



X: Inactive (missed last 3 meetings in a row)
Inactive Membership is automatically re-instated by attending a meeting

SBCCOG MEETINGS: ATTENDANCE 2014 - 2015

City	May - 15	June - 15	July - 15	Aug - 15	Sept - 15	Oct - 15	Nov - 15
Carson	Davis-Holmes			Davis-Holmes		Davis-Holmes	
El Segundo	Fuentes				Fuentes	Fuentes	
Gardena	Medina	Medina	Medina	Medina	Medina	Medina	
Hawthorne	Valentine	Valentine	Valentine				
Hermosa Beach	DiVirgilio	DiVirgilio	Fangary	Fangary		Fangary	
Inglewood	Franklin	Franklin Butts		Butts	Franklin	Franklin Butts	
Lawndale	Osborne	Osborne Pullen-Miles	Osborne	Osborne	Osborne		
Lomita	Gazeley	Gazeley	Gazeley	Gazeley	Gazeley	Gazeley	
Los Angeles				Buscaino		Buscaino	
Manhattan Beach	Lesser	Lesser	Howorth	Howorth	Howorth		
Palos Verdes Estates	Goodhart	Goodhart Vandever	Goodhart	Goodhart	Vandever	Goodhart	
Rancho Palos Verdes	Knight	Knight	Knight	Duhovic	Knight	Knight	
Redondo Beach	Aust	Horvath		Emdee Horvath	Emdee	Horvath	
Rolling Hills	Dieringer		Dieringer	Dieringer		Dieringer	
Rolling Hills Estates	Huff Addleman	Addleman	Huff	Huff	Huff	Huff	
Torrance	Weideman	Weideman	Weideman	Weideman	Weideman	Weideman	
County of Los Angeles	Napolitano	Riccitiello		Napolitano			

Number of Active Agencies	17	17	17	17	17	17	
Quorum Required (50% +1)	9	9	9	9	9	9	
Number of Agencies Attending	16	13	11	15	11	13	

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS
THURSDAY, OCTOBER 22, 2015
SOUTH BAY CITIES COUNCIL OF GOVERNMENTS THEATER
20285 S. WESTERN AVENUE, 1ST FLOOR, TORRANCE, CA 90501

I. CALL TO ORDER

Chair Gazeley called the SBCCOG Board of Directors meeting to order at 6:05 pm.

II. INTRODUCTIONS

In attendance were the following voting elected officials:

Lula Davis-Holmes, Carson
Suzanne Fuentes, El Segundo
Dan Medina, Gardena
Hany Fangary, Hermosa Beach
Ralph Franklin, Inglewood
Jim Gazeley, Lomita
Joe Buscaino, Los Angeles

Jim Goodhart, Palos Verdes Estates
Christian Horvath, Redondo Beach
Jim Knight, Rancho Palos Verdes
Bea Dieringer, Rolling Hills
Britt Huff, Rolling Hills Estates
Kurt Weideman, Torrance

Non-voting elected officials:

Jim Butts, Inglewood

Also in attendance were the following persons:

Stan Myles, AQMD
John Barna, Anrab Associates
Tom Bakaly, Hermosa Beach
Dina Saleh, Iteris
Jeff Kiernan, League of CA Cities
Jacob Haik, Los Angeles
David Roberts, Los Angeles
Mike Bohlke, Metro
Phil Washington, Metro
Danielle Valentino, Metro
Jacki Bacharach, SBCCOG

Natalie Champion, SBCCOG
Suzanne Charles, SBCCOG
Kim Fuentes, SBCCOG
Marcy Hiratzka, SBCCOG
Rosemary Lackow, SBCCOG
Steve Lantz, SBCCOG
Chris Cagle, SBWIB
Kim Turner, Torrance
Kaitlin Zitelli, UC Irvine

III. CONFIRM POSTING OF THE AGENDA BY THE CITY OF TORRANCE

Jacki Bacharach confirmed that the agenda was properly posted in the City of Torrance.

IV. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA – Ms. Bacharach noted that the Steering Committee did not have a complete copy of the Contract for Services of an Installer to Consult on EVCS Project (Item VI-E on the Board agenda's Consent Calendar) when this item was approved on October 12 at the Steering Committee meeting. However, the complete contract was included in the Board packet.

