporters were featured at this event, and that the SBCCOG could help local manufacturers learn how to export efficiently.
- Board Member Franklin commented that cities that once had Redevelopment Agencies now have successor agencies. Effective next month, a super committee will oversee local government property and funding for economic development. How will this work with the cog and affect our cities?
- Staff will review all of these comments and follow-up as appropriate.

## **TRANSPORTATION REPORTS**

### **A. Metro Report by Metro Board Member Pam O'Connor**

Director O'Connor reported that today, the MTA Board certified EIRs for various projects; tomorrow is the Phase I Grand Opening of the Expo Line. This is the first light rail system on the Westside in a long time. AB1446 (extension of Measure R) is now being considered. Mike Bohlke reported that the fiberglass inside the wires of the Blue Line are malfunctioning or falling and this is affecting the entire Blue Line fleet. He requested that a placeholder for the extension of Measure R be put on the next Board and Steering Committee agendas. Mike Bohlke will take back to Metro everything about system preservation that Jacki had discussed, but said that this will take more than a year to address. Board Member Knight asked if Metro has looked at other regions that have fixed this same problem. Director O'Connor said that Metro is new at approaching old systems breaking down, and that it has 75% of local money to help, but cannot expect that the other 25% will come from State and Federal. We have to be 100% self sustaining. 5 of the 6 counties in Southern California have local sales taxes.

### **B. Service Council report by Ralph Franklin**

Chair Perkins wondered if the challenge with Caltrans on maintenance and emergency/law enforcement issues has been addressed. Mike Bohlke answered that there are 41 properties that Caltrans owns that Metro has been running for years. The Harbor Gateway Transit Center should be easy to relinquish. Metro is trying to take over these properties, starting with Harbor Gateway. Board Member Franklin reported that at the last South Bay Service Council meeting, an update was given on the congestion reduction pilot

program on the 110. Cars in diamond lanes will need transponders that have switches to ID number of occupants in the vehicle. Fee charges will be automatically activated.

**C. Measure R Oversight Committee Report**

Board Member Goodhart reported that the oversight committee hears from cities who report monthly on their projects' progress. A key part of that has been delayed by Metro due to the fact that the on line management system is not operational yet. In the meantime, cities must manually report data and the reports that were anticipated will have to wait or be done manually as well.

**SOUTH BAY ENVIRONMENTAL SERVICES CENTER UPDATES**

**A. Quarterly Report from SBESC Engineer Greg Stevens on City Projects** (attachment on file)

Greg Stevens, engineer to the SBESC, gave a report on the South Bay Government Partnership's energy and therm-saving goals and accomplishments. He commented that this is the 3<sup>rd</sup> year of the CPUC's current 3-year cycle. The SBCCOG, Edison, and The Gas Company have helped cities exceed their kWh and therm goals for this cycle. Jacki reminded everyone that any money given in a check presentation to a city is not restricted and goes to the city's General Fund. Jacki will send Greg's powerpoint presentation to the Board Members. She and Greg reported that there has been a significant culture change over the last 3 years. City staff members are being much more proactive in seeking energy-efficient measures for their residents, businesses, and municipal buildings. Board Member Juarez asked if these successes were captured in Jacki's Annual Work Program presentation, given earlier. Jacki said that this partnership's accomplishments were included in her presentation, but the extent of its success was not highlighted.

**B. Update on other programs** - Marilyn Lyon made the following updates:

- The South Bay Home Improvement Guide (printed publication) will have a full page add about Energy Upgrade California for the next three months.
- Thanks to the City of Palos Verdes Estates for including in their latest city newsletter an article about Southern California Edison pool pump rebates. The cities of Gardena and Rancho Palos Verdes are interested in articles also. The SBESC is giving cable and radio interviews to promote energy efficiency programs for residents!
- The list of upcoming SBESC events and workshops was distributed.
- A boat tour has been arranged at the Port of Los Angeles for the SBESC volunteers on May 18 at noon. Space permitting, other South Bay COG members are invited. There will be a 90 -minute boat tour with a 30-minute presentation on POLA's effort to "green the port." Please RSVP by May 11, 2012 to Martha Segovia at [martha@sbesc.com](mailto:martha@sbesc.com).

**BOARD MEMBER ANNOUNCEMENTS**

- Board Member Aust announced that on April 29, the City of Redondo Beach will celebrate its 120<sup>th</sup> anniversary in Dominguez Park from 11am-2:30pm.
- Board Member Juarez announced that the City of Hawthorne will celebrate its 90<sup>th</sup> anniversary on July 21 with a Beach Boys cover concert at the Hawthorne Civic Center.
- Board Member Juarez also announced that on June 2, the City will hold both its Annual Service Provider Resources Fair and Earth Day Celebration in Memorial Park.
- Board Member Medina announced that the crowning of Miss Cinco de Mayo will be held on April 28. Those who wish to attend for free may email him at [dmedina@netscape.com](mailto:dmedina@netscape.com). The City of Gardena's Cinco de Mayo parade will be held on the following week.
- Board Member Rhilinger announced that the City of Torrance's Armed Forces Day Parade will be held on May 19<sup>th</sup> from 1:30 to 3:30pm.

**SBCCOG UPDATE AND COMMITTEE REPORTS**

**A. LUV and other EV**

Jacki announced that the SBCCOG will hold a workshop on May 24 at the SBESC theater for city staff, explaining what they should know before purchasing electric charging stations. Different manufacturers, pricing schemes, features and separate connections of electric vehicles will all be discussed. A representative from the county will discuss the County's joint procurement process in which any city can participate. Those responsible for municipal fleet purchasing and service, as well as planners and public works personnel involved in economic development, parking policy or street maintenance, should attend.

**B. Staffing for LA Regional Water Quality Control Board**

Board Member Goodhart reported that all of the COGs affected by this issue (how to fund LARWQCB staff as the League of California Cities can no longer fund \$30,000 annually for the position) have had an opportunity to get legal advice about how funding from cities should be directed toward paying for this. The LARWQCB approved a recommendation, which proposed the issue of a voluntary assessment of \$500

from LA and Ventura County Cities to reissue the water consultant contract as previously conceived. The San Gabriel Valley and Gateway Cities COGs will act as the collection agent for any 60 cities that wish to contribute \$500 to make up the \$30,000 that is needed to fund this position. Appointed Chair Mary Ann Lutz' term expires in September and she has applied for reappointment. If she is reappointed, funding will extend beyond September. Governor Brown may restructure the Water Board. SB900 (Steinberg) provides that a person would not be disqualified from being a member of that board because that person receives, or has received during the previous two years, a significant portion of his/her income directly or indirectly from a person subject to waste discharge requirements, or an applicant for waste discharge requirements, that govern discharges not within the jurisdiction of that regional board. This bill provides that this revised eligibility provision relating to members of a regional board shall be implemented only if certain requirements are met. Jacki Bacharach said that she does not have a formal recommendation for the SBCCOG Board. She reported that LeRoy Jackson, South Bay representative for this issue and Torrance City Manager, discussed this with other South Bay city managers, and the consensus was that cities should not fund this position.

- C. Jacki Bacharach reported that Congresswoman Janice Hahn's staff sent a letter to the Secretary of Defense urging that the Los Angeles Air Force Base and its Space and Missile Systems Center be retained without any reductions. This letter was included in the Board meeting packet.

### **AGENCY REPORTS**

#### **A. League of California Cities**

Board Member Goodhart gave the report, as Jeff Kiernan was in Sacramento for the League's Legislative Action Days. Board Member Goodhart reported the League's last LA Division was held on April 5 at USC. The Incoming President made a presentation. Their new Treasurer is an employee of the City of Cudahy.

