

South Bay Cities Council of Governments

Steering Committee FOLLOW-UP AGENDA May 11, 2015

Attendees: Jim Goodhart (Chair, PVE), Jim Gazeley (1st Vice Chair, Lomita), Jim Knight (2nd Vice Chair, RPV), Dan Medina (Immediate Past Chair), Jim Osborne (Lawndale), Kurt Weideman (Torrance), David Lesser (Manhattan Beach), Olivia Valentine (Hawthorne), Ralph Franklin (Inglewood), Peter Tucker (Inglewood), Rob Beste (IWG Chair, Torrance), Isidro Panuco (Metro), Jacki Bacharach, Kim Fuentes, Wally Siembab, Steve Lantz (SBCCOG), Suzanne Charles (SBCCOG for budget)

I. REPORT OF POSTING OF AGENDA

- **ACTION:** Received and filed

II. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA

III. PUBLIC COMMENT

IV. CONSENT CALENDAR – action items noted, remainder are receive & file - 12:05 pm

A. Steering Committee – April 13, 2015 meeting minutes attached

- **ACTION:** Approved

B. Homeless Initiative Update

- Meeting with Supervisor Knabe's office on May 11 – **VERY POSITIVE – WITH HOEFGEN AND BAKALY, IPPOLITO AND NAPOLITANO. RECEPTIVE – NEED TO GET SUPPORT FROM DISTRICT 2**
- Mandoki met with Yolanda Vera, Senior Deputy for Health and Dhakshike Wickrema, Deputy for Mental Health issues from Ridley-Thomas' office with 2 reps from Inglewood on May 7

C. Annual 2014 Form 700s – 2 outstanding as of April 5, 2015

D. Grant Opportunities & Awards

- \$49,000 scope of work for the term of July 1 to December 31, 2015 submitted to LA DWP for the SBESC to provide outreach services. Buscaino supportive – waiting for approval from DWP.
- Demo/Pilot Event Ride Share program for 2 years at \$125K/year is now in the Ride Share Budget for FY 15 – scope and budget ~~being~~ sent to Metro for contract with SBCCOG to start July 1.

V. INFORMATION ITEMS

E. Transportation Issues – 12:10 pm

- Monthly transportation update from Steve Lantz – attached
 - Caltrans goals – DISCUSSED THE FOLLOWING:
 - **Caltrans Adopts Ambitious Goals: Triple Biking, Double Walking and Transit by 2020 - The 2012 California Household Travel survey showed that bicycle mode share in 2012 was 1.5 percent (up from 0.8 percent in 2000), walking trips were 16.6 percent of all trips, and transit trips**

were 4.4 percent. With the new policy, Caltrans is committed to supporting an increase of bike trips to 4.5 percent of all trips in California over the next five years, increasing walk trips to 33 percent and transit to almost 9 percent of all trips. Of course that also means lowering the share of car trips by an equal amount, dropping from about 3/4 of all trips to about half.

- **DISCUSSED: AB 779 - Assembly Committee Approves AB 779 to Delay Level-Of-Service Phase-Out**
 - **The Assembly Natural Resources Committee on April 28th voted 7-0 to approve A. B. 779 which would delay implementation of the Governor's Office of Planning and Research (OPR) guidelines that would replace Level of Service (LOS) with Vehicle Miles Travelled (VMT) as the basis for evaluating environmental impacts under CEQA.**
 - **Currently, the California Environmental Quality Act (CEQA) bases environmental impacts of traffic on LOS, which results in favoring car capacity over actual environmental benefits. A switch to measuring VMT changes the goal from "moving cars" to "reducing car trip lengths". In 2013, California passed S.B. 743 which required the OPR to develop a replacement for LOS that more closely reflects state climate change goals.**
 - **OPR's guidelines would excuse most true infill projects from any transportation analysis under CEQA because projects within a half mile of a major transit stop, as defined in the bill, would be exempt. Infill projects do much better than sprawl projects with the proposed guidelines because sprawl projects induce so much VMT.**
 - **OPR is scheduled to submit a second draft of its guidelines in the summer, which will be followed by a 45-day public comment period. There could be more drafts, and more public comment periods, if changes are substantial. A.B. 779 goes next to the Assembly Appropriations Committee and from there to the floor of the Assembly. CHECK WITH PLANNING DIRECTORS TO UNDERSTAND IMPACT IN SOUTH BAY.**
- **Waze - Waze Partners with Los Angeles City; Neighborhoods React To Preserve Quiet Streets**
 - **April 28th, L. A. City Councilman Paul Krekorian introduced a motion that would make the app take steps to "reduce the impact of cut-through traffic that results from use of Waze and similar traffic apps that divert drivers from major avenues onto small residential streets that aren't designed to accommodate them, resulting in far greater congestion and traffic for residential neighborhoods."**
 - **Critics of the motion wondered why the app should limit the efficiency of public street infrastructure by preventing utilization of unused streets during periods of high traffic**

