

Attachment A

South Bay Cities Council of Governments Infrastructure Working Group November 20, 2013 – Meeting Notes

Attendees: Rob Beste, Chair (Torrance); Stephanie Katsouleas (El Segundo); Frank Bigdeli (Gardena); Alan Leung (Hawthorne); Homayoun Benboodi & Victor Chavez (Hermosa Beach); Keith Lockhard (Inglewood); Nasser Abbaszadeh & Miguel Alvarez (Lawndale); Michael Hunt & Ken Husting (Los Angeles); Edward Kao (Manhattan Beach); Hon. Jim Goodhart & Allan Rigg (Palos Verdes Estates); Wisam Altowaji, Elaine Jeng & John Mate (Redondo Beach); Craig Bilezerian & Ted Semaan (Torrance); Pamela Manning & Andres Narvaez (LA County DWP); Fulgene Asuncion & Avital Shavit (Metro); Marcy Hiratzka & Steve Lantz (SBCCOG); Leighanne Kirk (West Basin MWD); Liz Suh (CH2M Hill); Danielle Buzas (GPA Consulting); Mitali Gupta (HDR); Amit Shah (HNTB); Beverly Voran (Hard Hat Communications); Alan Clelland & Alek Hovsepian (Iteris); John Cruikshank (JMCC); Kamran Saber (JMDiaz); Miranda Patton (MNS Engineers); Sam Ekrami (Parsons Brinckerhoff); Anissa Voyiatzes (Psomas); Gene Bougdanos (RBF Consulting); Ryan Birdseye & Jennifer Haddow (Rincon Consulting); Ty Carter (Siemens)

Chair Beste called IWG meeting to order at 12:10 pm.

I. Self-Introductions & Approval of October 16, 2013 Meeting Notes (Attachment A)

II. Agency & Other Reports

- **SBCCOG** – Program update – Steve Lantz reported the following: Ten South Bay cities wanted to hire a specific energy consultant to assess the SCE reliability issues in the South Bay, but if the CPUC addresses the issues first, the SBCCOG will not need to hire the consultant, and will return any checks that have been received from those cities; SCAG profiles need to be reviewed by cities for accuracy before they are published online; Metro ExpressLanes maintenance fee waiver has been extended at least until the end of the pilot program in February 2014, but the SBCCOG is trying to have it waived indefinitely; there will be a “Transportation History of the South Bay” presentation at the November 21 SBCCOG Board Meeting.
- **SOUTH BAY TRAFFIC FORUM, LA County Dept. of PW** – Status –Andres Narvaez distributed the South Bay Traffic Forum Status Report for November 2013. Highlights included: The plans for the South Bay Fiber Interconnect along Artesia Bl., Vermont Ave., Manchester Ave., Western Ave., and Manhattan Beach Blvd. and 18 CCTV cameras were completed and signed by the agencies. County is processing construction documents for advertising. Project to be advertised by December. Alan Clelland, of Iteris, gave a presentation on Enhancements to South Bay Arterial Information through the firm’s work on the City of El Segundo ITS project. Blue Commute is a federally funded LA County project, with deployment beginning in El Segundo. Mr. Clelland explained the program’s features and benefits, and listed options for local agency involvement. The RITZ System is a new feature, and will be used on the Maple Avenue Measure R project in El Segundo.
- **Caltrans** – Not present
- **Metro** – Fulgene Asuncion reported the following: Metro and the SBCCOG will be changing their reporting requirements on Funding Agreements, with the transition of administration from Iteris to the SBCCOG. Additionally, Metro plans to implement a Semi-Annual Metro Budget Request. In March or April, the Metro Board will be asked to approve a new process, requiring cities to let the SBCCOG know project updates/funding requests in both January and July of each year. Metro’s Planning and Programming Committee is discussing the adoption of a policy that will provide direction for considering requests from local jurisdictions, third parties, and other stakeholders for supplemental modifications to transit corridor projects at various stages in the project development process. Regarding Measure X, the P & P Committee will discuss the process and schedule required to develop a ballot Initiative for the November 2014 or November 2016 election in response to the June 2013 Board Directive (Motion 10.) Some Metro Board members would like to expedite the Initiative in time for 2014, while others would like to allow for more extensive outreach and local agency collaboration in the design of a ballot measure plan for 2016. Several COGs have asked for extensions to submit their project priority lists.
- **Metro TAC & Streets and Freeway Subcommittee** – Update – Chair Beste gave an update on the Bicycle/Pedestrian Coordinator solicitation. Both the Pedestrian and Bicycle Coordinators will serve as alternates to the current Bicycle and Pedestrian Coordinators for the Streets & Freeways Subcommittee. Valerie Watson (City of Los Angeles) as the alternate Pedestrian Coordinator and Richard Dilluvio (City of Pasadena) as the alternate Bicycle Coordinator, were recommended for the positions.

