



X: Inactive (missed last 3 meetings in a row)
Inactive Membership is automatically re-instated by attending a meeting

SBCCOG MEETINGS: ATTENDANCE 2019

City	May - 19	Jun - 19	Jul - 19	Aug - 19	Sept - 19	Oct - 19	Nov - 19
Carson	Hicks		Hicks	Hicks			
El Segundo	Boyles	Boyles				Pimentel	
Gardena		Medina	Medina	Medina	Medina	Medina	
Hawthorne	Valentine	Valentine	Valentine	Valentine	Valentine Monteiro	Valentine	
Hermosa Beach	Fangary		Massey	Massey		Massey	
Inglewood	Franklin	Franklin				Franklin	
Lawndale	Suarez Pullen-Miles	Suarez Osborne Pullen-Miles	Suarez	Suarez	Suarez	Suarez	
Lomita	Gazeley	Gazeley	Gazeley	Gazeley	Gazeley		
Los Angeles	X	X	X	X	X	X	X
Manhattan Beach		Hadley	Stern			Stern	
Palos Verdes Estates	Kao	Kao	Kao		Lozzi	Kao	
Rancho Palos Verdes	Alegria	Alegria Cruikshank	Cruikshank	Alegria	Alegria		
Redondo Beach	Horvath	Horvath	Horvath	Horvath	Horvath	Horvath	
Rolling Hills	Dieringer		Dieringer	Dieringer	Dieringer	Dieringer	
Rolling Hills Estates	Huff Zerunyan	Huff Zuckerman	Huff	Huff	Huff Mitchell	Huff	
Torrance		Rizzo Herring	Rizzo		Rizzo	Rizzo	
County of Los Angeles-2nd District		Johnson		Johnson	Johnson		
County of Los Angeles- 4th District		LaMarque		LaMarque		LaMarque	

Number of Active Agencies	17	17	17	17	17	15	17
Quorum Required (50% +1)	9	9	9	9	9	8	9
Number of Agencies Attending	12	14	13	12	11	13	

**SOUTH BAY CITIES COUNCIL OF GOVERNMENTS
THURSDAY, OCTOBER 24, 2019
REDONDO BEACH MAIN LIBRARY
303 PACIFIC COAST HIGHWAY, REDONDO BEACH, CA 90277**

I. CALL TO ORDER

Chair Horvath called the SBCCOG Board of Directors meeting to order at 6:06pm.

II. INTRODUCTIONS**In attendance were the following voting elected officials:**

Chris Pimentel, El Segundo	Kenny Kao, Palos Verdes Estates
Dan Medina, Gardena	Christian Horvath, Redondo Beach
Olivia Valentine, Hawthorne (6:20 arrival)	Bea Dieringer, Rolling Hills
Justin Massey, Hermosa Beach	Britt Huff, Rolling Hills Estates
Ralph Franklin, Inglewood	Geoff Rizzo, Torrance
Bernadette Suarez, Lawndale (6:34 arrival)	Jennifer LaMarque, SD-2 (6:15 arrival)
Hildy Stern, Manhattan Beach	

Also, in attendance were the following persons:

Kanasha Pompey, Carson	David Daigle, American Dark Fiber
Paul Samaras, El Segundo	Ivy Daulo, US Census Bureau
Amanda Acuna, Gardena	Pilar Diaz, US Census Bureau
Jacob Haik, LA CD-15	Shaun Miller, EcoMotion
Meaghan Truman, Manhattan Beach	Ted Flanigan, EcoMotion
Brianna Rindge, PVE	Avery Palmer, Solar Foundation
Ara Mihranian, RPV	Ray Tahir, TECS Environmental
Elaine Jeng, Rolling Hills	Jacki Bacharach, SBCCOG
Jonatan Barrera, Torrance	Kim Fuentes, SBCCOG
Kim Turner, Torrance Transit	Steve Lantz, SBCCOG
Arnie Saebs, Los Angeles	David Leger, SBCCOG
Sarah Patterson, SCAG	Natalie Champion, SBCCOG
Jeff Kiernan, League of CA Cities	Grace Farwell, SBCCOG
Chris Cagle, SBWIB	Karen Kanda, SBCCOG Volunteer

III. CONFIRM POSTING OF THE AGENDA BY THE CITY OF TORRANCE

Jacki Bacharach confirmed that the agenda was properly posted in the City of Torrance.