#### **B. South Coast Air Quality Management District**

Stan Myles distributed AQMD's annual lawnmower exchange flier. The closest location to the South Bay will be in Long Beach. Jacki announced that the LA Convention Center will host the World's Premiere Annual Electric Vehicle Symposium "EVS26" from May 6-8, 2012. This event rotates across continents, and will not return to the US for 3 years. Due to the SBCCOG adopting a sustainable land use-transportation strategy in 2010, which promotes the conversion of residents' secondary vehicles and municipal fleets to electric vehicles, we have received discount coupons for \$5 entry to the exhibit area of this event, and David Magarian will be making a presentation about the SBCCOG's EV efforts and research. The exhibit area includes the latest vehicles, ride and drive options, as well electric charging units. This is a great opportunity to get an overview of what is happening in this emerging industry that will profoundly affect cities, businesses and residents over the next 2 to 10 years. Please visit the SBCCOG's homepage for more information ([www.southbaycities.org](http://www.southbaycities.org))

#### **C. SCAG & Committees**

Matt Horton reported that the Regional Transportation Plan was passed in March. Half of one-trillion dollars has been allocated for continuing operation management.

#### **D. South Bay Association of Chambers of Commerce**

Board Member Valentine said that the Hawthorne Chamber of Commerce is giving their 1<sup>st</sup> Annual State of the Region address on May 3 at Proud Bird restaurant.

#### **E. South Bay Workforce Investment Board**

John Parsons announced that the SBWIB recently received the NAWB WIB Excellence Award. He showed a video of the ceremony. This award honors WIBs that have demonstrated an ongoing ability to develop comprehensive workforce solutions and innovations for their community by creating proactive program initiatives, engaging businesses, diversifying funding, and ensuring accountability. In attendance were: Hawthorne Mayor Pro-Tem Angie English, SBWIB Executive Director Jan Vogel, Board Chairman Wayne Spencer, and NAWB Board Member Raymond McClellan.

### **MAY SBCCOG COMMITTEE MEETINGS & WORKING GROUPS**

Consult web site for specific times and places – [www.southbaycities.org](http://www.southbaycities.org)

### **ADJOURNMENT**

There being no further business, the meeting was adjourned by Chair Perkins at 8:10 pm until May 24, 2012.

Respectfully submitted,  
 Marcy Hiratzka  
 Recording Secretary



## **MEMORANDUM OF UNDERSTANDING**

THIS MEMORANDUM OF UNDERSTANDING ("MOU") is dated as of May \_\_, 2012, by and between South Bay Cities Council of Governments (SBCCOG), a joint powers authority organized and existing pursuant to the laws of the State of California, and the LOS ANGELES COUNTY TRANSPORTATION AUTHORITY (the "LACMTA"), organized and existing pursuant to the laws of the State of California. The SBCCOG and the LACMTA shall collectively be referred to herein as the "Parties."

### **WITNESSETH:**

- A. The LACMTA Board of Directors (Board) includes a member appointed by the Los Angeles City Selection Committee to represent the Southwest Corridor of the County of Los Angeles. That member shall be referred to herein as the "COG Representative."
- B. The COG Representative requires staff assistance with his or her duties as a member of the LACMTA Board comparable to staff available to other Board members.
- C. The LACMTA acknowledges the need of the COG Representative to have a staff assistant ("Assistant") to provide support services in the performance of his or her duties as a Board member.
- D. The Parties desire that the SBCCOG contract directly with the Assistant for the provision of services to aid the COG Representative, and as such, the Parties understand and acknowledge that the Assistant will not be an employee of the LACMTA.
- E. The LACMTA desires to provide office accommodations to the Assistant and to reimburse the COG a portion of the cost of the Assistant's compensation.

NOW, THEREFORE, the parties hereto do agree as follows:

### **AGREEMENT:**

#### **Section 1.      Contract between SBCCOG and Assistant**

- A. The SBCCOG shall exercise its sole discretion in selection of the Assistant. The SBCCOG shall contract directly with the Assistant for the services of the Assistant. The contract between the SBCCOG and the Assistant shall herein be referred to as the "Contract."
- B. Assistant shall be a contractor of the SBCCOG and shall not under any circumstances be deemed an employee of the LACMTA.

#### **Section 2.      Payment.**

- A. The LACMTA shall reimburse the SBCCOG in an amount equal to the actual annual cost of the Contract, plus an administrative fee not to exceed 3% of the actual annual cost of the Contract; however, in no event shall the total reimbursement from the LACMTA to the SBCCOG exceed \$78,577.56 for the first 12 months of the Contract and the same amount for each consecutive 12 months thereafter during the term of this MOU, except as provided in Section 2.B, below.

- B. During the term of this MOU, the reimbursement from the LACMTA to the SBCCOG for the cost of the Contract shall remain unchanged, except that the LACMTA shall increase the reimbursement due the SBCCOG by the same percentage as that approved by the Board for LACMTA non-contract employee salary increases. The increase in reimbursement shall be effective the same date that the LACMTA Board-approved LACMTA non-contract salary increase becomes effective.
- C. The reimbursement described in this Section 2 shall be payable by the LACMTA to the SBCCOG in 12 monthly installments, each such installment representing approximately 1/12th of the annual reimbursement for the Contract as due under Sections 2.A and B above. Each month, the SBCCOG shall send the LACMTA an invoice for the amount due. The LACMTA shall pay the SBCCOG the invoiced amount within 30 days of receipt.

Section 3. Contractor Status and Accommodations.

- A. The LACMTA shall provide the Assistant throughout the term of this MOU with accommodations at its headquarters to aid in the performance of Assistant's duties to provide support services for the COG Representative in the performance of his or her duties as a Board member. The accommodations shall include a common area with access to an office, telephone, and a computer with Internet access, and any other accommodations to which the Parties mutually agree.
- B. The office space provided by the LACMTA pursuant to this paragraph shall not be the primary office of the Assistant.
- C. The LACMTA shall provide the Assistant throughout the term of this MOU with the same access to and within the LACMTA headquarters as that enjoyed by deputies to the other Board members.

Section 4. Term.

The term of this MOU shall commence on July 1, 2012 and expire on June 30, 2017, unless terminated earlier by mutual written agreement of the Parties.

Section 4. Miscellaneous.

- A. Notices. All notices which any party is required or desired to give hereunder shall be in writing and shall be deemed given on the date delivered personally or five (5) days after mailing by registered or certified mail (return receipt requested) to the following addresses or at such other addresses as the parties may from time to time designate by written notice in the aforesaid manner:

To the SBCCOG: South Bay Cities Council of Governments  
5033 Rockvalley Road  
Rancho Palos Verdes, California 90275  
Attention: Jacki Bacharach, Executive Director

To the LACMTA: Los Angeles County Metropolitan Transportation Authority  
One Gateway Plaza  
Los Angeles, CA 90012  
Attn: Art Leahy, Chief Executive Officer

- B. Binding Effect. This MOU shall be binding upon and inure to the benefit of each Party to this Agreement and their respective successors and assigns.

- C. Amendment. The terms and provisions of this MOU may not be amended, modified or waived, except by an instrument in writing signed by the Parties.
- D. Waiver. Waiver by any Party to this MOU of any term, condition, or covenant of this MOU shall not constitute a waiver of any other term, condition, or covenant. Waiver by any Party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision, or a waiver of any subsequent breach or violation of any provision of this Agreement.
- E. Law to Govern; Venue. This MOU shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Los Angeles.
- F. No Presumption in Drafting. The Parties agree that the general rule that an Agreement is to be interpreted against the Party drafting it or causing it to be prepared shall not apply.
- G. Entire Agreement. This MOU constitutes the entire agreement of the parties with respect to the subject matter hereof and supersedes all prior or contemporaneous agreements, whether written or oral, with respect thereto.
- H. Counterparts. This MOU may be executed in any number of counterparts, each of which shall be an original, but all of which taken together shall constitute but one and the same instrument, provided, however, that such counterparts shall have been delivered to both Parties to this MOU.

**IN WITNESS WHEREOF**, the Parties hereto have caused this MOU to be executed the day and year first above written.

**SOUTH BAY CITIES COUNCIL OF GOVERNMENTS**

\_\_\_\_\_  
Ellen Perkins, Chair, Board of Directors

**ATTEST:**

\_\_\_\_\_  
Name

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Michael Jenkins, General Counsel

**LOS ANGELES COUNTY  
METROPOLITAN TRANSPORTATION AUTHORITY**

\_\_\_\_\_  
Art Leahy, Chief Executive Officer

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**SOUTH BAY CITIES**  
**COUNCIL OF GOVERNMENTS**

5033 Rockvalley Road  
Rancho Palos Verdes, CA 90275  
(310) 377-8987  
[sbccog@southbaycities.org](mailto:sbccog@southbaycities.org)  
[www.southbaycities.org](http://www.southbaycities.org)

May 25, 2012

The Honorable Antonio Villaraigosa, Chair  
& Members of the Board  
Los Angeles Metropolitan Transportation Authority  
1 Gateway Plaza  
Los Angeles, California 90012

Re: Nominations for the Members of the South Bay Service Council

The South Bay Service Council has been extremely successful since its inception. The dedicated people on our council have worked with Metro staff to make changes in service to improve efficiency and coordination of the transit services provided by the Metro in our sector.

