

South Bay Cities Council of Governments

June 14, 2021

TO: SBCCOG Steering Committee

FROM: Jacki Bacharach, SBCCOG Executive Director

RE: Composition of the Steering Committee

At the May Board meeting, there was discussion concerning the at large members that have been nominated to the Steering Committee. The by-laws designate the following:

The Steering Committee shall be composed of the Chair, 1st Vice-Chair, 2nd Vice-Chair, the Immediate Past Chair of the governing board, the Chair of each standing committee or a designee appointed by the committee chair, and such employees/contractors of the council and staff members of member agencies as are designated by the governing board, provided that non-elected employees/contractors of the council and staff members of member cities or the county shall serve ex-officio and shall not have a vote. Any board member or alternate who attends a steering committee meeting shall be able to vote at the meeting which they attend as long as there is no more than one vote cast per member city or two votes from the county (one each from District 2 and 4). Representatives from suspended or inactive agencies as defined in Section 21 of the Agreement shall not serve on the Steering Committee and if in attendance at a Steering Committee meeting shall not be entitled to vote.

As noted above, having at large members is NOT designated in the by-laws. It was adopted in June of 2011. The Nominating Committee recommended that due to the fact that the number of SBCCOG committees had been reduced and in the interest of preparing members to serve as future SBCCOG officers and ensuring a quorum, that they nominate 4 members to serve as at large members of the Steering Committee.

Options

1. Continue to designate 4 at large members. The by-laws allow any board member or alternate to attend the Steering Committee and vote as long as there is only one vote per city. Designating four at large members therefore, can be seen as duplicative of this provision. Additionally, during the course of the year, attendance of the designated members has not always been consistent over the years.
2. Add an additional at large member as discussed at the Board meeting. For the reasons stated in #1, this is probably not necessary. Also, when considering the 3 officers and the past chair plus the existing at large members, that totals 8. Adding another member would constitute a quorum of the Board.
3. Removing at large members and encouraging all delegates and alternates to attend when they can. Designated officers and committee chairs would be expected to attend.

RECOMMENDATION:

Provide direction