IV. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA

Ms. Bacharach announced that Item B of the consent calendar was not received from the County in time for the meeting. The Board will be asked to approve the scope of work that is included in the agenda packet and allow the Steering Committee to approve the contract documents.

V. PUBLIC COMMENT

No public comment received.

VI. CONSENT CALENDAR

- A. September Board Meeting Minutes (attachment) – Approved**
- B. ~~Contract~~ SCOPE OF WORK with Los Angeles County for SBCCOG Compensation for Homeless Services Coordination (attachment) – Approved**
- C. Subcontract with PATH for SBCCOG Compensation for Homeless Services Coordination (attachment) – Approved**
- D. Torrance Energy Efficiency Services Payment (attachment) – Approved**
- E. Actions of Steering Committee since last Board meeting (attachment) – Received and Filed**
- F. Status of Legislation of Interest to SBCCOG (attachment) – Received and Filed**
- G. Monthly Reports – Receive and Filed**
 - 1. South Bay Environmental Services Center Report (attachment)**

2. **Transportation Report** (*attachment*)
3. **Service Council Report by Ralph Franklin, Chair** (*attachment*)

MOTION by Board Member Huff, seconded by Board Member Medina, to **APPROVE** the Consent Calendar. No objection. So ordered.

VII. PRESENTATIONS

A. Recognition of SolSmart cities and SBCCOG achievements

Mr. Palmer, Communications Director at the Solar Foundation provided a brief overview of the organization, explaining that it is a nonprofit that is dedicated to advancing the use of solar and solar-compatible technologies around the world and noted that it helps oversee SolSmart, a program funded through the US Department of Energy. SolSmart aims to streamline requirements at the local level to encourage solar development. EcoMotion, one of SolSmart's Los Angeles-area advisors, worked hand-in-hand with SBCCOG and city staff to certify eight cities and the SBCCOG as "SolSmart Designated" entities. The cities of Carson, El Segundo, Gardena, Manhattan Beach, Rancho Palos Verdes, and Torrance were designated SolSmart Gold. Hawthorne and Palos Verdes Estates were designated SolSmart Silver, and Redondo Beach was previously designated SolSmart Bronze. The SBCCOG also became the first regional organization in California to earn the SolSmart Gold designation. EcoMotion representatives Mr. Flannery and Mr. Miller briefly touched on the work accomplished by the cities and thanked the staff for their hard work.

Board Members and staff were invited up to receive their plaques and to take photos.

B. Status on the 2020 Census

Ms. Daulo and Ms. Diaz provided an update on the status of the 2020 census. They reviewed reasons why the census data is important such as redistricting, re-apportionment of congressional seats, federal funding distribution, and more. They also touched on the various ways in which you can participate in the census, including the first ever online submittal process, as well as census worker outreach efforts to reach those communities that historically have low response rates. For more detail, the presentation is available online at: http://southbaycities.org/sites/default/files/board_directors/meeting/PRESENTATION_Census%202020.pdf

C. Impact of City Win Over the State Water Boards

Mr. Tahir presented an update on the City of Gardena's litigation on MS4 Permits. The court ruled in favor of Gardena/Duarte over the State Water Boards. The court set aside the MS4 Permit pending the water boards reconsideration of the court's order. More detail is available in the full presentation available here: http://southbaycities.org/sites/default/files/board_directors/meeting/PRESENTATION_Impact%20Gardena%20lawsuit%20102419.pdf

VIII. SBCCOG PROGRAM ACTION ITEMS, REPORTS AND UPDATES

A. South Bay Fiber Network

1. **Letter of Commitment for SBCCOG to join the South Bay Fiber Network** (*attachment*) – **Approved**
2. **Master Services Agreement with America Dark Fiber** (*available [here](#)*) – **Approved**
3. **Advance payment with Inglewood** (*available [here](#)*) – **Approved**

Chair Horvath explained that these items were handed out in a separate packet and can be voted on separately or together. Board Members indicated they would like to vote on them separately.

