

South Bay Cities Council of Governments

June 27, 2013

TO: SBCCOG Board of Directors
FROM: Steering Committee
SUBJECT: Contract Approvals

There are two contracts on this evening’s agenda which have not been completely finalized but for which staff is seeking Board approval. This is because the timely commencement of work on these contracts is important.

Strategic Plan Strategies Contract with Southern California Edison and Authorization to Release a Request for Proposal

This contract is for the energy efficiency work on climate action planning that SBCCOG was awarded. There is a limited time for SBCCOG to obtain a consultant and then perform the work for each of our members. Therefore, staff is requesting that the contract be approved in its ‘template’ form and that staff be authorized to release the request for proposal for consultants in July after review of the final scope by the Steering Committee.

Mike Jenkins, our legal counsel, has reviewed the contract in its current form and has no issues of concern.

Partnership Renewal with Torrance Water

This contract will renew the SBCCOG partnership with Torrance Water for the next two years instead of an annual renewal. It also raises the compensation to the SBCCOG to keep it at 10% of the West Basin Municipal Water District partnership compensation to the SBCCOG.

Mike Jenkins has reviewed this contract and has recommended changes which are currently being reviewed by their city attorney. They primarily address boilerplate that is not applicable. None of the recommended changes affect the substance of the contract.

RECOMMENDATION

That the Board approve the contracts with Southern California Edison for Strategic Plan Strategies and the Partnership Renewal with Torrance Water.

Also recommended is that the Board authorize the release of a request for proposals for technical consultants for the Strategic Plan Strategies scope of work after final review of the scope of work by the Steering Committee.