

**South Bay Cities Council of Governments
Infrastructure Working Group Meeting Notes – November 8, 2017**

Attendees: Chair Stephanie Katsouleas (Manhattan Beach); Gilbert Marquez (Carson); Lifan Xu (El Segundo); Joe Cruz (Gardena); Akbar Farokhi & Alan Leung (Hawthorne); Glen Kau (Hermosa Beach); Louis Atwell (Inglewood); Frank Senteno, Miguel Alvarez & Paul Hiney (Lawndale); Mondher Saied (Lomita); Prem Kumar (Manhattan Beach); Ted Semaan, Brad Lindahl & Andy Winje (Redondo Beach); Greg Grammer (Rolling Hills Estates); Beth Overstreet, Jessamine Que & Art Reyes (Torrance); Lance Grindle, Patrick Smith & William Johnson (LA County DPW); Mark Dierking & Isidro Panuco (Metro); Steve Lantz, & David Leger (SBCCOG)

Chair Stephanie Katsouleas called the meeting to order at 12:02 pm.

I. Self-Introductions and Approval of October 11, 2017 Meeting Notes – Received and Filed

II. Agency & Other Reports

- **SBCCOG:** Steve Lantz gave the following updates on behalf of Jacki Bacharach:
 - Upcoming events/meetings: Annual SBCCOG/SBESC Volunteer Appreciation Reception is taking place on November 16th; Annual Holiday Light Exchange is taking place November 30th and December 1st in the SBCCOG office, with additional events in West Athens (partnering with Supervisor Ridley-Thomas' office) and LA CD-15 (partnering with Councilman Buscaino's office); the regional Climate Action Planning event is taking place on December 13th at the Nakano Theater in Torrance;
 - Broadband: The Broadband Sub-committee met and will be surveying cities for updated information to include in the RFP. Magellan Advisors will be doing the RFP process. The RFP should be released in Spring 2018.
- **South Bay Traffic Forum, LA County DPW:** Patrick Smith provided an update on the status of the County's ITS projects, which include the South Bay CCTV & Fiber Project (completed), CentraCS System for Cities of Carson and Hawthorne, and IEN for Cities of Torrance and Redondo Beach. Mr. Smith also provided updates on the Traffic Signal Synchronization Program Projects. For details on the status of specific projects, the full report can be found on the SBCCOG website at:
http://www.southbaycities.org/sites/default/files/infrastructure/HANDOUT_South%20Bay%20Traffic%20Forum%20November%202017.pdf
- **Caltrans:** Isidro Panuco gave a brief update on Caltrans' projects. Mr. Panuco reported that groundbreaking for I-the 110/I-405 auxiliary lane project is expected in December 2017 or early January 2018. The I-405/Crenshaw Blvd project is currently in design and Caltrans has been coordinating with the City of Torrance. The I-110 DCCM project was completed earlier this year. Mr. Panuco also reported that the PCH and parallel arterial ITS project is in construction and noted that he is working with Caltrans on a presentation for an upcoming meeting.
- **L. A. Metro Updates**
 - **L.A. Metro Board** – Isidro Panuco reported that the Metro Board approved the updates to the SBHP projects last month and that he will be reaching out to the jurisdictions for funding agreement amendments.
 - **Metro TAC & Streets and Freeway Subcommittee** – Andy Winje reported that the Streets and Freeway Subcommittee received an update on the arterial baseline study done by Metro, which is available on the Metro website. The study can be viewed online at:
https://media.metro.net/about_us/committees/sfs/images/sfs_presentation_CBCA_2017-1019.pdf

III. Measure R SBHP Reporting / Oversight

- **FY 2018-19 Measure R SBHP Metro Budget Request Status**

Steve Lantz announced that SBCCOG staff is in the process of updating the annual Metro Budget Request, and noted that there will be discussion going forward on the funding structure of the program because of Caltrans' strategic positioning projects.
- **Annual Program Evaluation Tool and Summary Table**

The report can be viewed online at:
http://www.southbaycities.org/sites/default/files/infrastructure/HANDOUT_October%20APE%20Report.pdf

IV. **Measure M Updates**

- **Measure M Policy Advisory Committee Update**

- **Multi-Year Sub-Regional (MSP) Administrative Procedures**

Mr. Lantz reported that the PAC met yesterday with discussion mostly focusing on the public participation requirement as part of the five-year program development and project selection process. A motion was passed that stated that stakeholder participation should be considered, but that they do not necessarily have to be added to a selection committee should one be created. The PAC also discussed the performance evaluation requirements, agreeing on a regional set of “qualitative performance measures” to guide project selection and performance. The South Bay will then get to select the specific measures from the regional set for its programs. The themes include mobility, safety, accessibility, economic development, and sustainability/quality of life. Mr. Lantz added that a South Bay workshop will be organized for March 22nd once the Administrative Guidelines are approved to review the draft South Bay Measure M MSP Implementation Plans.

- **Measure M Major Capital Acceleration**

Metro staff is proposing a policy for the acceleration of major Measure M projects. Mr. Lantz informed the group that the rules are not yet defined, but referred to the draft proposal in the agenda packet which describes the criteria that Metro staff will use to decide whether it will recommend project acceleration to the Metro Board.

Mr. Lantz also added that Metro is considering taking the Net Toll Revenues from the I-110 and I-10 ExpressLanes and using them to build other toll lanes in the county, with the intention of repaying the funds at a future date. The SBCCOG is concerned that although only 3% of the funds allocated to jurisdictions for projects along the corridor have been spent, transferring the money to a different area is not keeping with the intent of state law. The SBCCOG is writing a letter to Metro expressing its concerns with the proposed policy and making suggestions for better uses of those funds.

V. **Spotlight Presentation**

- **Staffing Strategies for Delivering an Expanding CIP**

Stephanie Katsouleas, Public Works Director for the City of Manhattan Beach and the current IWG Chair, presented on staffing strategies to help deliver an expanding CIP. Chair Katsouleas reviewed her successful efforts in receiving City Council approval to hire four additional city engineers to help deliver the CIP. For more detail, Chair Katsouleas’ full presentation can be viewed online at:

http://www.southbaycities.org/sites/default/files/infrastructure/PRESENTATION_CIP%20and%20Staffing.pdf

Chair Katsouleas’ handouts can be viewed at:

<http://www.southbaycities.org/sites/default/files/infrastructure/PRESENTATION%20HANDOUTS.pdf>

VI. **Three-Month Look Ahead** – Received and filed.

VII. **Announcements & Adjournment**

Chair Katsouleas adjourned the meeting at 1:15 pm until January 10, 2018 (agency-only meeting). To include an item on the agenda, please email Steve Lantz (lantzsh10@gmail.com) by December 29, 2017.