

# South Bay Cities Council of Governments

March 10, 2014

To: Steering Committee

From: Jacki Bacharach, SBCCOG Executive Director

Subject: Enterprise Energy Management Information System (EEMIS)  
Revised MOU for El Segundo Sub-metering

## **Adherence to Strategic Plan:**

- Guiding Principle: Act collaboratively on programs or activities that can be better accomplished collectively than by any one jurisdiction.
- Goal A – Environment, Transportation & Economic Development, #1 – Continue to implement programs for energy efficiency for member agencies through partnerships with utilities that provide grant funds.

## **BACKGROUND**

The Southern California Edison (SCE) sponsored Enterprise Energy Management Information System (EEMIS) program includes funds to install permanent electrical sub-metering for the purpose of measuring interval power consumption for various groups of city buildings. This system is provided by the County of Los Angeles and provides building level electricity consumption data.

In October 2013, the South Bay Cities Council of Governments (SBCCOG) Board of Directors approved an MOU with the City of El Segundo for a not to exceed amount of \$25,000 for equipment and labor to install the sub-metering equipment. The expenditure was funded through the SBCCOG's EEMIS contract with SCE. The City of El Segundo under their own SCE contract was providing the remainder of the installation cost. The termination date of the MOU was January 30, 2014.

This action was consistent with the Board approval of a similar contract with the City of Gardena under the same SCE program for an amount not to exceed \$30,000.

## **STATUS**

The City of El Segundo was delayed in installing the equipment and now the term of the current MOU has been exceeded. In addition, the approved amount of the equipment was based on an estimate from the vendor and has now increased due to the County of Los Angeles recommendation for different equipment.

To complete this project, SBCCOG staff recommends approving the attached revised MOU with the City of El Segundo extending the term to June 30, 2014 with an amount to not exceed \$31,100 for costs of improvements. All other terms of the contract would remain. The City of El Segundo would still provide a portion of the installation costs under their own SCE contract.

## **RECOMMENDATION**

Approve the revised Memorandum of Understanding between the SBCCOG and the City of El Segundo for the Sub-metering equipment and installation pending legal review in amount not to exceed \$31,100.

## AMENDMENT TO MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") originally entered into as of November 6, 2013 by and between the City of El Segundo, a California municipal corporation ("City") and the South Bay Cities Council of Governments, a Joint Powers Authority ("SBCCOG") hereinafter together occasionally referred to as "the parties" is hereby amended as of March 27, 2014 as follows:

1. Obligations of City.

1.1 City will engage a contractor using the city procurement process to install sub-meter equipment designed to connect to the LA County EEMIS system (specific equipment must be approved by the SBCCOG, SCE, and LA County before installation).

1.2 City will provide networking connectivity between the sub-meter and the building LAN system.

1.3 City will provide VPN networking connectivity between the building LAN system and LA County ISD. City IT staff will interface with the County of Los Angeles ("LA County") to initiate ongoing transfer data from the sub-meter to the EEMIS system as per LA County specifications

1.4 City will provide an invoice to the SBCCOG no later than June 30, 2014 for the cost of the improvements including work completed for paragraphs 1.1, 1.2, and 1.3, not to exceed \$31,100. ~~provide an invoice to the SBCCOG not to exceed \$10,000 in aggregate no later than January 15th 2014 for labor costs related to the improvements including work completed for paragraphs 1.1, 1.2, and 1.3.~~

3. Term

This MOU commences on October 15, 2013 and remains in effect until ~~January 30, 2014~~ June 30, 2014 unless extended by written agreement of the parties.

IN WITNESS WHEREOF, the parties have executed this amendment to the Memorandum of Understanding as of the date and year below.

Dated:

CITY OF EL SEGUNDO

By: \_\_\_\_\_  
Greg Carpenter  
City Manager

Dated:

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS

By: \_\_\_\_\_  
Daniel Medina  
SBCCOG Chair