III. Measure R Updates – Steve Lantz reported on the following:

- **Three-Month Look Ahead** (Attachment B) – The Measure R Oversight Committee, IWG, and SBCCOG Board of

Directors are all dark in December. In January, the SBCCOG will provide an update on the issuing of task orders to its new technical bench.

- **SBHP Annual Update Calendar** (Attachment C) – Lead agencies must make sure that, if they have funds allocated to projects for FY 2013-2014, the funding agreements are executed by the end of December 2013.
- **SBHP Project Progress Reporting / Gantt chart** (Attachment D) - The SBCCOG will simplify the monthly reporting process. Rather than reporting on each yellow and red project monthly, the Gantt chart will now include a crosshatched rectangle when a project update is scheduled for the Measure R Oversight Committee. Another change on the Gantt chart is that previous progress made on a project will now be grey, and current monthly progress being made will be in black, versus the entire progress tracking being black.
- **Potential change in SBHP Project Monitoring process** – After discussing the issue with Metro, it is anticipated that the monthly and quarterly reporting process will be much easier for lead agencies from now on. Metro is open to the SBCCOG's suggestions but the process must be reviewed by Metro's legal counsel. SBHP lead agencies should continue to submit their monthly and quarterly reports via email.
- **SBHP FY Draft FY 2014-20 Metro Budget Request** (Attachment E) – No more changes will be made to the budget request. The City of Torrance added a project at the last minute, addressing safety improvements on PCH near South High School. The SBCCOG Board will consider the revised budget request tomorrow, and if approved, the budget request will then be sent to Metro staff.
- **SBHP Technical Consultant Bench Update** – In January, the SBCCOG will provide an update on technical bench task orders on project studies. These will be paid for by the SBCCOG, so that lead agencies may use a SBCCOG bench consultant to analyze the feasibility of a concept before it becomes an official project to be put before city council or before it is required to have a funding agreement executed with Metro.

IV. Spotlight – Integrated Regional Water Management Program (IRWMP) Update – Leighanne Kirk of West Basin Municipal Water District and Chair Beste gave an update on the Greater LA County Region grant opportunities for agencies with water management projects. Ms. Kirk presents to the IWG annually, and this time she showed the group how to access the project database and enter grant applications for new projects. Since 2006, \$76.5 million dollars was awarded to the Greater LA County Region and over \$16 million was awarded to South Bay projects. Chair Beste added that the third (next) cycle of funding will be awarded in Spring 2015, and LA County is sure to be awarded another large amount, so cities need to enter their projects into the database as soon as possible. MS4 projects qualify. Even if an application is not awarded funds from Round 3, IRWMP will be funded through the state in other ways, so it is worth cities' time.

V. Metro's Open Streets Initiative –Avital Shavit of Metro gave a presentation on Metro's new program called "Open Streets". "Open Streets" events are public events that use local streets and encourage participants to access the event site without the use of cars. The goal is make streets, local businesses, farmers markets, and street fairs available to cyclists, pedestrians, and transit-riders. Metro has a \$2 million countywide annual budget for grants. Cities that wish to hold such an event must provide a 20% local match for their proposed budget, and complete the event within 24 months of being accepted, among other requirements. Metro hopes this will be a competitive application process, and one that promotes sustainability, multi-modal sharing, public transportation, and economic development. Metro is encouraging cities to look for locations ¼ mile away from Metro stations, if possible. Project applications will be due in Spring 2014 and funds will be available starting in FY 2015 (July 2014). Metro is collecting feedback from cities up until December 2, 2013. Andres Narvaez commented that these events are so popular that they can become overcrowded, and Steve Lantz asked about the street closure process. Ms. Shavit said that there are no full road closures (soft and hard closures only). Traffic enforcement will be on-hand to assist. Ken Husting added that the City of LA tries to change the route for each of its (CicLAvia) events.

VI. Other Business – Future spotlight topics of interest – Chair Beste announced that the Measure R project on Maple Avenue in El Segundo will be spotlighted in January, as its ribbon-cutting ceremony has been scheduled for January 16th at 2 pm. Soon to follow will be the Measure R project in Gardena at Artesia Blvd and Western Ave and the Del Amo gap closure project led by the LA County Department of Public Works.

VII. Announcements - None

VIII. Adjournment – Chair Beste adjourned the meeting at 1:18pm until January 15, 2014. If you want to include an item in the agenda, please send e-mail to: Marcy@southbaycities.org by January 7, 2014.