

South Bay Cities Council of Governments

Steering Committee Minutes Monday, November 4, 2019

Attendees: Christian Horvath (Chair, Redondo Beach), Geoff Rizzo (Torrance), John Cruikshank (Rancho Palos Verdes), John Cruikshank (Rancho Palos Verdes), Drew Boyles (El Segundo), Olivia Valentine (Hawthorne), Ralph Franklin (Inglewood), Britt Huff (Rolling Hills Estates), Cedric Hicks (Carson – 12:15), Wally Siembab, Jacki Bacharach, Kim Fuentes, Steve Lantz 12:17 pm (SBCCOG)

I. INTRODUCTIONS

II. REPORT OF POSTING OF AGENDA

III. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA

IV. PUBLIC COMMENT – ASIA POWELL – PUC Government Affairs representative

V. CONSENT CALENDAR – action items noted, remainder are receive & file - 12:05 pm

A. Steering Committee – September 9, 2019 meeting minutes attached

- **ACTION:** Approved **BOYLES/VALENTINE**

B. 2020 Cannabis Policy Seminar

- Memo attached

- **ACTION:** AgreeD to sponsor at no cost and publicize this event to our members

C. Chamber of Commerce Memberships

- Memo attached

- **ACTION:** Recommended to the Board that the SBCCOG retain their memberships in 14 Chambers at a cost not to exceed \$2,782

D. City Attendance at SBCCOG meetings

- Matrix attached

- **ACTION:** Receive and file

E. 2019 General Assembly Outstanding Sponsor Payments

- \$2500 from Mark Ridley-Thomas

F. South Bay Environmental Services Center Activities Report – attached

VI. ACTION ITEMS

G. South Bay Fiber Network – 12:15 pm

- Kickoff meeting to be held with American Dark Fiber on November 5

- **RPV UTILITY COORDINATION MEETING TWICE/YEAR WITH PW DEPT. SEE IF WE CAN USE THESE MEETINGS**

- Celebration and Recognition of SBWIB, R/T, Hahn and Butts re: SBFN - **LOOK FOR DATES IN JANUARY**

- State funding **COMING**

H. Update on Homeless Program – 12:25 pm

- Visit to Athens Vista Housing on November 20 @ 3 pm

- Homeless count is January 22. Check to see if your city is preparing

- **RALPH CONCERNED RE: HOW TO REACH HOMELESS – AFFECTS DOLLARS FOR CENSUS**

- Ideas for using additional funding for COGs from the county starting 2020

- Memo attached
- CRUIKSHANK – ZONING DOESN'T ALLOW OFFICE BUILDING CONVERSION TO RESIDENTS AT MINIMAL COSTS FOR HOMELESS. MORE PEOPLE WORKING FROM HOME – OPENS UP OFFICE SPACE. ALLOW CARETAKERS TO LIVE WITH THEIR PATIENTS. POST -COLLEGE STUDENTS – COUNT FOR RHNA NUMBERS? PREVENT HOMELESSNESS. \$9-10,000 TO RETROFIT OFFICE FOR HOUSING/UNIT.
- RIZZO – DISINCENTIVIZE SHORT TERM RENTALS. HURTS HOUSING CREATION.
- HORVATH – YOUNG PEOPLE PARTICIPATE IN HOMELESS MODELS
- FRANKLIN – ADU'S CAN BE AS SMALL AS 400 SQ FT.
- BOYLES – EL SEGUNDO CODE ALLOWS WAREHOUSE SPACE TO HAVE PROPERTY MANAGER TO LIVE ON SITE. CREATE INCENTIVE FOR THAT.
- BOYLES – HOW MUCH ARE ADU'S CHANGING? HORVATH – OTHER ENVIRONMENTAL LAWS AFFECT THE CONVERSION IN REDONDO BEACH. EL SEGUNDO HAS 40 SO FAR.
- RIZZO – HE KNOWS COMPANY THAT ASSESSES WHAT'S NEEDED FOR PROPERTIES TO ADD ADU'S
- ACTION: ALL OF OUR IDEAS WORTH PURSUING

