

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS
THURSDAY, NOVEMBER 17, 2011
PALOS VERDES GOLF CLUB
3301 VIA CAMPESINA, PALOS VERDES ESTATES, CA 90274

CALL TO ORDER – INTRODUCTIONS

Chair Perkins called the South Bay Cities Council of Governments Board meeting to order at 6:00 PM. She introduced and congratulated newly elected City Councilman, Jim Knight. Chair Perkins also congratulated Daniel Juarez for recently being elected Mayor of the City of Hawthorne.

In attendance were the following voting members:

Dr. Donald Brann, El Segundo
Daniel Juarez, Hawthorne
Jeff Duclos, Hermosa Beach
Ralph Franklin, Inglewood
Robert Pullen-Miles, Lawndale
Jim Gazeley, Lomita

Amy Howorth, Manhattan Beach
Ellen Perkins, Palos Verdes Estates
Pat Aust, Redondo Beach
Judy Mitchell, Rolling Hills Estates
Steve Napolitano, LA County SD4

Other South Bay Elected Officials:

Mike Gin, Redondo Beach
Matt Kilroy, Redondo Beach
Susan Seamans, Rolling Hills Estates

Also in attendance were the following persons:

Ayda Safaei, Los Angeles Universal Preschool
Renee Berlin, Metro
Brad McAllester, Metro
Pam O'Connor, Metro Director
Alan Patashnick, Metro
Lan Saadatnejadi, Metro
Martha Welbourne, Metro
Mike Bohlke, Deputy to Metro Dir. O'Connor
Jacki Bacharach, SBCCOG
Suzanne Charles, SBCCOG
Nicki Coronado, SBCCOG

Marcy Hiratzka, SBCCOG
Steve Lantz, SBCCOG Consultant
Rosemary Lackow, SBCCOG
Grace Farwell, SBESC
Marilyn Lyon, SBESC
Martha Segovia, SBESC
Alexa Davis, Palos Verdes Estates
Jim Knight, Rancho Palos Verdes Commissioner
Carolyn Lehr, Rancho Palos Verdes
Gus Meza, West Basin MWD

FLAG SALUTE - LED BY CHAIR PERKINS

CONFIRM POSTING OF THE AGENDA BY THE CITY OF PALOS VERDES ESTATES

Jacki Bacharach confirmed that the agenda was properly posted in the City of Palos Verdes Estates.

ANNOUNCEMENT OF ANY CHANGES TO THE AGENDA - ITEM VIII.D (*South Bay Measure R ITS Plan Task Order #7- Approve*) was removed from the agenda, as the Measure R Oversight Committee has not yet made a recommendation.

PUBLIC COMMENT – Ayda Safaei, Event Coordinator of Los Angeles Universal Preschool (LAUP), gave a brief introduction of the non-profit organization. LAUP supports the operation and development of more than 325 preschools in Los Angeles County. Ms. Safaei provided a list of preschools in the South Bay and announced the organization's website for those who were interested in learning more (www.laup.net).

CONSENT CALENDAR

- A. October Board Meeting Minutes (attachment) – Approve**
- B. 4th Quarter FY 2010-11 Financial Report (attachment) – Receive and file**
- C. Iteris Contract Task Order 6.5 (attachment) - Receive and file**

MOTION by Board Member Aust, seconded by Board Member Franklin, to **approve** the Consent Calendar as submitted. No objection. So ordered.

