

South Bay Cities Council of Governments

Steering Committee FOLLOW-UP AGENDA Monday, February 8, 2021

ATTENDEES: Olivia Valentine (Chair, Hawthorne), Drew Boyles (1st Vice Chair, El Segundo), John Cruikshank (2nd Vice Chair, RPV), Stacey Armato (Hermosa Beach), Britt Huff (RHE), Rodney Tanaka (Gardena), Dawn Murdock (PVE), George Chen (Torrance), Christian Horvath (RB) Hildy Stern (MB), Barry Waite (Lomita), Jim Butts (Inglewood), Bea Dieringer (RH – left at 1:20 pm), Bernadette Suarez (Lawndale), Jacki Bacharach, Kim Fuentes, Wally Siembab, Steve Lantz, Brooke Heri, Grace Farwell, David Leger, Natalie Champion (SBCCOG), Laura Guglielmo (PVE), Aram Chaparyan (Torrance) & Mark Dierking (Metro)

Other Attendees:

- Aram Chaparyan, Torrance, Laura Guglielmo (PVE)

I. CONFIRM THE QUORUM

II. REPORT OF POSTING OF AGENDA

- **ACTION:** Received and filed

III. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA

IV. PUBLIC COMMENT

V. CONSENT CALENDAR – action items noted, remainder are receive & file - 12:05 pm

A. Steering Committee – January 11, 2021 meeting minutes attached

- **ACTION:** Approved – **CRUIKSHANK/HUFF**

B. MOU with City of Compton re: Integrated Monitoring Program for the Dominguez Channel Watershed Management Area

- **MOU attached**
- **ACTION: Recommended board approval**

C. City Attendance at SBCCOG meetings

- Matrix attached - **LOOK AT ALL OF YOUR STAFF THAT PARTICIPATE IN SBCCOG MEETINGS! ALL CITIES & COUNTY WENT TO SOMETHING!**

D. **South Bay Environmental Services Center Activities Report – attached**

- SoCal REN enrollment is a priority to take advantage of energy efficiency programs
- Note: more detail on social media statistics. Comments welcome.

VII. ACTION ITEMS – 12:10 pm

E. **Items from the Board meeting**

- **DISCUSSION RE: WHETHER BOTH STEERING COMMITTEE & BOARD MEETINGS ARE NEED SINCE SAME PEOPLE ARE GOING TO BOTH AND HEARING THINGS TWICE. ASKED BY CHEN, VALENTINE & TANAKA.**
- **CRUIKSHANK – PRE-COVID – HAD TO DRIVE. BEFORE ONLY 6 OR 7. GREAT SO MANY ATTEND. DOUBLING UP ON EFFORTS. BUT SAME PEOPLE.**
- **BACHARACH – PURPOSE OF STEERING IS ADMINISTRATIVE; PURPOSE OF BOARD IS MORE POLICY ORIENTED.**

- Delegated Authority – memo attached
 - **SINCE 2005 THERE HAS BEEN A POLICY THAT ON THE MONTHS THAT THE BOARD DOES MEET, THE STEERING COMMITTEE ACTS AS THE BOARD WITH DELEGATED AUTHORITY TO APPROVE ITEMS WITHIN BUDGET. AND DELEGATED DECISIONS ARE REPORTED AT THE NEXT BOARD MEETING.**
 - **BOYLES – REACTION TO ONE PERSON. HOPING MORE MEETINGS ARE VIRTUAL BECAUSE THEY ARE SO MUCH MORE EFFICIENT. IF PARTICULAR LINE ITEMS – MAYBE MORE CONVERSATIONS AT THE BOARD. DON'T NEED TO CHANGE THE MEETINGS.**
 - **HORVATH – CONCURS WITH DREW. STEERING COMMITTEE IS EXECUTIVE TEAM. STEERING COMMITTEE NEEDS TO CREATE EFFICIENCY LEVEL FOR THE BOARD.**
 - **BUTTS – AGREE WITH ALL. METRO BOARD HAS 6 SUBCOMMITTEES. EVERYBODY CAN'T DEBATE EVERY BIT OF BUSINESS. PEOPLE WOULD STOP COMING. NO EXCUSE WHY WE CAN'T DO IT MOST EFFICIENTLY.**
 - **VALENTINE – PLACE FOR STEERING COMMITTEE. MORE PROCEDURAL ASPECTS – POLICY BY BOARD. SHOULD SAVE TIME ON BOTH SIDES. DON'T NEED TO CHANGE THE POLICY.**
 - **DIERINGER – CONCERN IS LEGAL ISSUE. IN HER OPINION AFTER READING THE JPA DOCUMENT, SBCCOG HAS BEEN OPERATING ILLEGALLY FOR 15 YEARS. JPA AGREEMENT DOESN'T ALLOW THE SBCCOG TO DO WHAT IT IS DOING. COMMITTEES DON'T HAVE THE RIGHT TO TAKE ACTION. ACTIONS SHALL BE TAKEN BY THE GOVERNING BOARD. AT BOARD MEETINGS – WE SHOULD REVERSE THE ORDER AND DO BUSINESS FIRST AND THEN PRESENTATIONS.**
 - **BUTTS – STEERING COMMITTEE MAKES RECOMMENDATION TO THE BOARD.**
 - **DIERINGER – THINGS HAPPEN AT THE STEERING COMMITTEE. NO INFORMATION GIVEN. NEED TO CHANGE THE JPA.**
 - **STERN – ASK MIKE JENKINS FOR AN OPINION ON THIS.**
 - **WAITE – DELEGATED AUTHORITY SAVES THE BOARD TIME WITHOUT TAKING AWAY AUTHORITY. WHY CAN'T BOARD DELEGATE AUTHORITY? MAKING WORK FOR OURSELVES.**
 - **DIERINGER – STEERING COMMITTEE CAN MAKE RECOMMENDATIONS TO THE GOVERNING BOARD. BUT DECISIONS NEED TO BE AT BOARD. THIS IS HAPPENING ON A REGULAR BASIS.**
 - **ACTION: - HAVE JENKINS LOOK AT THE JPA AGREEMENT RE: THE DELEGATION ISSUE AND PROVIDE AN OPINION FOR FURTHER DISCUSSION.**

