

# South Bay Cities Council of Government

March 9, 2015

TO: Steering Committee

FROM: Jacki Bacharach, Executive Director  
Steve Lantz, Transportation Director

SUBJECT: Measure R South Bay Highway Program (SBHP) Project Reporting and Oversight Policy Changes

## ADHERENCE TO STRATEGIC PLAN:

***Goal A: Environment, Transportation and Economic Development.*** Facilitate, implement and/or educate members and others about environmental, transportation and economic development programs that benefit the South Bay.

## BACKGROUND

L. A. Metro requires SBHP project lead agencies to execute a funding agreement for each new project within the initial fiscal year that initial Measure R funding is made available. The funding agreements require lead agency monthly progress reports to be submitted to Metro within seven days following the end of the month and quarterly reports to be filed within 60 days after the end of each quarter. Failure to provide timely reports can trigger termination of the Measure R funding agreement and close out of the project prior to its completion.

Metro has expressed concern that some SBHP projects are not progressing as originally scheduled in their funding agreement and lead agencies are not completing their required monthly and quarterly progress reports in a timely way.

The SBCCOG Steering Committee is updated quarterly on SBHP projects' progress and risks in order to monitor the progress of SBHP projects and to avoid project deferral or deobligation. Although the SBCCOG has a cooperative agreement with L. A. Metro with terms that require the SBCCOG to provide oversight of SBHP project progress, the SBCCOG is not a party to the funding agreements between lead agencies and Metro.

In July 2014, the SBCCOG Steering Committee and Board completed a difficult three-month process with Measure R SBHP lead agencies to avoid deferral of 17 SBHP projects and deobligation of SBHP funding. Eighteen projects were initially identified as candidates for deobligation of their funding due to an absence of required monthly and quarterly reports or failure to timely execute a funding agreement for the project. All required monthly and quarterly reports were submitted by the end of July. With one exception, sufficient progress had been made on all projects to avoid triggering the termination provisions in the funding agreements.

Since last July, several lead agencies have fallen behind in their monthly and quarterly reporting. Exhibit 1 is a draft chart of the status of project reports as of February 26, 2015. SBCCOG distributed the draft status chart to each of the Lead Agencies on February 24, 2015. An updated chart will be distributed at the March 9, 2015 Steering Committee.

To avoid a semi-annual stressful oversight process, SBCCOG is recommending approval of the following new SBHP oversight process:

1. SBCCOG staff will send a reminder to the lead agency for each monthly and quarterly report that is not received by the 15<sup>th</sup> of the applicable month.
2. SBCCOG staff will inform the Infrastructure Working Group each month of the status of required reports.
3. SBCCOG staff will inform the Steering Committee of any past due reports on a quarterly basis. The Steering Committee will consider extenuating circumstances raised by the Lead Agency and will be asked by staff to approve deferral or deobligation of any project that has not submitted required reports by the next regularly scheduled Steering Committee meeting.
4. Project deferral or deobligation recommendations by the Steering Committee will be forwarded to the next regularly scheduled SBCCOG Board Meeting for approval. The Lead Agency may appeal the Steering Committee recommendation at the SBCCOG Board Meeting.
5. Following SBCCOG Board action, SBCCOG staff will inform Metro that the SBCCOG recommends project termination pursuant to the funding agreement. Project funding agreements will need to be terminated consistent with the terms of the funding agreement between Metro and the Lead Agency.
6. Actions related to project deferral or deobligation implemented by Metro will be reflected in the next Metro Budget Request submitted by the SBCCOG Board to L. A. Metro.

If the SBCCOG Board approves this process, SBCCOG staff will inform Metro and include the new process in the next update of the South Bay Highway Program Implementation Plan.

#### RECOMMENDATION

The Steering Committee recommends Board approval of the six-step SBHP project deferral and de-obligation oversight process described above.

Exhibit 1 – Status of SBHP Project Monthly and Quarterly Reports as of March 2, 2015

