

# South Bay Cities Council of Governments

September 26, 2013

TO: SBCCOG Board of Directors

FROM: Measure R Oversight Committee

SUBJECT: Iteris SBHP Contract – Reallocation of Phase II Completed Task Budgets

## BACKGROUND

In June 2010, the SBCCOG Board approved a contract with Iteris and four sub-contractors to provide technical assistance for the development and implementation of the South Bay Highway Program (SBHP). The contract is for a three year term (through June 30, 2013) with an aggregate value not to exceed \$2,000,000.

The contract has two phases. Phase I scope was awarded on a cost plus fixed fee basis for \$784,035 and was completed on June 30, 2011 at a total cost of \$772,824, resulting in a cost savings of \$11,211.

The balance of the contract, known cumulatively as Phase II, is being accomplished through a series of task orders with total Phase II contract authority not-to-exceed \$1,215,965. As of September 1, Iteris estimates it will complete the task orders at a total cost of \$1,102,977, \$112,988 below the authorized limit.

As in Phase I, some tasks have been completed with savings and some are projected to slightly exceed their contract authority limit. The Board has previously approved shifts in funds from completed line items with savings to open line items that are projected to exceed their task order authority. The Board most recently approved reallocations at its June 27, 2013 meeting Staff has analyzed the ability to transfer funding between authorized line items.

To ensure that all contract task orders are closed out on within their authority on September 30, 2013, staff requested Iteris to estimate the completion cost of each of the remaining open line items. The projected September 30, 2013 status of the contract and recommended changes are included on Exhibit 1. The proposed changes will not exceed the approved Phase II authority of \$1,215,965.

The recommended changes would reduce or increase line items as follows:

### Reductions

1. Transfer \$15,096 from Task Order #5 (Phase 2 Core Tasks) to release unneeded funding authority in the Task Order.
2. Transfer \$2,913 from Task Order #7 (South Bay ITS Master Plan) to release unneeded funding authority in the Task Order.

3. Increase authority for Task Order #9.1 (PSR Western / Sepulveda) by \$403 to enable funding the prospective cost overrun for the task order.
4. Increase authority for Task Order #9.3 (PSR Manchester Corridor) by \$73 to enable funding the prospective cost overrun for the task order.
5. Increase authority for Task Order #9.4 (Inglewood ITS Phase 4 PSRE) by \$705 to enable funding the prospective cost overrun for the task order.

By approving the recommended actions, the unused contract authority remaining in the \$2 million Iteris contract at the completion of the contract will be approximately \$84,500, or 4.2%.

#### RECOMMENDATION

To complete the Phase II project tasks by September 30, 2013 without exceeding the initially approved \$1,215,965 Iteris Phase II budget, it is recommended that the SBCCOG Board approve the reallocations contained in this agenda item and in the South Bay Measure R Highway Program September 3, 2013 Reallocation Report (Exhibit A).