- Update on cost of a more extensive audit
 - **OUR CURRENT AND STANDARD AUDIT IS AN EXTERNAL AUDIT WHICH COSTS ON AVERAGE \$6,000 ANNUALLY. IN ORDER TO DO AN INTERNAL AUDIT OF ALL OF THE INTERNAL CONTROLS, IT WOULD RUN BETWEEN \$50,000-\$75,000. ONCE THE AUDIT WAS DONE, THERE WOULD BE ADDITIONAL COSTS TO SET UP INTERNAL INTEGRATED CONTROLS MOVING FORWARD. THE AUDIT THAT WE HAVE DONE IS SUFFICIENT FOR A SMALLER ORGANIZATION, SUCH AS OURS. INTERNAL AUDITS WOULD TYPICALLY BE DONE STARTING AT THE COUNTY LEVEL, RATHER THAN AT THE CITY LEVEL OR FOR SMALLER ORGANIZATIONS LIKE A JPA.**
 - **MR. PUN, THE HEAD OF OUR AUDITING FIRM, IS WILLING TO SPEAK TO THE BOARD ABOUT THIS IF SO DESIRED.**
 - **ACTION: INVITE AUDITOR TO THE NEXT MEETING TO EXPLAIN AUDIT OPTIONS AND INTERNAL CONTROLS THAT ARE IN PLACE**

- ~~South Bay School District Consortium vaccine distribution coordinated by Beach Cities Health District for school staff – memo attached~~ **COUNTY DECLINED BCHD'S PROPOSAL**
- **HAHN MOTION RE: SPA BOUNDARIES – SENT OUT – THANK HER FOR LOOKING INTO THE SPA ISSUE. ACTUAL BOUNDARY CHANGES NOT ENOUGH INFORMATION.**
- **ACTION:** Recommend Board approve letter of support **OF COG INCLUSION-DIRECTIVE 3 WITH NO COMMENT ON DIRECTIVES 1 AND 2**
- **BOYLES – THIS IS JUST TO RE-ALIGN SPA – DOESN'T HELP OUR CAUSE. WANT MORE RESOURCES SO THIS DOESN'T DO IT.**
- **HUFF – ADD ISSUES OF INTEREST TO US.**
- **ACTION: STERN – DRAFT A LETTER BY SUBCOMMITTEE – TANAKA/BOYLES – asked Hildy & Stacey to draft letter. Asked Ivan and Jennifer to schedule a meeting 2/9/21**

