

South Bay Cities Council of Governments

October 18, 2013

TO: SBCCOG Measure R Oversight Committee

FROM: Jacki Bacharach, Executive Director
Steve Lantz, SBCCOG Transportation Consultant

SUBJECT: South Bay Highway Program Quarterly Report

BACKGROUND

The Measure R Oversight Committee has requested a quarterly report on the status of the South Bay Highway Program. This includes:

- Summary of activity for the period July 1, 2013 through September 30, 2013 (Exhibit 1)
- Financial summary of the Iteris Contract and SBCCOG / Metro SBHP Funding Agreement (Exhibit 2)

RECOMMENDATION

Receive and file the report and recommend transmitting it as an information item to the SBCCOG Board.

Exhibit 1

South Bay Measure R Highway Program Implementation Quarterly Progress Report for July 1, 2013 through September 30, 2013

This Progress Report covers activities undertaken by the SBCCOG staff and SBCCOG consultants in support of SBCCOG Measure R South Bay Highway Program (SBHP) for the period from 7/1/2013 to 9/30/2013.

SBHP Program Administration / Intergovernmental Activities:

- Iteris held internal weekly progress meetings and carried out the monthly project review.
- The Consultants submitted monthly invoices, work logs and progress updates as required in their contracts.
- Regular communications were held between the consultants and SBCCOG staff to develop and deliver required agendas, minutes for the Measure R Oversight Committee and Infrastructure Working Group.
- Steve Lantz and Marcy Hiratzka administered and Iteris participated in the July, August and September meetings of the Infrastructure Working Group and the July and September Measure R Oversight Committee.
- Steve Lantz provided individual SBHP orientation presentations to 2 consulting firms and a new Caltrans District 7 executive.
- The SBHP Bench proposal evaluation team reviewed 38 proposals. The SBCCOG Board at its August 22, 2013 meeting approved 28 firms to be selected for the SBHP Consultant Bench. By September 30, 2013, SBHP Technical Services bench contracts were executed with 5 firms. The process to complete the remaining 23 contracts continued to address legal language change requests.
- Steve Lantz participated in 5 conference calls to debrief 5 unsuccessful proposers.
- Steve Lantz made a presentation on the SBHP process to the Independent Cities Association on July 12, 2013.
- Steve Lantz made a presentation to Carson Chamber of Commerce on September 19, 2013 covering the SBHP program and SBCCOG's perspectives on a potential new sales tax measure.
- Steve Lantz participated in a meeting on the Countywide Strategic Truck Arterial Network Project on July 23, 2013.
- Steve Lantz participated in a community workshop on September 12, 2013 regarding Gardena's Rosecrans Ave. SBHP project.
- Iteris and Steve Lantz participated in a funding coordination meeting on September 12, 2013 regarding Manhattan Beach Sepulveda/Rosecrans Bridge project.
- The Consultants and SBCCOG staff prepared and submitted the April 1 – June 30, 2013 SBHP Quarterly Report and invoice to Metro. The quarterly report and status of the Consultants contracts were presented at the August 2013 Oversight Committee meeting and August 2013 Board of Directors Meeting.
- Iteris proposed a reallocation of SBHP budget line items with no change in the total contract authority. The SBCCOG Board approved the item at its September 26, 2013 meeting.

- Steve Lantz worked with SBCCOG staff to develop the new SBCCOG Measure R website, Phase 1. Work was also initiated on the scope for Phase 2 during the quarter.
- Steve Lantz participated in development of SBCCOG-wide RFP procedures.

South Bay Highway Program Implementation Plan Update Activities:

- Steve Lantz prepared monthly updates of the 3-month look-ahead calendar and the SBHP Annual Implementation Plan Update calendar for inclusion in the monthly Measure R Oversight Committee and Infrastructure Working Group agenda packets.
- Iteris delivered the four-part SBHP Implementation Plan Update production version.
- Steve Lantz continued the advocacy outreach with SBCCOG staff to initiate an administrative change in the Metro boundaries for sub-regional programs to revert the northern boundary of the South Bay to be the I-105 Freeway and the northern boundary of Inglewood and the Westmont unincorporated community consistent with the SBCCOG Board approved map of SBCCOG boundaries..
- SBCCOG Board approved at its September 26, 2013 meeting a letter to Metro to opt out of Metro's Measure R project acceleration plan in a manner that will protect the SBHP from potentially adverse impacts of acceleration and preserve the Highway Sub-fund Contingency funds for projects that are not accelerated.
- The SBCCOG Board at its September 26, 2013 meeting approved the SBCCOG response letter to two Metro letters requesting the SBCCOG's concerns and potential project priorities for a possible future County-wide transportation sales tax initiative.
- The SBHP Reallocation / Deobligation Policy was approved by the SBCCOG Board at its September 26, 2013 meeting for incorporation into the next SBHP Implementation Plan.
- Steve Lantz and SBCCOG met with Gateway Cities COG staff and consultants to review their preliminary plans for I-405 widening from the Orange County Line to the eastern Boundary of the City of Carson.

