

South Bay Cities Council of Governments Infrastructure Working Group February 20, 2013 – Meeting Notes

Attachment A

Attendees: Farrokh Abolfathi (Carson); Floriza Rivera (El Segundo); Frank Bigdeli & John Felix (Gardena); Akbar Farokhi & Alan Leung (Hawthorne); Keith Lockard (Inglewood); Nasser Abbaszadeh & Miguel Alvarez (Lawndale); Crystal Killian (Los Angeles); Jim Goodhart & Allan Rigg (Palos Verdes Estates); Elaine Jeng, & John Mate (Redondo Beach); Greg Grammer (Rolling Hills Estates); Craig Bilezerian & Ted Semaan (Torrance); Paul Choy & Pamela Manning (LA County); Fulgene Asuncion & Will Lamborn (Metro); Marcy Hiratzka & Steve Lantz (SBCCOG); Alex Geyer (Breen Engineering); Jeff Heald (DKS Associates); Elliot Hubbard (Delcan Corp); Jeff Cooper (GHD); Alan Clelland & Alek Hovsepian (Iteris); James Hoyt & Frank Lara (Jacobs Engineering); Sam Ekrami & Claudette Moody (Parsons Brinckerhoff); Ken Berkman (Psomas)

Ted Semaan called the IWG meeting to order at 12:05 pm.

I. **Self-Introductions and Approval of Minutes** – Minutes were approved as presented.

II. **Agencies & Other Reports:**

- **SBCCOG** – Program update - Steve Lantz made a final reminder about the SBCCOG's 14th Annual General Assembly in Carson on February 22 and announced newly confirmed speakers.
- **SOUTH BAY TRAFFIC FORUM, LA County Dept. of PW** – Status – Paul Choy distributed the South Bay Traffic Forum Status Report for February 2013. Highlights included: Continuing installation of the second phase of the Wireless Communication System, which includes 230 County maintained intersections in the South Bay (part of the South BAY ITS Project); Prototype development of arterial road construction, event data is underway, and BlueCommute was launched on December 3, 2012 (part of El Segundo ITS Project); three of the five Traffic Signal Synchronization Program Projects (all affecting multiple cities) are near construction completion.
- **Caltrans** – Update - not present
- **Metro** - Will Lamborn gave an update on Metro's PMIS system, reporting that the baseline information of all the projects is finally in the system and most quarterly and monthly data has also been transferred. Ms. Asuncion reported that one of the items on Metro's Finance, Budget and Audit Committee Meeting (this afternoon) is to approve an amendment to the Measure R Local Return Guidelines to establish procedures for Local Return Borrowings. The attachment can be found at www.metro.net/board/Items/2013/02_February/20130220F&Bitem10.pdf
- **Metro TAC & Streets and Freeway Subcommittee** – Update – Ted Semaan reported that one of the topics that the TAC discussed was Post-Measure J project acceleration. The Metro Board is seeking viable financial strategies to allow acceleration of Measure R projects (continuation of first, second, and third decade Measure R project development work.) Metro is pursuing state legislation for this. A Congestion Mitigation Fee update was given as well. Elaine Jeng reported that the Streets and Freeway Subcommittee discussed the aforementioned Measure R Local Return Guidelines Amendment. Other items on the agenda included the Metro FY 2014 Budget Update, Accelerated Regional Transportation Improvements, and 2013 Call for Projects.

III. **South Bay COG boundaries Reconsideration Request (Attachment B)**

Steve Lantz described the SBCCOG Boundary Reconsideration Request from the City of Los Angeles that was brought before the SBCCOG Board on January 24, 2013. He noted that at the SBCCOG October Board meeting, the addition of the West Athens/Westmont communities of Los Angeles County unincorporated area to the South Bay Cities Council of Governments (SBCCOG) service area was discussed as it was believed that this part of the Supervisor's district was not included within the SBCCOG. Documentation was found that confirmed the population of the West Athens / Westmont area had been included in the original determination of the appropriate SBCCOG dues for LA County. With this information, the boundaries were administratively adjusted to incorporate West Athens / Westmont.