V. PUBLIC COMMENT – None

VI. CONSENT CALENDAR

Board Member Weideman **PULLED** Item VI-B (Request to Metro re: ExpressLanes Funds Accounting and Performance Analysis) from the Consent Calendar.

MOTION by Board Member Knight, seconded by Board Member Franklin, to **APPROVE** Consent Calendar as submitted except for Item VI-B. Board Member Goodhart abstained from approving Item A as he was absent at the September 24 meeting. No objection. So ordered.

- A. **September Board Meeting Minutes** (*attachment*) – **Approved**
- B. **SBCCOG Financial Policies and Procedures Update** (*attachment*) – **Approved**
- C. **Strategic Plan Update Schedule** (*attachment*) – **Approved**
- D. **Approved by Steering Committee – Time Critical**
 - 1. **Contract for Services of an Installer to Consult on EVCS Project** (*attachment*) – **Received & Filed**
- E. **Status of Legislation of Interest to SBCCOG** (*attachment*) – **Received and filed**
- F. **Monthly Reports – Received and Filed**
 - 1. **South Bay Environmental Services Center Report** (*attachment*)
 - 2. **Transportation Report** (*attachment*)
 - 3. **CARB September Board report from Judy Mitchell** (*attachment*)

REMOVED FROM CONSENT - Request to Metro re: ExpressLanes Funds Accounting and Performance Analysis (*attachment*)

Due to concerns of the South Bay transit operators that they did not want the accounting and performance analysis tied to initiating the Call for Projects process for surplus revenues from the ExpressLane, Board Member Weideman suggested striking the words, “Before undertaking a grant application process that is double the size of the initial Call,” at the beginning of the last paragraph. Jacki Bacharach added that another change to the original letter will be a correction re: the size of the revenues in question. The revision will read, “Metro staff estimates that from \$42 to \$53 million will be generated in surplus toll revenues during Fiscal Years 2016-17 and 2017-2018.” Jacki Bacharach and Steve Lantz explained that the SBCCOG does not wish to send a letter that would negatively affect or interrupt the planned MEL Call for Projects, the applications for which are due in February 2016. Board Member Goodhart asked when a response from Metro could be anticipated, and Ms. Bacharach said that Metro would probably respond fairly soon upon receiving the SBCCOG’s letter.

MOTION by Board Member Weideman, seconded by Board Member Goodhart, to **APPROVE** Item B as amended. No objection. So ordered.

VII. PRESENTATIONS

Update from Metro’s new CEO Phil Washington – Inglewood Mayor and Metro Alternate Board Member, James Butts, introduced Phillip Washington, Metro’s CEO since May 2015. Mr. Washington reported that Metro currently has five major rail, plus highway projects, under construction: Expo Line, Gold Line (both of which are expected to exceed ridership projection), Crenshaw Line, Regional Connector, and Purple Line. The general goal of these projects is to build a regional system that works together but in which the car is not an enemy. In regards to the potential sales tax ballot measure, Mr. Washington said that he met with the LA County COG Executive Directors to discuss Metro’s potential ballot measure framework (performance metrics), the LRTP, the sub-regional Mobility Matrices, and their implications. The Metro Board was briefed on the feedback at the October 22 Metro Board meeting, and the current status of the framework was received. Metro staff will bring this item back to the Metro Board for final adoption in December, after more input on the framework is collected from stakeholders. The six categories of Metro’s proposed performance metric framework are: accessibility, economy, mobility, safety, state of good repair, and sustainability. Mr. Washington said that the new ballot measure looks at the renewal of the existing Measure R. He said that the renewal of Measure R would provide \$90 to \$120 billion dollars over an additional 30-40 year time period. Metro gave the sub-regions targets (in current year dollars and year of expenditure dollars) and was met with some confusion as to what the targets should be, due to the fact that current year dollars will be lower without considering inflation. Mr. Washington reported that the Metro Board approved the funding of the first phase of Metro’s LRTP Education Program. It includes informing constituents of what has been done since Measure R was implemented, as well as what still needs to happen and the need for an additional sales tax. He reported that Metro is ahead of the schedule that was used when Measures R and J were about to go to the ballot, and added that he personally believes that Metro should educate the public about sales tax measures, even if the potential one does not occur. Mr. Washington gave a timeline of milestones regarding the potential sales tax, and said that one way to reach the public is to have telephone town halls with the Metro Board, in which thousands of people will be able to participate on their phones and ask questions. To conclude, Mr. Washington talked about hosting an industry forum in 2016 that would invite several hundred international firms as both traditional and non-traditional private-public-partnerships to invest capital into Metro. Metro has also created an Office of Extraordinary Innovation which is tasked with seeking out global innovation and implementing it locally. Joshua Schank was named Chief Innovation Officer. After Mr. Washington concluded his report, Board Member Franklin commented that while the engagement of private and government sectors is vital, Metro should not forget about reaching out to its system users, since many of them are working class riders and may not be easily heard. He also suggested that Metro change the dates on which the Service Council meet with Mr. Washington, as they

