

# South Bay Cities Council of Governments

November 21, 2019

TO: SBCCOG Board of Directors

FROM: SBCCOG Steering Committee

RE: Actions of Steering Committee since last Board meeting

The Steering Committee has been delegated the authority by the Board of Directors to take action on time critical and administrative items.

In keeping with the policy approved by the Board for delegating authority to the Steering committee, the following items were approved by the Steering Committee with the requirement that the Board be informed at their next meeting. Governing Board members can ask for review and possible reconsideration of the item at the Board meeting.

At the November Steering Committee took the following actions to approve:

- Co-sponsoring and publicizing a 2020 Cannabis Seminar with Angeles Emeralds at no cost to the SBCCOG
- For the Temporary Office in San Pedro
  - Expenditure to move the Xerox Printer/Copier/Scanner in an amount not to exceed an amount of \$1,777 to accommodate the additional move (temp to new office)
  - “Ultra” Service + Phone service package at a cost of \$419.88 plus tax which will be about a \$900/month savings

Update – At the October Steering Committee, sending a letter to Metro re: administration of SBCCOG programs and invoicing was authorized but was not sent as the concerns will be addressed administratively

More information on these items is available on request.

## **RECOMMENDATION**

Receive and file