

South Bay Cities Council of Governments

July 24, 2014

REVISED

TO: SBCCOG Board of Directors

FROM: Measure R SBHP Oversight Committee

SUBJECT: SBHP Funding Requests for 2015 Metro Call for Projects Application
Technical Assistance and Local Matching funds

ADHERENCE TO STRATEGIC PLAN:

Goal A: Environment, Transportation and Economic Development. Facilitate, implement and/or educate members and others about environmental, transportation and economic development programs that benefit the South Bay.

BACKGROUND

The Measure R Oversight Committee has requested a letter to be submitted from each City Manager of an SBHP project lead agency requesting that the SBCCOG provide SBHP funding for preparation of Project Study Reports (PSRs) or Project Study Report Equivalents (PSREs) that are required in Metro Call for Projects (CFP) applications and to request that SBHP funding be used as the minimum required local match in the application. The table in Exhibit 1 summarizes the requests received by the deadline.

The estimated total project costs noted in Exhibit 1 are initial estimates that may be modified after preparation of the PSR / PSRE. Project costs may have to be reduced to stay within the funding cap in the Metro CFP category or to reflect the actual Metro funding award amount. SBHP matching funds will be determined once CFP projects are awarded and will not exceed the minimum required local match for the Metro funding awarded.

A funding agreement for technical assistance in the preparation of a CFP application will be executed between the lead agency and SBCCOG once the lead agency selects its PSR / PSRE consultant and confirms the cost of the services as determined by the lead agency's procurement process.

The Measure R Oversight Committee reviewed the list of projects in Exhibit 1 for which SBHP funding will be provided for: 1) preparation of PSRs / PSREs; and for 2) the minimum local match required in the lead agency's 2015 Call for Projects application. The Committee is recommending Board approval.

RECOMMENDATION

Approve projects for funding as listed on Exhibit 1 attached.

In order to not delay consultant notices to proceed and allow time for completion of the required analysis, SBCCOG staff is recommending that the SBCCOG Board delegate approval of the funding agreements that are ready for execution to the August 6 Measure R Oversight Committee or the August 11 Steering Committee if completed funding agreements are received by those meetings so that the cities can start work as soon as possible on the reports needed for their applications. Any actions taken by those committees will be reported to the Board at its Augusts 28 meeting.