

**SOUTH BAY CITIES COUNCIL OF GOVERNMENTS  
THURSDAY, JUNE 24, 2021  
HELD VIRTUALLY VIA ZOOM**

**CORRECTED MINUTES**

**I. CALL TO ORDER**

Chair Valentine called the SBCCOG Board of Directors meeting to order at 6:00 pm.

**II. VERIFY QUORUM**

**In attendance were the following voting elected officials:**

Cedrick Hicks, Carson	Jim Roos, Palos Verdes Estates (6:22 arrival)
Drew Boyles, El Segundo	John Cruikshank, Rancho Palos Verdes
Rodney Tanaka, Gardena	Christian Horvath, Redondo Beach
Olivia Valentine, Hawthorne	Bea Dieringer, Rolling Hills
Stacey Armato, Hermosa Beach (6:02 arrival)	Steve Zuckerman, Rolling Hills Estates
James Butts, Inglewood (6:10 arrival)	George Chen, Torrance
Bernadette Suarez, Lawndale	Sonia Lopez, LA County D-2
Jim Gazeley, Lomita (6:02 arrival)	Jennifer LaMarque, LA County D-4 (6:05 arrival)

**Other elected officials in attendance:**

Mark Henderson, Gardena

**Also, in attendance were the following persons:**

Cac Le, Carson	Kim Fuentes, SBCCOG
Martha Guzman Hurtado, El Segundo	Steve Lantz, SBCCOG
Aram Chaparyan, Torrance	Wally Siembab, SBCCOG
Stephano Padilla, AQMD	Aaron Baum, SBCCOG
Kesha McCullough, LA County HR	Brooke Heri, SBCCOG
Emily Williams, LA County HR	David Leger, SBCCOG
Dr. Silvia Prieto, LA County Public Health	Natalie Champion, SBCCOG
Nancy Rodriguez, LA County Public Health	Colleen Farrell, SBCCOG
Mark Dierking, Metro	Grace Farwell, SBCCOG
Sarah Patterson, SCAG	Chandler Sheilds, SBCCOG
Jennifer Harbeck, Rep. Ted Lieu	Julie Tran, SB Assoc. of Realtors
Andrew DeBlock, Asm. Al Muratsuchi	Karla Aparicio, Mercury LLC
Jacki Bacharach, SBCCOG	

**III. CONFIRM POSTING OF THE AGENDA BY THE CITY OF TORRANCE**

Jacki Bacharach confirmed that the agenda was properly posted in the City of Torrance.

**IV. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA**

Ms. Bacharach announced two changes to the agenda:

- 1) Addition of a contract extension with the Water Replenishment District for \$5,000/month was received after the distribution of the agenda. Staff requests the item be added to the agenda due to the time sensitivity of the renewal and the expiration of the existing contract at the end of the month.
- 2) Addition of two legislative positions to the legislative matrix: **Oppose AB 215**; Support SB 619

**MOTION** by Board Member Horvath, seconded by Board Member Tanaka, to **ADD** the two items to the agenda. No objection. So ordered.

**V. PUBLIC COMMENT**

Resident Grace Peng submitted public comment to the Board requesting they agendaize redistricting of the LA County Board of Supervisors district boundaries. Ms. Peng believes that the current boundaries dilute voting power and representation, particularly as it relates to: the LA Air Force Base and the aerospace industries being broken up into two districts; the Asian American communities of Gardena and Torrance are split; and the Latino communities of Lawndale and Hawthorne are split. Ms. Peng feels having the SBCCOG region represented by one supervisor who

deeply understands the region is better. Chair Valentine recommended the item be brought back to the July Steering Committee meeting for further discussion.