NOVEMBER 7 HOMELESS INITIATIVE POLICY SUMMIT – CHRISTIAN – GREATER FLEXIBILITY AT LOCAL LEVEL FOR FUNDING -EX. FOR PUBLIC SAFETY.

i. Legislative Issues – 12:35 pm

- CHRISTIAN – REPORT ON ARROWHEAD – TRANSPORTATION AND EQUITY – SOBERING. HISTORICAL EQUITY ISSUES. MAKING TRANSPORTATION ACCESSIBLE FOR EVERYONE. ELECTED OFFICIALS MAKE DECISIONS IN A BUBBLE. COSTS OF OUR DECISIONS. PEOPLE OF COLOR SAID THAT THEY HAD NEVER BEEN INVITED TO THIS SYMPOSIUM BEFORE. ALSO CONSIDER PEDESTRIANS AND CYCLISTS.
- FRANKLIN – ALL ABOUT SHARING THE ROAD – WHO GETS TO USE IT. LA ADJACENT TO INGLEWOOD PUT IN BIKE LANES AND CAUSED A DEATH
- Possible ideas for legislation from our housing policy?
 - WALLY – HOUSING PAPERS HAVE BEEN WRITTEN TO OPPOSE. WHAT DO WE WANT. 7 THEMES.
 - VALENTINE – DESTINATION COMPACTION? WALLY EXPLAINED.
 - HORVATH – BILLS COMING OUT NOW REMOVE ALL FLEXIBILITY. NEED TO UNDUE THESE BILLS TO MAKE LOCAL DECISIONS TO MEET THE MANDATES INNOVATIVELY. BUT COUNCILS HAVE TO PUSH BACK ON THE NIMBY DISCUSSIONS BEFORE SACRAMENTO WILL LISTEN TO US.
 - WALLY – ALLEN SOMEWHAT INTERESTED. PUSHING UP IS IMPORTANT BUT PUSHING DOWN IS IMPORTANT TOO.
 - CRUIKSHANK – MEETING ON WESTERN. GOING FOR SB 2 GRANT AND WILL TRY TO CARVE DOLLARS OUT FOR SBCCOG TO HELP. RPV ASKED TO BE LEAD AGENCY FOR WESTERN.
 - LANTZ – GET PROVISION IN STATE LEGISLATION FOR LOCAL OPTION. MEET THE GOAL BUT OUR WAY – SPECIFIC LEGISLATION ALLOWING ALTERNATE PLANS
 - SIEMBAB – PERMISSIVE BUT WITHIN PARAMETERS OF TRANSIT. HAVE METRICS FOR HOUSING DEVELOPMENTS TO SHOW THAT % OF TRIPS WILL BE ZERO EMISSION
 - SB 2 Planning funds – CONSULTANTS ARE ALL HELPING CITIES APPLY WITH STATE LAW AND NOT INNOVATING
 - VALENTINE – WHO WOULD PUSH THIS THROUGH? NEED TO FIND FLEXIBLE LEGISLATORS. PARTNER WITH LEAGUE?
 - HORVATH – NEED TO MEET WITH OPR AND GOVERNOR'S OFFICE BESIDES LEGISLATORS IN SACRAMENTO. WE'VE TALKED TO JASON WITH LEAGUE.
 - CRUIKSHANK – DON'T JOIN SO MUCH WITH THE LEAGUE – WE CAN'T CONTROL THE MESSAGE BUT KEEP THEM UPDATED

- LCC/SBACC/SBCCOG Legislative Meet and Greet planned for January 31, 2020 – **NAKANO THEATRE**

