

South Bay Cities Council of Governments

December 9, 2013

TO: Steering Committee
FROM: Jacki Bacharach, Executive Director
SUBJECT: FYI - Director for the SBESC

Since Catherine Showalter's departure, Kim Fuentes has been coming to the office full time to take responsibility for the day to day staffing and operational decisions required at the South Bay Environmental Services Center. Kim is extremely familiar with the operations of our programs as well as understanding the perspective of the SBCCOG. She has also been enjoying this new role.

During this time, we have also had the benefit of the experience that David Biggs has provided through his consultant contract with the SBCCOG. He has conducted interviews with all of the staff and reviewed the operations of the center from the perspective of an outside professional manager.

The work of the Center is proceeding and each person has picked up the slack for our reduced staff. They are working well together and Kim has added stability to the organization.

RECOMMENDATION

It is therefore my recommendation that Kim Fuentes be officially named the Director responsible for the SBESC day to day operations. This decision will be re-evaluated in April 2014.

In addition, I am recommending that she receive an additional \$1000 per month for her increased responsibilities retroactive to December 1, 2013. The funding of this additional compensation comes from the SBESC partnerships and will be billed through Jacki Bacharach and Associates.