



X: Inactive (missed last 3 meetings in a row)
Inactive Membership is automatically re-instated by attending a meeting

SBCCOG MEETINGS: ATTENDANCE 2018 – 2019

City	Sept - 18	Oct - 18	Nov - 18	Jan - 19	Mar - 19	Apr - 19	May - 19
Carson		Hicks	Hicks	Hicks		Hicks Hilton	
El Segundo		Boyles	Boyles	Boyles	Brann	Boyles	
Gardena	Medina	Medina			Medina	Tanaka	
Hawthorne	Valentine		Valentine	Monteiro	Valentine	Monteiro	
Hermosa Beach	Fangary	Fangary	Fangary	Fangary	Fangary	Campbell	
Inglewood	Franklin	Franklin		Franklin	Franklin		
Lawndale	Osborne	Osborne	Osborne Suarez	Osborne Suarez Pullen-Miles	Suarez Osborne Pullen-Miles	Suarez	
Lomita	Gazeley	Gazeley	Gazeley	Gazeley	Gazeley		
Los Angeles	X	Buscaino				X	X
Manhattan Beach	Hersman	Hersman	Hersman	Hersman	Hersman	Hersman Hadley	
Palos Verdes Estates	Kao	Kao	Vandever	Kao	Kao	Kao	
Rancho Palos Verdes	Alegria	Alegria	Alegria	Cruikshank	Cruikshank	Alegria	
Redondo Beach	Horvath	Emdee		Horvath	Horvath	Horvath	
Rolling Hills	Dieringer		Dieringer	Dieringer		Dieringer	
Rolling Hills Estates	Huff	Huff	Huff	Huff	Huff	Huff	
Torrance		Rizzo			Herring	Herring	
County of Los Angeles-2 nd District				Sausedo	Sausedo		
County of Los Angeles- 4 th District	LaMarque		LaMarque		LaMarque	LaMarque	

Number of Active Agencies	17	18	18	18	18	17	17
Quorum Required (50% +1)	9	10	10	10	10	9	9
Number of Agencies Attending	13	14	11	14	14	13	

**SOUTH BAY CITIES COUNCIL OF GOVERNMENTS
THURSDAY, APRIL 25, 2019
SOUTH BAY CITIES COUNCIL OF GOVERNMENTS THEATER
20285 S. WESTERN AVENUE, 1ST FLOOR, TORRANCE, CA 90501**

I. CALL TO ORDER

Chair Huff called the SBCCOG Board of Directors meeting to order at 6:04pm.

II. INTRODUCTIONS**In attendance were the following voting elected officials:**

Cedric Hicks, Carson	Kenny Kao, Palos Verdes Estates
Drew Boyles, El Segundo	Eric Alegria, Rancho Palos Verdes
Rodney Tanaka, Gardena	Christian Horvath, Redondo Beach (Arrived 6:11p)
Alex Monteiro, Hawthorne	Bea Dieringer, Rolling Hills
Mary Campbell, Hermosa Beach	Britt Huff, Rolling Hills Estates
Bernadette Suarez, Lawndale	Milton Herring, Torrance
Suzanne Hadley, Manhattan Beach	Jennifer LaMarque, LA County D-4

Other elected officials in attendance:

Jawane Hilton, Carson
Nancy Hersman, Manhattan Beach (Depart 6:12p)

Also in attendance were the following persons

James Lee, Torrance Transit	Jacki Bacharach, SBCCOG
Mark Dierking, Metro	Kim Fuentes, SBCCOG
Jeff Kiernan, League of CA Cities	Steve Lantz, SBCCOG
Stephen Sawyer, Charter Communications	David Leger, SBCCOG
Douglas Johnson, Rose Institute	Natalie Champion, SBCCOG
Chris Cagle, SBWIB	Grace Farwell, SBCCOG
Sarah Patterson, SCAG	Carolyn Yvellez, SBCCOG

III. CONFIRM POSTING OF THE AGENDA BY THE CITY OF TORRANCE

Ms. Bacharach confirmed that the agenda was properly posted in the City of Torrance.