fall on Tuesdays, when many elected officials need to be in City Council meetings. Mr. Washington responded that Metro will educate everyone and acknowledged that LA has the lowest fares for a system of this size in the country, with 80% of low-income riders. He also said that his meeting schedule with the Service Councils will be altered to accommodate as many elected officials as possible. Board Member Dieringer expressed her ongoing concerns for public safety and fare evasion at transit stations, saying that more law enforcement officers and security cameras are needed on platforms and in elevators. As a Deputy District Attorney, she stated that it is difficult to file a felony on criminals who know how to work around the system and take advantage of free access cards, especially when Metro train videos cannot be procured for evidence in a timely manner. Mr. Washington said that Metro is implementing new technology and doubling up on security in identified hotspots within the County. Metro has four 24-foot high sky towers which are mobile units that house two people each, and ten stationary security kiosks that connect officers to Metro's operations center. Metro also has the use of a technology called LexRay, which offers secure Metro applications designed to increase communication between rail and bus operations and police. This allows live feeds in buses and on platforms. Metro's new Security Chief is also analyzing the response time of LA County sheriffs. Mr. Washington acknowledged that Metro's "open system" differs from older transit and rail systems (like in Chicago and New York) that are equipped with more gated security and fare evasion measures, and stated that it is expensive to build such infrastructure. Board Member Knight asked if the five Metro projects under construction that were mentioned earlier by Mr. Washington are going to continue to have open systems. Mr. Washington said that Metro needs to decide if it is going to design future stations with hardened specifications. Board Member Medina commented that he is a frequent user of Metro's bus and rail system and that the buses and trains are never late and sheriffs are always visible at the Harbor Gateway Transit Center. Board Member Franklin commented that one of Metro's sky towers was put at the Willowbrook/Rosa Parks Station and has been effective in assuring riders that the trains and platforms are safe. Board Member Goodhart said that he went on a recent inspection of the Green Line station on Aviation Blvd and noted that the platform allows for only a two-car train. This is problematic because trains are crowded as a result, and a greater frequency and headway is needed. Mr. Washington responded that Metro has bi-annual "shake-ups" during which transit routes, timetables, and capacity issues are adjusted. Metro will see about having ten trains per hour instead of the current eight. Jacki Bacharach added that the Green Line has two-car platforms because it was originally designed to be an automated rail line with three-minute headways. She asked what surprises Mr. Washington encountered since relocating to Los Angeles and Mr. Washington said that there are a great deal of bureaucratic procedures here, especially when designing and approving things, which delays project schedules. He said he would like to see that changed.

Board member Butts left the meeting at this time.

