

South Bay Cities Council of Governments

August 12, 2013

TO: SBCCOG Board of Directors

FROM: SBCCOG Measure R Oversight Committee

SUBJECT: South Bay Highway Program Quarterly Report

BACKGROUND

The Measure R Oversight Committee has requested a quarterly report on the status of the South Bay Highway Program. This includes:

- Summary of activity for the period April 1, 2013 through June 30, 2013 (Exhibit 1)
- Financial summary of the Iteris Contract and SBCCOG / Metro SBHP Funding Agreement (Exhibit 2)

RECOMMENDATION

Receive and file the report and recommend transmitting it as an information item to the SBCCOG Board.

Exhibit 1

South Bay Measure R Highway Program Implementation Quarterly Progress Report for April 1, 2013 through June 30, 2013

This Progress Report covers activities undertaken by the SBCCOG staff and SBCCOG consultants in support of SBCCOG Measure R South Bay Highway Program (SBHP) for the period from 4/1/2013 to 6/30/2013.

SBHP Program Administration Activities:

- Iteris held internal weekly progress meetings and carried out the monthly project review.
- The Consultants submitted monthly invoices, work logs and progress as required in their contracts.
- Regular communications were held between the consultants and SBCCOG staff to develop and deliver required agendas, minutes for the Measure R Oversight Committee and Infrastructure Working Group.
- Steve Lantz administered and Iteris participated in the April, May and June meetings of the Measure R Oversight Committee and the Infrastructure Working Group.
- Steve Lantz provided individual SBHP orientation presentations to 2 consulting firms.
- Metro approved “opt out” provisions in its Measure R project acceleration plan that protect the SBHP from potentially adverse impacts of acceleration and preserve the Highway Subfund Contingency funds for projects that are not accelerated. In addition, Metro used non-SBHP funds to fully fund the Crenshaw – LAX project.
- Steve Lantz initiated a draft South Bay response to a Metro letter requesting the SBCCOG’s priorities for a possible future sales tax initiative.
- Draft SBHP Technical Services bench contract Request for Proposals process continued, including a pre-proposal conference and evaluation of 38 proposals received.
- The Consultants and SBCCOG staff prepared and submitted the January 1 –March 31, 2013 Quarterly Report and invoice to Metro. The quarterly report and status of the Consultants contracts were presented at the May 2013 Oversight Committee meeting and April 2013 Board of Directors Meeting.
- Iteris proposed a reallocation of SBHP budget line items with no change in the total contract authority. The Oversight Committee recommended SBCCOG Board approval at the June 10, 2013 meeting. The SBCCOG Board approved the item at its June 27, 2013 meeting.

South Bay Highway Program Implementation Plan Update Activities:

- Steve Lantz prepared monthly updates of the 3-month look-ahead calendar and the SBHP Annual Implementation Plan Update calendar for inclusion in the monthly Measure R Oversight Committee and Infrastructure Working Group agenda packets. Steve Lantz assisted SBCCOG staff to initiate an administrative change in the Metro boundaries for sub-regional programs to revert the northern boundary of the South Bay to be the I-105 Freeway and the northern boundary of Inglewood, the Westmont

unincorporated community consistent with the SBCCOG Board approved map of SBCCOG boundaries.

- Iteris Team developed the requested Executive Summary and incorporated into each Part of the Implementation Plan. Further work on hold pending clarification of status of Highway Monitoring System.
- The SBHP Implementation Plan Update was recommended for Board adoption at the April 8, 2013 Measure R Oversight Committee Meeting and approved by the Metro Board at its April 25, 2013 meeting.
- Steve Lantz and Iteris initiated a Draft SBHP Deobligation Policy.
- Steve Lantz and SBCCOG staff hosted the I-405: Connecting the DOTs planning coordination meeting on April 23rd.

