

# South Bay Cities Council of Governments

October 23, 2014

TO: SBCCOG Board of Directors

FROM: SBCCOG Steering Committee

RE: Disbanding the Measure R Oversight Committee

## **Adherence to Strategic Plan:**

***Goal A: Environment, Transportation, and Economic Development.*** *Facilitate, implement and/or educate members and others about environmental, transportation, and economic development programs that benefit the South Bay.*

## **Background**

The Measure R Committee was formed more than five years ago at the initiation of the Measure R South Bay Highway Program (SBHP) to provide policy level review and start-up administrative oversight of SBHP programs, policies and projects and make recommendations to the Board for their approval. The Infrastructure Working Group, made up of Public Works Directors and traffic engineering staff from South Bay agencies, has also provided technical reviews on a more informal basis.

Since its inception, the Measure R Committee has had attendance issues. While attendance from city public works staff and interested consultants is usually high, attendance of the four elected officials required to make a quorum has been difficult to achieve. Meeting times have been modified several times in the hopes of getting more elected officials to attend but any improvement appears to be temporary. See the attached attendance chart.

There is a lot of staff time expended to prepare the agendas and then make the quorum calls. Most often, numerous calls are required because we don't get responses. With the last two meetings cancelled, it is time to discuss how the Board would like to oversee this program. The Steering Committee considered the following options for the future of the Measure R Oversight Committee at its October 13, 2014 meeting:

## **Alternative Oversight Options**

1. The Measure R Oversight Committee could meet quarterly. Staff would arrange the issues to fit the schedule. The major approval issues are: Annual Metro Budget request; Funding Agreement amendments; Implementation Plan updates; Task Orders as needed; project budget/scope revisions.
  - a. PRO: Attendance would only be required 4 times/year. Less staff time would be required for meeting preparation.
  - b. CON: This does not solve the quorum problem of a lack of interest or ability to attend Measure R meetings by at least 4 elected officials. There would be less time for general policy discussion. Items that were time critical would have to go through the Steering Committee.

2. The Steering Committee could consider the work of the Measure R Committee, as it did before the Measure R Oversight Committee was formed, and the Measure R Oversight Committee would be eliminated. The Measure R items would be added to the Steering Committee on a quarterly basis, beginning in November 2014. The Infrastructure Working Group would more formally provide technical support.
  - a. PRO: The quorum problem would be eliminated.
  - b. CON: The Steering Committee would have to adjust the time available for other items on quarterly agendas in which the Measure R action and policy items were added. Consultants and Public Works Directors attend the Measure R Committee to listen and occasionally make comments and therefore, the Steering Committee would have to address Measure R topics at a time certain so that interested stakeholders would know when to come.
3. The Measure R Committee could meet just before or after the Steering Committee or at some other time on an as needed basis to be determined in discussions with the Chair of the Committee.
  - a. PRO: Policy oversight of the program would be retained in a committee that would have more time to focus on the issues.
  - b. CON: The quorum issues would remain.

Whichever option is recommended, staff implores members to respond to RSVP calls as soon as possible so that multiple attempts are not necessary and quorums can be determined within a reasonable amount of time and effort.

#### ACTION TAKEN

The Steering Committee approved Alternative 2.

#### RECOMMENDATION

This is a Receive and File item.

SBCCOG Board Member Attendance at Measure R Oversight Committee Mtgs from 2011-2014

	Car	ES	Gard	Haw	HB	Ing	Lawn	Lom	LA Ci	LA Co	MB	PVE	RHE	RB	Torr
<b>2011</b>															
Jan						1						1	1		1
Feb						1						1	1		1
April						1						2	1		1
May												2	1		1
June						1						2			1
July						1						2	1		1
Aug						1						2	1		1
Sept						1						2	1		1
Oct												2	1		1
Nov												2	1		1
Dec						1						2	1		1
<b>2012</b>															
Jan						1						2	1		1
Feb						1						2	1		1
March						1						2			1
April												2	1		1
May						1		1					1		1
July						1						2			1
Aug						1						1	1		1
Sept						1						2	1		1
Oct						1						2			1
Nov												1	1		
<b>2013</b>															
Jan						1						2			1
Feb			1			1						2			
March						1						2			1
April			1			1						2			1
May				1		1						1			1
June			1			1						2			
Aug			1				1					1			
Sept			1					1				1			1
Oct			1			1						1			1
Nov	1		1									1			1
<b>2014</b>															
Jan	1		1									1			1
March			1	1		1									1
April	1		1			1						1			
May	1		1			1									1
June	1		1			1						1			1
July	1		1	1								1			1
Aug	1		1		1	1						1			
Sept	CANCELLED														
Oct	CANCELLED														
<b>TOTAL out of 38 mtgs</b>	<b>7</b>		<b>14</b>	<b>3</b>	<b>1</b>	<b>28</b>	<b>1</b>	<b>1</b>				<b>35</b>	<b>17</b>		<b>32</b>
<b>%</b>	<b>18%</b>		<b>37%</b>	<b>8%</b>	<b>3%</b>	<b>74</b>	<b>3%</b>	<b>3%</b>				<b>92%</b>	<b>45%</b>		<b>84%</b>

NO QUORUM

NO QUORUM

Subsequent to this meeting, Committee mtgs moved from the 2nd MON at 10:30am to the 1st WED at 3:00pm NO QUORUM

Subsequent to this meeting, Committee mtgs moved from 3:00 pm to 1:00 pm