

South Bay Cities Council of Governments

June 25, 2020

TO: SBCCOG Board of Directors

FROM: Jacki Bacharach, SBCCOG Executive Director

SUBJECT: No Cost Contract Extension with Fehr & Peers for Local Travel Network Project

Adherence to Strategic Plan:

Goal A: Environment, Transportation, and Economic Development. Facilitate, implement, and/or educate members and others about environmental, transportation, and economic development programs that benefit the South Bay.

BACKGROUND

In December 2018, the SBCCOG, in partnership with the City of Inglewood, was awarded a two-year Caltrans' Sustainability Award for \$385, 217 to complete a "Route Refinement Study" for a Slow-Speed Network (aka "Local Travel Network"). This is a planning grant that will define the route segments to create a region-wide network both across and within South Bay cities. The Network is envisioned to accommodate all modes of slow-speed (<25 mph) zero-emission vehicles; both battery-driven and/or human-powered.

The study consists of two (2) primary tasks. The first task is to define the route segments that will become the network. The second task will be to engage local South Bay stakeholders and solicit their input and feedback on the proposed network design. As described in the Caltrans' "Scope of Work, both study elements are informed through the work of Fehr and Peers (a "technical consultant" selected through an RFP process). The consultant's work products are critical to providing the necessary engineering studies, cost-benefit analysis, geo-spatial resources, and memos for both the public stakeholder engagement as well as the planning details for the study's final report. The grant's final report will provide the necessary details for South Bay cities to use to implement the resulting Local Travel Network design.

To date, work has progressed with the Technical Consultant through several mapping and route refinement iterations. Together with SBCCOG Staff, South Bay Cities' staff have been engaged and have provided feedback on the route segments for their respective cities. Unfortunately, however, due to the COVID-19 emergency, work has been slowed in terms of outreach to community stakeholders. All public engagement tasks have been postponed indefinitely. SBCCOG staff anticipates a meeting in June with Caltrans (the funding agency) to discuss and revise (as necessary) the scope of work to accommodate these unforeseen issues. In the interim, the Technical Consultant's "not to exceed" contract of \$150,000 is set to terminate on June 30 with about \$22,000 still available to complete their scope of work.

RECOMMENDATION

That the Board of Directors approve a contract amendment with Fehr and Peers to extend the term of the contract through October 31, 2020 at no increased cost and with all other provisions of the Agreement to remain in full force and effect.

Prepared by Aaron Baum

AMENDMENT TO SBCCOG CONSULTING SERVICES AGREEMENT

This amendment to SBCCOG Consulting Services Agreement is made as of June 25, 2020 by and between the South Bay Cities Council of Governments, a California joint powers authority ("SBCCOG") and Fehr and Peers ("Consultant").

RECITALS

- A. SBCCOG and Consultant entered into a Consulting Services Agreement as of May 29, 2019 wherein SBCCOG engaged the services of the Consultant as an independent contractor to provide specified professional services to SBCCOG as set forth in Exhibit A to assist the SBCCOG with completion of a Route Refinement and Planning Study for the South Bay Local "Slow-Speed" Travel Network.
- B. The Term of the contract was June 30, 2020 with a "not to exceed" cost of \$150,000 paid for with funds provided by Caltrans Sustainability Grant.
- C. The parties desire to extend the term of the contract to complete the approved scope of work with no cost increase.
- D. SBCCOG Staff proposes that the balance of the scope of work be completed on or before October 31, 2020.
- E. **NOW, THEREFORE**, in consideration of the foregoing, the parties agree to amend the Agreement as follows: The Agreement is hereby amended by extending the terms of the contract through October 31, 2020.

Except as modified above, all other provisions of the Agreement remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this agreement to be affected as of the date first written above.

"SBCCOG"

South Bay Cities Council of Governments

By: _____
Christian Horvath (Signature)
SBCCOG Board Chairman

Date: _____

Attest: _____
SBCCOG Board Secretary

"Contractor"
Fehr and Peers

By: _____
Jeremy Klop

Date: _____