SBHP Project Reporting and Oversight Activities:

- The Iteris team and HDR-InfraConsult continued to receive and review lead agency monthly and quarterly reports from Metro FTP site as lead agencies continued in throughout the quarter to submit hard copy reports that are being entered into the PMIS database by Metro staff.
- The Iteris Team and Steve Lantz participated in a Metro meeting (5/1/13) with the City of Hawthorne to resolve issues with the proposed scope of work for project MR312.44, Hawthorne Blvd Improvements from El Segundo to Rosecrans.
- The Iteris team and Steve Lantz initiated monthly meetings with Caltrans to coordinate updates on the Caltrans projects.
- The Iteris team called the Cities of Gardena, Inglewood, El Segundo, Hermosa Beach and Manhattan Beach to obtain updates on projects.
- Iteris Team project specific activities:
 - Iteris completed a field visit of MR312.22 (N69) - Maple Ave Arterial Improvements from Sepulveda Blvd to Parkview Ave to review project site and take photos prior to start of construction.
 - Reviewed and provided engineering and environmental scope comments on the Los Angeles County Draft RFP for MR312.16 - Del Amo Boulevard from Western Ave to Vermont Ave.
 - Accessed City of Hermosa Beach Council agenda website to obtain information on award of design contract on MR312.05 - Pacific Coast Highway Arterial Improvements from Artesia Blvd to Anita St. City still not submitting monthly reports
 - Accessed City of Torrance Public Works website to obtain results of interviews and selection of consultant for MR312.23 - Torrance Park and Ride Regional Terminal
 - Contacted the City of Gardena to confirm that start of construction for MR312.19 – Artesia Blvd at Western Ave Intersection Improvements was not delayed
 - Contacted the City of Carson to request updated estimated construction cost for MR312.37 - Sepulveda Blvd widening from EI Segundo Blvd to Rosecrans Ave.
 - Prepared new Gantt Chart Schedule and project file for Caltrans project MR 312.11 - ITS Project on 1-405,1-110,1-105, SR-91 Freeway Ramp/Arterial Signalized Intersections
- Iteris updated the Project folders in support of the Project Oversight process

- Iteris/Jacobs met to review the analysis of the monthly reports and evaluated projects to determine if schedule delay or design changes could have impact on project budget.
- Iteris prepared Project Progress Summary and Risk Report for submission to the Oversight Committee. The Infrastructure Working Group reviews the Progress Reports but not the Risk Reports.

Metro 2013 Call for Projects Activities:

- Lead agencies had previously submitted 10 applications for funding consideration in the 2013 Metro Call for Projects.
- Preliminary Metro staff recommendations contained in the “Rainbow Report” were released on June 28, 2013. Eleven South Bay Projects were selected, four of which include SBHP funding commitments. Since the recommended amounts of Metro funding are different than requested, the confirmed commitment of SBHP local matching funds will be determined in August 2013.

Project Study Report Preparation Activities:

- The Iteris Team and Steve Lantz met with Caltrans to be trained on the new Caltrans PSR-PID process and to discuss its impact on Call for Projects applications related to differing interpretations of the need for PSRs, PSREs, PSR-PIDs and PAEDs from Caltrans and Metro in future Calls for Projects.

Highway Monitoring System / Strategic Transportation Element Activities:

- Iteris staff completed a comprehensive review of the results of the County’s South Bay Detection Study which showed the proposed locations and types of detection to support the arterial highway monitoring system. O&M Costs were estimated per agency. An initial assessment was made of the number of such locations which were within the boundaries of already approved Measure R projects in the South Bay (approx. 40%).
- Iteris Team completed and submitted the Highway Monitoring Systems Report to SBCCOG Consultant S. Lantz.
- Further work will be needed to identify a suitable phased implementation of the HMS sites based on the current SBHP program.
- Steve Lantz continued to meet with LA County (Jane White), Metro (Steve Gota) to review the County’s Arterial Detection Project, STE monitoring criteria, and resolve South Bay communications system hosting issues.
- Iteris Team and Steve Lantz prepared a presentation of the STE and ITS Plan for Measure R Oversight Committee and Infrastructure Working Group April meetings.