IV. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA

Ms. Bacharach announced three time-critical issues that arose earlier in the week and requested the following Board actions:

- Remove Item G from the consent calendar and take a formal position on AB 1356. A Committee vote is scheduled in Sacramento for AB 1356 before the May Steering Committee meeting, so it is time sensitive that the Board consider taking a position tonight.
- Under Item 9-E, consider delegating authority to the Steering Committee to select a consultant for engineering services for the local travel network RFP that was issued. Interviews were held on Tuesday and the committee unanimously agreed upon the top proposer. There were some issues and proposed changes to the SBCCOG's standard contract that are being reviewed by the SBCCOG Legal Counsel. Upon approval of the changes by Legal Counsel, the Steering Committee would be authorized to award the contract to avoid further delays.
- Under Item 9-F, consider delegating authority to the Steering Committee to move forward with lease negotiations with the three office sites. In order to complete office buildout by December, the SBCCOG must move forward with lease negotiations immediately.

MOTION by Board Member Herring, seconded by Board Member Boyles, to **REMOVE** Item G from the consent calendar; **ADD** delegation of RFP contract award to Steering Committee to Item 9-E; and **ADD** delegation of office lease negotiations to Steering Committee to Item 9-F. No objection. So ordered.

V. PUBLIC COMMENT

No public comment received.

VI. CONSENT CALENDAR

- A. March Board Meeting Minutes** (*attachment*) – **Approved**
- B. TelePacific (TPx) Month to Month Office Internet Services** (*attachment*) – **Approved**
- C. Appointment Recommendations to South Bay Metro Service Council** (*attachment*) – **Approved**
- D. Letter re: Oceanography Program-funded research funding** (*attachment*) – **Approved**
- E. Renewal of Vendor Agreement for Kiosk in Palos Verdes Promenade** (*attachment*) – **Approved**
- F. Agreement Revision with City of Inglewood for Local Travel Network Project** (*attachment*) – **Approved**
- A. Monthly Reports – Received and Filed**
 - 1. South Bay Environmental Services Center Report** (*attachment*)
 - 2. Transportation Report** (*attachment*)
 - 3. February & March Service Council Reports by Ralph Franklin** (*attachments*)

MOTION by Board Member Tanaka, seconded by Board Member Boyles, to **APPROVE** items A, B, C, D, E, F, and H on the Consent Calendar. No objection. So ordered.

G. Status of Legislation of Interest to SBCCOG (*attachment*) – **Approved**

a. AB 1356 - **Opposed**

Regarding Item G removed from the Consent Calendar, Ms. Bacharach explained AB 1356 will further eliminate local control of the cannabis industry by requiring cities which voted above 50% in favor of Proposition 64 to issue retail cannabis licenses at a minimum rate of 25% of liquor sales licenses unless the number is greater than 1/10,000 in capita.

MOTION by Board Member Tanaka, seconded by Board Member Boyles, to **APPROVE** Item G and **OPPOSE** AB 1356. No objection. So ordered.

VII. PRESENTATIONS

1. Face of the Program

Carolyn Yvellez gave her “SBCCOG: Face of the Program” presentation, which introduces SBCCOG staff and their program responsibilities to the Board of Directors. Ms. Yvellez began by touching on her educational background and the numerous internships and research projects that ultimately led her to the CivicSpark Program and the SBCCOG. Ms. Yvellez then briefly reviewed her work on climate adaptation and resiliency as part of the CivicSpark program at the SBCCOG. She concluded by highlighting some of her interests outside of work including volleyball and motorcycle/dirt bike riding.

Ms. Yvellez’s presentation can be viewed online at: <https://arcg.is/0uTvyj>

2. Census Impacts on California Legislative Representation and More

Doug Johnson of the Rose Institute of State and Local Government presented the challenges and opportunities facing California and local governments regarding the 2020 US Census. Mr. Johnson explained that this is the first digital census that includes online self-responses which may help in lowering costs to conduct the census. He also touched on the changes in federal funding and the political climate shift that creates additional challenges to getting an accurate count for the diverse populations in LA County that are hard to count and naturally low responding. Mr. Johnson noted that political representation is at stake as well as over \$675B in funding that is annually distributed to states.

Mr. Johnson added that in light of federal funding decreases, the State has committed approximately \$100M in funding with an additional \$54M proposed for assisting with census outreach.

Board Member Suarez asked Mr. Johnson to elaborate on what “hard to count” areas are. Mr. Johnson explained that LA County has many “hard to count” populations which include immigrants, renters, low-income areas, as well as youth. These groups tend to not self-respond and require significant outreach by census workers. Mr. Johnson reiterated the need to ensure that responses are submitted and filled out entirely because the Census will fill out the form to the best of their abilities if there are blanks (or alternatively ask a neighbor to fill it out to the best of their ability for you).