congestion. The critics claim these public streets were never secret and people should be able to use them if they like.

- **SCAG LETTER TO FEDERAL REPRESENTATIVES – WORK WITH GAZELEY ABOUT A MORE SOUTH BAY POSITION**
- **POSITION AND STRATEGIES RE: SALES TAX MEASURE FOR NEXT STEERING COMMITTEE**
- **IT'S IMPORTANT TO RAISE VISIBITY OF THE SOUTH BAY AT NEXT MEETING – FULL PAGE AD IN DAILY BREEZE?? USE MAYOR BUTTS – NEEDS TO BE MORE VISIBLE**
- **WHAT IS THE SOUTH BAY PLAN AND WHAT IS THE TIME TO RAISE THESE ISSUES AND HOW?**

F. South Bay Environmental Services Center Activities Report – attached – **12:20 pm**

- **New Incentive Amounts for Energy Leader Partnership – 50% increase**
- **Streetlight purchase – SCE only accepting applications until August from cities**
- **Drought, Drought, Drought Workshop for City Staff – May 28, 3 pm to 5 pm**
- **PACE opportunities from other companies – VET OTHER COMPANIES AND BRING THEM TO STEERING COMMITTEE FOR ISSUE**

G. Green Building Challenge and EEMIS – amendment to contracts with SCE and SCG – info to come by May 20 – **12:30 pm**

H. Legislative Advocacy – **12:32 pm**

- **Report on Meetings with SGC & CEC on April 21**
- **Meeting with Assemblyman Richard Bloom on May 15**
- **Legislative Matrix – attached – UPDATED – AB 779, AB 1360 ADD TO BOARD AGENDA FOR RECOMMENDATION FOR ACTION**
 - **MOVE LA REQUEST TO SUPPORT ACA 4 – PROPOSED STATE CONSTITUTIONAL AMENDMENT TO REDUCE THE VOTER THRESHOLD FOR APPROVAL OF LOCAL TAX MEASURES FOR TRANSPORTATION FROM 66.67% TO 55%**
 - **WHAT IS THE VOTE REQUIRED FOR AN ACA TO PASS? 2/3 vote required. LETTER OF SUPPORT**

I. Special Events – **12:37 pm**

- **LA Air Force Base Tour - July – Suzanne Fuentes is working on a date – FOLLOW-UP WITH HER. LETTER RECEIVED FROM THE BASE RE: NO THREAT TO BASE AT THIS TIME**
- **AQMD Lab Tour - overview of SCAQMD and their successes and challenges and a video. Proceed to a lab tour and then a display of some green cars. Up to 25 people. The lab tour consists of an overview of what the lab does, equipment and a sample test. No Mondays and not the first Friday. 2 hours – in Diamond Bar. – September?**
- **Crisis Management Media Training? – DISCUSS WITH CITY MANAGERS. ICA IS INTERESTED IN THIS FOR A SUMMER SEMINAR.**

J. Board meeting agenda development – **12:40 pm**

- **May meeting attached – Dues vote, Annual Budget Review, Nomination of Officers, Recognition of Green Ambassadors from Environmental Charter High School - overall South Bay Cities reliability presentation by Marvin Jackmon – CONFIRM WITH JACKMON IN MAY – *sent e-mail 5/17/15 to confirm***
- **June – Budget adoption, Election of Officers – conflicts with LCC in Monterey**
- **July – Jeffrey Prang, LA County Assessor – ASK HIM WHAT HE WOULD TALK ABOUT AND BRING BACK TO STEERING COMMITTEE – *sent e-mail 5/17/15 re: July date and topic***

