

South Bay Cities Council of Governments Infrastructure Working Group August 20, 2014 – Meeting Notes

Attendees: Rob Beste (Torrance); Stephanie Katsouleas (El Segundo); Akbar Farohki & Alan Leung (Hawthorne); Ed Kao (Manhattan Beach); Elaine Jeng (Redondo Beach); Craig Bilezerian & Ted Semaan (Torrance); Nancy Pe (Caltrans); Pamela Manning & Patrick Smith (LA County DPW); Fulgene Asuncion & Isidro Panuco (Metro); Marcy Hiratzka & Steve Lantz (SBCCOG); Abdollah Ansari (CDM Smith); Bill Stracker (DR Consultants & Designers); Tapas Dutta (Harris & Assoc); Kamran Saber (JMDiaz); Brian Marchetti (KOA Corp); Melissa Hewitt (Kimley-Horn); Greg Fasiano, Mir Fattahi & Tracy Bartlett (Nichols Consulting Engineers); Vernon Nickerson (Nickerson Co); Anissa Voyiatzes (Psomas); Doug Preble (Quantum Consulting); Scott Dellinger (Tetra Tech); Earl Schwartz (Vali Cooper)

Chair Beste called the meeting to order at 12:11 pm.

I. **Self-Introductions and Approval of July 16, 2014 Minutes** (Attachment A) – Minutes were approved as presented.

II. **Agencies & Other Reports-**

- **SBCCOG** – Program update – No report.
- **SOUTH BAY TRAFFIC FORUM, LA County DPW** – Status – Patrick Smith distributed the South Bay Traffic Forum Status Report for August 2014. The City of Hawthorne (in addition to El Segundo) has tested the cable TV equipment required for Blue Commute, which is now live. Steve Lantz would like to make sure that efforts to implement ITS within the South Bay are not duplicated, as it sounds like the County’s South Bay ITS project may be similar to the new South Bay Arterial Baseline Performance Analysis ITS Study that Metro is heading (with SBHP funds.)
- **Caltrans** – Nancy Pe reported that Measure R projects 312.24 and 25 (PAEDs on the I-110 and I-405) are progressing on schedule. Steve Lantz announced that Caltrans has agreed to complete two PSRs for the City of Torrance in preparation for the 2015 Metro Call for Projects. At this point, there would be insufficient time for other agencies to request SBCCOG technical assistance to prepare a PSR prior to the October 31 Caltrans submittal deadline. A Funding Agreement between the SBCCOG and the City of Torrance will be executed so that Caltrans may complete the two PSRs (Hawthorne Blvd Corridor Improvements PSR (\$70,000) and Sepulveda at Western Intersection Improvements PSR (\$80,000) using SBHP funds.
- **Metro** - Isidro Panuco noted that Metro Board does not meet in August. He acknowledged that a majority of the lead agencies in the South Bay that have active Measure R projects are meeting their reporting requirements on a regular basis since July. Fulgene Asuncion reported that Metro released its Complete Streets policy draft and is accepting comments until September 18. By Jan 2017, each city must have amended its general plan to reflect this policy.
- **Metro TAC & Streets and Freeway Subcommittee** – Chair Beste reported that the TAC did not meet in August. Elaine Jeng reported that the Streets and Freeway Subcommittee is recruiting volunteers to form a technical working group that will focus on the Mobility Matrix projects. Volunteers from the TAC are based on geographical representation. Representatives for Las Virgenes/Malibu, San Fernando Valley and Westside Cities COGs are still needed. A motion made to nominate two new TAC members was passed (one to represent non-auto travel and one to represent the Arterial ITS Configuration Management Group.) Ms. Jeng also followed up on her report given last month, regarding Metro’s I-605 “hotspots” feasibility study. It had been unclear as to whether these projects would be funded with Gateway Cities Council of Governments’ sub-regional funds or with Metro regional funds, but Ms. Jeng inquired as to the source of the funding and whether or not the funding for these improvements was meant to be ongoing. She learned that these analyses will not be funded with regional funding.