More detail on the census and Mr. Johnson’s full presentation, visit:

http://www.southbaycities.org/sites/default/files/board_directors/meeting/PRESENTATION_Rose%20South%20Bay%20COG.pdf

3. Energy Engineer's Quarterly Report

Greg Stevens presented a quarterly update on the South Bay Cities Energy Efficiency Program. Mr. Stevens reported that 11 South Bay cities are at the Platinum level and 4 are at the Gold level. Since 2010, South Bay cities have saved over 13.6M kWh of electricity annually, over 216,000 Therms annually, reduced their greenhouse gas emissions by over 11.7 tons annually, and have saved over \$1.7M in annual energy costs. Mr. Stevens briefly reviewed the projects cities currently have in the pipeline, which would save an additional \$1.2M annually in energy costs.

Looking forward, SBCCOG will be helping cities meet state mandates by energy benchmarking municipal buildings with over 50K sq ft. Mr. Stevens added that the benchmarking will hopefully show the need for a public agency incentive program by demonstrating to the CPUC that the benchmarks they are currently using are not yet industry standard.

Mr. Stevens also touched on Edison rate changes where new peak rates will be from 4pm-9pm which is when a lot of city facilities begin turning on light fixtures (such as parks) and that the best way to mitigate these pricing changes is to upgrade systems to LEDs and to consider using battery storage to store electricity during off-peak times and then run off the battery during peak times.

Mr. Stevens' presentation is available online at:

http://www.southbaycities.org/sites/default/files/board_directors/meeting/PRESENTATION_BOD_EE_muni%20energy_4.22.2019.pdf

VIII. Transportation Reports

A. Metro Report by Board Member James Butts/Mike Bohlke

Concerning the South Bay Regional Broadband Initiative, Ms. Bacharach explained that over the past several months, the SBCCOG has worked with city staff to negotiate final costs with the proposer. Two costs are involved with the project, the first being the capital costs, and the second being monthly recurring costs for the service. While the participating jurisdictions will pay the monthly costs, the SBCCOG applied to Metro to use the South Bay's Measure M Subregional Funds for the capital costs.

Today, the Metro Board voted to approve \$4.4M in South Bay Measure M MSP funding for the broadband project capital costs. The support of Mayor Butts and Supervisor Hahn was instrumental in the approval. Christian Horvath stated that this is a tremendous deal for cities in the South Bay and he urged the SBCCOG Board to talk to their city staff about the benefits of the project beyond the world of transportation.

Ms. Bacharach explained that the South Bay was able to gain the support of the Metro staff and Metro Board in using its Measure M MSP funding to cover the capital costs with the understanding that a list of potential transportation projects be identified within 60 days. Mr. Lantz explained that he will be working with Steve Gota at Metro to identify projects, noting that four projects have already been identified, including an integration with Metro's RIITS program.

Ms. Bacharach concluded by thanking Chris Cagle and the SBWIB for the funding that developed the Fiber Optic Master Plan as well as the cities who helped convince Metro that it is a project worth funding. Final costs are being worked on with the proposer, after which cities will be asked to sign contracts. The ring should take around one year to build. Ms. Bacharach noted that other subregions in the County also supported the SBCCOG's efforts and that there is also additional funding requested by Assemblymember Muratsuchi as part of the State budget that would help fund application development for the network.

B. SBCCOG Transportation Update by Steve Lantz

Mr. Lantz reported that the Measure R SBHP Budget Request was submitted to Metro in January for their review. It is expected that the item will go before the Metro Board in May. Mr. Lantz also added that the Measure M MSP Initial 5-year Program was submitted to Metro and that the SBCCOG is still awaiting responses from Metro for those applications. Mr. Lantz cautioned that it is likely there will be lists of projects that are ready to be approved and those that have additional questions needing answers.

Ms. Bacharach noted that this is the first year of the MSP project process and she believes that the guidelines may need adjusting after a "lessons learned" process.

