

# South Bay Cities Council of Governments

December 11, 2017

TO: Steering Committee

FROM: Jacki Bacharach, Executive Director

RE: Strategic Growth Council Contract Amendment with Siembab Corporation

## Adherence to Strategic Plan:

*Goal A: Environment, Transportation, and Economic Development.* Facilitate, implement, and/or educate members and others about environmental, transportation, and economic development programs that benefit the South Bay.

## BACKGROUND

SBCCOG is completing the three-year Strategic Growth Council grant that has enabled the SBCCOG to provide climate action plans (CAP) for each of our cities as well as an innovative subregional CAP which features concepts adopted by the Board from the Sustainable South Bay Strategy.

The total grant was for \$985,000 and included numerous specialty subconsultants. Kim Fuentes lead the city climate action planning effort and Wally Siembab, with the Siembab Corporation, lead the subregional climate action planning effort.

The original budget, drafted in 2013, has been adjusted throughout the process as more was learned about the technical expertise that would be needed and how much that would cost. As the grant comes to the end, staff is making sure that the funding from the grant is fully utilized to meet all the required deliverables.

## REQUEST

Siembab Corporation has been required to respond to unanticipated comments from the project's primary technical advisor and to incorporate the findings of two other project subcontractors that were more complex than anticipated, resulting in the need to spend more hours than originally planned. Work remaining includes completion of the draft subregional CAP chapter which will be part of the final report. In addition, several of the technical reports require final review of assumptions and strategies in coordination with experts.

There is a budget amount of \$17,000 remaining from the subcontractor Adam Cohen on Strategic Growth Council Grant, *Task 3 Subregional and City-Specific CAP and Strategy Chapters* which will not be expended by that consultant team. The staff is recommending transferring this amount to Siembab Corporation, and the firm's subcontractors, so that there will be sufficient budget to complete the remaining work.

## RECOMMENDATION

Approve amendment with Siembab Corporation and its subcontractors for SGC work in an amount not to exceed \$17,000 from the Adam Cohen, *Task 3 Subregional and City-Specific CAP and Strategy Chapters* budget that was not spent. This amount brings the total budget of the Siembab Corporation contract to an amount not to exceed \$322,000 for the 3-year project.