Ms. Bacharach explained that the first item is the letter of commitment which states that the SBCCOG is committed to connecting its new Park Del Amo office to the network. Each agency joining the network was asked to fill out the same letter.

Ms. Bacharach went on to provide a background on the Master Services Agreement (MSA). The MSA required significant legal review and was not ready upon printing of the agenda packets. Copies of the MSA were passed around. Ms. Bacharach explained that the SBCCOG's legal counsel was unable to provide feedback on the agreement in time and that Chair Horvath utilized the services of Redondo Beach's legal counsel (pro bono) to review the MSA. The MSA between the SBCCOG and American Dark Fiber (ADF) will last 15 years and is the agreement that details the terms. Cities will enter into separate agreements with Race Communications that cover the level of service they are subscribing to. Prices are able to be negotiated every 3 years and will be reduced by 5% automatically upon \$57,000 in monthly subscriptions. Should ADF default,

the SBCCOG would have first right to identify a replacement operator. The SBCCOG is ineligible to operate the network due to PUC regulations. Cities will also be offered the opportunity to own the lateral connections to their facilities.

The final document is a low-interest loan agreement with the City of Inglewood. This agreement was needed because the MSA details the payment structure for the project as 3 payments of approximately \$800,000. This is more than the SBCCOG is able to cover, and Metro was unwilling to facilitate an alternative to a reimbursement process, so Board Member Franklin offered the City of Inglewood's assistance. The City will provide the SBCCOG a low-interest loan to pay SBFN invoices. Upon reimbursement from Metro, the SBCCOG will repay the funds to the City.

Board Member Dieringer expressed her concerns with some of the terms of the MSA and noted that she was not going to be able to approve it at this meeting. She asked if there was additional time to have each city's legal counsel review the agreement. Chair Horvath added that Redondo Beach used the services of Richard, Watsons & Gershon (RWG) to review the agreement for the city and the SBCCOG. RWG also represents other SBCCOG cities.

MOTION by Board Member Dieringer, seconded by Board Member Rizzo, to table the item until the next meeting.

Board Members Suarez, Rizzo, and Medina expressed similar concerns as Board Member Dieringer.

Chair Horvath asked what window of time the SBCCOG has if the MSA is not approved tonight. Ms. Bacharach and Mr. Daigle explained that there really is not much time left to approve the MSA because the contractors have been holding their prices for almost a year. If the project does not move forward now, the prices will be redone and will likely be significantly higher.

SUBSTITUTE MOTION by Board Member Franklin, seconded by Board Member Valentine, to **APPROVE** the Master Services Agreement. Yays: Stern, Huff, LaMarque, Horvath, Massey, Kao, Pimentel, Valentine, and Franklin. Nays: Medina, Rizzo, Dieringer. Abstentions: Suarez. Motion passed. So ordered.

MOTION by Board Member Franklin, seconded by Board Member Valentine, to **APPROVE** the Letter of Commitment. No objection. So ordered.

MOTION by Board Member Franklin, seconded by Board Member Valentine, to **APPROVE** the Advance Payment Agreement with the City of Inglewood. No objection. So ordered.

B. Office Move (attachments) – Approved

Ms. Bacharach reported that Councilmember Buscaino and Jacob Haik have facilitated use of a suite in their San Pedro office building. This space will be available to the SBCCOG at no cost until the Park Del Amo office is ready. Ms. Bacharach noted that the space is not large enough for meetings but is large enough for most if not all SBCCOG staff. SBCCOG staff is continuing to prepare information on furniture lists (to keep/potential purchases). Tonight's approval will be for a not to exceed amount for moving services as recommended by the Steering Committee.