Ms. Bacharach also announced a new LADOT Commuter Express line from Downtown Los Angeles to El Segundo and urged the Board to help spread the word about the service. It is likely that LADOT will remove the line if it is not being used. A flyer for the line is available online: http://southbaycities.org/sites/default/files/board_directors/meeting/HANDOUT_Ccommuter%20Express%20439%20Downtown%20LA%20to%20EI%20Segundo%20bus.pdf

VIII. SBCCOG PROGRAM ACTION ITEMS, REPORTS AND UPDATES

A. Work Program for 2019-2020 – APPROVED

Ms. Bacharach presented the Annual Work Program to the Board. She began by reviewing the SBCCOG mission and vision statements and proposed consideration of replacing “reduced congestion” with “improve mobility options” in the vision statement. She continued by highlighting current SBCCOG programs and projects and focused on three areas of success: leveraging city dues to raise six times the funding; securing funding for the construction of the regional broadband ring; beginning of work on individual city and subregional adaptation vulnerability assessments.

Ms. Bacharach then reviewed the 2019-20 Work Program that focused on three priority areas: regional broadband network initiative and applications; local travel network; and SBESC programs. She also touched on other special initiatives such as securing a new office space, developing a comprehensive communications plan, and the convening of a Finance Committee to look at SBCCOG dues structure and amounts. She also mentioned other funding possibilities such as the creation of a 501c3 for additional grant funding; fee for service work to assist public and private sectors with innovative solutions; and partnerships with other agencies such as SCAG and AQMD.

Ms. Bacharach concluded by reminding the Board that collaboration is key to the success of the SBCCOG and its programs.

The entire work program is available online at:

http://southbaycities.org/sites/default/files/board_directors/meeting/PRESENTATION_2019-20%20final%20Annual%20Work%20Program%20%20.pdf

Board Member Boyles commented that in El Segundo, they are really trying to tie goals to metrics and suggested that perhaps other metrics of success be developed for the SBCCOG.

MOTION by Board Member Alegria, seconded by Board Member Horvath, to **UPDATE** the SBCCOG Vision Statement as proposed and to **APPROVE** the 2019-2020 Annual Work Program. No objection. So Ordered.

B. Senior Services

Chair Huff reported that there was a presentation on Silvernest, a computer platform that facilitates senior homesharing by matching a home provider with somebody who needs a home. There was also an “Age-Friendly Region” proposal submitted to Supervisors Hahn and Ridley-Thomas to make the South Bay an AARP “Age-Friendly” region.

C. Homeless Services

Ms. Farwell reported that because of the Silvernest presentation referred to by Chair Huff, the South Bay is in consideration for a pilot project in LA County as a homelessness prevention tool as well as for seniors. Ms. Farwell announced that the next Homeless Services Task Force meeting will take place May 1st and will feature an update from Supervisor Hahn’s office on the efforts taking place in her district. There will also be a spotlight presentation by Redondo Beach on what their city is doing related to homelessness.

Ms. Farwell also mentioned the LAHSA training academy for cities which helps educate staff as well as the production of a large organizational chart that lays out the agencies involved in the homelessness issue to help cities and the public understand what agencies are working on or responsible for. These were discussed at our quarterly meetings with Supervisors Hahn & Ridley-Thomas’ staff dealing with homeless issues.

D. Regional Broadband Initiative

This update was provided under Item 8-A.

E. Slow Speed/Local Travel Network Project

Ms. Bacharach reported that a consultant for engineering services is required to look into how a proposed local travel network will fit with the overall road system. Proposer interviews were held on Tuesday and a selection committee made up of SBCCOG, Redondo Beach, and Hawthorne staff unanimously agreed on the top proposer. SBCCOG Legal Counsel is currently reviewing proposed changes to the standard SBCCOG contract by the proposer. In order to reduce further delays, it is proposed that the Board consider delegating authority to award the contract to the Steering Committee.

MOTION by Board Member Horvath, seconded by Board Member Boyles, to **DELEGATE** authority to award the contract to the Steering Committee. No objection. So ordered.

F. Other

Ms. Bacharach announced SBCCOG Staff and Board Members Franklin and Horvath have narrowed down the office search to three sites in Torrance. All three sites are largely shells and would require substantial buildout to be move-in ready. Due to the time it takes to negotiate the lease, obtain permits, and complete construction, Ms. Bacharach requested that the Board consider delegating authority to select a site to the Steering Committee. Current estimates put completion at October/November. The SBCCOG's current lease ends in November.

Board Member Dieringer commented that she has a disagreement with delegation to the Steering Committee, particularly regarding important issues such as this. She explained that in her view, the Board of Directors exists to make these decisions and that it is unfair to those who are unable to attend Steering Committee meetings.

