



**X: Inactive (missed last 3 meetings in a row)**  
**Inactive Membership is automatically re-instated by attending a meeting**

**SBCCOG MEETINGS: ATTENDANCE 2019 - 2020**

City	Aug - 19	Sept - 19	Oct - 19	Nov - 19	Jan - 20	Feb - 20	Mar - 20
Carson	Hicks				Hicks	Hicks	
El Segundo			Pimentel	Boyles	Pimentel	Boyles	
Gardena	Medina	Medina	Medina	Medina	Medina	Medina Tanaka	
Hawthorne	Valentine	Valentine Monteiro	Valentine	Monteiro	Monteiro	Valentine	
Hermosa Beach	Massey		Massey			Massey	
Inglewood			Franklin	Franklin Butts	Franklin	Franklin	
Lawndale	Suarez	Suarez	Suarez	Suarez Osborne	Suarez	Suarez	
Lomita	Gazeley	Gazeley		Gazeley	Gazeley		
Los Angeles	X	X	X	X	X	X	
Manhattan Beach			Stern	Stern		Stern	
Palos Verdes Estates		Lozzi	Kao		Kao	Kao	
Rancho Palos Verdes	Alegria	Alegria		Alegria	Cruikshank	Cruikshank	
Redondo Beach	Horvath	Horvath	Horvath	Horvath	Horvath	Horvath	
Rolling Hills	Dieringer	Dieringer	Dieringer	Dieringer		Dieringer	
Rolling Hills Estates	Huff	Huff Mitchell	Huff	Huff	Huff	Huff	
Torrance		Rizzo	Rizzo	Rizzo	Rizzo	Rizzo	
County of Los Angeles-2 <sup>nd</sup> District	Johnson	Johnson		Johnson			
County of Los Angeles- 4 <sup>th</sup> District	LaMarque		LaMarque	LaMarque	LaMarque	LaMarque	

<b>Number of Active Agencies</b>	<b>17</b>	<b>17</b>	<b>15</b>	<b>17</b>	<b>16</b>	<b>17</b>	<b>17</b>
<b>Quorum Required (50% +1)</b>	<b>9</b>	<b>9</b>	<b>8</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>
<b>Number of Agencies Attending</b>	<b>12</b>	<b>11</b>	<b>13</b>	<b>14</b>	<b>13</b>	<b>15</b>	

**SOUTH BAY CITIES COUNCIL OF GOVERNMENTS  
THURSDAY, FEBRUARY 27, 2020  
REDONDO BEACH MAIN LIBRARY  
303 N. PACIFIC COAST HIGHWAY, REDONDO BEACH, CA 90277**

**I. CALL TO ORDER**

Chair Horvath called the SBCCOG Board of Directors meeting to order at 6:05pm.

**II. INTRODUCTIONS**

**In attendance were the following voting elected officials:**

Cedric Hicks, Carson	Kenny Kao, Palos Verdes Estates
Drew Boyles, El Segundo	John Cruikshank, Rancho Palos Verdes
Dan Medina, Gardena	Christian Horvath, Redondo Beach
Olivia Valentine, Hawthorne	Bea Dieringer, Rolling Hills (6:13pm arrival)
Justin Massey, Hermosa Beach	Britt Huff, Rolling Hills Estates (7:10pm departure)
Ralph Franklin, Inglewood	Geoff Rizzo, Torrance
Bernadette Suarez, Lawndale (6:30 arrival)	Jennifer LaMarque, SD-4
Hildy Stern, Manhattan Beach	