III. **Measure R Updates** – Steve Lantz made the following reports:

- **SBHP Project Deobligation Update** – There had been thirteen projects that were being considered for deobligation and deferral of funds. After receiving all of the documentation required by agencies that were on the deobligation list, twelve of the projects were removed from the list. The only project that SBCCOG de-obligated was the South Bay Sub-regional ITS Plan, a \$7 million dollar project for which no South Bay lead agency could be identified. (See third bullet in this section for further explanation.)
- **Metro 2015 CFP Technical Assistance Funding Agreements** - (Attachment B with Exhibit 1) – The CFP PSR deadline for submittal of PSRs is October 31, 2014. Caltrans has agreed to complete the PSRs required for project applications in Torrance. A meeting between the SBCCOG, Metro, and Caltrans was held to differentiate the types of PSRs that were

needed for different projects and factors. Consulting firms that are hired by agencies to complete PSRs are encouraged to immediately involve Caltrans so that the type of PSR that is needed is established early on.

- **South Bay Arterial Baseline Performance Analysis ITS Study** - (Attachment C with Exhibit 1 & 2) - At its July 24, 2014 meeting the SBCCOG Board approved deferral of South Bay ITS project MR312.31 and de-obligated the \$7 million in South Bay Highway Program. Metro and SBCCOG staff noted the project would return to the Measure R Committee and Board in August with a recommendation to undertake a more limited implementation study to begin the SB ITS Plan development. The proposed study scope of work was included in meeting packet, along with the proposed study schedule. This includes more than 100 intersections listed for improvements. Metro Highway staff has agreed to procure and manage a consultant that Metro will select from its Highway Planning Bench to complete the study (SBCCOG will not participate in the procurement process.) A major task of the recommended initial study will be to complete baseline arterial traffic volume counts at 104 South Bay locations. To avoid any skewing of the baseline data, the counts need to be completed during September and October, after the summer vacation period and before the year-end holidays. This traffic count schedule is driving the need for the study to be initiated by the end of August.
- **SBHP Metro CFP Schedule** - (Attachment D) – The costs of the technical assistance requested by the cities applying for the CFP with SBHP funds have now been specified. Next, the SBCCOG will consider local match amounts for the cities that requested SBHP funds for the minimum local match in October. The specified costs are needed by the end of September so that the SBCCOG Board may consider them in November.
- **SBHP Consultant Quarterly Activity Report** - (Attachment E) – The IWG and Measure R Oversight Committee see this report; the SBCCOG Board no longer does. No consultant is currently working for the SBCCOG in an SBHP oversight capacity, so this report only reflects Steve Lantz and Marcy Hiratzka's work.
- **Three-Month Look Ahead** - (Attachment F) - The Metro Budget Request is due in November. Lead agencies that have new projects, projects for removal, or changes to consider need to let the SBCCOG know no later than September 15.

IV. **Metro Mobility Matrix Update** – Steve Lantz announced that the SBCCOG will be working with Metro to develop the South Bay Mobility Matrix, and a consultant for the South Bay has been selected. The lead agencies present at the meeting received the South Bay Preliminary Combined Unfunded project list that was released by Metro and were asked to make any revisions and send them to Marcy Hiratzka before the end of September. The other lead agencies will receive the list via email subsequent to the meeting. This participation is the SBCCOG's way of ensuring that projects needed in the South Bay are included in MTA's Countywide Mobility Matrix, as this document will be used to determine the design of the MTA LRTP Update, and a potential future sales tax measure. The SBCCOG is especially interested in capturing the program needs for local street renovation and repair.

V. **USDOT– I TSCA Connected Vehicle Workshop** (Attachment H) – Steve Lantz noted that this event had already been held. It was mentioned at last month's meeting.

VI. **Announcements / Adjournment** – Chair Beste adjourned the meeting at 12:47pm until September 17, 2014. *Those who wish to include an item on the agenda must send an e-mail to: Marcy@southbaycities.org by September 9, 2014.*