MOTION by Board Member Franklin, seconded by Board Member Valentine, to **APPROVE** Steering Committee recommendation to move forward with moving costs not to exceed \$11,000. No objection. So ordered.

Ms. Bacharach went on to discuss the potential additional space that is being considered. This space is the space that was considered earlier this year and would have been subleased to other agencies. Since the lease was signed, the SBCCOG has received additional funding and may need to consider bringing on additional staff. The space currently being built out is only large enough for current SBCCOG staff. Between the time this item was presented to the Steering Committee and now, SBCCOG staff learned that the building is being sold and the new owner is unable to rent the additional space at a rate less than \$2.65/sf due to loan processing. The main SBCCOG space is leased at \$2.35/sf. The new owner has offered to provide 6 additional weeks of free rent for the entire space, which is equal to cost difference between \$2.35 and \$2.65/sf over the term of the lease. The Board is being asked for approval to move forward.

Board Member Franklin expressed concern over the additional expense considering the SBCCOG is trying to keep its finances in order. Ms. Bacharach noted that the majority of the rent is funded through the grants and contracts, not city dues.

Board Member Dieringer asked why the space was needed and why the original 4000sf space is not enough. Ms. Bacharach explained that although the SBCCOG is downsizing, it's also adding in a Board room to the space. This limits the available space for staff.

Board Member Franklin added that if the SBCCOG gets this space and considers subleasing down the road, it would be better to get the space now.

MOTION by Board Member Franklin, seconded by Board Member Kao, to **APPROVE** the additional space. No objection. So ordered.

C. Regional Housing Needs Assessment

Chair Horvath explained that SCAG has made a minor change to the formula. The RHNA sub-committee at SCAG approved the item with the Chair breaking the tie vote. It is now going to the Regional Council on November 7th. Ms. Patterson added that the Connect SoCal (Long Range Transportation Plan) is also going before the Regional Council on November 7th to start the comment period.

D. Senior Services

Ms. Bacharach reported that Rolling Hills Estates, Inglewood, and Hermosa Beach are in the process of applying for AARP "age-friendly" designation. The SBCCOG is exploring funding opportunities to assist cities in applying as well as exploring an age-friendly regional designation. The League of Women Voters is helping in the cities of Hawthorne and Inglewood. Board Member Huff urged Board Members to consider starting the process and told them to contact Grace Farwell at the SBCCOG to learn more about the process.

E. Homeless Services

Ms. Bacharach informed the Board that there is a new supportive housing project being built in SD-2 for seniors. She and Ms. Farwell are arranging a visit. Ms. Bacharach also announced that the County will be giving the SBCCOG over \$730,000 to either increase housing and/or focus on enhancing LA County services. The funding has to be used by June 2021, but likely won't be available until early 2020. There will be a discussion at the November 6th Homeless Services Committee on what to do with the funding. Initial ideas include a senior home sharing service aimed at preventing those seniors at risk of becoming homeless from becoming homeless. Board Member Valentine urged a large regional project be considered. Board Member Massey added that there should also be consideration for a shelter being built.

Chair Horvath, Ms. Farwell, and a Torrance staff member will be participating in a LACHI panel discussion on city issues surrounding Measure H.

F. Slow Speed/Local Travel Network

Ms. Bacharach reported that SBCCOG staff is currently meeting with each city to go over what the project means in their city and to hear any comments/concerns.

G. Caltrans Sustainability Grant

SBCCOG staff submitted the grant application to Caltrans. The project would start flushing out the SBCCOG's neighborhood centers concept and how it could work.