## **VI. CONSENT CALENDAR**

- A. May Board Meeting Minutes (attachments) – Approved**
- B. South Bay Fiber Network Work Order #4 (attachment) – Approved**
- C. 2021-2022 Budget (attachments) – Approved**
- D. Contract with Local Government Commission for CivicSpark Fellow (attachment) – Approved**
- E. Contract Renewal for Stephen Lantz for Transportation Services (attachment) – Approved**
- F. Contract Renewal for Siembab Corporation for Professional Services (attachment) – Approved**
- G. Contract Extension for Magellan Advisors (attachment) – Approved**
- H. Contract Extension with McGowan Consulting, LLC for website services (attachment) – Approved**
- I. South Bay Strategic Projects Lists for Metro Short Range Transportation Plan (attachments) – Approved**
- J. Legislative Matrix with bills of interest (attachment) – Approved**
  - 1. Oppose – AB 989
- K. Monthly Reports – Received and Filed**
  - 1. South Bay Environmental Services Center Report (attachment)
  - 2. Transportation Report (attachment)
  - 3. City Attendance at SBCCOG meetings (attachment)
  - 4. Reports from Outside Agencies (attachments for each at end of the agenda)
    - a. League of California Cities & LA Division Legislative Committee (Bea Dieringer & Jeff Kiernan)
    - b. SCAG Committees
      - i. SCAG Regional Council (Drew Boyles, Mark Henderson, James Gazeley)
      - ii. Community, Economic, & Human Development (Mark Henderson, Drew Boyles, Frank Zerunyan & Mark Waronek)
    - c. South Bay Association of Chambers of Commerce (Olivia Valentine)
    - d. South Bay Workforce Investment Board (Chris Cagle)

**MOTION** by Board Member Hicks, seconded by Board Member Tanaka, to **APPROVE** the Consent Calendar. No objection. So ordered.

Board Member Dieringer asked if supporting SB 619 and the request for the extension would hinder cities from requesting a future extension if needed. SBCCOG staff indicated that they were not aware of any such language.

**MOTION** by Board Member Cruikshank, seconded by Board Member Boyles, to **OPPOSE AB 215 and SUPPORT SB 619**. No objection. Abstentions by Board Members Lopez and LaMarque. So ordered.

Chair Valentine entertained a motion to approve the Water Replenishment District contract extension that was added to the agenda.

**MOTION** by Board Member Armato, seconded by Board Member Horvath, to **APPROVE** the contract extension. No objection. So ordered.

## **VII. PRESENTATIONS**

### **A. The Future of Telework in Los Angeles County**

Ms. Williams and Ms. McCullough presented on the future of telework in LA County. They began by providing some historical context and the beginning of the County's telework policy back in 1989 as a means to achieve clean air and traffic reduction goals. The program has continued to evolve and was transferred from the CEO's office to the Department of Human Resources in 2016, resulting in new training for employees and managers, a new program manual, and an updated view on what telework can mean for the workforce. They then touched on current telework statistics, including the exponential growth during the pandemic and what it will look like as things begin to return to pre-pandemic conditions. They also discussed measurable impacts from telework such as real estate and carbon emissions, noting that the county employees saved over 200 million miles, 7.3 million hours, and over 85k metric tons of emissions in 2020 through telework.

As the County workers return to the office, most will have an option to telework, with most departments using a hoteling software that allows staff to reserve specific desks/workspaces on whatever day(s) they will be in

the office. This will lead to immense savings by the County in leased real estate costs and will allow for the consolidation and re-purposing of some County-owned buildings.

The full presentation is available online here:

[https://www.southbaycities.org/sites/default/files/board\\_directors/meeting/PRESENTATION\\_6.24.21%20LA%20County%20Telework%20Slide%20Deck.pdf](https://www.southbaycities.org/sites/default/files/board_directors/meeting/PRESENTATION_6.24.21%20LA%20County%20Telework%20Slide%20Deck.pdf)

**B. Service Planning Area 8 Update re: Community Health Workers & Re-Opening**

Dr. Prieto provided the Board an update on SPA 8 activities, including an overview of SPA 8's community health workers and their efforts to extend the capacity of DPH, to provide outreach and health education on the frontline while developing a close understanding of the communities they serve. These staff members are the liaison between the department and the community and strive to facilitate access to services.

Dr. Prieto also provided a brief update on re-opening of LA County, including the alignment of masking guidance with that of the state. The County continues to encourage everyone, particularly those that have not been vaccinated, to use caution and good judgment as limitations are removed.