## Exhibit A

SBHP CONTRACT AUTHORITY AS OF 9/3/13	SBHP Task Order Estimates @ 9/3/13	Iteris Projected @ 9/30/13	Iteris Balance remaining	Iteris % Billed @ 6/30/13	Iteris % Complete @ 6/30/13	Iteris Projected Savings / Increase @ 9/30/13
ITERIS Initial Authority	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000			
Ph. 1 Implementation Plan	\$ (772,824)	\$ (772,824)	\$ -	100%	100%	
balance	\$ 1,227,176	\$ 1,227,176	\$ 1,227,176			
TO1 - Redondo Beach	\$ (18,652)	\$ (18,652)	\$ -	100%	100%	
balance	\$ 1,208,524	\$ 1,208,524	\$ 1,208,524			
TO2 - Hawthorne	\$ (932)	\$ (932)	\$ -	100%	100%	
balance	\$ 1,207,592	\$ 1,207,592	\$ 1,207,592			
TO3 - El Segundo	\$ (8,477)	\$ (8,477)	\$ -	100%	100%	
balance	\$ 1,199,115	\$ 1,199,115	\$ 1,199,115			
TO4 - Status of Metro FAs	\$ (4,898)	\$ (4,898)	\$ -	100%	100%	
balance	\$ 1,194,218	\$ 1,194,218	\$ 1,194,218			
TO5 - Phase 2 Core Tasks	\$ (754,466)	\$ (739,370)	\$ (15,096)	98%	93%	\$ (15,096)
balance	\$ 439,752	\$ 454,848	\$ 454,848			
TO6.1 FA assist - Inglewood - N6	\$ (12,120)	\$ (12,120)	\$ -	100%	100%	
balance	\$ 427,632	\$ 442,728	\$ 442,728			
TO6.2 FA assist - Torrance - B7	\$ -	\$ -	\$ -	0%	term. @ 0%	
balance	\$ 427,632	\$ 442,728	\$ 442,728			
TO6.3 FA assist - Torrance - F51	\$ (3,577)	\$ (3,577)	\$ -	100%	100%	
balance	\$ 424,055	\$ 439,151	\$ 439,151			
TO6.4 FA assist - Lawndale - N22	\$ (2,382)	\$ (2,382)	\$ -	100%	100%	
balance	\$ 421,673	\$ 436,769	\$ 436,769			
TO6.5 FA assist - Hermosa Bch - F45	\$ (5,265)	\$ (5,265)	\$ -	100%	100%	
balance	\$ 416,408	\$ 431,504	\$ 431,504			
TO6.6 FA assist - Lawndale - N25	\$ (2,720)	\$ (2,720)	\$ -	100%	100%	
balance	\$ 413,688	\$ 428,784	\$ 428,784			
TO7 - Measure R S.B. ITS Plan	\$ (112,850)	\$ (109,937)	\$ (2,913)	97%	92%	\$ (2,913)
balance	\$ 300,838	\$ 318,847	\$ 318,847			
TO8 - SB Strategic Transpo. Element	\$ (60,000)	\$ (56,065)	\$ (3,935)	93%	95%	
balance	\$ 240,838	\$ 262,782	\$ 262,782			
TO9.1 - PSR Western / Sepulveda	\$ (37,518)	\$ (37,921)	\$ 403	101%	100%	\$ 403
balance	\$ 203,320	\$ 224,861	\$ 224,861			
TO9.2 - PSR Hawthorne Corridor	\$ (32,643)	\$ (32,643)	\$ -	100%	100%	
balance	\$ 170,677	\$ 192,218	\$ 192,218			
TO9.3 - PSR Manchester Corridor	\$ (31,592)	\$ (31,665)	\$ 73	100%	100%	\$ 73
balance	\$ 139,085	\$ 160,553	\$ 160,553			
TO9.4 Inglewood ITS Phase 4 PSRE	\$ (23,729)	\$ (24,434)	\$ 705	103%	100%	\$ 705
balance	\$ 115,356	\$ 136,119	\$ 136,119			
TO9.5 Gardena Park and Ride PSRE	\$ (11,920)	\$ (11,920)	\$ -	100%	100%	
balance	\$ 103,436	\$ 124,199	\$ 20,763			\$ (16,828)

<b>PB Project Management Course</b>	\$ (26,810)	\$ (26,810)	\$ -
balance	\$ 76,626		

InfraConsult Direct Contract Authority	Actual @ 6/30/13	Remaining @ 6/30/13	
TO1 - Gardena Rosecrans Oversight	\$ (4,500)	\$ (726)	\$ 3,774
TO2 - Gardena Vermont Oversight	\$ (4,500)	\$ (726)	\$ 3,774
InfraConsult balance	\$ (9,000)	\$ (1,452)	\$ 7,548
Remaining Contract Authority	\$ 67,626		\$ 67,626
<b>SBCCOG /Metro SBHP Funding MOU</b>	Budget Estimate	Actual @ 6/30/13	Balance Remaining
Program Administration	\$ 577,039	\$ (416,878.84)	\$ 160,160
			% Billed @ 6/30/13
			% Complete @ 6/30/13
			72.24%
			100%

Total Contract Remaining Balance = \$ 256,096