G. Comments on LAWA EIR - 12:30 pm

- SBCCOG staff is working with the City of El Segundo consultants re: issues in the EIR
- Draft letter to be available at the meeting. Comments that SBCCOG can focus on:
- Emphasize regionalization of airport activities
- Include more attention to roadway improvement for airport access for those coming from South on 405 and PCH or from east on I-105 and in the Sepulveda Tunnel.
- **BOYLES – ALSO ASK FOR TRUE ATTEMPT AT REGIONALIZATION. LAWA SAYS IT'S OUTSIDE OF THEIR CONTROL. VIABLE TRAFFIC AT ONTARIO AND PALMDALE. ONTARIO – FLIGHTS FROM CHINA, COMMUTER FLIGHTS AND GOODS MOVEMENT. ALSO, SHOULD THERE BE LITIGATION, WOULD NEED MORE MONEY. WOULD SBCCOG CONTRIBUTE TO THAT?**
- **VALENTINE – EMPHASIZE REGIONALIZATION IN OUR LETTER.**
- **CRUIKSHANK – AGREES WITH DREW. DON'T KNOW IF LEGAL FEES WOULD BE FAVORED BY HIS CITY. FLIGHTS OVER PENINSULA AT ALL TIMES OF THE NIGHT. HOW WOULD LITIGATION EVEN HELP? EIR DOESN'T ADDRESS AIR TRAFFIC. HE ASKED FOR STAFF TO GET ANSWER FOR HIM FROM LAWA ON WHY AIR TRAFFIC NOT CONSIDERED OVER PVP. 2/12 spoke with LAWA staff and aske them to contact Cruikshank directly.**
- **STERN – SEND REQUEST FOR RESPONSES TO OUR CITIES. TALK TO EL SEG CITY MGR RE: SENDING SOMETHING TO CITY MANAGERS.**
- **ACTION: Recommended Board approval of letter to LAWA re: SBCCOG comments on the EIR**

H. Legislative Issues – 12:40 pm

- SBCCOG Legislative Briefing – January 14 – change end time to 10:45
- SBACC vote – Carson Chamber has agreed to give us one of their voting seats
- SBACC/SBCCOG/LCC Meet and Greet has been set for Friday, Feb 26, 8:30 am -10 am
- **Legislative Matrix attached**
 - **CHEN – TORRANCE CDD PRESENTED LEGISLATION TO THEIR COUNCIL. THEY HAVE TAKEN ACTION ALREADY. ALL RESPECTING LOCAL CONTROL. GET COPY.**
 - **DIERINGER – SB 10 OPPOSE – OVERRIDES VOTER APPROVED INITIATIVES FOR HOUSING. WIENER. EL SEGUNDO VOTED TO OPPOSED 9 AND 10.**
 - **CRUIKSHANK – VOTED TO HIRE LEG ANALYST WITH OTHER PENINSULA CITIES. DOUBLE EDGE SWORD. THEY WANT THEM TO BUILD HOUSING AND YET THEY DO THIS.**
 - **LEGER – PENINSULA CITIES ARE THE ONLY ONES THAT ARE A HIGH FIRE ZONE. DIFFERENT THAN THE REST OF THE STATE.**
- **HYPERLINK THE BILLS ON THE MATRIX**
- **CCCA Housing Trust Fund proposal – draft attached ARMATO PRESENTED:**

NO ISSUES. CONCERN IS REGIONALIZING AND SHARING RHNA NUMBERS. NEEDS REFINEMENT. MEETING WITH LEGISLATORS OVER THE NEXT TWO WEEKS.

- I. **Update on Homeless Program and Innovation Project Funding - 12:50 pm**
 - Dispensing client aid funds – memo attached
 - Home Share South Bay update – **24 HOUSEMATES – 3 COMPLETED BACKGROUND CHECKS. PLANNING A WEBINAR FOR MORE PR**
 - **ACTION:** Recommended Board approval of how to dispense client aid funds – **BUTTS/HORVATH**
 - **EDUCATION AND TRAINING – PRESENTING TO TORRANCE STAFF AND WILL THEN GO FORWARD TO OTHER CITIES. CUSTOMIZED SLIDES FOR CITY SPECIFIC INFORMATION**
 - **RHE MAYOR ZUCKERMAN – MENTIONED BAKERSFIELD. MEETING SET FOR NEXT WEEK TO FOLLOW-UP WITH THEM.**

- J. **Board Meeting agenda development – 1:00 pm**
 - February agenda attached – Local Travel Network Project report, Mid year budget review, Bill Brand re: local control re: zoning initiative – *wrote Brand to say he has been moved to April mtg 2/9/21* , Green Line Extension Update (**MARCH 14 COMMENT DEADLINE**)
 - March – General Assembly
 - April –Clearwater Presentation from Sanitatioin District, Regional Energy Network presentation
 - May – budget/election, Rex Richardson re: AQMD, Request Econ forecast from CSUDH?
 - June – budget adoption, election of officers, Gipson re: police reform issues???
 - **TALKING POINTS REACTION – USEFUL?**
 - **CHEN & VALENTINE – TALKING POINTS VERY GOOD. KEEP THEM COMING**

