

South Bay Cities Council of Governments

Steering Committee FOLLOW-UP AGENDA June 14, 2021

Attendees: Olivia Valentine, Drew Boyles, Britt Huff, Barry Waite, George Chen, Rodney Tanaka, John Cruikshank, Hildy Stern, James Butts, Bernadette Suarez, Cedric Hicks, Stacey Armato, Mark Dierking, Brooke Heri, Natalie Champion, David Leger, Wally Siembab, Kim Fuentes, Jacki Bacharach, Vikas Manocha

- I. CONFIRM THE QUORUM
- II. REPORT OF POSTING OF AGENDA –
 - ACTION: Received and filed
- III. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA - ADD LA COUNTY HOMELESS INITIATIVE DISTRICT CONTRACT TO BOARD AGENDA
- IV. PUBLIC COMMENT - NONE
- V. CONSENT CALENDAR – action items noted, remainder are receive & file - 12:05 pm CRUIKSHANK/BUTTS
 - A. Steering Committee – May 10, 2021 meeting minutes attached
 - ACTION: Approved
 - B. South Bay Fiber Network Work Order #4
 - Memo attached
 - ACTION: Recommended Board approval of SBFN Work Order #4 - for three additional sites - at the Regional Communications Center and in the City of Lomita at the Cypress Street Water Plan and at Lomita Park - with capital costs estimated at \$278,794.70
 - C. Contract with Local Government Commission for CivicSpark Fellow
 - Contract attached
 - ACTION: Recommended Board approval
 - D. Contract Renewal with Stephen Lantz for Transportation Services
 - Contract attached
 - ACTION: Recommended Board approve a 3 year extension for \$84,000/year
 - E. Contract Renewal with Siembab Corporation for Professional Services
 - Contract attached
 - ACTION: Recommend Board approved a 3 year extension for work on Local Travel Network, South Bay Fiber Network and SCAG funded Regional Early Action Program
 - F. Contract Extension for Magellan Advisors for work on the SBFN
 - ACTION: Recommended Board approval of a contract extension for Magellan Advisors in an amount not to exceed \$6000 for the period of July 1 to July 31, 2021
 - G. Contract Extension with McGowan Consulting, LLC for website services
 - Contract attached
 - ACTION: Recommended Board approval
 - H. South Bay Strategic Projects List for Metro Short Range Transportation Plan

- Memo and list of projects attached
 - **ACTION:** Recommended the Board accept and transmit the list of projects to Metro
- I. Follow-up from Last Meeting
- Bank Reconciliation
 - SBCCOG Treasurer Joseph Lillio expressed concern that there was only one person reviewing the bank reconciliation statement. Since that meeting, David Leger has been assigned the responsibility to review it for a 'second set of eyes'.
 - General Assembly 2022
 - The City of Carson has reserved March 17, 2022 and will waive the fees by being a co-sponsor
- J. City Attendance at SBCCOG meetings - attached
- K. South Bay Environmental Services Center Activities Report – attached
- L. Transportation Update Report - attached