The South Bay Cities Council of Governments (SBCCOG) takes its responsibility to nominate members to the council very seriously and with this letter we are submitting our nominees to fill the three seats whose terms. Recommended after receiving the unanimous approval of the SBCCOG Board of Directors at the meeting of May 24, 2012 are Don Szerlip, Rena Kambura and John Addleman (re-appointments).

We request that you agendize the appointment of these representatives for as soon as possible. Please notify us when the appointments are confirmed or if you have any questions.

Sincerely,

Ellen Perkins  
SBCCOG Chair  
Councilmember, City of Palos Verdes Estates

cc: Art Leahy, CEO

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LOCAL GOVERNMENTS IN ACTION

Carson El Segundo Gardena Hawthorne Hermosa Beach Inglewood Lawndale Lomita  
Los Angeles Manhattan Beach Palos Verdes Estates Rancho Palos Verdes Redondo Beach Rolling Hills  
Rolling Hills Estates Torrance Los Angeles District #15 Los Angeles County

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## **Independent Contractor Agreement**

This Agreement is made between the South Bay Cities Council of Governments (SBCCOG)(Client), with a principal place of business at 5033 Rockvalley Road, Rancho Palos Verdes, Ca. 90275 and Stephen Lantz (Contractor).

### **Term of Agreement**

This Agreement will become effective on July 1, 2012 and will end no later than June 30, 2015.

### **Services to be Performed**

Contractor agrees to perform the services described in Exhibit A attached to this Agreement subject to modifications annually.

### **Payment**

In consideration for the services to be performed by Contractor, Client agrees to pay Contractor \$6500 per month according to the terms set out below and subject to annual modification.

### **Terms of Payment**

Contractor shall submit an invoice to Client on the last day of each month for the work performed during that month. The invoice should include: an invoice number, the dates covered by the invoice, the hours expended and a summary of the work performed. Client shall pay Contractor's fee within a reasonable time after receiving the invoice.

### **Expenses**

Contractor shall include expenses in invoices and be reimbursed for all expenses specified as reimbursable on the attached Exhibit B for that task. Contractor shall be responsible for all other expenses incurred while performing services under this Agreement.

### **Independent Contractor Status**

Contractor is an independent Contractor, not Client's employee. Contractor and Client agree to the following rights consistent with an independent Contractor relationship.

- Contractor has the right to perform services for others during the term of this Agreement.

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LOCAL GOVERNMENTS IN ACTION

Carson El Segundo Gardena Hawthorne Hermosa Beach Inglewood Lawndale Lomita  
Los Angeles Manhattan Beach Palos Verdes Estates Rancho Palos Verdes Redondo Beach Rolling Hills  
Rolling Hills Estates Torrance Los Angeles County

- Contractor has the sole right to control and direct the means, manner and method by which the services required by this Agreement will be performed.
- Contractor has the right to perform the services required by this Agreement at any place, location or time.
- Contractor will furnish all equipment and materials used to provide the services required by this Agreement.
- Contractor shall not receive any training from Client in the skills necessary to perform the services required by this Agreement.
- Client shall not require Contractor to devote full time to performing the services required by this Agreement.

### **Subcontracting**

Consultant shall not subcontract work under this Agreement without the express written consent of the SBCCOG. It is mutually understood and acknowledged that SBCCOG is entering into this Agreement with Consultant in specific reliance on its professional qualifications.

### **Other Employment**

SBCCOG acknowledges that Consultant may be engaged in consulting work for other clients on issues similar to those on which Consultant is working with SBCCOG, and agrees that as such other activities arise they should be reviewed with the SBCCOG Chair and Executive Director to determine that they do not create any conflict of interest with the services provided to SBCCOG hereunder. Any consulting work for Metro would be considered a conflict of interest and disallowed.

### **Business Permits, Certificates and Licenses**

Contractor has complied with all federal, state and local laws requiring business permits, certificates and licenses required to carry out the services to be performed under this Agreement.

### **State and Federal Taxes**

Client will not:

- withhold FICA (Social Security and Medicare taxes) from Contractor's payments or make FICA payments on Contractor's behalf
- make state or federal unemployment compensation contributions on Contractor's behalf, or
- withhold state or federal income tax from Contractor's payments.



**Fringe Benefits**

Contractor understands that Contractor is not eligible to participate in any employee pension, health, vacation pay, sick pay or other fringe benefit plan of Client.

**Workers' Compensation**

Client shall not obtain workers' compensation insurance on behalf of Contractor.

**Unemployment Compensation**

Client shall make no state or federal unemployment compensation payments on behalf of Contractor. Contractor will not be entitled to these benefits in connection with work performed under this Agreement.

**Insurance**

Client shall not provide any insurance coverage of any kind for Contractor or Contractor's employees or contract personnel.

**Indemnity**

Contractor and Client shall mutually indemnify and hold the other party harmless from any loss or liability arising from performing services under this Agreement.

**Terminating the Agreement**

Either party may terminate this Agreement any time by giving thirty days written notice to the other party of the intent to terminate.

**Exclusive Agreement**

This is the entire Agreement between Contractor and Client.

**Severability**

If any part of this Agreement is held unenforceable, the rest of the Agreement will continue in effect provided that the principal purposes of the parties are not thereby frustrated.

**Applicable Law**

This Agreement will be governed by the laws of the state of California.

**Notices**

All notices and other communications in connection with this Agreement shall be in writing and shall be considered given as follows:

- when delivered personally to the recipient's address as stated on this Agreement
- three days after being deposited in the United States mail, with postage prepaid to the recipient's address as stated on this Agreement, or

- when sent by fax or e-mail to the recipient known to the person giving notice. Notice is effective upon receipt provided that a duplicate copy of the notice is promptly given by first class mail, or the recipient delivers a confirmation of receipt.

### **No Partnership**

This Agreement does not create a partnership relationship. Contractor does not have authority to enter into contracts on Client's behalf.

### **Resolving Disputes**

If a dispute arises under this Agreement, prior to instituting litigation the parties agree to first try to resolve the dispute with the help of a mutually agreed-upon mediator in California. Any costs and fees other than attorney fees associated with the mediation shall be shared equally by the parties.

### **Signatures**

**Client:** South Bay Cities Council of Governments

By: \_\_\_\_\_ Ellen Perkins  
 (Signature) (Typed or Printed Name)  
 Title: SBCCOG Chair  
 Date: \_\_\_\_\_

**Contractor:** Stephen Lantz

By: \_\_\_\_\_ : Stephen Lantz  
 (Signature) (Typed or Printed Name)  
 Title: Consultant  
 Date: \_\_\_\_\_

### **If Agreement Is Faxed:**

Contractor and Client agree that this Agreement will be considered signed when the signature of a party is delivered by facsimile or e-mail transmission. Signatures transmitted by facsimile or e-mail transmission shall have the same effect as original signatures.

# **EXHIBIT A**

## **Transportation Advisory Services to the SBCCOG**

Prepare monthly SBCCOG Transportation Update covering news and emerging trends of interest to the SBCCOG Steering Committee. Submit no later than one day prior to Steering Committee Agenda distribution deadline.

