

South Bay Cities Council of Governments

Steering Committee

REVISED AGENDA

Monday, September 13, 2010 @ 12:30 pm

SBCCOG Environmental Services Center

15901 Hawthorne Blvd., Suite 400

Lawndale, Ca. 90260

ADDITIONS:

- **DISTRIBUTING UNAUDITED 2009-2010 FINANCIALS**
- **ITEM O. - MEMO ATTACHED RE: MAINTENANCE OF EFFORT POLICY**
- **ITEM Q. - POSSIBLE AIRSPACE CHANGES - DRAFT LETTER ATTACHED**
- **REVISED DRAFT BOARD AGENDA**

I. REPORT OF POSTING OF AGENDA

- **ACTION:** Receive and file

II. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA

III. PUBLIC COMMENT

IV. CONSENT CALENDAR

- A. Steering Committee – August 9, 2010 meeting minutes attached
 - **ACTION:** Approve

- B. SBCCOG Dues & Special Assessment
 - Outstanding – Carson, El Segundo, Hermosa Beach, Inglewood, Lawndale, LA City & LA County
 - Per JPA agreement, letters to non-paying cities should be sent no later than October 1 and suspension would begin November 1 if dues have not been received.
 - **ACTION:** Advise Mayor and Councils of non-payment of dues and assessments and provisions of the JPA agreement

- C. AQMD Local Government & Small Business Assistance Group
 - Appointment in process for Sergio Carrillo, Gov. Affairs Director for Yellow Cab

- D. Metro Sector Governance Council Nominations
 - In January 2011, the terms of 4 Governance Council members will expire. They are: Rolling Hills Estates Councilman and PV Transit representative John Addleman; Palos Verdes Estates Councilman and PV Transit representative Jim Goodhart; Lawndale Councilman Robert Pullen-Miles; Lou Mitchell – Watts-L.A. Neighborhood Council.
 - There are no term limits so current members can re-apply.
 - The schedule for nominations will be as follows:
 - September 15 – Call for Nominations distributed
 - October 29 – Application period closes
 - November 8 – Steering Committee will review nominations and forward their recommendations to SBCCOG Board
 - November 18 – SBCCOG Board approves nominations to send to Metro Board
 - December, 2010 -Metro Board ratifies South Bay Sector Council members

- January, 2011 – Newly selected South Bay Service Sector Governance Council members start new 3 year terms

E. SBCCOG Mandatory Employee Training

- September 24 @ 10 am, Mike Jenkins will be conducting a mandatory employee training session covering harassment and other workplace issues. Several of the SBCCOG consultants have also been invited to attend. There will be no charge.

F. SBESC Volunteer Statistics

- Total 2010 – 1,405.25 hours
- Grand total – 3,741.80 hours

ADDITION

Unaudited fiscal year financials to be distributed at the meeting - Audit review in progress

IV. ITEMS FOR REVIEW AND APPROVAL

ADMINISTRATION

G. Approval of Invoices – available at the meeting

- **ACTION:** Approve invoices for payment

H. CalPACs Budget Balancing Survey Results

- Suzanne Charles will provide a summary of this report at the meeting

I. Use of Social Media

- Please visit the LUV and SBESC face book pages and click the “like” button to keep informed of LUV and SBESC happenings.
- Here are the links to the facebook pages:
LUV Page: <http://www.facebook.com/home.php?#!/pages/South-Bay-LUV-Local-Use-Vehicles/137912816242701?ref=sgm>
SBESC Page: <http://www.facebook.com/SBESC>
- 25 people need to join for the pages to actively market these sites

J. Creation of Salary ranges

- Memos attached
- **ACTION:** Review and comment and if there is no further direction, recommend approval to the Board of Directors

K. General Assembly – February 25, 2011

- Topic - “The South Bay in 2040 – Out of the Box and Into the Future”
- Gift items - possible speaker & attendee gifts to be presented at the meeting
- **ACTION:** Provide direction

WORK PROGRAM

L. Environmental Programs Updates

- Partnership with SCE/Gas Company
 - Strategic Plan funds – update at the meeting
 - Engineering services and city projects – update at the meeting
- Request from WBMWD for letter of support for the 2010 Update of Metropolitan Water District’s Integrated Resources Plan

