

South Bay Cities Council of Governments

February 13, 2017

TO: SBCCOG Steering Committee – February 13, 2017 meeting

FROM: Jacki Bacharach, SBCCOG Executive Director
Steve Lantz, SBCCOG Transportation Director

SUBJECT: South Bay Highway Program Quarterly Update: October – December 2016

Adherence to Strategic Plan:

Goal A: Environment, Transportation, and Economic Development. Facilitate, implement, and/or educate members and others about environmental, transportation, and economic development programs that benefit the South Bay. Strategy 5 – Actively pursue opportunities for infrastructure funding for member agencies.

Background

The SBCCOG provides assistance to Metro in the development and oversight of projects funded within the Measure R South Bay Highway Program (SBHP). The SBCCOG responsibilities are administered consistent with a cooperative agreement between the two agencies and the SBCCOG-adopted SBHP Implementation Plan. The agreement requires the SBCCOG to submit to Metro a quarterly report and invoice for applicable services.

Since the previous SBHP update in November 2016, the SBCCOG Lead Agencies continued to implement numerous studies and projects. SBCCOG staff continues to negotiate an extension of the Measure R Cooperative Agreement with Metro for SBHP program development, project oversight and administration with the expectation that an amendment extending the agreement for another 5 years will be executed prior to the expiration of the current agreement at the end of May 2017.

SBHP lead agencies continue to prepare and timely submit their monthly and quarterly reports. No funds are in danger of expiring this quarter.

Exhibit A provides the detailed summary of quarterly activities that was submitted to Metro with the most recent quarterly invoice.

Recommendation

Because there is no SBCCOG Board Meeting in February, staff recommends that the Steering Committee receives and files this report.

Summary of SBCCOG activities for the Measure R South Bay Highway Program during the period October 1 – December 31, 2016

SBHP Intergovernmental Activities:

- The SBCCOG produced a 4-session Project Management Workshop for local lead agencies on 10/6, 10/13, 10/20, and 10/27.
- The Transportation Director and Executive Director participated in multiple meetings with key stakeholders during the quarter related to sub-regional and local priorities in the implementation of Measure M and coordination with the Measure R SBHP.
- The Transportation Director prepared monthly Transportation Updates in October, November and December, 2016.
- The Transportation Director met bi-weekly with M. Bohlke, the staff deputy for James Butts, who serves on the Metro Board, regarding coordination of SBCCOG / Metro initiatives. Topics included SBHP and Measure M implementation issues, the 2016-17 SBHP Metro Budget Request, and restructuring the Metro Call for Projects process.
- The Transportation Director participated in the groundbreaking ceremony for the SBHP Aviation/Marine project on 10/10.
- The Transportation Director represented the SBCCOG at all Metro Highway Advisory Committee and Slow Speed Lane TAC meetings.
- The Executive Director and Transportation Director participated in all the Sub-Regional CEO meetings with Metro's executive staff.
- The Executive Director and Transportation Director provided an orientation of Measure R and Measure M for Robert Farrell on 11/11, for the SBCCOG Board of Directors on November 17, for the SBCCOG Senior Services Working Group on 12/6, and for Manhattan Beach City Council member Amy Howorth on 12/21.
- The SBCCOG nominated new representatives and alternates for the Metro Streets and Freeways sub-committee of TAC.
- The Executive Director and Transportation Director prepared a response to the City of Carson mayor regarding preference for Carson and other cities in Metro's Project Labor Agreements.

SBHP Program Support Activities

- The Transportation Director continued to discuss with Metro Highway staff the need to extend the Measure R SBHP Cooperative agreement before it expires in May 2017. SBCCOG is awaiting comments on the draft amendment from Metro.
- The Executive Director and Transportation Director prepared and presented SBHP items at regularly scheduled meetings of the SBCCOG Board of Directors, Steering Committee, South Bay City Managers Committee, Infrastructure Working Group, Senior Services Working Group, Municipal Transit Operators Group, Livable Cities Working Group, the South Bay Legislative Briefing Breakfast, and SBCCOG Senior Staff.
- The SBCCOG staff prepared and submitted the July through September, 2016 SBHP Quarterly Report and invoice to Metro.
- All consultants submitted their monthly invoices, work logs and progress updates as required in their contracts.

- The Transportation Director requested that Iteris provide further documentation of charges in an Iteris' invoice received in October 2016. Following review of the additional documentation, the invoice was approved for payment.
- The Transportation Director updated the transportation section of the SBCCOG website and a special events checklist.
- The Transportation Director participated in discussions with the Gateway Cities Council of Governments and the I-5 Coalition about highway and transit capital project acceleration strategies using Measure M and R.
- Jory Wolf, of Magellan Advisory, made a presentation at the 10/19 IWG meeting in support of city ownership of fiber-optic networks as a revenue generating public utility. His comments related to the South Bay Broadband Study that is being completed and whose results will inform the South Bay's mobility strategy.

South Bay Highway Program Implementation Plan Update Activities:

- The Transportation Director and Administrative Analyst prepared monthly updates of the 3-month look-ahead calendar.
- The SBCCOG Board approved the FY 2017-18 SBHP Metro Budget Request Process on 11/17 and received and filed the SBHP five-year projection of SBHP funding.
- Lan Saadatnejadi, special consultant to the SBCCOG, continued to manage the Caltrans Design Review / Encroachment Permit improvement process for SBHP local projects on state highways.
- The Transportation Director and SBCCOG consultant Saadatnejadi met with Caltrans District 7 staff regarding Caltrans' South Bay project priorities and ways in which the encroachment permit and design exception process can be improved for SBHP projects on state facilities.

SBHP Project Reporting and Oversight Activities:

- Iteris continued to provide interim administration and training for the new Administrative Analyst to provide technical assistance and compliance review of lead agencies' monthly and quarterly SBHP progress reports. The new Administrative Analyst expects to be able to lead the project progress oversight beginning in July, 2017.
- The Transportation Director and Iteris prepared three monthly Project Progress Summary and Risk Reports for submission to the Infrastructure Working Group, Steering Committee and Board of Directors.
- The Transportation Director provided technical assistance on project delivery, reporting, and project progress monitoring to Carson, Rancho Palos Verdes, Caltrans, Inglewood, El Segundo, and Manhattan Beach.