J. Board Meeting agenda development – **12:45 pm**

- November – Torrance Library - draft agenda attached
 - Annual Volunteer Reception
 - Volunteer Work Presentation – Jon Rodman
 - New L.A. County Voting System – Registrar/Recorder Dean Logan (confirmed)
 - Regional Transportation Plan & Sustainable Communities Strategy – SCAG – **DARIN CHIDSEY WILL BE THE PRESENTER**
- January – Redondo Beach Library
 - LAWA Landside Modifications Update
 - Skyrise Helicopter?
- February – new office

K. I.T. Services - **12:55 pm**

- I.T. management service provider recommendation
- **HORVATH – HOURLY RATE? SHEILDS – 16 STAFF PROVIDING SERVICES. SUGAR SHOT DOING THE MOVE**
- **SIEMBAB – REFERENCES CHECKED? YES**
- **60 DAY TERMINATION CLOSE**
- **ACTION: RECOMMENDED TO BOARD SHARP @ \$42,676 FOR 3 YEARS – FRANKLIN/BOYLES**

L. Website Services – **1:00 pm**

- Memo attached
- **FUENTES - REVAMP WEBSITE IN THE SPRING IS THE PLAN**
- **FRANKLIN – WANTS CONTRACT – MINIMUM GUARANTEE OF PROJECTS/MONTH AND TERMS AT MINIMUM NEED PURCHASE ORDER WITH DESCRIPTION**
- **HORVATH – 30 HOURS IS TOO MUCH TIME FOR ONE TIME AND MONTHLY IS TOO MUCH TOO 10 HOURS IS TOO MUCH. LOOK AT WHAT WE HAVE AVERAGED AND USE THAT.**
- **ACTION: RECOMMENDED TO THE BOARD – BOYLES/FRANKLIN**
 - a. **GET PURCHASE ORDER**
 - Budget not to exceed \$3,300 (or 30 hours) one-time cost for Kalanea Group, LLC to transition SBCCOG websites into a new hosting environment – **REVIEW THIS NUMBER – TOO HIGH**
 - Direct SBCCOG staff to select hosting provider with a budget not to exceed \$200/month for ongoing hosting costs
 - Budget not to exceed \$1,100/month (approximately 10 hours) for managed services and support for SBCCOG websites on an as-needed basis – **LOWER THE NUMBER OF HOURS BASED ON OUR HISTORIC USAGE**
 - **DOWN THE LINE – LOOK AT WORDPRESS FORMAT**

M. Office Move – **1:05 pm**

- Memos attached re: temporary internet costs and move
- **CRUIKSHANK – WE WILL HAVE MORE THAN \$1800 PRINTING? YES**
- **ACTION:**
 - Approved additional expenditure for Xerox Printer/Copier/Scanner in an amount not to exceed an amount of \$1,777 to accommodate the additional move - **HICKS/VALENTINE**
 - Approved the “Ultra” Service + Phone service package at a cost of \$419.88 plus tax which will be about a \$900/month savings. – **HICKS/VALENTINE**

CHANDLER NEEDS TO LET THE PEOPLE THAT HAVE USED VIDEO CONFERENCING KNOW THAT IT WILL NO LONGER AVAILABLE AFTER NOVEMBER 22

N. Approval of Invoices – **1:10 pm**

- **ACTION:** Approved invoices for payment – **FRANKLIN/HUFF**

VII. INFORMATION ITEMS

O. Update on Senior Services/Age Friendly Region – **1:15 pm**

HAWTHORNE PASSED.

VIII. STRATEGIC POSITIONING ITEMS/ANNOUNCEMENTS AND UPDATES

P. Other updates since agenda distribution – **1:20 pm**

- **REN FUNDING COULD BE \$100,000 FOR 2020 PILOT – TO START IN JANUARY/FEBRUARY. THEY HAVE 5 YEARS OF FUNDING**
- **TRANSPORTATION REPORT RE: CALL FOR PROJECTS**

NEXT STEERING COMMITTEE MEETING – Monday, December 9, 2019 @ 12:00 pm