**The following non-voting elected officials were in attendance:**

Rodney Tanaka, Gardena

**Also, in attendance were the following persons:**

Dave Daigle, American Dark Fiber	Jacki Bacharach, SBCCOG
Stephen Sawyer, Charter/Spectrum	Kim Fuentes, SBCCOG
Jeff Kiernan, League of CA Cities	Wally Siembab, SBCCOG
Scott Greene, Metro	Steve Lantz, SBCCOG
Mark Dierking, Metro	David Leger, SBCCOG
Charlie Szymanski, GPAC (Redondo Beach)	Natalie Champion, SBCCOG
Wendy Wert, Sanitation Districts of LA County	Aaron Baum, SBCCOG
Jim Hannon, SB Bike Coalition	Brooke Heri, SBCCOG
Chris Cagle, SBWIB	Karen Kanda, SBESC Volunteer
Sarah Patterson, SCAG	Omar Pulido, Trifiletti Consulting

**III. CONFIRM POSTING OF THE AGENDA BY THE CITY OF TORRANCE**

Jacki Bacharach confirmed that the agenda was properly posted in the City of Torrance.

**IV. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA**

Due to the time-sensitive nature of this item, Ms. Bacharach requested the Board of Directors add the Firewall item ([available here](#)) to the agenda under item 8-J. The item was recommended to the Board by the Steering Committee but was inadvertently left off the Board of Directors meeting agenda.

**MOTION** by Board Member Medina, seconded by Board Member Cruikshank, to **ADD** discussion of the Firewall item to the agenda under item 8-J. No objection. So ordered.

**V. PUBLIC COMMENT**

No public comment was received.

**VI. CONSENT CALENDAR**

- A. **January Board Meeting Minutes** (*attachment*) – **Approved**
- B. **FY2018-2019 Audit** (*online*) – **Approved**
- C. **Status of Legislation of Interest to SBCCOG** (*attachment*) – **Approved**
  1. **AB 1672, SB 795 - Support**
- D. **Update on Office Move** (*attachment*) – **Received and filed**
- E. **Monthly Reports – Receive and Filed**
  1. **South Bay Environmental Services Center Report** (*attachment*)

**2. Transportation Report** (*attachment*)

**3. Reports from Outside Agencies**

- a. Service Council Report by Ralph Franklin, Chair (*attachment*)
- b. SCAG & Committees (*attachments*)
  - 1. Energy and Environment (Judy Mitchell, Jim Osborne)
  - 2. Transportation (Dan Medina, James Gazeley, Drew Boyles)
  - 3. Community, Economic, & Human Development (Frank Zerunyan & Mark Waronek)
  - 4. Regional Council (Judy Mitchell, Dan Medina, James Gazeley)
- c. League of California Cities & LA Division Legislative Committee (Bea Dieringer & Jeffrey Kiernan) (*attachment*)

**MOTION** by Board Member Medina, seconded by Board Member Hicks, to **APPROVE** the Consent Calendar. No objection. So ordered.

Chair Horvath took this time to thank Board Member Medina, who is termed out of office and is a former chair of the SBCCOG, for his service on the SBCCOG Board, SCAG Regional Council, and City Council in Gardena. Board Member Medina thanked the Chair and his colleagues on the Board for their kind words.

**VII. PRESENTATIONS**

**A. Local Travel Network and the Intersection with Housing**

Mr. Siembab presented to the Board an update on the Local Travel Network (LTN) project and its interaction with housing policy. Mr. Siembab began by noting that new state-mandated housing figures require over 34,000 new units by 2025 in the South Bay, which means over 68,000 new vehicles will be added to the road (at approx. 2 vehicles/unit). This will add at least 300,000 vehicle trips per day, most in large fossil fueled vehicles. Local Use Vehicles (LUVs) could serve as a solution to this issue. Mr. Siembab reviewed examples of LUVs.

LUVs are a growing purchase market now, as dockless rental businesses (like Lime E-Scooters) sales have begun contracting. The market is transitioning to one that benefits ownership of LUVs, meaning that residents will likely begin owning these vehicles in greater and greater numbers in coming years. Cities must be prepared to accommodate these new travel modes.