VII. ACTION ITEMS

- M. Composition of the Steering Committee - **12:05 pm**
- Memo attached
 - **BOYLES - LIKES NO DESIGNATED MEMBERS – OPTION 3, LESS PEOPLE NEEDED**
 - **CRUIKSHANK – KEEP IT UNDER A QUORUM AND CHANGE THE BYLAWS TO DO THAT. LIMIT TO 8. LEGAL QUESTION RE: QUORUM??**
 - **CHEN – DO WE NEED A STEERING COMMITTEE AND BOARD? – OPTION 3**
 - **HORVATH – THIS IS A DEEPER DIVE MEETING, EXEC BOARD.**
 - **HICKS – DEEPER DIVE MEETING – OPTION 3**
 - **ACTION: OPTION 3 – BOYLES/BUTTS**
- N. Coyote Request from Torrance – **12:15 pm**
- Memo, Letter from Torrance and city survey attached
 - **CHEN – EACH CITY MAKES OWN DECISION WITH OWN FUNDING BUT MORE CONSISTENCY.**
 - **STERN – COUNTY HELP? CHEN – RESPONSE FROM COUNTY IS THAT THEY ONLY HAVE 3 TRAPPERS. NO MORE ABILITY. CAN COG REACH TO COUNTY?**
 - **CRUIKSHANK – SHOULD BE REGIONAL OF SHARING RESOURCES AND APPROACH. RPV WILL TAKE THE LEAD AND WORK WITH OTHER CITIES WITH MINIMAL SUPPORT, IF ANY, FROM THE SBCCOG. COUNTY WON'T EVEN FUND THEIR TRAPPER FOR RPV ANYMORE.**
 - **VALENTINE – SEEK GRANT FUNDING FOR THE SBCCOG?**
 - **HUFF – NO COYOTE FUNDING FROM THE COUNTY IS A SURPRISE. SBCCOG HELP NEGOTIATE FOR MORE FUNDING.**
 - **WORK WITH RPV MANAGER ON GRANT FUNDING AVAILABLE AND ASSIST IN SENDING EMAIL NOTICES, ETC. HELP WITH GETTING MORE TRAPPERS ON REGIONAL BASIS**
 - **ACTION: TABLED UNTIL MORE TO SAY**
- O. Legislative Issues – **12:25 pm**
- Legislative Matrix attached – oppose AB 989 – **BUTTS/ARMATO**
 - Housing legislative visits and LCC meeting update
 - a. **HORVATH – KEEP MEETINGS ON REGULAR BASIS. ESP. MEETINGS WITH GOVERNOR'S OFFICE. MORE OPEN LINE OF DIALOGUE IMPORTANT**
 - b. **OP-ED – NEED SIGNATORS AND POSSIBLY RAISE MONEY IF FOR AN AD. FINALIZE BY WEDNESDAY. DISTRIBUTE AFTER THAT – MICHAEL GRIFFITHS AND OTHER CITIES THROUGHOUT LA COUNTY. ALSO PUBLISH ON FACEBOOK.**
 - **CALE AND LCC MEETING RE: ACA7 – WALLY**

- a. **CHAIR AT LCC RAN IRREGULAR MEETING**
 - b. **NEW WEBSITE CALLED STOP SB9 – 3 MAJOR POINTS OF OPPOSITION**
 - c. **LA TIMES HAS BEEN SILENT ON SB 9. EDITORIALS SEEM TO SUPPORT DENSITY.**
 - d. **PUBLIC IMPORTANT. AMENDMENTS ALSO BEING CONSIDERED**
 - LA County COGs General Assembly possibility discussed with Governor invited
 - **VALENTINE – IN PERSON? BACHARACH – THEY ARE LOOKING AT UNION STATION**
 - **ACTION:** Recommend that the Board oppose AB 989 – **BUTTS/ARMATO** & support all COG General Assembly
- P. SBCCOG GIS Services for Member Cities – **12:40 pm**
- Memo attached
 - **WORK THROUGH GIS WORKING GROUP, CITY MANAGERS, COMMUNITY DEVELOPMENT DIRECTORS AND PUBLIC WORKS DIRECTORS AND WATER DEPTS.**
 - **WAITE – SBCCOG HAS BEEN LOOKING AT THIS FOR YEARS. WORTH DOING – GIS HAVES AND HAVENOTS. HE THINKS THERE WILL BE MORE WORK THAN WE THINK. INCLUDE AS PART OF THIS – PORTAL FOR THIS DATA THAT IS EASY TO ACCESS AND EASY TO SHARE AND BE USEABLE. CREATING GENERALLY DATA, NOT MAPS**
 - **ACTION:** RecommendED Board approval for SBCCOG staff to offer GIS services to member agencies under purchase order agreements at a rate of \$78 per hour with a maximum of 20 hours per year at no costs to member agencies. **HORVATH/WAITE**
- Q. Board Meeting agenda development – **12:50 pm**
- June – draft attached
 - Election of officers/budget adoption
 - The Hybrid Workplace of the Future – LA County HR confirmed – **SCAG PERSON FROM COMMERCIAL REAL ESTATE SECTOR INVITE TO ANOTHER MEETING?**
 - Hybrid capable?
 - July – Kamlager/Gipson re: police reform issues???
 - August – Stephanie Wiggins, Metro CEO or possible speaker on Pensions and City Liability
- R. Hybrid Board meeting preparation – **1:05 pm**
- SBCCOG staff in the Board room with loaned SHARP equipment to try. Staff is also reaching out to city I.T. staff to vet SHARP's recommendations as well as compare pricing and related system considerations.
 - Agenda packets are now often over 100 pages with contracts and outside agency reports. When in person or hybrid meetings resume, staff is planning to print only one hard copy of the agenda packet. The agenda will be shown on a screen but not the entire packet.
 - **WAITE - JUNE 24 IS EARLY TO START. GET DECENT MICROPHONE IN THE BOARD ROOM. NOW IT IS A TINY SOUND WITH AMBIENT NOISE.**
 - **HORVATH – FINE WITH HYBRID – HE WOULD WEAR A MASK IF HE COMES. PROBABLY CAN'T HAVE PUBLIC MEETING WITHOUT A MASK. SOUND OK FOR THIS MEETING.**
 - **BOYLES – RESUME IN AUGUST. DISADVANTAGE IF YOU AREN'T IN ATTENDANCE.**
 - **CRUIKSHANK – HYBRID MEETINGS FOR A LONG TIME.TOOK IT STAFF A LONG TIME AND EACH COUNCILMEMBER HAS INDIVIDUAL SCREEN. LOTS OF LOGISTICS. WILL BE DIFFICULT TO RUN THE MEETING**
 - **VALENTINE – AUGUST IS A GOOD TIME TO START. HYBRID WOULD MAKE IT DIFFICULT – NEED EXACT COUNT**
 - **BACHARACH – CITY INPUT RE: OUR EQUIPMENT**
 - **ACTION: CONSENSUS – TO WAIT UNTIL AUGUST FOR HYBRID MEETING**