### **Measure R Highway Program**

Staff the SBCCOG's efforts to ensure timely and effective implementation of the Measure R highway program for the South Bay as set forth in the Measure R South Bay Highway Program (SBHP) Implementation Plan. This would include:

- Interfacing, as appropriate, with the SBCCOG Board, Steering Committee, Measure R Oversight Committee, Infrastructure Working Group, any other committees and task forces, and any other SBCCOG staff and consultants on matters relevant to the Transportation Advisory Services within this Scope of Work.
- Interfacing with individual SBCCOG local jurisdictions under the direction of the SBCCOG Executive Director and key elected officials and /or staff.
- Managing agenda preparation and meeting logistics for the SBCCOG Measure R Oversight Committee and Infrastructure Working Group.
- Managing the SBCCOG's relationships with the MTA, Caltrans, SCAG, the California Transportation Commission, and FHWA as they pertain to the SBHP and other SBCCOG transportation initiatives.
- Acting as SBHP Program Manager with broadly defined oversight of the activities of any firm(s) and SBCCOG staff who may be involved in the SBHP work. Review invoices, prepare quarterly report narratives, and monitor budget.
- Advising and, as needed, drafting and advocating for policies related to use of Measure R funding.
- Work with the SBCCOG, the MTA and others to leverage the Measure R funding so as to increase the amount of funding available for highway improvements in the South Bay, as well as to accelerate funding from the second and third decades into the first decade.

## **All-inclusive Transportation Advisory & Policy Development Services**

This would include staff support activities with respect to:

- Rail:
  - Green Line South Extension
  - Crenshaw-LAX Corridor
  - Connections to LAX
  - System-wide rail development considerations
- Transit:
  - Monitoring the Metro South Bay Service Council deliberations (meeting attendance may not be necessary)
  - Developing relationship with General Managers of South Bay transit services and understanding their issues
- Highway:
  - Monitoring the development of Metro Express Lanes I-110 Congestion Pricing project
  - Assisting SBCCOG consultants and staff on sustainable development strategies related to transportation (e.g.: transit-oriented and neighborhood-oriented development)
- TDM
  - Assisting, as requested, SBCCOG consultants and staff to develop and implement transportation demand management strategies (e.g.: van pools, car sharing, telecommuting,
  - Assisting, as requested, SBCCOG consultants and staff to develop and implement South Bay electric vehicle strategies
- Funding:
  - Advising the SBCCOG with respect to funding opportunities in Federal reauthorization and appropriations bills, as well as the 2010 and 2012 STIP and SHOPP.
  - Facilitating SBCCOG cities and Metro to consider the advisability of a congestion mitigation fee program and to develop an appropriate South Bay fee structure should congestion mitigation fees become an element within the Metro Congestion Management Program.

- Advocacy
  - Developing and implementing a legislative strategy to meet with our state and federal representatives to present South Bay issues and priorities on an annual basis
- Interfacing on transportation issues of behalf of the SBCCOG:
  - With SCAG, MTA, the ports and other agencies on regional goods movement issues;
  - Working with Metro Board representatives – O'Connor (Bohlke); Knabe (Moore); Ridley-Thomas (Rosenfeld)
- Supporting the SBCCOG's Executive Director, Board and committees on other transportation-related matters, as requested or assigned.

## **EXHIBIT B**

### **Reimbursable Expenses**

- Pre-approved travel outside of Southern California
- Parking fees, upon receipt
- Transit fares, upon receipt
- Pre-approved meeting attendance meal and registration costs

# **South Bay Cities Council of Governments**

May 24, 2012

To: SBCCOG Board of Directors

From: Steering Committee

Subject: South Bay Cities Council of Governments (SBCCOG) Conflict of Interest and Disclosure Code

The Political Reform Act (Government Code Section 81000, *et sequ.*) requires state and local government agencies to adopt conflict of interest codes which designate officials and employees and establish economic disclosure categories. The last revision to the SBCCOG code was adopted 2005.

Designated positions currently covered in the code are: Governing Board Member, Alternate Governing Board Member, Executive Director, Deputy Executive Director, General Counsel, and Consultants. Disclosure categories range from 1 to 5 and are defined in the proposed revised code attached.

As the SBCCOG management staff has just recently increased with the addition of Deputy Executive Director for Environmental Programs and because the organization has changed since 2005, Staff is recommending the code be updated and revised in the following areas:

- Add one position - Deputy Executive Director for Environmental Programs and require this position to file under category 4
- Change disclosure of Executive Director currently at category 4 to category 2, 3.

In consultation with the County of Los Angeles Conflict of Interest Section staff, SBCCOG Staff has drafted the revised code attached for your review and recommendation for adoption by the SBCCOG Board of Directors. Mike Jenkins has also reviewed the recommended revisions and approves.

## **RECOMMENDATION**

Recommend approval of Conflict of Interest and Disclosure Code as amended on the attached.

Conflict of Interest Code  
of the

**SOUTH BAY CITIES COUNCIL OF GOVERNMENTS (SBCCOG)**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its ~~Board Members~~, Governing Board Members, Alternate **Governing** Board Members, as appropriate, and its ~~agency head~~ (Agency/Department Head, Executive **Director** Officer or Chief Executive Officer, Superintendent, or Director), and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).



**SOUTH BAY CITIES COUNCIL OF GOVERNMENTS (SBCCOG)**

**EXHIBIT "A"**

**CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

**CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

**CATEGORY 3**

Persons in this category shall disclose all income and business positions.

**CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

**CATEGORY 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## PROPOSED CODE

### SOUTH BAY CITIES COUNCIL OF GOVERNMENTS (SBCCOG)

#### EXHIBIT "B"

The following positions entail the making or participation in the making of decisions, which may foreseeably have a material effect on financial interests:

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Governing Board Member	2, 3
Alternate Governing Board Member	2, 3
Executive Director	4 2, 3 Expanded Disclosure
Deputy Executive Director	4
<b>Deputy Executive Director for Environmental Programs</b>	<b>4 Add</b>
General Counsel	4
(1) Consultants	5

- (1) Only consultants as defined by Title 2, section 18700 (a) (2) of the California Code of Regulations shall be required to disclose information required to be disclosed by designated employees. The Executive Director may determine in writing that either a particular consultant is not a consultant as defined by Title 2, section 18700 (a) (2) of the California Code of Regulations and is therefore not required to disclose information at all, or that a particular consultant is required to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements.

If a consultant is accepted for the latter reason, then a statement of the extent of disclosure requirements shall be included in the Executive Director's determination. The Executive Director's determination is a matter of public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