VIII. SBCCOG ACTION ITEMS, REPORTS, AND UPDATES

- A. Homeless Initiative** Jacki Bacharach announced that LA County Supervisorial Districts 2 and 4 each confirmed the joint funding of \$600,000+ to the South Bay PATH homeless initiative. PATH is revising the scope of work. There be further discussion with the County to clarify what role the SBCCOG will have, but the SBCCOG will receive \$25,000 from the \$600,000. The Notice to Proceed is expected to be in January 2016. Required contracts will be brought back for final approval to the SBCCOG Board as soon as they are ready - potentially in November (or at the December Steering Committee.)
- B. Green Building Challenge** Kim Fuentes announced the South Bay Mayors have been engaged in promoting outreach to their local businesses. She listed the number of participating businesses in each city thus far: 8 in El Segundo, 6 in Torrance, 3 in Redondo Beach, 3 in Rancho Palos Verdes, 2 in Gardena, 2 in Manhattan Beach, 1 in Palos Verdes Estates, 1 in Rolling Hills Estates, and 1 in the unincorporated community of Lennox. Currently, there are no participants in the cities of Inglewood, Hawthorne, Lawndale, Carson, Rolling Hills, and Hermosa Beach. The SBESC has trained ten volunteers on community outreach for this program. The first e-newsletter (to current and prospective participants) was recently released; the goal is to publish 2 per month. The SBESC hopes to have 200 participating businesses by February 2016.
- C. Holiday Light Exchange** (*attachment*) – Jacki Bacharach announced that Edison and LADWP customers within the South Bay cities may exchange one strand of incandescent holiday lights for one white or multi-colored box of LED holiday lights. This event will take place on November 12 and 13 at the SBCCOG office in Torrance from 9am to 5pm. First come, first served while supplies last. One box per household. Participants must bring a utility bill or driver's license and must live within the the SBCCOG borders.

- D. **Volunteer Reception** (*attachment*) – Ms. Bacharach announced that prior to the November 19 Board meeting, the SBCCOG’s Annual Reception dinner to thank the SBESC Volunteers will be held in the large conference room of the SBCCOG office at 4:30pm. All are welcome to attend.
- E. **General Assembly** – Ms. Bacharach reported that the SBCCOG is in the process of procuring additional speakers, exhibitors/demonstrations, and sponsors.

IX. TRANSPORTATION REPORTS

- A. **Metro Board Report** - Mike Bohlke had nothing to report as Phil Washington had already reported action that the Metro Board had taken.
- B. **South Bay Service Council Report** - Board Member Franklin reported that the Service Council considered the summary of comments from the public hearing held in September regarding modifications to the Silver Line being extended to San Pedro. The Service Council was given a Metro staff report on the findings from the public hearing, which was well received.
- C. **South Bay Measure R Highway Program, South Bay Highway Program Policies for the 2016-2017 Metro Budget Request** (*attachment*) – **Ratified Steering Committee Action** – Jacki Bacharach explained that the Board was being asked to ratify the Steering Committee’s time-sensitive approval of ten South Bay Measure R Highway Program policies on October 12, and that the policies will be used to develop our list of projects for funding for the FY 16-17 Metro Budget Request. Steve Lantz explained that for the first time since the SBHP program began, the number of projects requested by lead agencies for Measure R South Bay Highway Program funding exceeds the amount of Measure R funding that has been allocated by Metro for next six years. In this new planning and funding environment, it is important for the SBCCOG to establish priorities for the SBCCOG’s SBHP and make choices for the funding recommendation to Metro. The policies that the Steering Committee approved on October 12 included: required information for new project requests, project eligibility, program goals, clarification of project phases, reimbursements to lead agencies, an appeal process, and a process for preparing Metro Budget Requests. Most significant was the policy that focused on the total cost of a project and the SBHP share of cost reimbursements for core project elements: feasibility studies will be reimbursed at 100% to a maximum of \$200,000; projects less than \$2 million will be reimbursed at 100%; for projects between \$2 and \$10 million, a non-SBHP match is required - the lead agency will have to commit to finding the local match with the SBCCOG’s assistance, while the SBHP funding share is limited to 80% of total project costs; for projects more than \$10 million, a non-SBHP match is required - the SBCCOG has a SBHP program goal to limit the SBHP share of eligible project costs to 50%. An appeal process is available for a lead agency to seek a SBCCOG match greater than 50%. Requests for SBHP matching funds to exceed 80% of eligible project costs will not be considered and the SBHP funding share will be calculated using the total cost of the project. Board Member Knight asked if there will be any restrictions on matching funds that are derived from another grant and Mr. Lantz no. He also clarified that the lead agency does not need to *provide* the local match, but *identify* the source (i.e.: state or federal) of the local match and *procure* it. Board Member Fuentes stated that the City of El Segundo, which submitted a new request for a project exceeding \$10 million, does not agree with the matching funds policy for the projects over \$10 million. She said that it would be a daunting responsibility for a small city to identify and procure such a large local match that would be needed if the SBHP only funded 50% of the project. She also added that the City’s new request over \$10 million on Park Place is not a vanity project, but would serve a high number of aerospace employees. Board Member Fangary, who represents the City of Hermosa Beach, which also requested a new project over \$10 million, said that the limitation of funding a project up to 50% is unreasonable. He added that cities adjacent to El Segundo and Hermosa Beach would benefit from these new project requests, but only the Cities of El Segundo and Hermosa Beach are burdened with the financial responsibility of finding a local match. Steve Lantz emphasized that the SBHP loses leverage for additional funds if it funds 80% of every project request over \$10 million. Ms. Bacharach and Board Member Horvath both stated that Caltrans needs to take a more vested interest in South Bay Measure R projects on state highways. Board Member Medina suggested that neighboring cities approach large projects as *regional* projects instead of the same effort being led by one lead agency, since the premise of a COG is cities working together to obtain the same goal. Board Member Knight added that the City of Rancho Palos Verdes is working with the City of LA on a joint Measure R feasibility study and it is working well. Steve Lantz said that once the Board ratifies these policies, the official FY 16-17 Metro budget request will be brought to the Board for final approval in November. **Weideman and Medina moved to ratify the policy as submitted. Fuentes opposed.**