PRESENTATION**What the Regional Transportation Plan (RTP) Means to Metro**

Martha Welbourne, Metro Executive Director of Countywide Planning, introduced Brad McAllester, Metro Executive Officer of Long Range Planning and Coordination. Mr. McAllester reported that SCAG will release the draft of the RTP in 2 to 3 weeks, and the Metro Board will consider comments in February 2012. Long-range Metro projects (funded by the Metro Board) must be included in the RTP to be considered for additional federal funding. State and local funding sources also support the RTP, which considers COG sustainability projects (SB375) and inter-county issues. SCAG and Metro have been joining efforts to address these key issues: goods movement, high speed rail, sustainability including SB375, operations and maintenance, highway administration, and financial forecasts. Metro is looking forward to see what SCAG will be recommending. Ms. Welbourne mentioned several Metro initiatives- 1). Union Station Master Plan items to be addressed include: circulation and expanding needs as a multi-modal center, entitlements, provisions of the Alameda District Specific Plan, better connecting stations to its environments, and introduction of High Speed Rail. 2). Ms. Welbourne said that the public has been commenting on the alignment of station locations. Metro has allocated \$5 million dollars to target and conduct Transit Oriented Development (TOD) studies, as there are funding sources available to address zoning, CEQA, and design issues. 3). System-wide planning (versus corridor planning) and station design are new initiatives that are being addressed and reviewed by consultants, in order to target lessons learned and best practices. 4). Ms. Welbourne touched on several corridor projects in the South Bay: Crenshaw Line and Green Line Extension (to LAX). Regarding the people mover at LAX, Ms. Welbourne remarked that LAX is not a people mover-friendly campus (parts of parking garages would be have to be demolished, etc). LAWA and Metro have their own demands, and a lot of negotiating will be necessary. Chair Perkins asked if Metro has a strategy to enhance declining revenues, and Mr. McAllester said that gas tax increases were discussed during the last RTP draft. This year, a “vehicle model travel type approach” may be explored, but Metro does realize the importance of a dialogue with SCAG about how to fund projects. Jacki Bacharach asked if SB375 changes the way Metro views its projects, and Mr. McAllester said yes. The Metro Board has an interest in funding pedestrian and bike projects, and addressing climate change as well. Board Member Mitchell asked for clarification on the draft RTP process. (After the plan is approved, how will it be implemented?) Mr. McAllester said that SCAG will approve the RTP, allowing Metro projects to be considered for federal funding (11% is allocated for transportation.)

REPORTS FOR ACTION ITEMS

- A. Santa Monica Bay Restoration Commission (SMBRC): Selection of South Bay representative (attachment) – Approve Appointment** The SBCCOG Steering Committee recommended that Redondo Beach Mayor Mike Gin, be appointed as the South Bay Delegate and that the SBCCOG solicit interest from any South Bay Mayor or Councilmember who is interested in one of the two SBCCOG alternatives. Board Member Mitchell added that the Steering Committee would like to spread the three appointments throughout the South Bay evenly, as opposed to one concentrated area.

MOTION by Board Member Franklin, seconded by Board Member Juarez, to recommend the appointment of Mike Gin as the South Bay Delegate to the SMBRC and advertise among South Bay city councilmembers for two alternate positions. No objection. So ordered.

Ayes: 11 Nays: 0, Abstain: 0

- B. AESC Engineering Technical Consulting Services to the SBCCOG (attachment) - Approve** The SBCCOG would like to authorize an additional \$45K (not to exceed) for AESC’s Engineering Technical Consulting contract. Greg Stevens of AESC will exhaust the funds that were allocated for his contract due to all of the city one- on-one South Bay relationships and projects that have been

developed through this contract. Suzanne Charles, bookkeeper for the SBCCOG, said that this \$45K would more than cover three months of work (Oct-Dec). Funding is completely covered for this through grants. Board Member Napolitano commented that Mr. Stevens would be working more hours than the contract states. Funding should have been set up differently. Board Member Aust asked if the SBCCOG will have enough funding for next year, if this is approved. Marilyn Lyon said yes, there will be enough funds. We did not have a smooth transition from the prior engineering firm, and Mr. Stevens had a 6-month-late start into his first portfolio year. AESC is not charging any more than before. 14 of our 15 cities are participating (not Rolling Hills.). Alexa Davis of Palos Verdes Estates said that the City is very pleased with Mr. Steven's work. He is very hands-on and the City of Palos Verdes Estates would like him to continue to manage their bid process for municipal energy projects. The Board will monitor how these funds are spent over the next year.

MOTION by Board Member Franklin, seconded by Board Member Mitchell, to **approve** the increase of the contract budget by a not to exceed amount of \$45,000 with AESC for the period ending December 31, 2011.

Ayes: 7, Nays: 3, Abstain: 1

- C. FY 2012-13 South Bay Hwy Program Budget Request to Metro (attachment) - Approve Measure R Subcommittee recommendations to be provided at the meeting** Jacki Bacharach explained that the Measure R Oversight Committee will meet on December 12 to discuss this and present it at the MTA Board meeting on December 15.