**EFFECTIVE:**

**South Bay Cities Council of Governments**  
**Budget vs. Actual COG Operations**  
July through March 2012

		Jul - March 2012	Approved Budget- Mid - Year Budget Amendment	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
(1)	4020 - Dues	172,499.00	230,000.00	-57,501.00	75.0%
(2)	4025 - Assessment Climate Action Plan	46,968.75	62,625.00	-15,656.25	75.0%
	4050 - General Assembly Sponsorships	35,250.00	30,000.00	5,250.00	117.5%
	4060 - Training		1,000.00	-1,000.00	
	4070 - MTA South Bay Deputy Admin	58,933.00	80,410.00	-21,477.00	73.29%
	4071 - MTA SB Deputy Travel Reimb		225.00	-225.00	
	4080 - Staff expenses offset by grants	83,172.00	115,000.00	-31,828.00	72.32%
	4090 - Interest Income	151.00	250.00	-99.00	60.4%
	<b>Total Income</b>	<b>396,973.75</b>	<b>519,510.00</b>	<b>-122,536.25</b>	<b>76.41%</b>
<b>Gross Profit</b>		396,973.75	519,510.00	-122,536.25	76.41%
<b>Expense</b>					
<b>6000 - General Operation Expenses</b>					
	6010 - Staff Team Labor Expense	255,000.00	339,000.00	-84,000.00	75.22%
	6021 - Bookkeeping	7,494.00	9,000.00	-1,506.00	83.27%
	6022 - Mailing, Parking, Office Suppli	2,514.00	6,000.00	-3,486.00	41.9%
	6023 - Meeting Refreshments	4,368.00	5,000.00	-632.00	87.36%
	6024 - Travel & Arrangements	494.00	1,000.00	-506.00	49.4%
	6025 - Audit	5,250.00	5,250.00	0.00	100.0%
	6026 - Gifts Mementos Awards		300.00	-300.00	
	6027 - Miscellaneous		1,000.00	-1,000.00	
	6028 - Memberships	2,750.00	2,750.00		100.0%
	6029 - Conferences	1,015.00	1,000.00	15.00	101.5%
	6031 - Newsletter	4,634.00	4,800.00	-166.00	96.54%
	6032 - Website Expenses	1,706.00	2,400.00	-694.00	71.08%
	6033 - MTA SB Deputy Consultant	63,750.00	85,000.00	-21,250.00	75.0%
	6034 - MTA SB Deputy Travel Exp		500.00	-500.00	
	6041 - General Assembly Expense	13,599.00	16,000.00	-2,401.00	84.99%
	6050 - Rent - COG portion	8,000.00	12,000.00	-4,000.00	66.67%
	6060 - Administrative Assistant	8,738.00	9,000.00	-262.00	97.09%
	<b>Total 6000 - General Operation Expenses</b>	<b>379,312.00</b>	<b>500,000.00</b>	<b>-120,688.00</b>	<b>75.86%</b>
<b>6100 - SPECIAL PROJECTS</b>					
	6151 - Data & GIS Application Server		2,500.00	-2,500.00	
	6153 - Human Resources- Salary Survey	3,575.00	3,575.00	0.00	
	6154 - Training		1,000.00	-1,000.00	
	6155 - Consulting-Transportation consulting	9,041.00	13,000.00	-3,959.00	69.55%
	6160 - Climate Action Plan	34,341.00	60,000.00	-25,659.00	57.24%
	<b>Total 6100 - SPECIAL PROJECTS</b>	<b>46,957.00</b>	<b>80,075.00</b>	<b>-33,118.00</b>	<b>58.64%</b>
	<b>Total Expense</b>	<b>426,269.00</b>	<b>580,075.00</b>	<b>-153,806.00</b>	<b>73.49%</b>
<b>Net Ordinary Income</b>		<b>-29,295.25</b>	<b>-60,565.00</b>	<b>31,269.75</b>	<b>48.37%</b>
<b>Net Income</b>		<b>-29,295.25</b>	<b>-60,565.00</b>	<b>31,269.75</b>	<b>48.37%</b>

(1) & (2) 100% dues and CAP Assessments received for FY '11-'12. Accrual method - income deferred to next qtrs.

**South Bay Cities Council of Governments**  
**Balance Sheet**  
As of March 31, 2012

	Mar 31, 12
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1010 · Wells Fargo Checking	257,467.00
1020 · LAIF	52,936.23
Total Checking/Savings	310,403.23
Accounts Receivable	
1200 · Accounts Receivable	346,601.33
Total Accounts Receivable	346,601.33
Other Current Assets	
12000 · Undeposited Funds	34,646.58
Total Other Current Assets	34,646.58
Total Current Assets	691,651.14
Other Assets	
1300 · PrePaid Deposits	16,344.69
1350 · PrePaid Expenses	4,508.38
Total Other Assets	20,853.07
<b>TOTAL ASSETS</b>	<b>712,504.21</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	131,315.32
Total Accounts Payable	131,315.32
Other Current Liabilities	
1220 · PUC SCE/SCG Contract Reserve	54,412.00
1250 · Deferred Revenue	101,739.08
24000 · Payroll Liabilities	36,097.94
24005 · Health Benefit Liabilities	-3,383.37
Total Other Current Liabilities	188,865.65
Total Current Liabilities	320,180.97
Total Liabilities	320,180.97
Equity	
3000 · Opening Bal Equity	
3020 · SBCCOG General Fund	372,035.95
Total 3000 · Opening Bal Equity	372,035.95
Net Income	20,287.29
Total Equity	392,323.24
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>712,504.21</b>

**SBCCOG Budget FY 2012-2013**  
7/1/12 - 6/30/13

	<b>ADOPTED 11-12 BUDGET per Mid- Year adjustments</b>	<b>FY 11-12 Actuals thru 3/31/12</b>		<b>PROPOSED 12-13 BUDGET</b>
<b>Estimated Beginning Fund Balance July 1st</b>	311,324	372,035		333,900
<b>SBCCOG GENERAL OPERATION INCOME</b>				
1 Dues	230,000	230,000		230,000
2 General Assembly Sponsorships	30,000	35,250		30,000
3 Training	1,000			
4 MTA South Bay Deputy Administration	80,410	58,933		80,410
5 MTA South Bay Deputy Travel Reimb.	225	0		
6 Staff expenses offset by grants *	115,000	83,172		120,000
7 Special Assessment for Climate Action Planning staff	62,625	62,625		83,500
8 Interest	250	151		200
<b>SUB-TOTAL INCOME:</b>	<u>519,510</u>	<u>470,131</u>	104.74%	<u>544,110</u>
<b>SBCCOG GENERAL OPERATION EXPENSES</b>				
<b>PERSONNEL</b>				
1 Staff Team (for operations & grant administration)	339,000	255,000		342,000
<b>SERVICES AND SUPPLIES</b>				
2a Bookkeeper	9,000	7,494		9,750
2b Mailing, Postage and Supplies	6,000	2,514		4,000
2c Meetings & Refreshments	5,000	4,368		5,200
2d Travel & Arrangements	1,000	494		500
2e Conferences	1,000	1,015		1,000
2f Memberships	2,750	2,750		2,750
2g Audit	5,250	5,250		5,500
2h Gifts and Mementos	300	0		300
2i Office (desk @ SBESC)	12,000	8,000		12,000
2j Miscellaneous	1,000	0		1,000
2k Administrative Assistant	9,000	8,738		18,000
<b>COMMUNICATIONS</b>				
3a Newsletter	4,800	4,634		4,800
3b Website	2,400	1,706		2,400
3c MTA South Bay Deputy Consultant	85,000	63,750		85,000
3d MTA South Bay Deputy Consultant Travel	500	0		
<b>EVENTS</b>				
4 General Assembly	16,000	13,599		16,000
<b>SUB-TOTAL OPERATING EXPENSES:</b>	<u>500,000</u>	<u>379,311</u>		<u>510,200</u>
<b>SPECIAL PROJECTS</b>				
5a Data & GIS Application Server	2,500	0		
5b Human Resources - Salary Survey	3,575	3,575		3,575
5c Training	1,000	0		
5d GHG staff person	60,000	34,341		83,500
5e Consulting - Transportation Services	13,000	9,041		13,000
<b>SUB-TOTAL SPECIAL PROJECT EXPENSES:</b>	<u>80,075</u>	<u>46,957</u>		<u>100,075</u>
<b>TOTAL EXPENSES:</b>	<b>580,075</b>	<b>426,268</b>	105.21%	<b>610,275</b>
<b>ESTIMATED ENDING FUND BALANCE June 30th</b>	250,759	333,900		267,735
	43.23%	<b>Estimated Ending Fund balance/Total Expenses</b>		<b>43.87%</b>
25% reserve	145,019	<b>25% COG reserve</b>		<b>152,569</b>
5% grant reserve	78,750	<b>5% grant reserve</b>		<b>82,500</b>
unallocated	3,597	<b>unallocated</b>		<b>32,666</b>

\* Staffing expenses for grant administration paid for by grants:  
PUC - SCE/SCG, WBMWD, MTA Measure R, MTA Vanpool, Sanitation District,  
Energy Upgrade California (4), Torrance Water, AQMD & SCE (EEMIS)

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# **SBCCOG Operating Budget (DRAFT)**

## **7/1/12 - 6/30/13**

### **ADDITIONAL INFORMATION**

#### **BOOK BALANCE – 7/1/12**

**Est. \$333,000**

#### **INCOME**

1. DUES: \$230,000 – No change.
2. GENERAL ASSEMBLY SPONSORSHIPS: \$30,000 – For 11-12, \$39,750 was received in sponsorships. This is slightly more than the previous year which was \$38,500 but we also had some assist from the fundraising for the Energy CD video. Since opportunities for sponsorships are to some extent based on the subject of the event and with the economy still in recovery, it would appear prudent to keep a lower number. Also, fund raising has not been the main purpose of this event.
3. TRAINING: \$0 – an in and out item and we haven't had paid trainings for several years.
4. MTA BOARD DEPUTY ADMINISTRATION: \$80,410 – This is the same as the last 3 years. MTA reimbursement to SBCCOG to pay Pam O'Connor's Board deputy has been \$78,577.54. MTA allows SBCCOG to get up to a 3% administrative fee which is a maximum of \$2,357.33. The Westside and South Bay COGs approved deputy compensation at \$85,000 which required an additional \$8,723 with \$6,890 as the SBCCOG contribution less \$2,300 for the administrative fee for a net contribution of \$4,590. The Westside COG made up the \$1,832 difference.
5. MTA SOUTH BAY DEPUTY TRAVEL REIMBURSEMENT: \$0 – This has never been used.
6. STAFF EXPENSES OFFSET BY GRANTS - \$120,000 - Time spent by Executive Director and Deputy Executive Director specifically and other staff that is anticipated to be spent on grant administration which is reimbursed to the SBCCOG through the grants.
7. SPECIAL ASSESSMENT FOR GHG STAFF PERSON: \$83,500 – Same as 10-11. This was reduced 25% last year but has been restored to its original amount.
8. INTEREST: \$200 – reflects fund balances.