Attachment H, Exhibit A

SBHP CONTRACT AUTHORITY AS OF 6/30/13	SBHP Task Order Estimates @ 5/31/13	Iteris Actual @ 6/28/13	Iteris Balance remaining	Iteris % Billed @ 6/30/13	Iteris % Complete @ 6/30/13
ITERIS Initial Authority	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000		
Ph. 1 Implementation Plan	\$ (772,824)	\$ (772,824)	\$ -	100%	100%
balance	\$ 1,227,176	\$ 1,227,176	\$ 1,227,176		
TO1- Redondo Beach	\$ (18,652)	\$ (18,652)	\$ -	100%	100%
balance	\$ 1,208,524	\$ 1,208,524	\$ 1,208,524		
TO2 - Hawthorne	\$ (932)	\$ (932)	\$ -	100%	100%
balance	\$ 1,207,592	\$ 1,207,592	\$ 1,207,592		
TO3 - El Segundo	\$ (8,477)	\$ (8,477)	\$ -	100%	100%
balance	\$ 1,199,115	\$ 1,199,115	\$ 1,199,115		
TO4 - Status of Metro FAs	\$ (4,898)	\$ (4,898)	\$ -	100%	100%
balance	\$ 1,194,218	\$ 1,194,218	\$ 1,194,218		
TO5 - Phase 2 Core Tasks	\$ (754,466)	\$ (620,797)	\$ (133,669)	82%	93%
balance	\$ 439,752	\$ 573,421	\$ 573,421		
TO6.1 FA assist - Inglewood - N6	\$ (12,120)	\$ (12,120)	\$ -	100%	100%
balance	\$ 427,632	\$ 561,301	\$ 561,301		
TO6.2 FA assist - Torrance - B7	\$ -	\$ -	\$ -	0% term.	@ 0%
balance	\$ 427,632	\$ 561,301	\$ 561,301		
TO6.3 FA assist - Torrance - F51	\$ (3,577)	\$ (3,577)	\$ -	100%	100%
balance	\$ 424,055	\$ 557,724	\$ 557,724		
TO6.4 FA assist - Lawndale - N22	\$ (2,382)	\$ (2,382)	\$ -	100%	100%
balance	\$ 421,673	\$ 555,342	\$ 555,342		
TO6.5 FA assist - Hermosa Bch - F45	\$ (5,265)	\$ (5,265)	\$ -	100%	100%
balance	\$ 416,408	\$ 550,077	\$ 550,077		
TO6.6 FA assist - Lawndale - N25	\$ (2,720)	\$ (2,720)	\$ -	100%	100%
balance	\$ 413,688	\$ 547,357	\$ 547,357		
TO7 - Measure R S.B. ITS Plan	\$ (112,850)	\$ (94,316)	\$ (18,534)	84%	92%
balance	\$ 300,838	\$ 453,041	\$ 453,041		
TO8 - SB Strategic Transpo. Element	\$ (60,000)	\$ (56,065)	\$ (3,935)	93%	95%
balance	\$ 240,838	\$ 396,976	\$ 396,976		
TO9.1 - PSR Western / Sepulveda	\$ (37,518)	\$ (37,921)	\$ 403	101%	100%
balance	\$ 203,320	\$ 359,055	\$ 359,055		
TO9.2 - PSR Hawthorne Corridor	\$ (32,643)	\$ (32,643)	\$ -	100%	100%
balance	\$ 170,677	\$ 326,412	\$ 326,412		
TO9.3 - PSR Manchester Corridor	\$ (31,592)	\$ (31,665)	\$ 73	100%	100%
balance	\$ 139,085	\$ 294,747	\$ 294,747		
TO9.4 Inglewood ITS Phase 4 PSRE	\$ (23,729)	\$ (24,434)	\$ 705	103%	100%
balance	\$ 115,356	\$ 270,313	\$ 270,313		
TO9.5 Gardena Park and Ride PSRE	\$ (11,920)	\$ (11,920)	\$ -	100%	100%
balance	\$ 103,436	\$ 258,393	\$ 154,957		

PB Project Management Course	\$ (26,810)	\$ (26,810)	\$ -
balance	\$ 76,626		

InfraConsult Direct Contract Authority		Actual @ 6/30/13	Remaining @ 6/30/13	
TO1 - Gardena Rosecrans Oversight	\$ (4,500)	\$ (726)	\$ 3,774	Note: InfraConsult task orders are for each project's duration; Task #5 funds are transferred to InfraConsult from Iteris for budget and actual costs.
TO2 - Gardena Vermont Oversight	\$ (4,500)	\$ (726)	\$ 3,774	
InfraConsult balance	\$ (9,000)	\$ (1,452)	\$ 7,548	
Remaining Contract Authority	\$ 67,626		\$ 67,626	

SBCCOG /Metro SBHP Funding MOU	Budget Estimate	Actual @ 6/30/13	Balance Remaining	% Billed @ 6/30/13	% Complete @ 6/30/13
Program Administration	\$ 577,039	\$ (416,878.84)	\$ 160,160	72.24%	100%

Total Contract Remaining Balance = \$ 390,290