MOTION by Board Member Pullen-Miles, seconded by Board Member Franklin, to **approve** the Measure R Subcommittee recommended project list, as submitted. No objection. So ordered.

- D. ~~South Bay Measure R ITS Plan Task Order #7 (attachment) - Approve Measure R committee recommendations to be provided at the meeting~~ - TABLED BY MEASURE R COMMITTEE**
- E. SBCCOG Office Space (attachment) - Approve** Jacki Bacharach announced that the SBCCOG staff finally settled on three office locations in Torrance. The Steering Committee recommended the Maritz Building on Western Ave. between Del Amo Bl. and 190th Street. The location is move-in-ready, furniture will be provided, and the SBCCOG will receive three months of free rent.

MOTION by Board Member Aust, seconded by Board Member Juarez, to **approve** continued negotiations with the broker for this property by December 31, 2011, for a cost not to exceed \$10,000/month for the first year, as recommended by the Steering Committee.

Ayes: 11, Nays: 0, Abstain: 0

TRANSPORTATION REPORT

- A. Metro Report by Board Member Pam O'Connor** Director O'Connor also spoke about Metro's joint effort with SCAG, regarding the Regional Transportation Plan (RTP). She said that Metro is pleased that the RTP will meet and exceed targets set by the CA Air Resources Board. Director O'Connor also announced that Metro plans to develop an Active Transportation and Design Policy to be considered by the Board within 18 months. The policy will establish a Standard of Excellence for Active Design across the agency to ensure that all types of transportation investments contribute to a future urban form that encourages walking, biking, and transit-use. Metro is submitting a grant application for the Urban Greening Plan for Park and Ride lots- what can Metro do to increase the functionality of green practices? She distributed an outline of the Harbor Gateway Transportation Center's Transfer Process and Schedule. Metro is working with CALTRANS to expedite the transfer of ownership of this facility, as the process is 6 to 8 months behind schedule. Director O'Connor requested that the SBCCOG send letters of support to its 3 Metro Board Representatives: Supervisor Ridley-Thomas, Supervisor Knabe, and herself. Jacki Bacharach thanked Director O'Connor for requesting this schedule from Metro, and for laying out the steps of what needs to be done in order to complete this transfer.
- B. Service Council report by Ralph Franklin, Chair** Board Member Franklin also commented on the lack of progress that CALTRANS is making, regarding the Harbor Gateway Transit Center. He acknowledged Director O'Connor's initiative in requesting the transfer process schedule, which the South Bay Service Council will discuss at its next meeting, on November 18.

- C. SBCCOG report by Steve Lantz, Transportation Consultant (*attachment*)** Mr. Lantz reported that there is one correction in packet; we will be taking the budget to the Metro STAFF, not BOARD, in December. It will go before the Metro Board in February. Metro is pleased that the SBCCOG's Cooperative Agreement will be consistent with their policies.

SOUTH BAY ENVIRONMENTAL SERVICES CENTER UPDATES

- A. Update on current programs and activities** Ms. Lyon reported on the following:
- On November 30, a Holiday Light Exchange will take place in both Torrance and Palos Verdes Estates, allowing Edison customers to exchange up to ten old stands for LED light strands.
 - On December 8, the SBESC will be hosting a finance workshop for city staff on how to fund municipal energy projects. Actual projects will be used in example.
 - The SBESC received new Energy Upgrade California posters, and we will be delivering several to each city.
- B.** Prior to the South Bay Cities Council of Governments Board meeting, the South Bay Environmental Services Center held its 4th Annual Volunteer Reception. Volunteers were honored by the SBCCOG Board Members and legislative offices for contributing over 5,499 hour supporting staff in educating and reaching out to South Bay Businesses, residents, and public agencies about the importance of energy efficiency and water conservation.