#### **EXPENSES**

##### **Personnel**

1. STAFF TEAM: \$342,000 – Reduced from \$348,000 last year's adopted budget but increase from mid-year budget which was reduced to \$336,000 to offset use of employee administrative assistant. This amount includes costs to Jacki Bacharach & Associates for staffing the SBCCOG. It also includes costs for seeking and overseeing the SBCCOG's grants. The amount also covers SBCCOG office space & utilities, furniture, computer and printer, most office supplies, telephone and fax, mileage, and other overhead. Minimal web site maintenance

is also included. The work of the SBCCOG as reflected in the number of hours worked by the staff continues to increase significantly and is expected to continue. Besides the expanding work of overseeing the South Bay Environmental Services Center and all of the grants that it is receiving: the aggressive Measure R Highway program, LUV, future BEV program and PEV readiness studies as well as monitoring required by AB 32, SB 375 and other legislation affecting cities, other grant solicitations as well as other special projects that arise are all anticipated to be part of the 2012-2013 work program.

### **Services & Supplies**

- 2a. BOOKKEEPING: \$9,750 – Increased from \$9000 last year reflecting a salary increase. This is for the services of Suzanne Charles for up to 25 hours per month. Grant bookkeeping is covered separately by the grants.
- 2b. MAILING, POSTAGE, SUPPLIES: \$4,000 – Reduced from \$6000 last year. Reflects less use of the mail and more electronic transmissions.
- 2c. MEETING REFRESHMENTS: \$5200 – Increased \$200 from last year. Includes dinners at 10 Board meetings plus lunches at 12 Steering Committee meetings and 4 Legislative Breakfasts as well as the regular refreshment expenses.
- 2d. TRAVEL & ARRANGEMENTS: \$500 – Reduced by \$500 from last year.
- 2e. CONFERENCES: \$2,000 – Increased by \$1000 to cover the Lake Arrowhead Conference and others such as League of Cities and Mobility 21 throughout the year. Due to time constraints, staff is very judicious about conference attendance. 2011-2012 staff solicited free registrations from SCAG/AQMD which can still be done but will not be successful indefinitely and shouldn't be required.
- 2f. MEMBERSHIPS: \$2,750 – Same as last year. For LA Regional Collaborative (\$250) and Local Government Sustainable Energy Coalition (\$2500)
- 2g. AUDIT: \$5,500 – Increased \$500 from last year.
- 2h. GIFTS & MEMENTOS: \$300 - Same as last year.
- 2i. OFFICE (DESK @ SBESC): \$12,000 – Same as last year. Reflects the SBCCOG use of the Environmental Services Center for secretarial and administrative purposes.
- 2j. MISCELLANEOUS: \$1,000 - This is to cover unforeseen expenditures.
- 2k. ADMINISTRATIVE ASSISTANT: \$18,000 – New item since midyear budget revision. Increased by \$500/month to reflect actual time cards (\$1500/month). This is for the use of one of the SBCCOG employees part-time for SBCCOG tasks.

### **Communications**

- 3a. NEWSLETTER: \$4,800 – Same as last year – 4 newsletters for issues of 6 pages each with photos, graphs and other special features as required. This cost reflects 2/3 of the cost as 1/3 of the cost is charged to the SBESC grants.



- 3b. WEB SITE: \$2,400 – Same as last year. The web site is hosted by a consultant who also provides us with a minimum amount of technical support for \$135/month or \$1,620/year which includes hosting a file transfer protocol server (FTP) which is used by the GIS Working Group and other city staff as needed for large documents. The remainder is a miscellaneous amount for maintenance and web site assistance and upgrades.
- 3c. MTA SOUTH BAY DEPUTY CONSULTANT: \$85,000 – Same as last year. MTA and Westside COG reimburse SBCCOG to pay Pam O'Connor's Board deputy. SBCCOG nets a 3% administrative fee which will be \$2,300. (See Item #4 Income).
- 3d. MTA SOUTH BAY DEPUTY CONSULTANT TRAVEL: \$0 – This has never been used.

### **Events**

4. GENERAL ASSEMBLY: \$16,000 – Same as last year.

### **Special Projects**

- 5a. DATA & GIS APPLICATION SERVER: \$0 – No longer using the server.
- 5b. HUMAN RESOURCES: \$3,575 – Same as last year. This is the annual membership fee for the Salary Survey Consortium that the SBCCOG joins for each of the cities. It is based on \$275/city for 13 cities (Lawndale and Rolling Hills are not participating and Los Angeles is not a member through the SBCCOG).
- 5c. TRAINING: \$0 – an in and out item and we haven't had paid trainings for several years.
- 5d. -GHG STAFF PERSON: \$83,500. – To be paid from the special assessment and grants. (See Item #7 Income).
- 5e. CONSULTING – GENERAL TRANSPORTATION SERVICES - \$13,000 – Same as last year. \$1,000/mo. plus expenses for services of Steve Lantz. He also receives \$5,500/mo from Measure R which is a \$500 increase.

### **ESTIMATED BALANCE REMAINING**

Beginning est. balance 7/1/12	\$ 333,900
PLUS Income	544,110
MINUS Expenses	<b>611,275</b>
EST. BALANCE ENDING 6/30/13	\$ 266,735

### **RESERVES**

SBCCOG policy is to maintain a reserve of 25% of expenditures.  
Because of the large number of grants it is recommended that there be a 5% reserve for grants.

<b>Estimated Ending Fund Balance/Total Expenses</b>	<b>43.64%</b>
<b>25% COG Reserve</b>	<b>152,819</b>
<b>5% Grant Reserve</b>	<b>82,500</b>
<b>Unallocated</b>	<b>\$ 31,416</b>

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# South Bay Cities Council of Governments

May 24, 2012

TO: SBCCOG Board of Directors

## **UPDATED**

FROM: Nominating Committee

RE: Nominating Committee Recommendation for 2012-2013 SBCCOG Officers

The Nominating Committee met and by unanimous consent presents the following slate of officers for the 2012-2013 fiscal year:

Chairman	Ralph Franklin Councilmember, Inglewood
1 <sup>st</sup> Vice Chair	Dan Medina Councilmember, Gardena
2 <sup>nd</sup> Vice Chair	Jeff Duclos Mayor, Hermosa Beach

Last year the Board approved nominating 4 additional at large members to the Steering Committee in order to more deeply engage city council members in the work of the SBCCOG and to better prepare members to serve as future SBCCOG officers

The recommended at large nominees to the Steering Committee are:

Pat Aust, Councilmember, Redondo Beach (continuing)  
Matt Kilroy, Councilmember, Redondo Beach  
Jim Knight, Councilmember, Rancho Palos Verdes  
David Lesser, Manhattan Beach

All candidates have agreed to serve if elected.

Those participating in the selection: Judy Mitchell, Susan Rhilinger and Ellen Perkins.

### **RECOMMENDATION:**

The Board should receive the report of the Nominating Committee.

Nominations from the floor and election of officers and at large Steering Committee members will be at the June Board meeting.