- The 2010 IRP report is a summary of water planning strategies to ensure reliability for the region over the next 25 years. There are some fundamental policy underpinnings that are particularly important and the subject of opposition from MWD's largest customer, San Diego County Water Authority. (Lawsuit against MET re: their rates. Related to IRP because it is funded by rates.) That is why the vast majority of MWD's other customer agencies, West Basin included, are actively supporting and seeking support from other stakeholders such as the SBCCOG. Attached is a letter of support/position statement from the West Basin board of directors which frames the elements of the IRP in terms of how they support West Basin's goals.
- A more extended presentation on the plan is being scheduled for the October 28 Board meeting but letters are needed to the MET before then
- **ACTION:** Recommend Board approve attached letter of support from SBCCOG
- Education & Information programs
 - Mini E experience and lessons learned to be presented at the meeting
- Climate Action Plan Development
 - Progress of Greenhouse gas emissions development work
- LA County Energy Program – update at the meeting
- Participation in United Way Pre-Apprenticeship Program
 - Draft scope of work attached
 - **ACTION:** Recommend Board approve scope of work
- Vanpool update at the meeting

M. LUV Project

- Status of vehicle deployments and experiences
- <http://www.facebook.com/home.php?#!/pages/South-Bay-LUV-Local-Use-Vehicles/137912816242701?ref=sgm>
- Vehicle rotation schedule to be discussed

N. SB 375 Update

- SCAG's Regional Council voted to recommend to the ARB GhG reduction targets of 6% for 2020 and 8% for 2035 for SB 375. The Regional Council's vote includes a commitment to accept the higher target if ARB accepts the a series of conditions that were identified in SCAG's staff report. This is below the targets of 8% for 2020 and 13% for 2035 that was included in the ARB's staff recommendations.
- The ARB is scheduled to set final targets on September 23, 2010
- A request has been made to have Metro consider metrics for defining sustainable transportation using the South Bay as the prototype

O. Transportation Issues

- Update from Aldaron attached
- Measure R South Bay Implementation Plan – updates at the meeting as well as a manager from Iteris present to answer any questions
 - Team is preparing documents for future board approval re:
 - A policy that these funds are not to replace existing funds – maybe for shortfalls but not for funded projects. – **memo attached**
 - Project criteria for prioritization for early action projects
 - The working project list and submit to the Metro Board
 - Metro notified the SBCCOG that Measure R has very specific financial requirements that will be audited on an annual basis for each city/COG receiving Measure R Highway Operations Improvement Funds. These audits will need to be completed by December 31st of each year that funds are used and the results will need to be approved by the Measure R Oversight committee composed of

the three judges. SBCCOG bookkeeper and Torrance, Carson, RPV, Inglewood, El Segundo, Lawndale attended a meeting for further information.

- Restrooms at Artesia Transit Center
 - Metro internal task force has met but outside agencies haven't been briefed yet.
 - Temporary "port-a" restrooms should be installed in November to coincide with the Sheriff's substation opening
- Meetings with our legislators to be pursued in September due to difficulty with vacation schedules
- **ACTION:** Provide direction as required

OTHER

- P. Request from Chevron for support of the lease renewal for their Marine Terminal in El Segundo
- El Segundo will be sending SBCCOG their recommendation for action by the Steering Committee meeting

Q. Letter re: Possible Airspace changes

- **ACTION:** Approve for mailing

SPECIAL EVENTS

- Lamp Exchange – September 18 and 19 @ K-Mart in Torrance
- 6th Bi-national Mayors Summit – Redondo Beach – October 28 & 29
 - Invited are the Mayors and city staff of the 5 border cities of Mexico. It is an election year for them and we have invited the current and in-coming Mayors of each city. For CA, we've invited Mayors and city staff of all cities in LA, San Diego, Orange, Imperial, and San Bernardino counties, all 193 of them. Based on past Summits, attendees are usually 200 in number.
 - SBCCOG/SBESC requested to participate on environmental discussion
- Green Task Force – Environmental Charter School - October 28
- PUC Public Advisor meeting – Changed to October 28, 2010 ca. 4:30 pm to 6:30 pm
- **ACTION:** Discuss October 28

AGENDA DEVELOPMENT

- Board Meeting – September 23, 2010 **REVISED draft agenda attached**
 - Review of November Ballot propositions
 - Request for approval of Sustainable South Bay Strategy
 - Presentation by SCAG re: Projected Growth at the Ports
 - Adjourn in memory of Lomita Councilman Tim King

NEXT STEERING COMMITTEE MEETING – Monday, October 11, 2010 @ 12:30 pm

- Reconfirm quorum