Medina arrived

VI. ACTION ITEMS FOR FURTHER DISCUSSION

- L. Measure R South Bay Highway Program (SBHP) – 12:55 pm
- Measure R Deferral/De-obligation Quarterly Update
 - **ACTION:** No de-obligation actions required this quarter
 - Report on April 30 workshop for Implementation Plan revision – **CASH FLOW ISSUES AND NEEDS DISCUSSED AND WILL BE DISCUSSED WITH CITIES. ALL CITIES ATTENDED BUT INGLEWOOD AND THE COUNTY. METRO WANTS US TO STAY ON SCHEDULE FOR PROJECTS. PROJECT MANAGEMENT AND PROJECT DEVELOPMENT FOR OTHER SOURCES OF FUNDS WORKSHOPS TO BE SCHEDULED TOO. IMPLEMENTATION PLAN TO COME BACK NO LATER THAN OCTOBER 30.**
 - Please Note: Hermosa Beach Measure R project which was tabled to this meeting has been moved to June (PROBABLY JULY) at the request of the city. **MEETING HELD WITH METRO AND CALTRANS YESTERDAY. GETTING TO YES RE: MEASURE R IS THE ISSUE. MEASURE R IS JUST ONE FUNDING SOURCE.**
 - **LESSER – MUST HAVE MORE REALISTIC REQUESTS SO THAT FUTURE FUNDING CAN BE SECURED. RESPONSE – PROJECTS NEED TO BE BETTER DEFINED IN PLANNING STUDIES. ALSO WILL ASK FOR CITY COUNCIL RESOLUTION THAT CITY WILL SUPPORT RIGHT OF WAY TAKES, IF REQUIRED IN IMPLEMENTATION PLAN.**
 - **TUCKER – THEY CAN ALSO SHARE LESSONS LEARNED RE: ROUNDABOUTS AND WATER INFILTRATION**

BESTE & PADUCO LEFT

- M. Contract with Luskin Center re: CEC ZEV MUD analysis grant – 1:00 pm
- Wally Siembab provided a description of the project as we kick it off – **CHARGING EVS IN MULTI-FAMILY BUILDINGS. 50% LIVE IN MUDS. THIS IS A STUDY OF OPPORTUNITIES AND CHALLENGES. LUSKIN CENTER WILL DO MUCH OF THE WORK. WE WILL BE CONTACTING HOMEOWNERS AND HOAs. WE WILL BE PAYING ELECTRICIANS TO GIVE THE BUILDINGS SOME FREE INFORMATION.**
 - **ACTION:** Recommended Board approval **OSBORNE/GAZELEY**
- N. Appointments to Outside Agencies – 1:05 pm
- Procedures for Process for Nominations to as SBCCOG officers & to the Steering Committee – memo attached
 - **ACTION:** Recommended Board adoption – **GAZELEY/VALENTINE**
 - Procedures for Appointment Process – memo attached
 - **ACTION:** Recommend Board adoption – **VALENTINE/MEDINA**
 - Recommendation for 3 seats on the Metro South Bay Service Sector Council:
 - Nominated - John Addleman, Elaine Jeng, Dan Medina, Don Szerlip, Peter Tucker – statements and resumes attached
 - **ELAINE JENG SENT IN A STATEMENT**
 - **DAN MEDINA & PETER TUCKER IS ATTENDED THE MEETING**
 - **TUCKER – SOUTH BAY UNIQUE BUT NOT GOOD TRANSPORTATION. GREW UP HERE AND RODE RTD. NEED CONNECTORS FOR BIKERS. NEED TO MANAGE TRAFFIC ON ARTERIALS – MAYBE SHOULD BE CARPOOL LANE ON PCH, NEED TO DO OUTREACH AND TOWN HALLS RE: WHAT PEOPLE WANT TO SEE.**