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## South Bay Cities Council of Governments

May 24, 2012

TO: SBCCOG Board of Directors

FROM: SBCCOG Steering Committee

RE: Bills to monitor and for possible action

### ENVIRONMENTAL

AB 2404 (Fuentes)	<p>California Global Warming Solutions Act of 2006: Local Emission Reduction Program. Establishes the Local Emission Reduction Program (LERP) within AB 32, to be administered by the Air Resources Board (ARB) and funded by regulatory fee revenues derived from the auction of GHG allowances pursuant to the cap and trade program adopted by the ARB pursuant to AB 32.</p> <p><b>AMENDED 5/1/12</b> - The bill would require the state board, in coordination with the Strategic Growth Council and other state entities, as appropriate, to provide local assistance grants to eligible recipients for the purposes of developing and implementing multibenefit greenhouse gas emission reduction projects in this state. The bill would authorize the Strategic Growth Council to award moneys under the program to a county, or counties, that adopts a local greenhouse gas emission reduction program, as certified by the state board, that achieves specified purposes.</p> <p><b>FORMERLY:</b> Requires ARB to award funds appropriated for LERP to local and regional government entities (cities, counties, metropolitan planning organizations, special districts, and joint powers authorities) for "measures and programs" consistent with a locally-adopted GHG emission reduction plan.</p>	<b>MONITOR BUT EXPRESS CONCERNS RE: FUNDING DISTRIBUTION &amp; STATEWIDE CERTIFICATION</b>	5/02/12 Assembly Appropriations Committee Hearing Date: 5/16/12
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SB 1066 (Lieu)	Coastal resources: climate change. SB 1066 corrects an ambiguity in law to ensure that the California Coastal Conservancy, as part of its mission to use innovative entrepreneurial techniques to protect, restore, and enhance coastal resources and urban waterfronts, can engage in projects that address climate change impacts in these areas. Specifically, this bill would: <input type="checkbox"/> Clarify that the Conservancy may fund and undertake projects to address climate change and may award grants to public agencies and nonprofit organizations for these purposes; <input type="checkbox"/> Require that the Conservancy prioritize projects that maximize public benefits.	<b>RECOMMEND SUPPORT</b>	4/30/12 Senate Appropriations Committee Suspense File
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#### TRANSPORTATION

AB 1446 (Feuer)	Los Angeles County Metropolitan Transportation Authority: transactions and use tax. Would allow L.A. County voters to vote on an extension to the Measure R transit tax which is slated to expire in 27 years. This extension would enable Metro to bond against future Measure R revenues and build those transit projects much earlier than originally contemplated, without relying on federal or state funding. A two-thirds support vote in L. A. County would be needed to pass the tax extension. The amendment was to clarify that there is no limit to the duration of the proposed tax.	SUPPORT (5/8/12)	5/16/12 Assembly Third Reading
AB 2405 (Blumenfeld)	Vehicles: high-occupancy toll lanes. Allows alternative fuel vehicles on the express lanes on the I-110 and others without a toll. Choose Clean Cars Act of 2012.	MONITOR	Senate Transportation & Housing Committee Hearing Date: 6/12/12

#### FEDERAL

HR 1002 (Lofgren) & S.543	WIRELESS TAX FAIRNESS ACT - would impose a five year moratorium on all new state and local taxes on wireless service and the providers of such services, and in doing so jeopardize a critical source of future revenue for	MONITOR (9/29/11)	HR 1002 – passed House 11/2/11 Received in the Senate and referred to the Committee on
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(Wyden)	<p>California cities. Specifically this bill would eliminate the ability of California cities to modify their existing or create new Utility User Tax (UUT) ordinances in response to changes in telecommunications technology utilizing public rights of way.</p> <p>House bill exempts a local tax that has been adopted by the voters in accordance with state law, a League-sponsored amendment. The amendment ensures that local governments maintain the flexibility needed modify tax structures to adapt to changes in telecommunications technology delivery systems.</p> <p>The League continues to oppose the Senate version of the Wireless Tax Fairness Act, S. 543, which at this time does not include the League-sponsored amendment that was included in HR 1002.</p>	<p>8/25/11 – LCC no longer opposed to HR 1002 – still opposed to S 543</p> <p>OPPOSE S.543</p>	<p>Finance</p> <p>S 543 3/10/11 Referred to House Committee on Finance</p>
HR 1123 (Richardson)	<p>Transportation Infrastructure Finance and Innovation Act (TIFIA) Expansion Act of 2011 amends Title 23, United States Code, to revise certain infrastructure finance provisions. Enhances the existing program and creates a new bond infrastructure program in keeping with the Metro America Fast Forward Initiative. Increases current authorization of funds made available for the TIFIA program from the current level of \$122 million annually to \$375 million for each of the fiscal years 2011 through 2015 and increases the maximum TIFIA share of project financing from the current rate of 33% to 49%. Mandates use of clean construction equipment. Would constitute an important element in Metro's drive to accelerate the construction of Measure R funded transit and highway projects.</p>	<p>SUPPORT (6/23/11) (Ltr sent 9/1/11 to House Transportation &amp; Infrastructure Comm)</p>	<p>3/17/11 Referred to House Subcommittee on Highways and Transit</p>

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**Congress of the United States**  
**House of Representatives**  
**Washington, D.C. 20515**

May 17, 2012

Chairman Villaraigosa and Metro Board  
One Gateway Plaza  
Los Angeles, CA

Chairman Villaraigosa and Metro Board,

In the coming weeks the Metro board will consider a position on AB1446, legislation to allow a measure on the November ballot to make permanent the Measure R half-cent tax. In advance of a vote on extending the tax, we believe Metro should develop a comprehensive spending plan to implement a truly regional transportation system.

As you know, both Measure R, which was passed by the voters, and the Feuer bill, which was passed by the state legislature, approved Measure R funding to complete the Foothill Extension to Claremont. We greatly appreciate that Metro has allocated \$735 million under the current Measure R funds to complete Phase 2A from Pasadena to Azusa. The segment is already under construction and scheduled to complete construction in 2015. However, the current funding stream does not include the additional \$764 million needed to complete the voter-mandated project to the County line in Claremont as specified under Measure R. This issue must be corrected in your future funding strategies and expenditure plans.

Completing all projects identified in Measure R – through an equitable, country-wide strategy that aggressively seeks federal funds and reflects the Measure R mandated projects would be a critical step toward achieving a truly regional transportation system. As laid out in Measure R and in the Long Range Transportation Plan, we believe that the comprehensive spending plan must fully fund the county's four priority transit projects as outlined in the 2009 Long Range Transportation Plan (LRTP) through local and federal funding sources, including the Foothill Extension to Claremont.

Over the last several years, Metro has made significant progress on all four of these transit priorities. Each project has moved forward in its planning and design, and the first half of the Foothill Extension project is under construction. That progress is being recognized by the community, media and others, and we encourage you to build on this progress by planning to fully fund these projects using revenue from an extension of the half cent sales tax if approved by the voters. This will ensure all four of these projects are completed as soon as possible, opening up clean, convenient transportation options to millions of Los Angeles County residents.

Billions of dollars will be needed to complete these four priority projects in the coming years, and we are committed to moving forward a comprehensive and robust federal strategy to support

the county in this important mission. It is time that the County of Los Angeles receives our fair share of federal grants.

We look forward to working with you and your staff to support LA County's transportation priorities both in D.C. and at home. Please contact Allison Rose, Legislative Director for Rep. Judy Chu, at [Allison.rose@mail.house.gov](mailto:Allison.rose@mail.house.gov) with any questions.

Sincerely,

  
JUDY CHU  
Member of Congress

  
ADAM SCHIFF  
Member of Congress

  
GRACE NAPOLITANO  
Member of Congress



**SOUTH BAY CITIES**  
COUNCIL OF GOVERNMENTS

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May 21, 2012

Hon. Mike Feuer  
Assemblymember, 42<sup>nd</sup> District  
State Capitol  
P.O. Box 942849  
Sacramento, CA 94249-0042

Re: AB1446: Authorizing LA County Vote to Extend Measure R - Notice of **SUPPORT**

Dear Assemblymember Feuer:

On behalf of the South Bay Cities Council of Governments (SBCCOG), I am writing in support of AB 1446 which will allow Los Angeles County voters to vote on eliminating the sunset clause and indefinitely extending Measure R, bringing the transportation sales tax measure into conformity with provisions in Proposition A and Proposition C, the other two sales tax measures providing for improvements in the Los Angeles County transportation system.