Dr. Prieto's presentation is available here:

[https://www.southbaycities.org/sites/default/files/board\\_directors/meeting/PRESENTATION\\_LA%20County%20PH%20.pdf](https://www.southbaycities.org/sites/default/files/board_directors/meeting/PRESENTATION_LA%20County%20PH%20.pdf)

**VIII. TRANSPORTATION REPORTS**

**A. Metro Report**

Mr. Lantz reported the following items: Metro approved an expansion of the highway program which has historically been limited to the operations of the streets/freeways. The Metro Board approved three major changes: active transportation, transit, and transportation demand management projects that reduce vehicle miles travelled must be eligible as ancillary elements of a highway project or a standalone project in Measure R and M; use of Measure R and M subregional program funding must be at the discretion of the subregions; and policies that allow the use of subregional funds are permissive, meaning that traditional highway projects remain eligible. Staff will be returning to the Board in September with some additional clarity in response to issues that were raised. There was also a provision added that clarified if only broadband infrastructure was eligible (fiber cable) or if software (applications) were also eligible uses. This item clarified that in addition to the fiber cable being eligible, software, licensing, and one-time support costs are allowable for transportation demand management projects.

**B. Transportation Committee Report**

Board Member Horvath noted that the Committee was dark in June and will meet again July 12<sup>th</sup>.

**IX. SBCCOG PROGRAM ACTION ITEMS, REPORTS AND UPDATES**

**A. Work Program update**

Ms. Bacharach reported that the August Steering Committee meeting will also serve as a strategic planning session to help further develop the Work Program. Board Member Boyles added that he has lined up a facilitator to lead a strategic planning session with a start/stop/continue exercise that will help direct the work plan for the next 1-3 years.

**B. Legislative Visits and Advocacy**

**1. Open Letter to Governor Newsom for Publication Opposing SB 9 – APPROVED**

Ms. Bacharach reported that Board Members Horvath and Armato drafted an open letter to the Governor that was circulated to other elected officials in the region. At this point, there are 78 mayors and councilmembers signed on to the letter.

Board Member Horvath thanked everyone for their feedback that helped make the letter stronger and more consolidated. He added that the goal is to get the letter into the Sunday edition of the LA Times, with a backup plan to place a full-page ad in the Daily Breeze.

Board Member Armato thanked Ms. Bacharach for her coordination and Mr. Siembab for his research that went into the letter.

Ms. Bacharach added that the LA Times is unlikely to publish the list of names if they publish the letter, so a line will be added stating how many people signed onto the letter and that the whole list will be available on the SBCCOG website.

**MOTION** by Board Member Tanaka, seconded by Board Member Dieringer, to **SUPPORT** the letter. No objection. Abstention by Board Member LaMarque. Motion passes.

**C. GIS Services for Member Cities (attachment) – APPROVED**

Ms. Fuentes explained that over the course of the last year, there seemed to be an increasing need for GIS services within cities. Some cities already have GIS staff, while some do not. This proposal would provide those services to those that don't have staff and would provide additional resources to those that do. The proposal would provide 20 hours of GIS services as part of the annual dues payment, with an hourly rate for any work beyond that.

Board Member Armato shared that this is a wonderful idea and could provide immediate benefit to Hermosa Beach. She went on to explain that the city is considering a budget request for a GIS analyst, so this could help offset that need.

**MOTION** by Board Member Horvath, seconded by Board Member Cruikshank, to **APPROVE** the GIS Services program. No objection. So ordered.

**D. South Bay Fiber Network**

Ms. Bacharach shared that the City of LA is considering the addition of the San Pedro and Wilmington municipal buildings as sites, as well as a community center in San Pedro. The SBCCOG is looking at federal and state funding opportunities that will help cities.

**E. Homeless Services**

**1. LA County Homeless Services Contract Extension (attachment) – APPROVED**

Ms. Farwell reported that this extension would bring the contract through the end of the calendar year. Ms. Bacharach noted that the contract is not on the Consent Calendar because it was not received in time for Steering Committee.

**MOTION** by Board Member Butts, seconded by Board Member Horvath, to **APPROVE** the contract extension. No objection. So ordered.

**2. Call for Projects – scope and schedule (attachment)**

Ms. Farwell provided an overview of the funding opportunity that is provided by the \$1.9M in innovation funding. The Homeless Services Task Force will review the projects recommended for funding at the September meeting and will make a recommendation to the Steering Committee.