- MEDINA – NEED TO EXPAND MAINTENANCE FOR ROADS. USES BUS EVERY WEEK TO GO TO DOWNTOWN. NEED TO REACH OUT TO SOUTH BAY. COMMUNICATION IS HIS FORTE
- ACTION: ELAINE JENG AND DON SZERLIP ARE RECOMMENDED AS THE TWO NON-ELECTED REPRESENTATIVES
- ACTION: RecommendED nominees to Board of Directors to send to Metro Board – OSBORNE NOMINATED MEDINA, GAZELEY SECONDED – APPROVED
- NOTIFY ALL CANDIDATES – *done 5/11/15*

O. 2015-2016 Draft Budget – 1:20 pm

- Proposed Cash Flow and Reserve Policies – **MEMO AT THE MEETING – PREVIOUS RESERVE POLICY WAS 25% FOR JUST OPERATING BUDGET.** PATSY CHAVEZ RECOMMENDED NO LESS THAN 15% AND TO LOOK AT THIS POLICY EVERY YEAR OR TWO YEARS. SBCCOG STAFF RECOMMENDATION IS TO STRIVE FOR 25% RESERVE.
- MEDINA – IF WE CAN'T PAY OUR BILLS, NEED TO INCREASE RESERVE.
- FRANKLIN – AD HOC FINANCE COMMITTEE CONCERNED RE: THIS
- GOODHART – HOLDING CHECKS IS NOT GOOD PRACTICE. HAVE PAYMENT SCHEDULE WITH EACH CONTRACTOR AND IF WE HOLD THEM FOR CA. 10 DAYS, AND THE SCHEDULE IS FOR 30, THEN NO PROBLEM. IF LONGER THAN THE SCHEDULE, IT'S A PROBLEM. RESERVE POLICY NEEDS TO BE RELATED TO ALL BUDGET ELEMENTS?
- OSBORNE – STRIVE FOR POLICY OF 25% HE SUPPORTS – PRESENT TO CITY MANAGERS AS AN OPTION
- LESSER – TREASURER DIDN'T LIKE THE LINE OF CREDIT OPTION WHY? RESPONSE - BECAUSE WE HAVE NO DEBT AND SHE DOESN'T THINK WE SHOULD START NOW.
- MEDINA – MAYBE WE ARE SPENDING MORE THAN WE SHOULD – RESPONSE – FRANKLIN – PROBLEM IS CASH FLOW
- KNIGHT – LOOK AT 10% LAIF AND 90% DISTRIBUTION – GIVE US SOMETHING IN WRITING FROM CITY MANAGERS – INVITE ROCK TO GIVE THE RECOMMENDATION
- ACTION: SEND THIS TO THE CITY MANAGERS ON AD HOC FINANCE COMMITTEE (ROCK, DAHLERBRUCH, BAKALY) – GET THEIR FEEDBACK AND BRING IT BACK

Proposed 2015-2016 Operating Budget – SUZANNE PRESENTED

- 12 APPROVED EMPLOYEES – WE CURRENTLY HAVE 10
- PASS THROUGH PAYMENTS REMOVED FROM RESERVE POLICY – EX. MEASURE R PAYMENTS
- RESERVE POLICY MUST DISTINGUISH WHICH EXPENSES SHOULD COME UNDER THE RESERVES – NEEDS TO BE CATEGORY BASED
- WILL IMPROVE DRAFT PERCENTAGES TO THE BOARD
- RUN DRAFT BUDGET BY MICHAEL ROCK
- SHOW WHERE THE DUES INCREASE IS GOING – ADD ASSUMPTIONS
- GRANT REVENUE – GRAPH ON WHEN GRANTS COME DUE
- DIFFERENTIATE FIXED CONTRACTS VS. NOT TO EXCEED
- ACTION: TO CITY MANAGERS ON AD HOC COMMITTEE
- ACTION: Review and transmit to the Board the proposed 2014-2015 Operating Budget for discussion in May and adoption in June – TO BOARD – OSBORNE/GAZELEY

- LESSER - INVOICES PASSED OUT TO COUNCIL MUST BE DONE THROUGH CITY MANAGER

LESSER & VALENTINE LEFT DURING THE BUDGET DISCUSSION

P. Approval of Invoices – available at the meeting – 1:35 pm

- ACTION: ApproveD invoices for payment FRANKLIN/KNIGHT

Q. Strategic Plan – **1:40 pm**

- **ACTION:** Pursuant to Board discussion, recommended to Board that Strategic Plan updates be provided twice per year instead of quarterly at the April meeting concurrent with the Work Plan presentation and an update 6 months later at the October Board meeting **OSBORNE/GAZELEY**

