

South Bay Cities Council of Governments

April 26, 2018

TO: SBCCOG Board of Directors

FROM: Jacki Bacharach, SBCCOG Executive Director

SUBJECT: Contracts for Completion of Projects by the End of the Fiscal Year

Adherence to Strategic Plan:

GOAL A: Environment, Transportation and Economic Development. Facilitate, implement and/or educate members and others about environmental, transportation and economic development programs that benefit the South Bay.

BACKGROUND

The South Bay Workforce Investment Board (SBWIB) has provided funds for the SBCCOG to work on two projects – the South Bay Regional Broadband Initiative for \$25,000 and the “GO-Virtual Initiative” with Cal State Dominguez Hills which is promoting telework in the South Bay for \$20,000.

This week, we were notified that the funding for the “GO-Virtual Initiative” will be expiring on June 30, 2018. We had been waiting to spend the fund because the project was supposed to be part of an SB 1 grant that CSUDH had applied for. The SB 1 grant approvals have been delayed so we have to proceed or we will lose the funds. (Should the SB 1 grant be approved, the SBCCOG would receive \$15,000 additional funds from that grant.)

Additionally, because of the wait for the grant approvals, the SBWIB had delayed sending us the contracts for the work. They are now working on the contracts and we should have them for the Board meeting.

Because we need to move swiftly to accomplish the tasks in the “GO-Virtual Initiative”, our team and Siembab Corporation will be doing the work. Therefore, an amendment to the Siembab Corporation contract with the SBCCOG is needed so that he can be compensated.

Also, because of the tight timeframe, we do not have time to take this through the normal process of going to the Steering Committee first.

RECOMMENDATION

The Executive Director recommends that the SBCCOG Board approve the broadband and telework contracts with the SBWIB as well as the 5th Amendment to the SBCCOG contract with the Siembab Corporation to add the telework scope and an amount of compensation not to exceed \$8,000 commencing April 1, 2018 and ending June 30, 2018.