LUVs can mitigate the traffic impacts of new housing while maintaining door-to-door, on-demand service. Not only will LUVs help reduce traffic impacts by increased housing, but also e-commerce home deliveries as that market booms. By 2023, it is expected that there will be 1 e-commerce delivery to every 4 households each day. In 2010, there was 1 delivery per 25 households each day. Streets are not designed for the forecasted volume of urban freight. LUVs have also been found to be useful, cheap, and environmentally friendly alternatives to regular-sized vehicles.

The LTN project is the infrastructure that LUVs need. It separates slow from fast speed modes onto different streets by directing LUVs to 25mph and low volume streets. SBCCOG has contacted with Fehr and Peers to determine a network of LUV crossings at high-speed streets. SBCCOG staff has completed outreach to city departments of all member cities. Stakeholder outreach is scheduled for March-May with two public events tentatively scheduled for April (Carson) and June (Torrance). The final network presentation is scheduled for the SBCCOG's June or July Board meeting.

Mr. Siembab noted that at the March Steering Committee meeting, the Committee will be asked to support legislation authorizing an NEV Plan as required to use NEV signage and designate routes (per state law).

Mr. Siembab's full presentation is available online here:

[http://southbaycities.org/sites/default/files/board\\_directors/meeting/PRESENTATION\\_Local%20Travel%20Network%20Briefing\\_2.27.20.pdf](http://southbaycities.org/sites/default/files/board_directors/meeting/PRESENTATION_Local%20Travel%20Network%20Briefing_2.27.20.pdf)

**B. Next Gen Bus Planning Update**

Mr. Greene presented a brief review and update on the Metro NextGen Bus Plan. Metro has spent a significant time analyzing ridership and cellphone data to develop a new network of bus service to better reflect how and where LA County residents travel today. Under the "Transit First" plan, 83% of Metro's bus riders would have frequent service all-day, compared to 48% today. Key proposed service changes in the

South Bay include more service to CSU Dominguez Hills; extension of new Line 212 to the South Bay Galleria via Hawthorne Blvd; More service on Prairie Ave and Inglewood Ave in Lawndale, Hawthorne, Lennox, and Inglewood; Consolidated Rapid and Express Lines to reduce long waits in the midday and on weekends; ZEV buses and electrification of the Metro Silver Line; Extension of the new Line 127 from Compton Station west to Athens, and coordination with Municipal Operators.

Public Workshops are currently being held, with Service Council Approval of the final service plan expected in August 2020. Phase 1 of the new service plan is expected to begin in December 2020, followed by Phase 2 in June 2021, and Phase 3 in December 2021.

For more detail, Mr. Greene's presentation is available online:

[http://southbaycities.org/sites/default/files/board\\_directors/meeting/PRESENTATION\\_NextGen%20Bus%20Plan%20SBC%20COG%20Full%20Board.pdf](http://southbaycities.org/sites/default/files/board_directors/meeting/PRESENTATION_NextGen%20Bus%20Plan%20SBC%20COG%20Full%20Board.pdf)

## **VIII. SBCCOG PROGRAM ACTION ITEMS, REPORTS AND UPDATES**

### **A. Mid-Year Budget Presentation (*attachment*) – Received and filed**

Ms. Heri reviewed the mid-year budget status and the key changes from when the budget was adopted. There is a projected net increase of over \$500K compared to the adopted budget. Ms. Heri also touched on estimated revenue changes and forecast expenditures/salaries/benefits through the rest of the budget year.

**MOTION** by Board Member Valentine, seconded by Board Member Massey, to **Receive and File** the mid-year budget. No objection. So ordered.

### **B. Notice of Intention to Consider an Increase in Dues (*attachment*) – APPROVED**

Ms. Bacharach noted that per SBCCOG bylaws, the Board of Directors is required to provide a 60-day notice to cities when a dues increase is under consideration. The Ad Hoc Finance Committee has been discussing the dues formula and whether a dues increase is needed. They have recommended a dues increase be considered.