R. General Assembly – February 26, 2016 - Discussion of Topic – **1:45 pm**

- 4 sponsorship checks still outstanding as of May 4
- See attached memo re: topic
- **ACTION:** Discuss topic and make a recommendation to the Board – **RECOMMEND TO BOARD THIS TOPIC**
- **DRONES AT ICA BUT COULDN'T GET PERMIT IN SANTA BARBARA**
- **3D PRINTERS – MANUFACTURING AT HOME**
- **KNIGHT – DISAGREES WITH THE TITLE. MENTIONED HIS TITLE – WANTS SOME POSITIVE TITLE. NEED TO FOCUS ON POSITIVE ASPECTS OF TECHNOLOGY TOO**
- **WALLY – IT IS A JARRING TITLE BECAUSE IT IS INTENDED TO BE**
- **DISRUPTIVE – IS A WORD THAT SOUNDS TOO NEGATIVE**
- Have you sent your answer to the General Assembly follow-up question on our website: <http://www.southbaycities.org/featured-content/continuing-conversation-after-general-assembly>

VII. STRATEGIC POSITIONING ITEMS/ANNOUNCEMENTS AND UPDATES

S. Sustainability updates – **1:55 pm**

- Nissan resolved in our favor re: charging us for a lost power cord
- Car2go – LEFT SOUTH BAY UNTIL THEY GET LA - MAYBE
- 2016-2040 RTP/SCS – scenarios from SCAG General Assembly
 - **MEDINA – HOUSING IS BIGGEST ISSUE ACROSS THE NATION.**
 - **OSBORNE – NO MORE AFFORDABLE RENT IN LA COUNTY**
- Participation in LAEDC's e-mobility alliance re: autonomous vehicle promotion
- Two new projects with Metro and SCAG: Slow speed network – **WE DON'T GET THE MONEY, WE OVERSEE THE SCOPE OF WORK**, graphics contract – **WE DON'T GET THE MONEY, WE OVERSEE THE SCOPE OF WORK**
- Workshop for Planning Commissioners – 2nd Thursday – evening

T. Other updates since agenda distribution – **2:10 pm**

NEXT STEERING COMMITTEE MEETING – Tuesday, June 8, 2015 @ 12:00 pm

PLEASE CONSULT WEBSITE IF YOU ARE NOT SURE ABOUT THE MEETING SCHEDULES

ADJOURN

South Bay Cities Council of Governments

Steering Committee SPECIAL MEETING MINUTES May 19, 2015

Attendees: Jim Goodhart (Chair, PVE), Jim Gazeley (1st Vice Chair, Lomita), Kurt Weideman (Torrance), Jim Osborne (Lawndale), Olivia Valentine (Hawthorne), Britt Huff (RHE), Don Szerlip (Service Council), Charles Deemer (Nominee for Service Council), Jacki Bacharach (SBCCOG)