- S. 21-22 Draft Budget – **1:15 pm**
 - Draft budget and narrative attached
 - **ACTION:** Provide any further comments or direction and recommendED board approval **BUTTS/HORVATH**
- T. Approval of Invoices – available at the meeting – **1:20 pm**
 - **ACTION:** Approved invoices for payment **CRUIKSHANK/BUTTS**

VII. INFORMATION ITEMS

- U. Work Program Adoption – **1:25 pm**
 - Drew Boyles has requested that instead of holding a special meeting on the work program as was discussed at the Board meeting, he would like to have a facilitated strategic planning session in August with a facilitator who he would provide at no cost.
 - **CHEN – LIKES THE IDEA. WOULD LIKE THE WHOLE COUNCIL TO INPUT ON THE SBCCOG WORK PROGRAM.**
 - **BOYLES – SUBSET OF BOARD OF DIRECTORS WOULD BE THE IDEA. LOOKING FURTHER OUT AND DECIDING IF OTHER THINGS TO CONSIDER TAKING ON. HE WOULDN'T BE CONCERNED ABOUT ENTIRE COUNCIL WEIGHING IN.**
- V. SPA 8 Working Group – **1:30 pm**
 - Draft Framework attached
 - **STACEY AND HILDY EXPLAINED – BCHD TAKING THE LEAD WITH COUNTY AND COUNTY HEALTH DEPARTMENT**
 - **CRUIKSHANK – RECOMMENDED ERIC ALEGRIA WHO IS IN THE HEALTH INDUSTRY AND SHOULD HAVE A PENINSULA MEMBER**
- W. Update on Homeless Program and Innovation Project Funding - **1:35 pm**
 - Draft Call for Projects – attached
 - Housing for Health/LA County Dept. of Health Services Mobile Vaccine Clinics - attached
- X. South Bay Fiber Network – **1:45 pm**
 - Staff is planning a special workshop on June 21 at which Magellan Advisors will provide information to our members on the federal and state funds being allocated to broadband services. Directors from Economic Development, Public Works and Information Technology will all be invited as well as City Managers
 - **SHOVELS TO COMMEMORATE THE CONSTRUCTION OF THE NETWORK WILL BE DELIVERED TO EACH CITY FOR THE IT DIRECTORS TO PRESENT TO THE COUNCIL**
- Y. Update on Senior Services – **1:50 pm**
 - Torrance Commission on Aging is following up on Torrance becoming an Age Friendly City

VIII. STRATEGIC POSITIONING ITEMS/ANNOUNCEMENTS AND UPDATES

- Other updates since agenda distribution – **1:55 pm**
- **TOUR OF SOFI STADIUM SOME TIME AFTER JULY 12 – FOR 10 TO 15 PEOPLE MAX**
 - **SBACC IS DOING A TOUR**
 - **BUTTS – SET DAY AND PEOPLE AND HE CAN HELP ME.**

**NEXT STEERING COMMITTEE MEETING – Monday, July 12, 2021 @ 12:00 pm via zoom
VALENTINE OUT OF TOWN**