

South Bay Cities Council of Governments

March 28, 2019

TO: SBCCOG Board of Directors

FROM: Jacki Bacharach, SBCCOG Executive Director
Kim Fuentes, Deputy Executive Director

SUBJECT: Contract Renewal with Agnes T. Walker

Adherence to the Strategic Plan

Goal D: Organizational Stability. Be a high performing organization with a clear path to long-term financial health, staffing continuity, and sustained board commitment.

Background

Agnes T. Walker has had a contract with the SBCCOG to provide technical assistance in preparing the 2018-19 budget since March 2018. She has been invaluable in providing assistance not only with the budget, but with audit preparation and updating accounts.

The scope of this renewal would include: preparation of SBCCOG 2019-2020 budget and 2018-2019 audit and other financial related issues as needed.

Ms. Walker has done an excellent job for the SBCCOG over the last year. She has substantial experience working for various municipalities, including the Cities of Redondo Beach, Carson, El Segundo, Hawthorne, Hermosa Beach, Costa Mesa, Long Beach, and Buena Park. She is well versed in all phases of public finance and; therefore, able to help with all facets of SBCCOG finance and accounting.

RECOMMENDATION

Recommend that the Board of Directors renew the SBCCOG agreement with Agnes T. Walker for the period from April 1, 2019 to June 30, 2020 at \$90.00 per hour for an amount not to exceed \$20,000.