Executed SBHP Measure R projects as of Feb 2015 (monthly reports due 7 days after the end of each month; quarterly reports are due 60 days following the end of each quarter.)		Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	
		Q1 14-15			Q2 14-15			Q3 14-15	
		✓							
<b>CARSON</b>									
MR312.37	Sepulveda Boulevard widening from Alameda Street to ICTF Driveway	✓					✓		
		✓			✓			due May 31	
<b>EL SEGUNDO</b>									
TO 2014-1	Commuter Bikeways Study- Aviation Blvd, Douglas St. and El Segundo Blvd- Feasibility study to establish three bicycle corridors within the city limits, near large employers and adjacent to green line stations.	✓			✓			due April 10	
MR312.57	Park Place from Nash St to Allied Way- Roadway extension and railroad grade separation				✓	✓	✓	✓	
					✓			due May 31	
<b>GARDENA</b>									
MR312.17	Rosecrans Ave Arterial Improvements From Vermont Ave to Crenshaw Blvd	✓	✓	✓	✓	✓	✓		
		✓			✓			due May 31	
MR312.21	Vermont Arterial Improvement From Rosecrans Ave to 182nd Street	✓	✓	✓	✓	✓	✓		
		✓			✓			due May 31	
<b>HAWTHORNE</b>									
MR312.33	Aviation Bl at Marine Ave; construct westbound right-turn lane.								
		✓						due May 31	
MR312.44	Hawthorne Blvd From El Segundo Blvd. to Rosecrans Ave								
		✓						due May 31	
<b>HERMOSA BEACH</b>									
TO 2014-5	PID for 2015 MTA Call for Projects: PCH/Aviation Mobility Improvements Project (Complete Streets)	✓			✓			✓	
MR312.05	PCH (SR-1/PCH) Improvements between Anita St and Artesia Blvd	✓	✓	✓	✓	✓	✓		
		✓			✓			due May 31	
<b>INGLEWOOD</b>									
TO 2014-4 MR312.02 MR312.49	PSR for 2015 MTA Call for Projects: Manchester/La Cienega-Channelize and raise median Manchester Boulevard from Ash Avenue to La Cienega Boulevard, Improve turn radii La Cienega Boulevard at Manchester Boulevard, Improve turn radii and through-right lane La Cienega Boulevard at Florence Avenue				✓			due April 10	
MR312.12	Citywide Phase IV							✓	
		✓			✓			due May 31	
<b>LAWNSDALE</b>									
TO 2014-6 MR312.53	PSRE for 2015 MTA Call for Projects: Redondo Beach Blvd. Mobility Improvements from Prairie to Artesia at I-405, from Hawthorne Bl. to Prairie Ave- PS&E / ROW Acquisition; Signal upgrades, concrete pads for transit, ADA ramps	✓			✓			✓	
MR312.15	Inglewood Ave From 156th st to I-405 SB On Ramp Improvements	✓	✓		✓		✓	✓	
		✓						due May 31	
MR312.36	Traffic Signal Impvmts Citywide	✓	✓		✓			✓	
		✓						due May 31	
<b>LOMITA</b>									
MR312.43	Intersection Improvements at Western/PV Dr. & PCH/Walnut					✓	✓		
					✓			due May 31	
<b>LA CITY</b>									
MR312.56	Review of Feas. Study on Del Amo Blvd from Western Ave to Vermont						✓		
								due May 31	
<b>LA COUNTY</b>									
MR312.16	Del Amo Boulevard from Normandie Boulevard to Vermont Ave	✓						✓	
		✓			✓			due May 31	

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		Q1 14-15		Q2 14-15			Q3 14-15	
<b>MANHATTAN BEACH</b>								
TO 2014-7	A single application and PSR for 7 intersections along Sepulveda Blvd corridor that were identified in the 2009 PCH Study conducted by SCAG and the SBCCOG (in order of priority): Sepulv at Rosecrans., Marine Ave. / Cedar Ave., Valley Dr., 33rd St., 30th St., 14th St., and 2nd St.	✓						due April 10
MR312.28	Seismic retrofit of Sepulveda Blvd bridge 53-62							✓ due May 31
MR312.04	Sepulveda Blvd at Marine Ave (WB Left Turn Lane)	✓			✓			due May 31
<b>REDONDO BEACH</b>								
MR312.06	PCH Arterial Improvements from Anita St to Palos Verdes Blvd				✓			✓ due May 31
MR312.07	PCH at Torrance Blvd Intersection Improvements				✓			✓ due May 31
MR312.08	PCH at Palos Verdes Blvd Intersection Improvements				✓			✓ due May 31
MR312.20	Aviation Blvd at Artesia Blvd Intersection Improvements				✓			✓ due May 31
<b>TORRANCE</b>								
SBHP T.O. 2014-2 MR312.54	Western Ave at Sepulveda Blvd Intersection Improvements	✓			✓			due April 10
SBHP T.O. 2014-2	PSR for 2015 MTA Call for Projects: Hawthorne Blvd Corridor Improvements* (intersections of Lomita Blvd, Emerald, Spencer, and 182nd Streets)	✓			✓			due April 10
MR312.10	PCH at Hawthorne Blvd Intersection Improvements	✓			✓		✓	✓ due May 31
MR312.23	465 N. Crenshaw- Torrance Park and Ride Regional Terminal	✓	✓	✓	✓	✓	✓	✓ due May 31
MR312.26	I-405 at 182nd St. /Crenshaw Blvd. operational improvements		✓	✓	✓	✓	✓	due May 31
MR312.40	Intersection improvements on Pacific Coast Highway at Vista Montana/Anza Ave	✓	✓	✓	✓	✓	✓	due May 31
MR312.58	PCH from Calle Mayor to Janet Ln- Safety guardrail/fencing project to prevent illegal mid-block pedestrian crossing and vehicle incursion onto PCH from frontage road on southside PCH				✓			✓ due May 31
MR312.59	PCH at Madison Ave- Signal Upgrades to provide left-turn phasing					✓	✓	✓ due May 31
<b>CALTRANS</b>								
MR312.11	ITS: I-405, I-110, I-105, SR-91 at freeways ramp/arterial signalized intersections - DCCM	✓	✓		✓	✓		due May 31
MR312.24	PAED of 110 Aux lane from SR-91 to Torrance Blvd Aux lane & 405/110 Connector	✓	✓	✓	✓			due May 31
MR312.25	PAED I-405 at 182nd St./Crenshaw Boulevard	✓	✓	✓	✓			due May 31
MR312.29	ITS: PCH and Parallel Arterials from I-105 to I-110 connector							due May 31