Ms. Farwell also reported that US Housing and Urban Development released additional emergency housing vouchers that are good through 2030. Cities with local housing authorities will receive them directly and can distribute them within their jurisdictions. Those cities without housing authorities will have to go through LA County.

**F. SPA 8 Working Group – (attachment)**

Board Member Armato provided an overview of the group, its goals, and list of participants. The first meeting is still being scheduled.

**G. Request from the City of Torrance for the SBCCOG to Coordinate Regional Coyote Management Education and Information – (attachment)**

Ms. Bacharach explained that the City of Torrance requested the SBCCOG coordinate a regional coyote management program. The topic was discussed at the Steering Committee where Board Member Cruikshank offered to have Rancho Palos Verdes serve as the lead since they are already working on a program. The city managers will discuss at their meeting moving forward.

Board Member Cruikshank added that ultimately any document that gets created will need the participation of all cities, so he hopes that everyone will help along the way so that all cities can learn from each other.

#### H. Senior Services

Ms. Farwell reported that the next meeting will be July 27<sup>th</sup> with a focus on Age Friendly. The cities of El Segundo, Carson, and Torrance are considering joining.

Ms. Bacharach took this time to inform the Board that Ms. Farwell will be leaving the SBCCOG on July 15<sup>th</sup> to take a position at Silverado Memory Care in Redondo Beach. The Board expressed their gratitude for Ms. Farwell's years of service to the SBCCOG.

#### I. Media Coverage

Ms. Farrell reviewed some of the recent media coverage on the SBCCOG's Local Travel Network Program including a piece on KNX Radio and Torrance CitiCable.

#### J. Election of Officers (*attachment*) – APPROVED

Ms. Bacharach announced that the Steering Committee voted to move forward with removing the at-large steering committee members and therefore the election is only for the officer positions.

Board Member Boyles took this time to thank Chair Valentine for her service over the past year and touched on the numerous accomplishments that were made despite it being a uniquely challenging term. Other Board Members went on to share their sentiments as well.

**MOTION** by Board Member Butts, seconded by Board Member Horvath, to **APPROVE** the FY21-22 slate of officers as recommended. No objection. So ordered.

Chair Valentine expressed her enjoyment in serving as Chair over the past year despite the problems raised by the pandemic. She thanked the Board for their support along the way and noted her gratitude for the SBCCOG staff that ensures the organization runs well and that she is always prepared.

### **X. AGENCY REPORTS**

**NOTE: Oral reports are only made to clarify or amplify written attachments. All reports that were submitted or handed out are available online here: <https://www.southbaycities.org/committees/board-directors/board-directors-meeting-71>**

#### A. SCAG Committee

1. Transportation Committee (James Gazeley, Christian Horvath) – no oral report
2. Energy and Environment Committee (Britt Huff) – no oral report

#### B. Air Quality Management District (Joe Buscaino & Stephano Padilla) – no oral report

#### C. Metro Service Council & Ridership Report (Don Szerlip) - HANDOUT

[https://www.southbaycities.org/sites/default/files/board\\_directors/meeting/HANDOUT\\_Metro%20South%20Bay%20Service%20Council%20Monthly%20Meeting%20Review%20for%20June%202021%202021.pdf](https://www.southbaycities.org/sites/default/files/board_directors/meeting/HANDOUT_Metro%20South%20Bay%20Service%20Council%20Monthly%20Meeting%20Review%20for%20June%202021%202021.pdf)

#### D. KHRH (Hawthorne Airport) Communities Network Committee (Olivia Valentine) – no oral report

#### E. Santa Monica Bay Restoration Commission (Bill Brand/vacant) – no oral report

#### F. South Bay Aerospace Alliance (Olivia Valentine/Rodney Tanaka) – no oral report

#### G. California Association of Councils of Government – CALCOG (Britt Huff) – no oral report

### **XI. UPCOMING EVENTS & ANNOUNCEMENTS**

July 8<sup>th</sup> – Legislative Briefing – To date, Congressman Lieu is confirmed

Ms. Bacharach also announced that the Steering Committee decided that Board meetings will remain virtual until August.

### **XII. ADJOURNMENT**

Chair Valentine adjourned the meeting at 8:07 pm to Thursday, July 22, 2021, at 6:00 pm via Zoom.

David Leger, Assistant Board Secretary