Board Member Dieringer noted that after the last Ad Hoc Finance Committee meeting, there was discussion on the dues formula, but not that a dues increase was needed. She also expressed that she felt it was premature coming off of a five-year dues increase plan. Chair Horvath explained that a dues increase has not been proposed, but that one may be proposed by the Ad Hoc Finance Committee. SBCCOG bylaws state that a 60-day advanced notice be given if a dues increase will be considered.

**MOTION** by Board Member Franklin, seconded by Board Member Hicks, to **APPROVE** the notice of intention to consider a dues increase. Objection by Board Member Dieringer. Motion passed.

### **C. South Bay Fiber Network**

#### **1. Amended and Restated Master Services Agreement and Work Order (*attachment*) – APPROVED**

Ms. Bacharach provided a brief update on the status of the SBFN, noting that the second part of Work Order #1 and Work Order #2 are on the agenda for approval. The project is underway and should be completed before June 30. Ms. Bacharach briefly touched on misunderstandings by SBCCOG legal counsel on the Master Services Agreement (MSA). American Dark Fiber (ADF) and SBCCOG legal counsel worked on minor revisions to the MSA. Mr. Daigle touched briefly on the changes, explaining that there was some fine tuning of the language and better definition and clarification. Mr. Daigle added the ring is 80% complete and that there has been interest from the public on when others may be able to join the network.

Ms. Bacharach added that the next steps include a series of lunch and learn workshops in the summer to begin developing applications to use on the network.

**MOTION** by Board Member Cruikshank, seconded by Board Member Boyles, to **APPROVE** the amended Master Services Agreement and Work Orders. No objection. So ordered.

#### **2. Inglewood Advance Funding Agreement (*attachment*) – APPROVED**

**MOTION** by Board Member Franklin, seconded by Board Member Boyles, to **APPROVE** the Inglewood advance funding agreement. No objection. So ordered.

**D. Appointments to Outside Agencies**

Ms. Bacharach reported that there are several appointments that need to be made to outside agencies. No nominations have been received yet for Board Member Medina’s seat on the SCAG Regional Council. Chair Horvath urged Board Members to consider serving on these important seats.

**E. Homeless Services**

Ms. Bacharach announced that the next Homeless Services Task Force meeting. The County has urged other subregions to attend the SBCCOG meeting because they will be presenting their mapping tool to show where housing is expected. Torrance will be the spotlight city and will be discussing their homeless work underway.

**F. Trip to Sacramento**

Ms. Bacharach reported that the trip will be taking place March 24 and 25 and will focus on telling Sacramento leaders the issues South Bay cities are facing, particularly around housing. Ms. Bacharach requested that Board Members send paragraphs with issues to bring up during those meetings.

**G. Senior Services**

Ms. Bacharach noted the next meeting will be on March 31<sup>st</sup> and should be taking place at the SBCCOG’s new office. There will be an update on the state’s Master Plan on Aging.

**H. Ad Hoc Finance Committee**

Chair Horvath announced that the next meeting will be on March 30<sup>th</sup> from 3-5pm and will focus on dues.

**I. General Assembly (attachment)**

Ms. Bacharach handed out flyers for Board Members to take and distribute. Chair Horvath urged everyone to RSVP and briefly touched on the program. There will be TED style talks in the morning, ranging from 5-15 minutes each on specific topics, followed by a series of panels in the afternoon. A template letter has been sent out for Board Members to use to invite their constituents to the General Assembly.

**J. Other**

Ms. Fuentes briefly reviewed the firewall item that was recommended for approval by the Steering Committee. The firewall is needed to maintain proper security of SBCCOG networks and maintain high-speed access provided by the future SBFN connection.

Board Member Dieringer asked the reason behind the recommendation for the more expensive option. Chair Horvath explained that the lower priced version had enormous limitations when connecting to the high-speed network and does not provide the same level of security.

Board Member Kao asked if this is something that each city will be needing as part of connecting to the SBFN. Chair Horvath explained that it depends on each city and encouraged their IT staff to work with ADF to determine what upgrades they might need.