L.A. City Councilman Joe Buscaino's office requested that the northern boundary of the LA City 'strip' area of District 15 parallel to I-110 be extended from its current boundary on Alondra Blvd. to a more northerly boundary at the I-105 freeway. The SBCCOG Board approved the City of Los Angeles request at its January meeting.

III. **Measure R Updates** – Steve Lantz

- **SBHP Project Progress Chart** (Attachment C) - Alan Clelland explained all of the new elements of this report: there is now a DC box for projected design completion, a PC box for projected construction completion (both according to the FA, not actual dates), and under each project ID number, the funding agreements types are listed. Steve Lantz pointed out that projects which will be eligible to receive their first funding in July 2013 have been listed near the end of this report and that completed projects are at the end of the report.

- **Metro Call for Projects Application Matching Funds** (Attachment D) – Steve Lantz reported that according to Metro’s final project list, all of the CFP applications in the South Bay were successfully completed. At one point, it was thought that Hermosa Beach did not submit its applications, but the SBCCOG later learned that two project applications were submitted by Hermosa Beach for various elements of their PCH / Aviation project. The applications were in the Metro Call for Projects Pedestrian and Transit Alternatives categories rather than the customary road improvement category – Regional Surface Transportation Improvements. The Metro-approved FY13-14 SBCCOG budget includes some funding for preparation of PSRs and PSREs since the SBCCOG wants to get a head start on the reports for the next CFP cycle.
- **Three-Month Look Ahead** (Attachment E)- Steve Lantz highlighted that IWG will review the Draft Final of the SBHP Implementation Plan in March and the SBCCOG Board will consider approval in April. Another milestone in the SBHP will be at the April SBCCOG Board meeting, where the Board will potentially approve the issuance of an RFP for Technical Bench Consultant Services.
- **SBHP Annual Update Calendar** (Attachment F) Steve Lantz noted that the update calendar was included as a *receive and file* item.
- **SBHP Quarterly Report** (Attachment G) - This report is compiled by Steve Lantz, comprised of his own monthly reports along with Iteris’, was prepared for the SBCCOG Measure R Oversight Committee. Steve referred to Attachment G, Exhibit B, which showed the Iteris task orders that have been closed out, as well as the two projects under InfraConsult Direct Contract Authority (since Iteris was hired to work on those two projects, InfraConsult was selected for oversight). Since these contract terms expire July 1, 2013, an amendment to the Iteris contract and the other direct contracts with Iteris’ current sub-consultants will be executed consistent with the scope of work for the Technical Bench Consultant Services. Alan Clelland added that when the PSRE tasks are closed next month, the \$62,943 will increase.
- **ADDED ITEM: ITS Workplan Update from Iteris**
Alan Clelland gave a presentation containing the following highlights: Three of the four tasks have been carried out by Iteris, the remaining task being “Develop Implementation Plan.” The regional projects that the SB agencies support and the lead agency are: event info sharing system (MTA/County), emergency fall back power project (County), arterial detection gap project (County), and SR-110 Harbor Freeway ICMS (Caltrans.) Mr. Clelland listed the various operational gaps that exist and said that the next steps are to incorporate project definition and cost information and include the ITS workplan in the SBHP Implementation Plan update. Mr. Clelland said that between now and the end of April, Iteris needs to finalize the technology assessment, estimate project costs, and confirm overall arterial gaps. This presentation can be found at http://www.southbaycities.org/files/OC%20ITS%20Plan%20021113%20v1_0.pdf

IV. **Measure R SBHP Project Spotlight - Metro / Caltrans Freeway Projects**

Fulgene Asuncion gave a brief PowerPoint presentation listing descriptions/updates of four Strategic Positioning Caltrans projects that are being overseen Metro: ITS Improvements on I-405, 110, 105 & SR-91 at freeway ramp/arterial signalized intersections; Project Approval and Environmental Document (PAED) for the I-110 auxiliary lane from SR-91 to Torrance Blvd. & I-405/110 Connector; PAED for the I-405 at 182nd St. & Crenshaw Blvd.; and, ITS improvements on PCH and parallel arterials from I-105 to I-110. Ms. Asuncion also mentioned the current Caltrans Strategic Positioning Project for which an optimal corridor is being selected to demonstrate a Dynamic Corridor Congestion Management (DCCM) system. A consultant was hired for preliminary analysis. There is one potential corridor under consideration that would intersect both the South Bay and Gateway Cities sub-regions.