I. REPORT OF POSTING OF AGENDA

- **ACTION:** Received and filed

II. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA - None

III. PUBLIC COMMENT - None

IV. METRO SERVICE COUNCIL APPOINTMENT

- Per our procedures, *The bio/resume and Statement of Interest for all nominees will be included in the Steering Committee agenda packet which is distributed to members in advance of the meeting. At the meeting, each nominee will be given a chance to speak for 3 minutes as to why they would like the position. If they cannot attend, the Executive Director will read their statement. At the end of the statements, questions can be asked of the nominees by Steering Committee members for further clarification. When the nominees have completed their statements, the Chair will entertain a motion for a recommendation to the Board of who should receive the appointment. The Steering Committee recommendation will be ratified by the Board on their Consent Calendar at the next meeting.*
- Terms for 3 seats are expiring – memo attached
- JACKI GAVE OVERVIEW OF THE HISTORY OF THE COUNCIL AND OUR SELECTION PROCESS.
- GOODHART GAVE AN OVERVIEW: – 2 ELECTEDS – NOW 2 NORTH, 2 SOUTH. SHOULD THAT BE A CONSIDERATION? HIM PERSONALLY – PROBABLY NOT A CONSIDERATION – RIDERSHIP SHOULD BE A BIGGER CONSIDERATION. LOVE REPRESENTS RIDERS OF THE EAST. OTHER CONSIDERATION – WHERE RIDERSHIP IS LOCATED. – FRANKLIN, GABIG, DEMING, ENGLISH, JENG (MB RESIDENT) – ALL IN THE NORTH. SOUTH – REST = SOUTH. POSITIONS UP – 2 IN SOUTH; 1 IN NORTH. (MB IS NORTH). WORK IS EVALUATING THE TRANSIT LINES – CLEANLINESS, BEHAVIOR OF THE OPERATOR, STOPS CLEAN?, TRANSIT CENTERS EXPERIENCE. RESTROOMS AT HARBOR GATEWAY TRANSIT CENTER FROM THE WORK OF THE COUNCIL. RIDERSHIP VARIES EVERY MONTH A LITTLE. GOES DOWN IN WINTER. SOME FLUCTUATION WITH GAS PRICES. HOLIDAYS – DIP IN RIDERSHIP. SCHOOL IN SESSION – HIGHER RIDERSHIP. RIDERSHIP SEEMS TO BE UP BUT DEPENDS ON THE TIME OF DAY. STEADY INCREASE – YEAR TO YEAR – PARTICULARLY SILVER LINE.
- **ACTION:** VOTE TO RESCIND THE PREVIOUS VOTE – WEIDEMAN/GAZELEY – ABSTAIN GOODHART & MEDINA

- Nominated - John Addleman, Charles Michel Deemer, Elaine Jeng, Dan Medina, Don Szerlip, Peter Tucker –statements and resumes attached
- NOMINATION SPEECHES:
 - Deemer – rider of the bus lines for years. Torrance Commissioner for over 10 years. Followed public transit hearings. Interested in the Torrance transit center and there is no Torrance member now. LA Metro area has highest density of all major transit areas – adjacent to South Bay. Financial background. Enhancing service to colleges and hospitals.
 - Elaine Jeng – Goodhart read her statement
 - Dan Medina – Councilman since 2008. Uses Harbor Transitway every chance he gets. Used bus as younger man. Room for improvement. Some rowdy people on the bus – drivers are very patient. He has background in media/communications on how to advertise better for the buses. No ads on the buses now.
 - Gazeley thanked Dan for his time at SCAG
 - Don Szerlip – 1995 – member of Traffic Commission in Redondo Beach. On City Council. Sole proprietor and work on committees of Chamber and Business Assn. Brings perspective of business and experience in local government. Service Council does more than just bus routes. Advocate for discretionary riders onto the rail and bus. Instrumental in creating the Silver Line. Now less than 5 minutes in peak hour.
 - John Addleman – Britt Huff came and represented him and read his statement. Chair of PV Transit Authority – member since 1997. SCAG Transportation Committee and Vice Chair of Service Council. Senior and uses transit on Peninsula. Mayor of RHE. Reliable, safe, clean transit is important.
 - Peter Tucker – Jim Goodhart read his statement as to why he wants to be on the Council that was in the agenda packet.

■ Position 1

Kurt Weideman nominated Charles Deemer for position 1. Seconded by Olivia Valentine.

Britt Huff nominated John Addleman, Jim Goodhart seconded John Addleman.

Jim Gazeley nominated Dan Medina and Jim Osborne seconded.

Vote – 5 for Deemer, 1 for Addleman

Deemer recommended for Position 1

■ Position 2

Britt Huff nominated John Addleman, Jim Goodhart seconded John Addleman.

Jim Gazeley nominated Dan Medina and Jim Osborne seconded.

Vote – 4 for Medina, 2 for Addleman

Medina recommended for Position 2

Position 3

Jim Gazeley nominated Don Szerlip and Jim Goodhart.

Vote – 7 for Szerlip

- **ACTION:** Recommend nominees to Board of Directors to send to Metro Board

Meeting adjourned

NEXT STEERING COMMITTEE MEETING – Tuesday, June 8, 2015 @ 12:00 pm

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