We support your bill because there are unfunded transportation needs in Los Angeles County and an extension of the Measure R sales tax can accelerate the ability of LA Metro and the cities and County of Los Angeles to address them. It is appropriate that the decision of whether to do this should be with the voters so that they can make the ultimate decision.

We will also be working with the Metro Board to ensure that any Measure R extension ballot measure reflects good public policy emphasizing not only the rapid expansion of the transit and highway system, but also the maintenance and rehabilitation of the entire system as it grows.

Sincerely,

Ellen Perkins, SBCCOG Chair  
Councilmember, City of Palos Verdes Estates

cc: Assemblymembers Steven Bradford, Betsy Butler, Warren Furutani, Bonnie Lowenthal

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LOCAL GOVERNMENTS IN ACTION

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Carson   El Segundo   Gardena   Hawthorne   Hermosa Beach   Inglewood   Lawndale   Lomita  
Los Angeles   Manhattan Beach   Palos Verdes Estates   Rancho Palos Verdes   Redondo Beach   Rolling Hills  
Rolling Hills Estates   Torrance   Los Angeles District #15   Los Angeles County

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May 21, 2012

Antonio Villaraigosa, Chair  
Los Angeles County Metropolitan Transportation Authority  
One Gateway Plaza  
Los Angeles, CA 90012

Dear Chair Villaraigosa:

The South Bay Cities Council of Governments (SBCCOG) wishes to express our support for AB 1446 (Feuer) and a Measure R Extension ballot measure that is being considered by the Metro Board of Directors. Our support is predicated on the understanding that Metro will work with organizations such as ours to create a ballot measure that is fair, inclusive and recognizes the importance of not only establishing a robust transit and highway system for the county but also maintaining and rehabilitating it when necessary.

Our members have expressed concerns that should be addressed in the ordinance for the actual ballot measure. We believe that prior to asking the Board of Supervisors to place a measure on the county ballot, the Metro Board should address the following concerns:

- Metro needs to make acceleration commitments with sufficient consideration of the longer-term equity of Measure R investments throughout the county. It is important that there be an understanding now among the stakeholders about what will happen during and after the debt incurred for acceleration is repaid and Metro considers priorities for further transit and highway expansion.
- The SBCCOG wants to be sure that the extension of the Green Line at least into Torrance and eventually to connect with the Blue Line in Long Beach will be part of the updated plan once existing commitments are fulfilled. Metro needs to identify now how it will incorporate any new commitments that would be enabled by the elimination of the 2039 Measure R expiration date once proposed acceleration commitments and operations/maintenance needs are met.
- Metro needs to update the project delivery schedule to make an accelerated implementation more realistic to the current timeframes. They also need to document all funding sources, amounts and repayment schedules that would be needed to accelerate

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LOCAL GOVERNMENTS IN ACTION

Carson El Segundo Gardena Hawthorne Hermosa Beach Inglewood Lawndale Lomita  
Los Angeles Manhattan Beach Palos Verdes Estates Rancho Palos Verdes Redondo Beach Rolling Hills  
Rolling Hills Estates Torrance Los Angeles District #15 Los Angeles County

each capital project, including use state and federal funds, and all transportation sales tax revenues that would be collected after the current Measure R expiration date in 2039. Additionally Metro needs to provide an estimate of borrowed funds, public/private investments, and any anticipated loans and debt issuance (such as bonding against future Measure R revenues and taking 35-Year TIFIA loans) that would be repaid after the current Measure R expiration date.

- Metro needs to show funding needs and sources for the projected ongoing operation, maintenance and rehabilitation costs for all Metro-owned-and-operated Transit and Highway projects and programs once they are constructed.

While we understand the short term potential that proposed acceleration strategies can bring to the economic recovery of Los Angeles County and the resulting benefits in congestion relief, cleaner air and improved quality of life in the region, we also strongly believe that any Measure R Extension must reflect good public policy emphasizing not only the rapid expansion of the transit and highway system, but the maintenance and rehabilitation of the entire system as it grows.

We appreciate the momentum that has been established to bring forward legislation to eliminate the sunset clause from Measure R, but we urge the Metro Board to take the time to address our concerns and those of others to ensure that when a measure does go to the ballot, its financial implications are clear and there is a comprehensive program description. With this information available to the voters, we believe the extension will generate strong countywide support.

Thank you for your consideration in this matter.

Sincerely,



Ellen Perkins, Chair  
South Bay Cities Council of Governments

CC: METRO Board members  
SBCCOG Board of Directors  
Mike Feuer, Assemblymember, 42<sup>nd</sup> District

## LA Regional Water Quality Control Board Report

By Mary Ann Lutz,  
Board Member LA Regional Water Quality Control Board  
Mayor, City of Monrovia

Date: May 2012

### **Executive Director Report:**

- Sam Unger reported on the Ujima Village tank farm site. Tests show that the plume has migrated about 35ft below the surface. Staff has ordered human health screening for this new area of Willow Brook. The relocation of the day care center is moving forward and the hope is they will move in June. There will be a community meeting on May 16, 2012, 6:00 p.m. at Enterprise Park, Gymnasium 13055 Clovis Avenue, Los Angeles, CA 90059.
- The Carson tank farm site known as Kast or Carousel neighborhood was updated. They have started the field work again; indoor air testing of 4 homes a week has begun. The preliminary reports indicate that the inside air is the same as the outside air. This is good news.
- Sam gave an update regarding Fracking as requested by the Board at the last meeting. He specifically reviewed the site in Baldwin Hills. They reviewed the current two permits and will see if there needs to be any revision. Division of Oil, Gas and Geothermal Resources (DOGGER) and Regional Board staff has held meetings to discuss Fracking and the permitting. Sam will gather more information and report next month.
- Sam reported that the State Water Board is working on regulations for water recycling initiatives. Specifically they are looking at the salt and nutrient management plans and there will soon be staff meetings with stakeholders. Sam will engage with the Water Replenishment District in this area.
- Overall staffing has stabilized. The Board was able to add 15 new positions throughout the year. These are not new positions, but rather frozen positions that have been unfrozen. There are three positions that remain open.

### **State Water Board Report by State Board Vice Chair Fran Spivey Weber:**

- Ms. Weber announced that there will be an infrastructure Funding Fair at LA County Public Works in Alhambra on June 12 from 9:30 – 11:45 am. This is a great time to hear about possible grants and other funding opportunities.
- The State Board held a hearing regarding the state septic tank policy on May 2 and they expect to vote on the item at their June meeting.

**Public Forum:**

I reported last month about comments by United Water regarding the Chloride TMDL in the Upper Santa Clara River which specifically affects the City of Santa Clarita and the Santa Clarita Valley Sanitation District (SCVSD). I expressed at the meeting last month and in this report my desire to have the Sanitation District and their new director, Grace Chan addresses this issue at the next meeting. Ms. Chan was present at the meeting and verified the status of the Draft EIR, public outreach and the project in general.

The remainder of the day the Board held a Work Shop for the MS4 permit. Since I am recused from this item I was excused and do not have a report. However, many city staff was in attendance and can give you details of the meeting. On May 8<sup>th</sup> there was an extension for submitting written comments on the working proposal for the LA County MS4 permit. The extension is until May 14, 2012 at 5:00 pm.

The Next Board Meeting is scheduled Thursday, June 7, 2012, 9:00 a.m., at the Simi Valley City Council Chambers, 2929 Tapo Canyon Road, Simi Valley, CA.

**\*\*\* Additional information:**

Announcement: [SAVE THE DATE - All are welcome – Elected Officials, City Managers, and Staff! The San Gabriel Valley COG Water Resources Working Group is hosting a MS4 Workshop tentatively planned for June 22, 2012 9:00 am – 1:00 pm in El Monte to discuss the draft MS4 Permit.](#)

**Topics will include:**

[Background of MS4 Permit; Summary of Draft New MS4 Permit \(Development Planning, Construction, Illicit Connection/Discharge Detection and Elimination, Public Agency, Public Education Outreach, Industrial/Commercial Inspections, TMDLs\); and Next Steps](#)  
More information will be coming to you soon!