X. BOARD MEMBER ANNOUNCEMENTS

- **Medina:** The Gardena Elks Lodge is hosting its second annual Veterans Day breakfast to which all veterans are admitted free on November 8 from 9-11am. Veteran identification is needed.

- **Medina:** Board Member Buscaino's office and PATH are to be commended for completing a homeless housing project of 79 studio and one-bedroom apartments at a four-story building called Vermont Villas on Vermont Ave. More units are to be built at 163rd St and Vermont Ave.
- **Buscaino:** Permanent supportive housing is vital for the homeless community. 1,300 people attended a homeless event that was held in San Pedro in September. He is glad to hear about the LA County Supervisors supporting PATH's partnership with the SBCCOG and proposed forming and chairing a Homeless Committee under the SBCCOG. Jacki Bacharach said that such a committee needs to be formed but if it were to be considered a *committee* that would require a quorum of four elected officials. Referring to the group as a *working group* would be a way to get around that technicality. Board Member Fangary announced that four deaths of the homeless in Hermosa Beach have occurred recently, and that he would like to be involved in whatever Homeless Working Group or efforts the SBCCOG creates.
- **Buscaino:** The SBCCOG has been trying to achieve an energy efficiency partnership with LADWP and today LADWP committed to a one-year \$30,000 contract with the SBCCOG.
- **Franklin:** The City of Inglewood held a groundbreaking ceremony for the \$33 million dollar project to resurface Century Blvd. from Van Ness on the East and to La Cienega on the West. Construction is scheduled to start next month and the project is to be completed in 30 months.
- **Fuentes:** There will be a free adult CPR training on November at 8:00 am at El Segundo High School. Registration forms can be found on the City's website.
- **Bacharach:** The SBCCOG has two extra tickets for the CSUDH South Bay Economic Forecast on October 30 at 7:00am. Anyone interested in attending should let Ms. Bacharach know.
- **Bacharach:** Assemblyman O'Donnell will tour the Southern California Regional Occupational Center at 4:15pm on November 4. Those interested in joining should let Ms. Bacharach know.
- **Bacharach:** She participated in a Metropolitan Water District of Southern California field trip to the Central Valley and visited an almond processing plant, reservoir, and desalination plant to see how all of these facilities conserve water and hear from farmers on their perspective of the drought.
- Investing in Place, a non-profit organization that is tasked with reaching out to stakeholders as Metro begins its LRTP update and considers a fourth County Sales Tax ballot measure for 2016, will be holding its first COG Forum on November 16 in Downtown LA. South Bay elected officials are encouraged to attend.