H. Other – no other updates.

IX. TRANSPORTATION REPORTS

A. Metro Report

Mr. Lantz reported the following from the Metro Board:

- 1) Metro has funding available to assist with five state ATP project applications. There will also be a follow-up LA County round of funding if a city's project is not funded at the state level.
- 2) Approved proceeding into the EIR phase for the North San Fernando Bus Rapid Transit project.
- 3) An update was given on Metro's homelessness efforts on buses/trains.

B. SBCCOG Transportation Committee

1. Sub-Regional Sales Tax Sources for Transit Capital Funding *(attachment)*

Mr. Lantz reminded the Board that applications for Measure R and M highway and potential transit projects are due October 31st. The November 14th Transportation Committee will have a substantial discussion on the item and list of projects. Ms. Bacharach explained that Measure R allows for a once-a-decade transfer of funds from highway to transit (or vice versa). The SBCCOG is considering requesting Metro transfer funds from the Measure R South Bay Highway Program to a transit program. Ms. Bacharach also explained that there is a Measure M Sub-Regional Equity Program which is \$130M for the South Bay. The SBCCOG Board will likely be asked by the City of Inglewood to consider requesting the Metro Board accelerate those funds to be used for the Centinela Avenue Grade Separation for the Crenshaw/LAX Rail Line.

Mr. Lantz continued to explain that project applications will help determine the magnitude of the potential transfer as well as highlight highway projects that may be jeopardized if too much funding is transferred.

X. AGENCY REPORTS

NOTE: Oral reports are only made to clarify or amplify written attachments. All reports that were submitted or handed out are available online here: <http://southbaycities.org/committees/board-directors/board-directors-meeting-56>

A. League of California Cities & LA Division Legislative Committee *(attachment)*

Mr. Kiernan added to his report that the State Auditor released a city fiscal health dashboard on their website.

B. South Coast Air Quality Management District *(attachment)*

C. SCAG & Committees *(attachment)*

D. Santa Monica Bay Restoration Commission – No report given.

E. Stormwater Funding

1. CCCA/LCC Stormwater Funding Options Committee – No report given.

F. South Bay Association of Chambers of Commerce *(attachment)*

G. South Bay Aerospace Alliance – No report given.

H. KHHR (Hawthorne Airport) Committee re: Community Impacts

Board Member Valentine handed out her report and added that the City of Hawthorne received a grant to do an airport noise survey.

I. South Bay Workforce Investment Board

Mr. Cagle thanked the Chair for allowing him to provide a verbal report and indicated he'll submit a written report for the next meeting. Mr. Cagle handed out copies of the Flexible Workplaces Study that was conducted with help from the SBCCOG. Board Member LaMarque added that the Board of Supervisors will be honoring the SBWIB for their BioFlex apprenticeship program.

J. California Association of Councils of Governments – No report given.

XI. UPCOMING EVENTS & ANNOUNCEMENTS

November 21: Annual SBCCOG/SBESC Volunteer Recognition Reception

January 31: LCC/SBCCOG/SBACC Legislative Meet and Greet

LaMarque (SD-4): Inaugural Veterans Day event at the Veterans Coliseum

Huff (Rolling Hills Estates): Peninsula Holiday Parade on December 7th

Medina (Gardena): Veterans Day event at City Hall

Franklin (Inglewood): Requested that the meeting be adjourned in reference and support to those families being affected by the wildfires

Kao (Palos Verdes Estates): Thanks to the SBCCOG staff for facilitating the Boring Company tours

Massey (Hermosa Beach): Beach Cities Toy Drive is starting

Horvath (Redondo Beach): Halloween event at Riviera Village; Veterans Day celebration at Veterans Park; Holiday Boat Parade in early December

XII. ADJOURNMENT

Chair Horvath closed the meeting with a moment of silence for those families affected by the wildfires as suggested by Board Member Franklin and adjourned the meeting at 8:16 pm to Thursday, November 21, 2019 at 6:00 pm at the Katy Geissert Library in Torrance.

David Leger
Assistant Board Secretary