MOTION by Board Member Horvath, seconded by Board Member Boyles, to **DELEGATE** authority to select an office location to the Steering Committee. Objection by Board Member Dieringer. Motion passes. So ordered.

Ms. Bacharach reported that Board Member Medina had asked her to report that the City of Gardena was successful in its stormwater lawsuit and will not have to pay the fines that were levied against them.

Lastly, a nominating committee was formed to accept nominations for Board Officers and Steering Committee members.

X. AGENCY REPORTS

A. League of California Cities & LA Division Legislative Committee

Mr. Kiernan handed out the League's 2019 Legislative Action Day documents that laid out the League's positions on key bills, which is available here:

http://southbaycities.org/sites/default/files/board_directors/meeting/HANDOUT_League%20of%20CA%20Cities%202019%20Leg%20Day%20Action.pdf

Mr. Kiernan reported that the fiscal bill deadline has passed. The LA Division voted to oppose SB 732 that would have allowed the AQMD to consider a ballot measure to propose a sales tax to fund air pollution reduction efforts. The League also supported AB 1286 (Muratsuchi) that would create rules by which the scooter/bike share companies would have to operate, and would require the companies to have prior authorization before coming into cities as well as preventing terms/conditions that exclude a rider's ability to sue the companies.

Regarding SB 50, Mr. Kiernan explained that it passed committee yesterday but noted that there will be major amendments to the bill. The League is still reviewing the amendments, but there are differentiating metrics that allow cities to fall under different requirements (such as counties with over 600,000 population vs. those under that population).

Several Board Members had questions on specific aspects of SB 50, but Mr. Kiernan explained that the amendments were just made and that the League has not yet completed its review and interpretation of those changes. He will provide further updates as soon as the League has finished looking into the amendments.

B. South Coast Air Quality Management District – No report given.

C. SCAG & Committees

1. Energy and Environment – No report given.
2. Transportation
Board Member Boyles reported that individual airport forecasts are expected soon.
3. Community, Economic, & Human Development – No report given.
4. Regional Council
Ms. Bacharach reported that SCAG is currently holding RHNA meetings with cities and is in the methodology process right now. Next cycle RHNA numbers are to be released in February 2020.

Ms. Patterson introduced herself as the new LA County Regional Affairs Officer for SCAG and passed out an informational card on SCAG's demographics workshop. She also reported that there will be a Traffic Safety Symposium for elected officials and city managers on May 1st.

D. Santa Monica Bay Restoration Commission – No report given.

E. Stormwater Funding

1. **CCCA/LCC Stormwater Funding Options Committee** – No report given.
2. **County Water Resilience Working Group** – No report given.

F. South Bay Association of Chambers of Commerce – Report was included in packet.

G. South Bay Aerospace Alliance

Board Member Tanaka reported on an event on June 12th with LAEDC. The main speaker is from Boeing.

H. South Bay Workforce Investment Board – No report given.

Mr. Cagle began by thanking Ms. Bacharach and the SBCCOG for securing funding for the South Bay Smart Net broadband project and noted the importance of it as a long-term job retention/attraction tool. Mr. Cagle also reported on the job fair that was held at LAAFB that had over 500 veterans and contractors there. There will also be a job fair in Carson for youth/young adults ages 16-24 with over 90 employers planning on attending. Many will be hiring on the spot for summer jobs and internships. There will also be a BioFlex apprenticeship program which was created via funding provided by Supervisor Ridley-Thomas.

I. California Association of Councils of Governments

Chair Huff reported that next CALCOG meeting will take place at the end of May.

XI. UPCOMING EVENTS & ANNOUNCEMENTS

May 10 – Housing Forum (*attachment*)

Ms. Bacharach explained that the Housing Forum which the SBCCOG is co-sponsoring with the South Bay Association of Realtors. It will consist of three panels that will layout the need for housing as well as ideas for creating housing in the South Bay. It will be a good forum for discussion since the cities are opposed to SB 50 and the Realtors are supporting it. Ms. Bacharach asked the Board to be sure to register if they plan on attending.

Board Member Dieringer announced that the League will be having a workshop for newly elected officials at 3 pm prior to the General Membership meeting on June 6th.

XII. APRIL SBCCOG COMMITTEE MEETINGS & WORKING GROUPS

Consult website for specific times and places for other meetings – www.southbaycities.org

XIII. ADJOURNMENT

Chair Huff adjourned the meeting at 8:12 pm to May 23rd at 6:00 pm.

David Leger
Assistant Board Secretary