**MOTION** by Board Member Hicks, seconded by Board Member Valentine, to **APPROVE** the firewall purchase as recommended. No objection. So ordered.

**IX. TRANSPORTATION REPORTS**

**A. Metro Report**

Mr. Lantz reported that 1) the Metro Board expressed support for Microtransit. Several Metro Board Members including Board Members Hahn and Butts, expressed concerns about one of the potential vendors. There will be a 2-week extension to provide more time to consider vendor documentation; 2) The Metro Board took action to eliminate the East-side extension alternative that would have gone along the 60 freeway as it proved too difficult to construct. This caused the San Gabriel Valley to argue they should receive funds to build alternative project(s). Metro staff disagreed with that assertion and will come back to the Metro Board with more information.

**B. SBCCOG Transportation Committee**

- 1. Update on Metro Budget Request for Measure R & M funds  
Ms. Bacharach announced that there will be discussion at the Transportation Committee on specific line changes taking place due to the NextGen Bus Plan. She then asked Mr. Lantz to discuss the Metro Budget Request.

Mr. Lantz reminded the Board of the Decennial Measure R Transfer Policy under consideration by the Metro Board. A subcommittee of Infrastructure Working Group and Transit Operators Working Group staff has been working on a recommendation to the March 9<sup>th</sup> Transportation and Steering Committees that will recommend both highway and transit project funding for Measure R and additional Measure M MSP highway projects.

**X. AGENCY REPORTS**

**NOTE: Oral reports are only made to clarify or amplify written attachments. All reports that were submitted or handed out are available online here: <http://southbaycities.org/committees/board-directors/board-directors-meeting-58>**

- A. Air Quality Management District** – No report given.
- B. Santa Monica Bay Restoration Commission** – No report given.
- C. Stormwater Funding**
  - 1. CCCA/LCC Stormwater Funding Options Committee – No report given.
- D. South Bay Association of Chambers of Commerce** – No report given.
- E. South Bay Aerospace Alliance** – No report given.
- F. KHRH (Hawthorne Airport) Committee re: Community Impacts** – No report given.
- G. California Association of Councils of Governments**
- H. South Bay Workforce Investment Board**

Mr. Cagle delivered the regional annual report and noted that there is a job fair for 16-24-year olds coming up and is a great opportunity to find summer jobs. He reiterated the SBWIB's support for the SBFN and noted the incredible job potential it has. The SBWIB will help find funding to connect businesses if a connection would prevent them from leaving the region/state.

- I. League of California Cities**

Mr. Kiernan reported that there is legislation being considered to require city approval of EV charging sites within 15 days as a way to bring cities into compliance with a 2015 law. The League will be working with cities to identify ways to bring them into compliance with the law. There is also legislation introduced that will facilitate undergrounding of powerlines. Mr. Kiernan also announced that the League took the LA County white paper on housing and approved it with slight modifications to serve as the framework for housing work going forward.

**XI. UPCOMING EVENTS & ANNOUNCEMENTS**

**Massey** (Hermosa Beach): The annual St. Patrick's Day Parade will be taking place on March 14<sup>th</sup>.

**Franklin** (Inglewood): The City's Earth Day event will be taking place April 18<sup>th</sup>.

**Stern** (Manhattan Beach): The City's Ecofest will be taking place April 25<sup>th</sup>.

**Rizzo** (Torrance): Torrance elections are being held on March 3 for the first set of council districts (2,4,6).

**Medina** (Gardena): Thanked the organization for its incredible work and noted the impact it has on SCAG and other COGs outside of the area.

**XII. ADJOURNMENT**

Chair Horvath reminded the Board that there will be no meeting in March due to the General Assembly and adjourned the meeting at 8:03 pm to Thursday, April 23, 2020 at 6:00 pm at the SBCCOG offices (2355 Crenshaw Blvd., #125, Torrance, CA 90501).

David Leger  
Assistant Board Secretary