BOARD MEMBER ANNOUNCEMENTS

- Board Member Seamans announced the City of Rolling Hills Estates' Holiday Parade will be held on December 3rd at 6:00 pm. She requested RSVPs from Council Members who plan to attend the VIP reception.
- Board Member Seamans announced that she sits on the I-710 EIR/EIS Project Committee of the Gateway Cities COG as a representative of the SBCCOG. This group focuses on improving air quality, congestion, safety, mobility and green goods movement technologies for the I-710 corridor. The committee will complete the EIR for public circulation soon.
- Board Member Franklin announced that he sits on a committee for the City of Inglewood which will distribute 6000 pounds of canned goods for 750 families at The Forum on November 22. The Salvation Army has pre-screened the families and plans to distribute food gift cards as well.
- Board Member Franklin reported that the Inglewood City Council is concerned about the Crenshaw South Bay lite rail system, as it will disenfranchise parts of neighborhoods (and separate a church from its parking lot. The City Attorney recommended sending a letter to the Metro Board by December 15, voicing these concerns and suggesting alternatives for intersections that should be above or below-grade, versus at-grade.
- Redondo Beach Mayor Mike Gin announced that the next meeting of the Santa Monica Bay Restoration Commission is on December 15. The LA County Department of Public Works is hosting a Water Quality initiative informational session on Nov 29.

SBCCOG UPDATE AND COMMITTEE REPORTS

Jacki Bacharach gave an update on the SBCCOG's 13th Annual General Assembly on February 24, 2012. Lucy Jones from the US Geological Survey and Ryan Rockabrand from the Los Angeles County Office of Emergency Department are confirmed speakers. Supervisor Ridley-Thomas will also be attending. The SBCCOG is still looking for sponsors, and anyone who is interested may contact Kim Fuentes. Ms. Bacharach added that there will be no February Board meeting.

AGENCY REPORTS

South Coast Air Quality Management District (Judy Mitchell & Stan Myles)

Board Member Mitchell submitted a written report of updates on AQMD activities, which included: Prop 1B Goods Movement Emission Reduction Program, Enhanced Ethnic Outreach, Intermodal Container Transfer Facility Modernization and Expansion Project, Southern California International Gateway Draft EIR, Clean Air Fairs for Seniors, Zero-and-near Zero Emission Locomotive Technologies, and School Diesel Back-Up Generators Particulate Matter Traps.

SCAG & Committees

- **Energy and Environment-** Board Member Mitchell reported that the SCAG Energy and Environment Committee voted to include in the Regional Transportation Plan a section that supports preservation and acquisition of open space.
- **Community, Economic, & Human Development-** Board Member Gazeley said that on November 3rd, the CEHD Committee and Regional Council approved the Final RHNA Allocation Methodology. SB 375 requires SCAG's Regional Transportation Plan (RTP)/Sustainable Communities Strategy (SCS) and Regional Housing Needs Assessment (RHNA) to be developed under an integrated process—one process that will facilitate internal consistency amongst these policy initiatives, while also fulfilling the multiple objectives required by the applicable laws and planning regulations.

South Bay Cities City Managers' Association- Carolyn Lehr reported that the Association is currently recruiting for Area G Emergency Coordinator for the South Bay.. There is positive development in regards to FAA's proposal to change airspace around the Long Beach Airport impacting safety and noise levels.

UPCOMING EVENTS & ANNOUNCEMENTS

- Chair Perkins reminded those present and city staff of "A Day at the County" on Wednesday, December 7 and distributed the event flyer. She thanked Steve Napolitano for helping to organize this event and requested RSVPs as soon as possible.
- Jacki Bacharach encouraged Board Members to attend the December 12 Steering Committee meeting as there is no Board meeting in December. The next Board meeting is scheduled for Thursday, January 26, 2012.
- Jacki Bacharach reminded everyone of the SBCCOG's 13th Annual General Assembly on Friday, February 24, 2012 at the Juanita Millender-McDonald Community Center in Carson.

DECEMBER/JANUARY SBCCOG COMMITTEE MEETINGS & WORKING GROUPS

Consult web site for specific times and places – www.southbaycities.org

ADJOURNMENT

There being no further business, the meeting was ordered adjourned by Chair Perkins at 7:55pm in memory of Hawthorne Councilwoman and longtime SBCCOG Board Member, Ginny Lambert.

Respectfully submitted,
Marcy Hiratzka
Recording Secretary