

## South Bay Cities Council of Governments

May 9, 2016

TO: SBCCOG Steering Committee

FROM: Jacki Bacharach, Executive Director  
Steve Lantz, Transportation Director

SUBJECT: South Bay Highway Program (SBHP) Project Funding Agreement  
Amendment Requests; SBHP Technical Services Bench Expiration

### **Adherence to Strategic Plan:**

*Goal A: Environment, Transportation, and Economic Development.* Facilitate, implement, and/or educate members and others about environmental, transportation, and economic development programs that benefit the South Bay. Strategy 5 – Actively pursue opportunities for infrastructure funding for member agencies.

### **BACKGROUND**

Six South Bay Highway Program (SBHP) projects have funding agreements with funding that will expire on June 30, 2016. In addition, the SBCCOG Technical Services Consultant Bench consultant contracts will expire on July 31, 2016.

#### *Funding Agreement Extension Requests*

Although the funding agreements are between the lead agencies and Metro, Metro is asking the SBCCOG Board to make a recommendation on the disposition of the funding and the projects prior to Metro determining the corrective action it will take. Metro and the SBCCOG staff have been working with the lead agencies responsible for the projects to determine whether the projects should be deferred, de-obligated or whether a funding agreement amendment should be executed to extend the availability of the SBHP funding.

Some of the projects have funding allocated over a single year and others have funding allocated over multiple years. For projects with all funding in a single year, the project as a whole may be affected. For projects with multiple years of funding, the lead agencies have been asked to request an action specific to the portion of the funds that will expire in June 2016. The process required a letter signed by the lead agency manager to be submitted for each applicable project by April 18, 2016 clarifying the action requested. Letters have been received from lead agencies covering all six applicable projects (see attached exhibits A-F). The lead agencies have made the following requests:

- A. Hermosa Beach has requested a 2 year extension for SBHP Project 312.05, Pacific Coast Highway Improvements between Anita Street and Artesia Boulevard.
- B. Inglewood has requested a 1 year extension of FY 15/16 funds and a subsequent 1 year extension of FY 16/17 funds for SBHP Project 312.12, ITS Phase IV Improvements.

- C. Lawndale has requested that SBHP Project 312.15 be deferred until the city can determine whether a related Call for Projects project can be modified to cover a revised scope of work on Inglewood Avenue from 156<sup>th</sup> Street to the I-405 southbound onramp. Should the modification be possible, the city would request de-obligation of the SBHP funding.
- D. Redondo Beach has requested no-cost-increase 2 1/2-year extension of SBHP project 312.06, Pacific Coast Highway arterial improvements from Anita Street to Palos Verdes Drive.
- E. Redondo Beach requested a no-cost-increase 1 1/2 –year extension of SBHP project 312.20, Aviation Boulevard at Artesia Boulevard intersection improvements.
- F. Caltrans District 7 is requesting a \$357,000 cost increase in Project 312.11 from the current \$5 million budget and a funding agreement time extension to March 31, 2017.

The Steering Committee is being asked to make preliminary recommendations at its meeting on May 9, 2016. A lead agency may appeal the preliminary Steering Committee recommendation by making a presentation to the May 18, 2016 Infrastructure Working Group (IWG) meeting. The Steering Committee will consider any input from the IWG when it adopts a final recommendation on June 13, 2016 for SBCCOG Board consideration on June 23, 2016.

For projects that are recommended for funding agreement extensions, the SBCCOG and Metro staff will review progress and make further recommendations during development of the SBCCOG's annual Metro Budget Request no later than October 2016.

#### *Technical Services Bench Consultant Contract Extension Requests*

The SBCCOG consultant contracts for the South Bay Highway Program expire on July 31, 2016. A provision within the contracts allows task orders assigned under these contracts to be completed as long as the task orders were issued prior to the ending of the contract term. Iteris, Inc. is providing administrative assistance in the oversight of SBHP projects following the departure of the SBHP administrative analyst. Although the new administrative analyst has begun, Iteris assistance will be required for the next few months.

In addition to the ongoing administrative assistance, Iteris, Inc. and System Metrics Group, Inc. have been selected to provide technical assistance for the update of the SBHP Implementation Plan, SBHP project management training, and development of SBHP orientation materials for elected officials. Due to the need to focus on the proposed sales tax and a change of SBHP administrative staff, these tasks have been delayed and will not be completed by July 31, 2016. As a result, SBCCOG staff is requesting that the relevant Iteris, Inc. and System Metrics Group, Inc. SBHP technical assistance contracts each be extended for one year to July 31, 2017.

#### RECOMMENDATIONS

The SBCCOG Staff recommends that the Steering Committee approve the following preliminary recommendations:

- A. Hermosa Beach Project 312.05 – Approve a one-year funding agreement extension conditioned on completion of design within 6 months with a review of project progress in October 2016;

- B. Inglewood Project 312.12 – Approve a one-year funding agreement extension of FY15-16 funding; defer review of FY 16-17 funding request until October 2016;.
- C. Lawndale Project 312.15 – Defer project, but do not de-obligate funding at this time. Determine whether SBHP funds can be de-obligated and review project progress in October 2016;.
- D. Redondo Beach Project 312.06 – Approve a one-year funding agreement extension conditioned on completion of design by October 2016 and a project progress review at that time;.
- E. Redondo Beach Project 312.20 – Approve a one-year funding agreement extension for Phase 1 conditioned on completion of Phase 1 design by March 2017; Defer approval of Phase 2 schedule until project progress can be confirmed in March 2017.
- F. Caltrans Project 312.11 – Approve a one-year funding agreement extension; do not approve an increase in the project budget at this time.

The SBCCOG Staff further recommends that the Steering Committee approve an amendment of the relevant Iteris, Inc. and System Metrics Group, Inc. contracts to change the agreement expiration date in each contract from July 31, 2016 to July 31, 2017.