V. **Metro Congestion Mitigation Fee Program Update**

Robert Calix provided an update on Metro’s pilot program. Due to projected growth challenges and local transportation funding needs, the Metro Board of Directors authorized work on a Congestion Mitigation Fee Feasibility Study to determine whether implementing a county-wide congestion mitigation fee is feasible. Staff has been meeting with sub-regional Councils of Governments (COGs), local jurisdictions, the private sector, the Congestion Mitigation Fee Policy Advisory Committee (PAC) and other stakeholders to solicit input on whether a Congestion Mitigation Fee program would work in a complex region such as Los Angeles County. The result of this work effort is the Congestion Mitigation Fee Feasibility Study Report, which the Metro Board approved in September 2008. The Study Report provides the program guidelines for the proposed congestion mitigation program. It also establishes the framework for proceeding to work with local jurisdictions to identify local transportation projects with regional benefits and review growth forecasts, which staff is currently conducting. Mr. Calix distributed the Pilot Nexus Analysis Summary, by Sub-Region. The fee-per-trip range for the South Bay is \$300-\$1,649 and the projected percent vehicle-hours-of-delay reduction between 2010 and 2030 is 38%. Mr. Calix hopes to have a modeling tool for the first phase of bicycles over the next 3 months. He hopes to present this to the MTA Board with a recommendation in May. Alan Clelland asked if the IWG may have access to the results from each project in the studies. Mr. Calix said that he has to ask Metro’s consultant to verify if that is public information or not. Each city that was present received the official Pilot Nexus Study Report. Ted Semaan asked, if the range is \$300 up to \$1649, what is minimum cost per trip? Mr. Calix answered that in order

to be in compliance, the minimum is the least amount that the city would charge developers to deal with the growth in their city. A city cannot exceed the maximum fee since that fee would fully fund the improvement projects in each city's plan. Mr. Semaan also commented that this pilot started before Measure R began, and asked if this report will ever be revised, based on Measure R funding resources. Mr. Calix confirmed that it will once Metro approves going forward with the fee.

VI. **I-405 Planning Coordination Meeting**

Steve Lantz announced an event called *Connecting the Planning Dots on the I-405*, a workshop that the IWG expressed an interest in hosting. Plans have been made for the SBCCOG office in Torrance to host this event on April 23 from 9am to noon. This meeting is open to Public Works Directors and their program managers and consultants that have projects on or adjacent to the I-405. The goal is to begin a dialogue between I-405- adjacent Public Works Directors and the implementing agencies to share information on the planning efforts from the Sepulveda Pass on the Westside, around the South Bay Curve, to the LA County/Orange County Line. The meeting format will be a series of 15-minute presentations from key representatives working in the sub-regions, with time for dialogue. In addition to presentations on I-405 projects, we would like to include a discussion of I-405-adjacent transportation initiatives in local jurisdictions.

VII. **Other Business**

- Crystal Killian announced that LADOT activated its ATSAC System. This has been a 25-year project to upgrade all signals and communications in the City.
- Pamela Manning announced that the American Public Works Association's Southern California Chapter is hosting a "Construction Management for Public Works Projects" course and lunch in Lakewood from 8:30-11:30am on March 28. The registration page can be found at <http://southernca.apwa.net/events/11035/>

VIII. **Adjournment** — There being no further business, Ted Semaan adjourned the meeting at 1:02pm until *March 20, 2013*. If you'd like to include an item in the agenda, please send an e-mail to: Marcy@southbaycities.org by March 10, 2013.