SBHP Project Reporting and Oversight Activities:

- Iteris and Steve Lantz met with Caltrans on July 23, 2013 to discuss Caltrans Project Delivery Procedures.
- Iteris and Steve Lantz participated in a review of the Caltrans draft DCCM Spotlight presentation on August 15, 2013 for the August IWG meeting. The SBCCOG Board approved an extension of the Iteris SBHP Contract and the HDR InfraConsult Direct Contract through December 31, 2013 to allow development and testing of a more cost effective project monitoring and risk reporting process.
- The Iteris team and HDR-InfraConsult continued to receive and review lead agency monthly and quarterly reports from Metro FTP site as lead agencies continued throughout the quarter to submit hard copy reports that are being entered into the PMIS database by Metro staff. Steve Lantz and Rob Beste met with Doug Failing on September 30, 2013 to discuss options for improving the PMIS functionality and simplifying reporting by lead agencies.
- Iteris and Steve Lantz developed a proposal to amend the Project Progress Report Summary (Gantt chart) so as to include an indication of project progress in the last reporting period.
- Reporting rules for the Risk Report were modified so that action items with a resolution date later than the MRO meeting date do not appear on the Risk Report for that MRO meeting.

- Iteris updated the Project folders in support of the Project Oversight process
- Iteris/Jacobs met to review the analysis of the monthly reports and evaluated projects to determine if schedule delay or design changes could have impact on project budget.
- Iteris prepared Project Progress Summary and Risk Report for submission to the Oversight Committee. The Infrastructure Working Group reviewed the monthly Progress Reports but not the Risk Reports.
- The Iteris team:
 - Performed field visit and prepared site visit report on construction progress on 8/21 for MR312.22 - N69 Maple Ave Arterial Improvements from Sepulveda Blvd to Parkview Ave.
 - Visited MR312.19 - N53 Artesia Blvd at Western Ave Intersection Improvements site on 8/21.
 - Performed field visit and prepared site visit report on construction progress on 9/19 for MR312.22 – N69 Maple Ave Arterial Improvements from Sepulveda Blvd to Parkview Ave.
- No Metro or Caltrans project review meetings were held in this period.

Metro 2013 Call for Projects Activities:

- Steve Lantz met with the staff of Hermosa Beach on August 13, 2013 to discuss a post-Call for Projects development plan for the PCH/Aviation.
- Lead agencies had previously submitted 10 applications for funding consideration in the 2013 Metro Call for Projects. Eleven South Bay Projects were selected, four of which include SBHP funding commitments. Since the recommended amounts of Metro funding are different than requested, the confirmed commitment of SBHP local matching funds were determined in August 2013 and incorporated into the draft Metro Budget Request for FY 19-20. Some of the Call projects were recommended for additional SBHP project development studies within the Budget Request.

SBHP Project Development Activities:

- The Iteris Team and Steve Lantz met with Caltrans to be trained on the new Caltrans PSR-PID process and to discuss its impact on Call for Projects applications related to differing interpretations of the need for PSRs, PSREs, PSR-PIDs and PAEDs from Caltrans and Metro in future Calls for Projects.
- Steve Lantz and Marcy Hiratzka produced a Green Construction Workshop featuring Metro and CARB on August 21, 2013.
- The SBCCOG Board at its September 26, 2013 meeting approved a transfer of funds from the County of Los Angeles to the City of Los Angeles to allow for a new funding agreement under which the City of Los Angeles will provide oversight of the L. A. County-led Del Amo Blvd. study.
- Iteris, Metro, Steve Lantz and COG staff met during August and September with each SBHP project lead agency to update their SBHP project schedules, scopes and budgets and to review priorities for new projects to be included in the Updated SBHP Metro Budget Request. Agency meetings were held as follows:
 - 8/6: El Segundo
 - 8/7: Lomita
 - 8/8: Manhattan Beach, Lawndale
 - 8/9: County of Los Angeles (1), City of Los Angeles, Torrance
 - 8/10: Redondo Beach, Carson, Gardena, Inglewood

- 8/20: Hermosa Beach, Hawthorne, County of Los Angeles (2)
- A new category of funding was developed within the spreadsheet for project development studies paid for using SBHP funding and using the SBCCOG SBHP bench consultants through a task order process to assist lead agencies to advance project development toward execution of a funding agreement or a future Call for Projects application.
- The Iteris team made adjustments to the project database to support the Fy14/15 update activity and prepared the summary spreadsheet for review by the Infrastructure Working Group in October and approval by the Measure R Oversight Committee and SBCCOG board in November.
- The Iteris team carried out the Candidate Project Assessment and coordinated with lead agencies to revise the Metro Budget Request summary spreadsheet

Highway Monitoring System / Strategic Transportation Element Activities:

- Steve Lantz continued to meet with LA County (Jane White), Metro (Steve Gota and Lan Saadatnejadi) to review the County's Arterial Detection Project, STE monitoring criteria, Metro's county-wide performance monitoring requirements, and to resolve South Bay communications system hosting issues.
- Iteris completed the phased detection deployment plans for the Gap Closure Project in order to prioritize locations for new detection in the South Bay.