XI. AGENCY REPORTS

- A. League of California Cities & LA Division Legislative Committee** Jeff Kiernan reported that the Senate Transportation Housing Committee held an informational hearing at LA City hall this afternoon, where topics such as the Right to Rest Act and sleeping in cars were discussed. The League will create a homeless working group as well. Mr. Kiernan said that he spoke about the Fix Our Roads campaign at an event that Mayor Garcetti hosted. More cities are needed to pass the campaign's seven principles and Mr. Kiernan said that he would be happy to give a presentation on this to the Board. This League needs to increase support for Fix Our Roads so that the transportation conference committee puts forth a transportation funding proposal that will be sustainable for at least ten years. Last Tuesday, the League hosted a webinar on how cities need to prepare for the three new laws related to medical marijuana. He said that cities must now pass an ordinance to prohibit the delivery of medical marijuana within their jurisdictions. The League will host its 2015 Legislative Briefing Webinar on November 12 at 10am. Mr. Kiernan also reported that the resolution from the City of Rancho Palos Verdes regarding Edison's electric rates that was discussed at the League's Annual Conference was sent back to the League's Policy Committee for further development. The League Leaders Conference is approaching, and is the League's goal-planning session for the next year. Those who have issues they'd like the League to consider should let Mr. Kiernan know. Eight Policy Committee appointments are vacant and these require attending four meetings a year (two in Northern and two in Southern California.) Chair Gazeley announced that Board Member Goodhart is in line to be the League's incoming LA Division President in 2 years since he was just elected 2nd Vice President. Board Member Dieringer announced that the League's LA Division Legislative Committee discussed: the League's All Cities Holiday Reception, which will be held on December 3 in Long Beach; an LA County working group drafted legislation regarding the collecting of sharps and unused pharmaceuticals; on November 4, there will be a workshop regarding an ordinance on water conservation for landscaping (location to be determined).
- B. South Coast Air Quality Management District** – Board Member Mitchell submitted a written report from the CA Air Resources Board which was included in the Board packet. Board Member Buscaino reported that the Air Quality Management Plan is well under way, to be in place by summer of 2016. He encourages City Managers to work with AQMD to consider potential impacts that cities may face, as well

as grant opportunities. Jacki Bacharach announced that on October 15, two elected officials and several SBCCOG staff members and volunteers visited the AQMD operations lab. She added that Torrance Councilman Mike Griffiths, received information specific to the ExxonMobil refinery located in Torrance. Since it was a successful trip, there is going to be another offered for elected officials and city staff who were not able to attend in October on December 10 and participants will carpool from the SBCCOG office. Those interested should contact Ms. Bacharach.

- C. **SCAG & Committees** (*attachment*)
 - 1. **Energy and Environment** – Nothing to report
 - 2. **Transportation** – Nothing to report
 - 3. **Community, Economic, & Human Development** – Nothing to report
 - 4. **Regional Council** – Board Member Medina reported that there was recent discussion of future meeting dates and that the calendar will be revised over the next two months.
- D. **Santa Monica Bay Restoration Commission** – Board Member Knight reported that in prior years, the SMBRC released two RFPs for projects to be funded by the Proposition 84 Storm Water Grant program, and since a new MS4 Permit became effective in 2012, the SMBRC Governing Board needed to approve the release of a new RFP that would assist agencies in meeting the requirements of the new MS4 Permit. Jacki Bacharach said that appointments are up for this Commission and anyone who is interested in running for the South Bay seat on the SMBRC should let her know.
- E. **South Bay Association of Chambers of Commerce** – Not present
- F. **South Bay Workforce Investment Board** - Chris Cagle reported that the SBWIB has finally launched the South Bay Regional Business Portal, which may be found at www.southbaybusiness.org. The portal features 11 cities in the SBWIB service area and contains real estate data, which was requested by the South Bay Economic Development Directors from the cities. Heat maps are also available for various demographics. Mr. Cagle will be presenting this to the City Managers. He also reported that the SBWIB is paying for various business trainings and certifications, including SAP software (finance and supply chain management.) He asked for contacts from anyone who knows businesses that use this software.

XII. UPCOMING EVENTS & ANNOUNCEMENTS

November 12 & 13	Holiday Light Exchange
November 19	Annual Reception to Thank the SBESC Volunteers
December 10	Tour of AQMD Laboratory

XIII. NOVEMBER SBCCOG COMMITTEE MEETINGS & WORKING GROUPS

Consult website for specific times and places for other meetings – www.southbaycities.org

XIV. ADJOURNMENT

There being no further business, Chair Gazeley adjourned the meeting at 7:57 pm to Thursday, November 19, 2015 at 6:00 pm.

Marcy Hiratzka
Recording Secretary