- K. **Mid-Year Budget Review - 1:05 pm**
 - **CHEN – QUESTION RE: DEFICIT ON HOMELESS**
 - **MURDOCK – HOW DO WE KNOW THESE FUNDS WILL COME THROUGH – ANSWER – HOMELESS FUNDS ALREADY ALLOCATED AND END DATE CHANGED**
 - **BOYLES – WHY DO WE NEED THE SAME SQUARE FOOTAGE FOR OUR OFFICE? LOOKING AT MORE FLEXIBLE OPTIONS**
 - **CHEN – USE SUBSCRIPT OR SUMMARY**
 - **MURDOCK – STILL PLANNING TO HIRE SOMEONE? YES**
 - **VALENTINE – LOOK AT WAYS TO SAVE MONEY. CONTINUE VIRTUAL MEETINGS**
 - **KIM – SOME OF OUR MEETINGS ARE DRIVEN BY THE CONTRACTS WE HAVE**
 - **BOYLES – CHECK LEGISLATION RE: VIRTUAL GOVERNMENT MEETINGS**
 - **WAITE – INCLUDE PROGRAM BUDGETING**
 - **ACTION:** Review, comment and recommended adoption to the Board

- L. **Dues for 2021-2022 – 1:15 pm**
 - **MURDOCK – WHEN WERE DUES LAST CHANGED – 2 YEARS AGO.**
 - **HORVATH – AS CHAIR OF FINANCE COMMITTEE, NO DUES INCREASE NOW. KEEP STATUS QUO. SITUATION UNCERTAIN FOR CITIES. RE-START COMMITTEE BEFORE ANOTHER DUES INCREASE**
 - **CHEN – AGREES WITH CHRISTIAN – NO DUES INCREASE**
 - **HUFF – AGREES. SEND SPREAD SHEET OF CURRENT DUES**
 - **BUTTS – WHAT IS THE RECOMMENDATION?**
 - **TANAKA – EVENTUALLY THERE MAY BE A DUES INCREASE**
 - **HORVATH – FINANCE COMMITTEE WHEN STARTED AGAIN WILL DISCUSS THIS. NO ONE WILL SPRING A NEW NUMBER OUT WITHOUT A ROBUST DISCUSSION**
 - **ACTION:** Recommended dues remain the same for the 2021-2022 budget year to the Board - **BUTTS/TANAKA**

- M. **Planner for the SBCCOG – special assessment – 1:20 pm**
- **Further discussion – scope and assessment attached**
 - **ACTION: Review, comment and recommend adoption to the Board**
 - **STERN – MB, EL SEG, RB, TORRANCE, LOMITA SUPPORTS**
 - **PVE SAW SOME VALUE BUT DIVERSE NEEDS ACROSS THE CITIES – NO**
 - **LAWNDALE – NOT SURE OF THE BENEFIT – MORE INFO ON HOW IT WILL WORK NEEDED**
 - **HUFF – LET MORE CITIES VOTE ON IT IN THEIR CITY**
 - **VALENTINE – REQUIRES A FULLER DISCUSSION. BRING BACK TO NEXT STEERING COMMITTEE MEETING**

- N. **General Assembly – 1:30 pm**
- **Program – recordings start next week**
 - **Sponsorships - \$32,500**
 - **Networking – 4 – 5 network**

- O. **Appointments to Outside Agencies – 1:40 pm**
- **Memo attached – names highlighted should be re-advertised**
 - **DREW BOYLES FOR LCC**
 - **SCAG SEAT ON ANY ONE OF THE COMMITTEES**
 - **ACTION: Solicit for interest in the seats that have been held for two years and others as required HORVATH/TANAKA**
 - **2/8/21 sent e-mail to last year's Metro applicants with new call for nomination letter**
 - **2/10/21 notice of all openings sent to all elected officials – deadline 3/25 @ 5 pm**

- P. **Approval of Invoices – available at the meeting – 1:45 pm**
- **ACTION: Approved invoices for payment HORVATH/TANAKA**

VII. INFORMATION ITEMS – 1:50 pm

- Q. **South Bay Fiber Network**
- **February 28 is the deadline for suggesting new sites for the remaining construction funds**
 - **GREAT MEETING WITH IT DIRECTORS – ENTHUSIASTIC**

R. **Update on Senior Services**

- **Next meeting of the Senior Services Working Group is on Tuesday, March 23 from 9:30-11:30am via zoom.**
- ENCOURAGING CITIES TO PUT HOMESHARE SOUTH BAY ON WEBSITE**
WEDNESDAY, FEB 10 IS FREE FOOD DRIVE THROUGH GIVE AWAY IN DEL AMO – OPEN FOR ALL IN OUR AREA
FEBRUARY 26 – FOOD DISTRIBUTION DRIVE IN HAWTHORNE

VIII. STRATEGIC POSITIONING ITEMS/ANNOUNCEMENTS AND UPDATES

- **Other updates since agenda distribution – 1:55 pm**
- **BOYLES – SCAG RC VOTED TO NOT LITIGATE THE RHNA NUMBERS.**

NEXT STEERING COMMITTEE MEETING – Monday, March 8, 2021 @ 12:00 pm via zoom